

# Department Budget Submission Checklist

To be completed by: All departments.

**Instructions:** Submit this completed cover sheet with your budget submission and ensure all applicable forms below are included with your submission.

**Department Name:** Mayor's Office of Housing and Community Development

- Summary of Major Changes:** Completed "Form 1A: Summary of Major Changes" explaining major changes submitted in department's budget proposal.
  - Proposed Efficiency/Reduction Savings Loaded in BPMS via Target Reports:** Printed report from GFS Target, reports #15.40.001 & 15.40.002
  - Department Budget Summary:** Submission includes copy of report # 15.50.012.
- Revenue Report:** Completed "Form 2A: Revenue Report."
- Fees & Fines:** Completed "Form 2B: Fees & Fines."
- Cost Recovery:** Completed "Form 2C: Cost Recovery." - **NA - No new fees**
- Expenditure Changes:** Completed "Form 3A: Expenditure Changes."
- Position Changes:** Completed "Form 3B: Position Changes."
- Equipment & Fleet Requests:** Completed "Form 4A: All Equipment Funded in prior budget"; "Form 4B: New General Fund Equipment"; "Form 4C: Fleet". **NA - No Equipment requests**
- Minimum Compensation Ordinance:** The effects of the MCO in contracting have been considered as part of the budget submission.
- Proposition J Description, Summary, City Cost, Contract Cost:** Required for all existing or new Prop Js.  
**NA - No Prop J**
- Interdepartmental Services Balancing:** Included Excel download of 15.20.012 3.b.2 IDS balancing report from Enterprise Planning.
- Organizational Charts:** Submission contains updated position-level organizational charts for your department, with indication if the position is filled (F) or vacant (V). Organizational charts also reflect any proposed position changes.
- New Legislation: NA - No new legislation**
  - Included draft legislation that department would like to submit with the budget; or,
  - Draft legislation in progress at this time. A description of the proposed changes is included in the "Summary of Major Changes" table. A draft will be provided to the Mayor's Office by 03/01/20.
- Other Requests:** Submitted requests for the following items (through separate forms), if applicable:
  - COIT
  - Capital - **NA - No Capital requests**

**For Chief Financial Officer/Budget Manager:**

I have reviewed the attached budget submission and affirm that all applicable forms checked off above are either included in this submission or have been submitted through the proper online forums.

**Full Name:** Benjamin McCloskey

**Signature:** 

# BUDGET FORM 1A: Summary of Major Changes

## FY 2020-21 and FY 2021-22

### Mayor's Office of Housing and Community Development

Major Changes	Department Response
<p><b>1. SUMMARY.</b> What major changes is the department proposing? Clearly describe each change, including the fiscal impact of the proposal, and how the department proposes to fund each significant change (i.e. reprioritization of existing funds, grants, or other new revenues). Include detail related to position changes in Position section below.</p>	<p>Other than changes in one-time revenues and associated expenses, the major proposed changes are:</p> <ul style="list-style-type: none"> <li>- Increase in Local Operating Subsidy Program to fund additional anticipated units for formerly homeless households. Minimal increase in BY and approximately \$9M increase in BY+1.</li> <li>- Increase of \$2.8M per year in BY and BY+1 in Housing Trust Fund, as required by the Charter.</li> <li>- Proposed position changes described below.</li> </ul>
<p><b>2. EXPENDITURES.</b> What expenditure changes did the department submit from the base budget? Please differentiate between General Fund and non-General Fund.</p> <p>(This should match an Audit Trail, as shown in form 3A Expenditure Changes).</p>	<p><i>Expenditure changes related to specific revenue sources are described below in Revenue section.</i></p> <p><u>General Fund</u></p> <ul style="list-style-type: none"> <li>- \$635k of grants to CBOs previously budgeted in other departments (ADM, HRC, HSA) now budgeted in MOHCD</li> <li>- Large increase in LOSP workorder in BY+1 to fund additional anticipated units for formerly homeless households.</li> <li>- Increase in workorders to Digital Services and Office of Labor Standards Compliance and new workorder for CBO grant to Arts Commission and for accounting services to Controller's Office.</li> </ul>
<p><b>3. REVENUE.</b> What revenue changes did the department submit from the base budget? Please differentiate between General Fund and non-General Fund.</p> <p>(This should match an Audit Trail, as shown in form 2A Revenue Report).</p>	<p><u>General Fund</u></p> <ul style="list-style-type: none"> <li>- \$200k in Housing Trust Fund revenue which did not accurately carry over between FY18 and FY19.</li> </ul> <p><u>Non-General Fund</u></p> <ul style="list-style-type: none"> <li>- Increase in revenue from OCII for staffing services provided by MOHCD</li> <li>- Appropriation of revenues incorrectly appropriated as cost of issuance in 3rd issuance of 2015 GO Bond for Affordable Housing.</li> <li>- \$45.8M of one-time revenue related to Academy of Art Development Agreement</li> <li>- \$1M of revenue from loan issuance and monitoring fees related to 2016 GO Bond for Affordable Housing (PASS program)</li> </ul>
<p><b>4. TARGET.</b> How did the department meet its target? What are the programmatic, operational, or staffing impacts of this proposed reduction?</p>	<p>Target is met at \$1,488,306 in BY and \$2,878,612 in BY+1 by cuts to General Fund CBO grants. If required to implement these cuts, we would likely do across-the-board cuts of an equal percentage to all Community Development grantees, regardless of fund source, to accommodate the reduction. Percentage cut would be 5%-7% in BY+1.</p>
<p><b>5. POSITIONS.</b> Did the department include changes to positions or special classes? What is the overall General Fund impact? Highlight any changes related to major changes/initiatives as noted in the Summary section.</p> <p>(Reminder: No increases to General Fund supported FTE should be loaded in the system. Include reference numbers for all position changes).</p>	<p>All changes below have zero or minimal General Fund impact and are either offset with corresponding General Fund reductions or supported by Special Revenue Funds, including Housing Trust Fund.</p> <ul style="list-style-type: none"> <li>- Transfer of function of position supporting Season of Sharing from HSH to MOHCD.</li> <li>- Continuation of Digital Equity position funded by COIT request and Active Contract Management position previously funded by General Fund.</li> <li>- New positions including: conversion of off-budget DBI workorder-funded position to on-budget; HOPE SF Right to Return; Asset Manager; Policy &amp; Legislative Associate; HBMR compliance; Construction Representative; two multifamily housing assistant project managers; racial equity position</li> </ul>

