



San Francisco Residential Rent Stabilization and Arbitration Board

Rent Board Date Stamp

NOTE: A Tenant Summary Petition should ONLY be filed if the challenged rent increase (a) has not yet gone into effect and (b) is clearly unlawful based on the face of the petition and attached documents. If there is a factual disagreement regarding the lawfulness of the increase, the tenant should file an Unlawful Rent Increase Petition (Tenant Petition - Form C) instead.

Tenant Summary Petition

[To challenge a pending rent increase that does not comply with Rent Ordinance §37.3]

↓Rental Unit Information↓

_____ San Francisco, CA _____
 (Street Number of Unit) (Street Name) (Unit Number) (Zip Code)

 (Full Property Address) (Name of Building Complex, if applicable) (# of Units in Building)

When was the building constructed? _____ Current Monthly Rent: \$ _____ Move In Date: _____

↓Tenant Information↓ Please list each tenant. If more room is needed, attach additional sheet.

 First Name Middle Initial Last Name

Mailing Address: Street Number Street Name Unit Number City State Zip Code

 Primary Phone Number Email Address

↓Tenant Representative Information↓ Attorney Non-attorney Representative Interpreter

 First Name Middle Initial Last Name

Mailing Address: Street Number Street Name Unit Number City State Zip Code

 Primary Phone Number Email Address

↓Landlord Information↓

 First Name Middle Initial Last Name

Mailing Address: Street Number Street Name Unit Number City State Zip Code

 Primary Phone Number Email Address

↓Landlord Representative Information↓ Attorney Non-attorney Representative Resident Manager

 First Name Middle Initial Last Name

Mailing Address: Street Number Street Name Unit Number City State Zip Code

 Primary Phone Number Email Address

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↓Rent Increase Information↓

Rent is paid to: Owner Resident Manager Management Co. Other _____

List your previous two most recent rent increases. *You must attach a copy of the rent increase notice(s).*

_____ \$ _____ \$ _____
Date of Increase Monthly Rent Prior to Increase Total New Monthly Rent

_____ \$ _____ \$ _____
Date of Increase Monthly Rent Prior to Increase Total New Monthly Rent

Pending rent increase:

_____ \$ _____ \$ _____
Date of Increase Monthly Rent Prior to Increase Total New Monthly Rent

The pending rent increase violates Rent Ordinance Section 37.3 because (check one):

- a. The rent increase exceeds the allowable annual/banked rent increase available to the landlord.
- b. The rent increase is effective less than 12 months after the prior increase.
- c. The landlord is not licensed to increase the rent for my unit.
- d. Other reason (please explain below):

If the rent increase is based on the Costa-Hawkins Rental Housing Act or there is a factual disagreement between the tenant and landlord regarding the lawfulness of the increase, the tenant should file an Unlawful Rent Increase Petition (Tenant Petition - Form C) instead. Upon receipt, the Rent Board will schedule the Unlawful Rent Increase Petition for a full evidentiary hearing and decision by an Administrative Law Judge.

Upon receipt of a Summary Petition, a Rent Board staff person will review the documentation submitted by the tenant and the allegations in the petition. If the staff person determines that the rent increase is in clear violation of the Rent Ordinance, the landlord will be informed that the rent increase is unlawful.

If you require this form in Spanish, Chinese or Filipino, please call 415-252-4600 or visit the Rent Board's office at 25 Van Ness Avenue, #320, San Francisco.

Si necesita este formulario en Español, por favor llame al 415-252-4600 o visite a la oficina de La Junta del Control de Rentas en 25 Van Ness Avenue, #320, San Francisco.

如果您需要此表格的中文版本, 請致電 415-252-4600 或造訪租務委員會辦公室, 地址是: 25 Van Ness Avenue, #320, San Francisco。

Kung kailangan ninyo ng form na ito sa Filipino, mangyaring tumawag sa 415-252-4600 o pumunta sa opisina ng San Francisco Rent Board na matatagpuan sa 25 Van Ness Avenue, #320, San Francisco.