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**HEALTH COMMISSION
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MINUTES
HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING
Tuesday November 2, 2021 2:00 p.m.
Remote Meeting via Webex Event

1) CALL TO ORDER

Present: Commissioner Cecilia Chung, Chair
Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:03pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF OCTOBER 5, 2021.

Action Taken: The Committee unanimously approved the October 5, 2021 minutes.

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the Heluna Health contract, Commissioner Chow asked if the vendor has performed well in past/current contracts. Ms. Ruggels noted that the vendor has scored well on monitoring reports.

Commissioner Chow asked for clarification that lab technicians are being added due to COVID-19 operations and will not necessary be permanent positions. Daisy Aguello, Acting Deputy Director of the Population Health Division, confirmed that that the requested lab technicians are temporary and due to current COVID-19 needs.

Action Taken: The Committee recommended that the full Health Commission approve the report.

- 4) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH NuVASIVE, INC. TO PURCHASE HARDWARE, BIOLOGICS, INSTRUMENTATION, DISPOSABLES AND RELATED SURGICAL SPINAL PRODUCTS. PRODUCTS ARE CHOSEN BY THE SURGEON BASED ON PATIENTS' NEEDS. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$6,250,000 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2026 (60 MONTHS).

Daisy Aguillo, Deputy Director, Population Health Division, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if there is an estimate of savings that are expected relative to having this contract in place. Ms. Arguello stated that she can forward this information to Mr. Morewitz when it is available.

Commissioner Chow asked how cost savings will be expected from the vendor. Ms. Arguella stated that DPH negotiated a lower rate with the vendor.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 5) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH RLDATIX NORTH AMERICA INC., TO PROVIDE SOFTWARE FOR AN INCIDENCE & GRIEVANCE RESPONSE SYSTEM AT ZUCKERBERG GENERAL HOSPITAL. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$897,954 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF OCTOBER 31, 2021 THROUGH OCTOBER 30, 2024 (THREE YEARS)

Susan Brajkovic, Director of ZSFG Risk Management, presented the item.

Commissioner Comments:

Commissioner Guillermo requested information regarding the operational cost once the software is purchased. She also asked for clarification of whether the software is a capital expense or expendable cost. Troy Williams, San Francisco Health Network Chief Quality Officer, stated that he would send this information to Mr. Morewitz.

Commissioner Guillermo asked for an implementation timeline. Ms. Brajkovic stated that the implementation process is expected to take 9-12 months.

Commissioner Chow asked whether the system will require more staff. Ms. Brajkovic stated that once all current staff are trained, the system will enhance the capabilities of the staff. No additional staff are expected to be needed.

Commissioner Guillermo noted that the implementation of the system is meant for all of the San Francisco Health Network. She has been impressed with the root cause analysis reports at the LHH Joint Conference Committee meetings.

Commissioner Chow asked if the primary care clinics will use the system. Mr. Williams stated that the ZSFG Risk Management team is used for root cause analyses at the primary clinic sites.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 6) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH REGENTS OF THE UNIVERSITY OF CALIFORNIA SF, SCHOOL OF MEDICINE, DEPARTMENT OF EPIDEMIOLOGY AND BIostatISTICS TO PROVIDE THE CITY AND THE DEPARTMENT OF PUBLIC HEALTH WITH EXPERTISE PROVIDING PROGRAM EVALUATION AND TECHNICAL ASSISTANCE TO ENSURE TIMELY RESPONSES TO THE COVID-19 PANDEMIC WITH A PARTICULAR FOCUS ON THE NEEDS IN OUR MOST VULNERABLE COMMUNITIES. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$1,678,646 WHICH INCLUDES A

12% CONTINGENCY. THE TOTAL TERM OF THE CONTRACT IS FROM JULY 01, 2021 THROUGH MAY 31, 2022 (1 YEAR AND 11 MONTHS).

Nikole Trainer, CHEP Contract Manager, presented the item.

Commissioner Comments:

Commissioner Guillermo expressed appreciation that the evaluation will be conducted, noting that more data regarding health equity can help the DPH achieve its goals.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

7) EMERGING ISSUES

This item was not discussed.

8) PUBLIC COMMENT

There was no public comment.

9) ADJOURNMENT

The meeting was adjourned at 2:45pm.