**BUDGET FORM 1A: Summary of Major Changes  
FY 2020-21 and FY 2021-22**

**Mayor's Office of Housing and Community Development**

<p><b>6. INTERDEPARTMENTAL SERVICES (IDS).</b> Is the department proposing any discretionary changes to IDS workorders (excluding those that are centrally loaded by the Mayor's Office)? If so, describe the changes, including the change amount, the corresponding requesting/performing department, and whether those departments are in agreement with the change. (Reminder: A new IDS balancing report (15.20.012 3.b.2) is available in CFO Dashboards &gt; Enterprise Planning in BI).</p>	<p>Increase in workorders to Digital Services and Office of Labor Standards Compliance and new workorders for CBO grant to Arts Commission and for accounting services to Controller's Office. Performing departments are in agreement with these changes.</p> <p>Elimination of workorder to Treasurer/Tax Collector for CBO grant. Performing department in agreement with this change.</p> <p>Elimination of workorders from Human Rights Commission and Library for CBO grants. Requesting departments in agreement with these changes.</p>
<p><b>7. LEGISLATION.</b> Is the department seeking to submit any legislation with the budget? Does the department's budget assume any revenues/expenditures that require a legislative change?  If so, please submit drafts of legislation along with the budget submission. Or provide a summary of desired legislation and an expected date of submission, if still in progress.</p>	<p>No proposed legislation.</p>
<p><b>8. PROP J:</b> Identify existing Prop J Analyses that will continue, and if the department's budget proposes any NEW contracting out of work previously done by City workers.</p>	<p>No proposed Prop J.</p>
<p><b>9. TRANSFER OF FUNCTION:</b> Is the department requesting any Transfer of Functions of positions between departments? If so, please explain.</p>	<p>Transfer of Function from HSH to MOHCD of one off-budget position for the Season of Sharing program.</p>
<p><b>10. INTERIM EXCEPTIONS:</b> Is the department requesting any interim exceptions (new positions that are 1.0 FTE rather than 0.77)? If so, for what reason are is the request being made?</p>	<p>Yes - Existing filled Digital Equity position funded by COIT ends in CY, and so appears as a new position in BY, starting in Payperiod 1.</p>
<p><b>11. FELLOWSHIP PROGRAMS:</b> Did the department apply to any citywide fellowship programs, including San Francisco Fellows, the Fish Fellowship, or the 1249 HR Analyst Trainee Program?  Reminder for <u>AIR, PRT, PUC and SFMTA</u>, please also address FY 21/22, including the 1249 HR Analyst Trainee program.</p>	<p>No.</p>

Please run Oracle Business Intelligence Reports 15.40.001 & 15.40.002, aka "Target Reports" and include with budget submission to reflect Efficiency/Reduction Target proposal is loaded in the budget system.

