INSURANCE REQUIREMENTS FOR FILM PRODUCTIONS

We must receive all proof on insurance via email prior to the issuance of a film use agreement.

The Company / Contractor name provided for the film use agreement application must be the same as the named insured on your policy.

Make sure to send all proof on insurance to: film@sfgov.org. Questions? Call us: (415) 554-6241.

The amount of insurance required will depend on the activity. At a minimum, we need a certificate of insurance (COI) showing:

**General Liability**
- $1,000,000 Each Occurrence
- $2,000,000 General Aggregate
- Evidence of Additional Insured status

**Auto Liability**
- $1,000,000 Combined Single Limit
- Evidence of Additional Insured status

**Workers’ Compensation**
- Statutory Limits
- Employer’s Liability not less than $1,000,000 each accident, injury or illness
- Evidence of Waiver of Subrogation

**Description of Operations**
- We require to evidence that “The City and County of San Francisco, The Port of San Francisco and each of their officers, directors, agents and employees are named as additional insured per contract and subrogation is waived for worker’s compensation”.
- If workers’ compensation is issued by a payroll company, name the company/contractor in the Description of Operations.

The Certificate Holder
All issued certificates must state:
The City and County of San Francisco
San Francisco Film Commission
City Hall Room 473,
San Francisco, CA 94102

The certificate must be signed by an authorized representative.

Exceptions & Waivers:
- No waivers for General Liability will be granted.
- Auto liability can be waived if no automobiles are used during the production, and if you’re taking public transportation, taxi, or a ride-share service to/from the location.
- Workers’ Compensation waivers may be granted if everyone is an independent contractor and production does not have any employees working on city property, and/or you are not legally required to carry Workers’ Compensation coverage.