



### Information Sheet

This Information Sheet assists EMTs and EMT-Paramedics (EMT-Ps) when applying for Certification and Accreditation in the City and County of San Francisco. Please refer to the EMT and EMT-P Applications on our website at [www.sfdem.org](http://www.sfdem.org) under Emergency Medical Services Agency, for a list of requirements.

- A CA State EMT Certification Card issued by the San Francisco EMS Agency is valid throughout the State of California.
- EMTs possessing an Out-of-State EMT Certification follow the Initial Applicant Requirements and provide a copy of a current Out-of-State EMT Certificate.
- Current or former members of the military with medical training, interested in becoming an EMT in California, must possess an NREMT Certificate and NREMT Certification Card, and follow the Initial Applicant Requirements. More information is available at: [http://www.emsa.ca.gov/Veteran Pathways to EMS Certification and Licensure](http://www.emsa.ca.gov/Veteran_Pathways_to_EMS_Certification_and_Licensure)
- NREMT Certification is required for all Initial EMT Applicants. If you only possess an NREMT, follow the EMT Initial Applicant Requirements. The NREMT can be contacted by phone at 614-888-4484 or [www.nremt.org](http://www.nremt.org).
- EMTs may renew by completing an approved 24-hour EMT Refresher Course or by completion of the required Continuing Education Unit (CEU) hours. A local approved CE provider is recognized by: "California EMS CE Provider # \_\_\_\_ - \_\_\_\_" on the CE Certificate and course brochures. Courses and CE providers approved by the Commission on Accreditation for Pre-hospital Continuing Education (CAPCE) are approved for use in California.
- For College and University courses in physical, social, or behavior sciences, please e-mail an official transcript to [emsacertifications@sfgov.org](mailto:emsacertifications@sfgov.org) for review and approval. For California state approved CE providers and courses, please go to: <http://165.235.12.45/ShowTraining/TrainingPrograms/GroupByTrainingProgramsTable.aspx>.
- The background check can only be completed by using the San Francisco EMS Agency Request for Live Scan Service Form. Prior to being fingerprinted, ensure that the fingerprint technician enters all the correct information from the Live Scan Form into the Live Scan system or you will need to return and have your prints re-taken. After being fingerprinted, the technician will complete the bottom of the Live Scan Form. Please ensure you obtain a copy of the completed Live Scan Form and submit this form with your EMT Application packet. The applicant is responsible for Live Scan costs and can vary depending on location.
- Disclosure of your Social Security Number is mandatory. Public Law 94-455 (42 USCA 405(c)(2)(C)) authorizes collection of your SSN. If you fail to disclose your SSN your EMT Application will be denied.
- Incomplete applications are not accepted and will be returned.
- **EMT and EMT-P Applications are not accepted via FAX.**

For additional information or questions, please e-mail [emsacertifications@sfgov.org](mailto:emsacertifications@sfgov.org) or by telephone at 628-217-6000.