**Budget Year**  
 2021  
 2020  
**15.40.001 GFS Target & Non GFS Balance**  
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**Snapshot**  
 Current  
 Phase CY

**Department**  
 MYR  
 2019-2020    **Phase BY**    2020-2021    **Phase BY+1**    2021-2022    **BY+1**    2022

**Department: MYR Mayor (General Fund Supported)**

Account Lvl 2 Code	Category	BY General Fund Supported			BY+1 General Fund Supported		
		BY Base	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
<b>ELIMINATION</b>	Transfer Adjustment - Uses	0	0	0	0	0	0
	Transfer Adjustment-Source	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURE</b>	Capital Outlay	3,316,030	0	3,316,030	0	3,316,030	3,316,030
	City Grant Program	48,751,242	(1,491,037)	47,260,205	48,751,242	5,767,854	54,519,096
	Debt Service	1,655,118	0	1,655,118	1,655,118	0	1,655,118
	Mandatory Fringe Benefits	3,046,564	46,609	3,093,173	3,080,106	58,971	3,139,077
	Materials & Supplies	98,000	0	98,000	98,000	0	98,000
	Non-Personnel Services	1,101,467	0	1,101,467	1,101,467	0	1,101,467
	Operating Transfers Out	0	0	0	0	0	0
	Other Support/Care of Persons	0	0	0	0	0	0
	Overhead and Allocations	794,934	228,963	1,023,897	794,934	217,577	1,012,511
	Programmatic Projects	1,144,089	514,000	1,658,089	944,089	514,000	1,458,089
	Salaries	8,163,120	101,801	8,264,921	8,379,380	133,074	8,512,454
	Services Of Other Depts	2,292,441	(96,828)	2,195,613	2,292,441	(93,981)	2,198,460
		<b>70,363,005</b>	<b>(696,492)</b>	<b>69,666,513</b>	<b>67,096,777</b>	<b>9,913,525</b>	<b>77,010,302</b>
<b>REVENUE</b>	Expenditure Recovery	14,702,429	163,370	14,865,799	14,702,429	8,905,587	23,608,016
	Intergovernmental Revenue-Othe	1,185,919	270,354	1,456,273	1,185,919	270,354	1,456,273
	IntraFund Transfers In	0	0	0	0	0	0
	Other Revenues	0	0	0	0	0	0
		<b>15,888,348</b>	<b>433,724</b>	<b>16,322,072</b>	<b>15,888,348</b>	<b>9,175,941</b>	<b>25,064,289</b>

	Category	BY Base Amt	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
GFS	General Fund Support	94,074,657	(1,130,216)	92,944,441	93,608,429	737,584	94,346,013

**General Fund Support - BY Target vs Mayor Proposed**

Department	Baseline Target	BY MYR	Amt Over
Reduction Target		Proposed GFS	(Under) Target
	(1,740,306)	92,334,351	92,944,441
			610,090

**General Fund Support - BY+ 1 Target vs Mayor Proposed**

BY+1 Department	BY+1 Baseline Target	BY+1 MYR	BY+1 Amt
Reduction Target		Proposed GFS	Over (Under) Target
	(3,480,613)	90,127,816	94,346,013
			4,218,197

