

DAN BERNAL
PRESIDENT

LAURIE GREEN, M.D.
VICE PRESIDENT

EDWARD A. CHOW, M.D.
COMMISSIONER

SUSAN BELINDA CHRISTIAN, J.D.
COMMISSIONER

CECILIA CHUNG
COMMISSIONER

SUZANNE GIRAUDO ED.D
COMMISSIONER

TESSIE M. GUILLERMO
COMMISSIONER

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

**LONDON N. BREED MAYOR
DEPARTMENT OF PUBLIC
HEALTH**



GRANT COLFAX, MD
DIRECTOR OF HEALTH

MARK MOREWITZ, M.S.W.
EXECUTIVE SECRETARY

TEL (415) 554-2666

FAX (415) 554-2665

WEB SITE:

[HTTP://WWW.SFDPH.ORG](http://www.sfdph.org)

MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday August 2, 2022 2:00 p.m.

Remote Meeting via Webex Event

1) CALL TO ORDER

Present: Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member

Excused: Commissioner Cecilia Chung, Chair

The meeting was called to order at 2:01pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF JULY 5, 2022

Action Taken: The Committee unanimously approved the July 5, 2022 minutes.

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the Heluna Health contract, Commissioner Chow asked for clarification regarding the additional funds added to the existing contract. Alice Kurniadi, San Francisco Health Network Office of Managed Care, stated that In FY2021-2022, there were multiple COVID contracts with the vendor including some with special focus (e.g. contact tracing, lab, epidemiology). Two prior contracts ending 6/30/2022 are being consolidated into the current COVID Heluna Health contracts through this contract amendment to streamline the administration COVID PHFE contract. It is an increase in the scope/position of this contract, but in totality, it is a continuation of current services within current fiscal year anticipated reduction. Overall, this contract is bringing in additional contract tracing resources.

Regarding the County of Santa Cruz contract, Commissioner Chow asked how much money is drawn down through the contract. Rowena Marania, DPH Medi-Cal Administrative Activities Coordinator, stated that the

DPH generated approximately \$14M in revenue; staff work time is reimbursed up to 50%, depending on the type of work done.

Commissioner Guillermo asked if there is a competitive bidding process for the contract. Ms. Marania stated that historically, only one county has volunteered.

Regarding the Health Services Advisory Group, Inc. contract, Commissioner Chow stated that he is concerned the contract term is only through December. Mr. Sangha stated that the original LHH recertification timeline was the 2022 calendar year. He noted that the goal is to add sustainable city positions to take over the work of consultant nurse administrators. Between now and the end of the year, the pilot of the new leadership positions will be evaluated to determine if the model is effective.

Commissioner Chow asked if LHH is paying consultants the federal travel rate. Mr. Sangha stated that LHH is following the federal reimbursement travel rate but can also pay higher rates if/when needed.

Commissioner Guillermo assumes that the pilot leadership program will warrant continuation. She asked for clarification of the timeframe for gathering evaluation data and actual recruitment of DPH positions. Mr. Sangha is hopeful that the partnership between DPH Human Resources and the CCSF Human Resource Department will result in jobs posted by the end of the calendar year. He noted that recruitment may take time and LHH may choose to use an agency to assist with the recruitment process.

Action Taken: The Committee recommended the full Health Commission approve the contract.

- 4) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH TRYFACTA, INC TO TRYFACTA, INC. TO PROVIDE AS-NEEDED, STAFFING FOR THE LAGUNA HONDA RECERTIFICATION PROJECT. INITIALLY, THE PROVIDER HAS BEEN TASKED WITH PROVIDING TEMPORARY STAFF TO SUPPORT THE LHH RECERTIFICATION PROJECT AND AS-NEEDED SOCIAL WORKERS. THE PROVIDER HAS THE ABILITY WITH APPROVAL FROM THE CITY AND OUR LABOR PARTNERS TO PROVIDE OTHER REQUIRED STAFF. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$3,500,000 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF JUNE 17, 2022 THROUGH DECEMBER 31, 2023 (7 MONTHS).**

Baljeet Sangha, Chief Operating Officer and Deputy Director, San Francisco Health Network, presented the item.

Commissioner Comments:

Commissioner Chow noted that these temporary staffing services may be needed past 2022. Mr. Sangha stated that the DPH continues to attempt to fill all open budgeted positions. It also utilizes temporary staffing services to ensure services continue as recruitment efforts are under way. He also noted that it is important to determine which positions are validated to part of structural solutions. Some of the necessary temporary positions are point-in-time support and will not be needed permanently.

Commissioner Chow asked for information on the history of the company working with other counties. Mr. Sangha stated that references were obtained as part of the vetting process. The DPH strives to provide opportunities to minority and women-owned businesses.

Action Taken: The Committee recommended the full Health Commission approve the contract.

5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH REGENTS OF THE UNIVERSITY OF CALIFORNIA/SF TO RECRUIT, TRAIN, AND SUPPORT A CADRE OF ED-BASED CLINICAL CHAMPIONS WHO WILL ADVOCATE FOR ENHANCED AND EXPANDED SUBSTANCE USE ASSESSMENT AND NAVIGATION ACROSS SEVEN SAN FRANCISCO HOSPITALS, WHILE PROVIDING ONGOING TRAINING AND ORIENTATION TO ED STAFF. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$379,866 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF AUGUST 1, 2022 THROUGH JUNE 30, 2024 (23 MONTHS).**

Emily Raganold, Substance Use Disorder Services Program Coordinator, presented the item.

Commissioner Comments:

Commissioner Chow asked for more information how the contract will work on a practical basis. Ms. Raganold stated that the state funded navigators for a 1-year duration. However, navigators need additional support to assist them in their work.

Commissioner Chow asked if an evaluation will be conducted. Ms. Raganold stated that a baseline has been taken at each of the sites. Each site is required to report monthly metrics. A full evaluation will be conducted at the end of one year. Commissioner Guillermo asked for an evaluation update at the end of the year process.

Commissioner Guillermo asked the source of the original funding. Ms. Raganold stated that the grant is funded through the CDC.

Commissioner Guillermo asked for a list of the participating hospitals. Ms. Raganold stated the hospitals are UCSF Parnassus, ZSFG, Kaiser, St. Mary's, CPMC Davies, CPMC Van Ness, and CPMC Mission /Bernal campus.

Commissioner Chow stated that the Veterans Administration and Chinese Hospital are the only local hospitals not participating. Ms. Raganold stated that hospitals were approached that received funding for navigators and that had a high rate of drug overdose cases.

Action Taken: The Committee recommended the full Health Commission approve the contract.

6) **EMERGING ISSUES**

This item was not discussed.

7) **PUBLIC COMMENT**

There was no public comment.

8) **ADJOURNMENT**

The meeting was adjourned at 2:48pm.