




## San Francisco Department of Public Health

Grant Colfax, MD  
Director of Health

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### **PUBLIC NOTIFICATION FOR PERMIT TO OPERATE AMBULANCE AND ROUTINE TRANSPORT VEHICLE**

Date: June 3, 2020

From: James Duren   
EMS Administrator  
San Francisco EMS Agency

Re: Public Notification of Intent to Open Application Process for Ambulance Permits

This notification serves as a 14-day period of public notification for San Francisco EMS Agency acceptance of new San Francisco Ambulance Provider applications for a Certificate of Operation starting at 2pm on June 17, 2020 under the Department of Public Health. This process is pursuant to San Francisco Health Code Article 14 and is anticipated to take approximately 18 months from receipt of application and associated fees.

Submission of an application and associated fees do not guarantee approval for a Certificate of Operation. Applicants shall meet all requirements of the application and audit process prior to issuance of a Certificate of Operation. If multiple applications are received within a 30-day period, applications will be ranked based on EMS System priorities and needs. For Fiscal Year 2020-2021, EMS System needs are (in order of importance) 1 – ALS Operations, 2 – Special Event Staffing, and 3 – Interfacility Transports. **A meeting regarding the overview of the process with all interested parties will take place via video conference call at 1pm on June 17<sup>th</sup>, 2020. To register for the call, please email [andrew.holcomb@sfdph.org](mailto:andrew.holcomb@sfdph.org) to obtain the call-in information. At the conclusion of the conference call, applications will be distributed.**

The fee schedule, for Fiscal Year 2019-2021, for an initial application is \$11,802 (FY20-21 \$12,193). The fee is due upon application and is non-refundable. A comprehensive list of fees can be found on our website. Applications will be processed in the order in which they are received starting 2pm on June 17, 2020. In order to obtain a certificate of operation, a minimum requirement of 3 permitted ambulances will be required and must be maintained on an annual basis. This minimum use requirement will be reflected in the final provider agreement upon meeting all other standards.

Please feel free to contact the EMS Agency regarding this process by contacting 415-487-5000. A copy of the application will be available at the conclusion of the June 17<sup>th</sup>, 2020 meeting or shortly thereafter via our website by visiting [www.sfdph.org](http://www.sfdph.org). Send by certified mail or submit in-person the completed applications to San Francisco Department of Public Health, Emergency Medical Services Agency (EMSA), at 90 Van Ness Avenue, San Francisco, Ca. 94102 starting 2pm, June 17, 2020.