**Department: MYR Mayor (Non GFS Balance)**

Account Lvl 2 Code	Category	BY General Fund Supported			BY+1 General Fund Supported		
		BY Base	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
<b>ELIMINATION</b>	Transfer Adjustment - Uses	(2,250,000)	0	(2,250,000)	(2,250,000)	0	(2,250,000)
	Transfer Adjustment-Source	0	0	0	0	0	0
		<b>(2,250,000)</b>	<b>0</b>	<b>(2,250,000)</b>	<b>(2,250,000)</b>	<b>0</b>	<b>(2,250,000)</b>
<b>EXPENDITURE</b>	Aid Assistance	0	0	0	0	0	0
	City Grant Program	5,491,859	(100,000)	5,391,859	5,491,859	534,795	6,026,654
	Debt Service	1,772,608	(60,208)	1,712,400	1,772,608	(60,208)	1,712,400
	Mandatory Fringe Benefits	611,141	635,025	1,246,166	618,653	733,543	1,352,196
	Non-Personnel Services	1,677,517	0	1,677,517	1,677,517	0	1,677,517
	Operating Transfers Out	2,250,000	0	2,250,000	2,250,000	0	2,250,000
	Other Support/Care of Persons	67,354,819	40,729,601	108,084,420	56,104,819	(3,765,473)	52,339,346
	Overhead and Allocations	1,781,939	1,619,269	3,401,208	1,781,939	1,754,203	3,536,142
	Programmatic Projects	3,348,000	0	3,348,000	3,348,000	0	3,348,000
	Salaries	1,247,569	1,455,492	2,703,061	1,290,038	1,725,800	3,015,838
	Services Of Other Depts	2,038,470	186,975	2,225,445	2,038,470	154,867	2,193,337
		<b>87,573,922</b>	<b>44,466,154</b>	<b>132,040,076</b>	<b>76,373,903</b>	<b>1,077,527</b>	<b>77,451,430</b>
<b>GFSUP</b>	GFSUP GENERAL FUND SUPPORT	39,600,000	0	39,600,000	42,400,000	0	42,400,000
		<b>39,600,000</b>	<b>0</b>	<b>39,600,000</b>	<b>42,400,000</b>	<b>0</b>	<b>42,400,000</b>
<b>REVENUE</b>	Business Taxes	0	0	0	0	0	0
	Interest & Investment Income	0	104,816	104,816	0	0	0
	Intergovernmental Revenue-Othe	1,772,608	(60,208)	1,712,400	1,772,608	(60,208)	1,712,400
	Operating Transfers In	0	0	0	0	0	0
	Other Financing Sources	0	99,931	99,931	0	0	0
	Other Local Taxes	3,167,000	0	3,167,000	3,237,000	0	3,237,000
	Other Revenues	31,547,517	46,800,000	78,347,517	20,297,517	1,000,000	21,297,517
	Rents & Concessions	5,030,000	0	5,030,000	5,030,000	0	5,030,000
	Unappropriated Fund Balance	3,612,905	134,507	3,747,412	0	3,813,514	3,813,514
		<b>45,130,030</b>	<b>47,079,046</b>	<b>92,209,076</b>	<b>30,337,125</b>	<b>4,753,306</b>	<b>35,090,431</b>

**Non-General Fund Support - Revenue Balance**

Revenue Total : 92,209,076  
 Expenditure Total : 132,040,076  
 Revenue Surplus(Deficit) : (39,831,000)

**Non-General Fund Support - BY +1 Revenue Balance**

Revenue Total : 35,090,431  
 Expenditure Total : 77,451,430  
 Revenue Surplus(Deficit) : (42,360,999)

Please run Oracle Business Intelligence Reports 15.40.001 & 15.40.002, aka "Target Reports" and include with budget submission to reflect Efficiency/Reduction Target proposal is loaded in the budget system.

<b>Budget Year</b>	<b>Snapshot</b>	<b>Department</b>							
2021	Current	MYR							
2020	<b>Phase CY</b>	2019-2020	<b>Phase BY</b>	2020-2021	<b>Phase BY+1</b>	2021-2022	<b>BY+1</b>		2022

**15.40.001 GFS Target & Non GFS Balance**

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**Department: MYR Mayor (General Fund Supported)**

Account Lvl 2 Code	Category	BY General Fund Supported			BY+1 General Fund Supported		
		BY Base	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
<b>ELIMINATION</b>	Transfer Adjustment - Uses	0	0	0	0	0	0
	Transfer Adjustment-Source	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURE</b>	Capital Outlay	3,316,030	0	3,316,030	0	3,316,030	3,316,030
	City Grant Program	48,751,242	(1,491,037)	47,260,205	48,751,242	5,767,854	54,519,096
	Debt Service	1,655,118	0	1,655,118	1,655,118	0	1,655,118
	Mandatory Fringe Benefits	3,046,564	46,609	3,093,173	3,080,106	58,971	3,139,077
	Materials & Supplies	98,000	0	98,000	98,000	0	98,000
	Non-Personnel Services	1,101,467	0	1,101,467	1,101,467	0	1,101,467
	Operating Transfers Out	0	0	0	0	0	0
	Other Support/Care of Persons	0	0	0	0	0	0
	Overhead and Allocations	794,934	228,963	1,023,897	794,934	217,577	1,012,511
	Programmatic Projects	1,144,089	514,000	1,658,089	944,089	514,000	1,458,089
	Salaries	8,163,120	101,801	8,264,921	8,379,380	133,074	8,512,454
	Services Of Other Depts	2,292,441	(96,828)	2,195,613	2,292,441	(93,981)	2,198,460
		<b>70,363,005</b>	<b>(696,492)</b>	<b>69,666,513</b>	<b>67,096,777</b>	<b>9,913,525</b>	<b>77,010,302</b>
<b>REVENUE</b>	Expenditure Recovery	14,702,429	163,370	14,865,799	14,702,429	8,905,587	23,608,016
	Intergovernmental Revenue-Othe	1,185,919	270,354	1,456,273	1,185,919	270,354	1,456,273
	IntraFund Transfers In	0	0	0	0	0	0
	Other Revenues	0	0	0	0	0	0
		<b>15,888,348</b>	<b>433,724</b>	<b>16,322,072</b>	<b>15,888,348</b>	<b>9,175,941</b>	<b>25,064,289</b>

