

Casting and Platform(s) for Future Remote Meetings

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Definitions

- **Broadcasting** – The City currently does not do over air broadcasting
- **SFGovTV Cablecasting*** – Cable 26, 78, or 99 (depending on provider)
- **SFGovTV Streaming*** – Online streaming on www.sfgovtv.org (SFGovTV1 and SFGovTV2)
- **WebEx Streaming** – Online streaming to WebEx participants. Members, staff, and public

*SFGovTV cablecasting and streaming is only available remotely and per the dates presented during our October 4th presentation. Available 1st and 3rd Mondays and 1st and 4th Fridays.

Remote Meetings - WebEx

- The focus of this presentation is to recommend WebEx as the platform for conducting remote meetings and streaming.
 - Note: SFGovTV cablecasting and web streaming availability is to be addressed as a separate matter; contingent on how/when the Task Force decides to hold its regular meetings
- Currently, Task Force members are utilizing Teams, with public participants/callers on WebEx
- Advantages of WebEx transition
 - All meeting participants on one platform (members, staff, public)
 - Less staffing resources to administer; more efficient troubleshooting
 - Offers streaming capabilities to WebEx participants

Functionalities - WebEx

- Members and staff will have audio and video capability, as you currently have
- Public participants will have the capability to listen and provide public comment by either:
 1. Phone (audio)
 2. WebEx client (audio)
- Public participants will also have the capability to watch live proceedings by signing on via the WebEx stream as a participant
- Moderation of the WebEx platform will be conducted by either Clerk of the Board or SFGovTV staff (to be determined based on scheduling)

Timeline - WebEx

- Upon the Task Force's directive, the Office of the Clerk of the Board can begin transitioning platforms as early as November 1, 2021.
- Implementation will be contingent on testing by IT staff and updating instructions and documentation by our Legislative staff to advise members and public.

Next Steps

The Office of the Clerk of the Board hereby requests a determination on whether the Task Force intends to transition to the WebEx system as the platform for remote meetings, and provide the opportunity for members of the public to watch proceedings via WebEx streaming.