

SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



**Mayor
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Lisa Wynn

UNADOPTED MINUTES

From the
**Behavioral Health Commission Annual Report Ad-Hoc Committee Meeting
Friday, August 26, 2022
(Zoom Remote Meeting)
3:20 PM – 4:10 PM**

CALL TO ORDER: at 3:20 pm by Clerk Gray

Role call taken by Clerk Gray

COMMISSIONER'S PRESENT: Kescha S. Mason (she/her), Harriette S. Stevens (she/her), Liza Murawski (she/her/hers),

COMMISSIONER'S ABSENT: Co Chair Bahlam Javier Vigil (they/them/theirs)

BHS STAFF PRESENT: None

BOARD OF SUPERVISORS REPRESENTATIVE: None

MEMBERS OF PUBLIC: none

BHC STAFF: Geoffrey Grier (he/him), Amber Gray (She/her/hers)

QUORUM: Not Established

CHANGES TO THE AGENDA: None

1.1 A) Clerk Gray called attention to the updated remote meeting resolution California Government Code Section 54953(e) also known as AB361 which empowers local policy bodies to convene by teleconferencing technology during a proclaimed state of emergency under the State Emergency Services Act – see attached below –

PUBLIC COMMENT: Winship Hillier stated he is unsure of motion language and feels the language is misleading. This is a committee of the commission and it should be called a committee. Additionally, there failed to be a 72-hour notice and no quorum for this meeting.

ITEM 2.0 Review Annual Report Requirements

Discussion: Commissioner Harriett Stevens spoke to the Commissioners regarding the weekly commitment until the annual report is completed. It was confirmed that both co chairs Vigil & Banuelos agreed to write the Executive Summary. Clerk Gray will develop a list of Educational Presentations by the next Annual Report Ad-Hoc Committee meeting on 09/02/2022. Committee discussed plans to become oriented to the process. The committee will become knowledgeable of the necessary steps needed to complete the annual report for 2021-22. This will prepare the committee for next years Annual Report 2022-23. The strategic planning process is an ongoing effort to stay in line of our annual goals and which should be reflected in our meeting minutes. Commissioner Stevens addressed individual roles and what area of interest each Commissioner holds and programs of interests or individuals we would like to commend for exceptional work.

The Commission reviews the work of public service agencies that are funded by the Department of Public Health. The site visits committee helps to review, identifying progress, gaps and additional needs of the programs. We were educated on the three specific categories of the annual report.

The committee discussed the Site Visit process. The Commission has identified the grievance process to be an area of interest. The committee wants to explore efforts to improve the grievance process after a presentation by Dr. Hillary Kunins.

Commissioner Stevens spoke of soliciting programs that the commissioners would like to commend. The Committee talked about identifying a broader base of agencies without repeating those already reviewed. The committee agreed this would be better addressed in the site visit committee. Site Visits committee to explore this more due to the interest of the Commissioners.

PUBLIC COMMENT Winship Hillier stated concerns regarding committee members and Quorum from the July meeting. No committee can be changed with the approval of the Executive Committee.

Item 3.1 will be removed in agenda Changes since the committee is already established.

Item 3.2 Addressed in Item 2.0.

Item 3.3 Approval of the Minutes from 08/05/22 and 08/12/22 will be carried over to the next committee meeting on 09/02/2022

PUBLIC COMMENT Winship Hillier stated Commissioner Mason is not a member of this committee. If specific members change it has to be voted on by the executive committee.

Item 4.0 New Business – Would like to see future agenda items be replaced with trainings. Propose that we hear back regarding the assignments we were task to do.

FINAL PUBLIC COMMENTS you cannot have open ended items on the agenda. You must find a way to be more specific.

Adjournment – Meeting adjourned at 4:10 pm by Clerk Gray.

Minutes prepared by Amber Gray, BHC Clerk Gray