	Category	BY Base Amt	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
GFS	General Fund Support	94,074,657	(1,130,216)	92,944,441	93,608,429	737,584	94,346,013

**General Fund Support - BY Target vs Mayor Proposed**

Department	Baseline Target	BY MYR Proposed GFS	Amt Over (Under) Target
Reduction Target			
	(1,740,306)	92,334,351	610,090

**General Fund Support - BY+ 1 Target vs Mayor Proposed**

BY+1 Department	BY+1 Baseline Target	BY+1 MYR Proposed GFS	BY+1 Amt Over (Under) Target
Reduction Target			
	(3,480,613)	90,127,816	4,218,197

**Non-General Fund Support - Revenue Balance**

Revenue Total : 92,209,076

Expenditure Total : 132,040,076

Revenue Surplus(Deficit) : (39,831,000)

**Non-General Fund Support - BY +1 Revenue Balance**

Revenue Total :

35,090,431

Expenditure Total :

77,451,430

Revenue Surplus(Deficit) : (42,360,999)

**15.40.002 Target & Non GFS Balance - Dept Summary**

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Department		BY Non General Fund Supported			BY+1 Non General Fund Supported		
		Revenue Total	Expenditure Total	Revenue Surplus(Deficit)	Revenue Total	Expenditure Total	Revenue Surplus (Deficit)
MYR	MYR Mayor	45,130,030	87,573,922	(42,443,892)	30,337,125	76,373,903	(46,036,778)

Please run Oracle Business Intelligence Report 15.50.012  
 Department Total Budget Historical Comparison and include with budget submission.

Department Total Budget Historical Comparison  
 (Mayor's Proposed)

Budget Year 2020-2021  
 and 2021-2022

MYR Mayor					
Authorized Positions	2019-2020 Original Budget	2020-2021 Proposed Budget	Change From 2019-2020	2021-2022 Proposed Budget	Change From 2020- 2021
Total Authorized	178.5	190.44	11.94	184.59	-5.85
Non-Operating Positions (cap/other)	-100.61	-100.57	0.04	-93.3	7.27
<b>Net Operating Positions</b>	<b>77.89</b>	<b>89.87</b>	<b>11.98</b>	<b>91.29</b>	<b>1.42</b>
<b>Sources</b>					
Other Local Taxes	3,135,000	3,167,000	32,000	3,237,000	70,000
Interest & Investment Income		104,816	104,816		-104,816
Rents & Concessions	5,030,000	5,030,000		5,030,000	
Intergovernmental Revenue-Othe	2,958,527	3,168,673	210,146	3,168,673	
Other Revenues	33,622,517	78,347,517	44,725,000	21,297,517	-57,050,000
Other Financing Sources		99,931	99,931		-99,931
Expenditure Recovery	12,581,830	14,865,799	2,283,969	23,608,016	8,742,217
Operating Transfers In	61,290,000		-61,290,000		
IntraFund Transfers In	45,600,000		-45,600,000		
Unappropriated Fund Balance	3,590,690	3,747,412	156,722	3,813,514	66,102
General Fund Support	158,974,642	92,944,441	-66,030,201	94,346,013	1,401,572
<b>Sources Total</b>	<b>326,783,206</b>	<b>201,475,589</b>	<b>-125,307,617</b>	<b>154,500,733</b>	<b>-46,974,856</b>
<b>Uses - Operating Expenditures</b>					
Salaries	9,170,475	10,967,982	1,797,507	11,528,292	560,310
Mandatory Fringe Benefits	3,353,263	4,339,339	986,076	4,491,273	151,934
Non-Personnel Services	2,778,984	2,778,984		2,778,984	
City Grant Program	52,318,660	52,652,064	333,404	60,545,750	7,893,686
Capital Outlay	3,318,471	3,316,030	-2,441	3,316,030	
Aid Assistance	18,600,000		-18,600,000		
Debt Service	3,427,726	3,367,518	-60,208	3,367,518	
Materials & Supplies	98,000	98,000		98,000	
Operating Transfers Out	8,800,000	2,250,000	-6,550,000	2,250,000	
Other Support/Care of Persons	171,114,968	108,084,420	-63,030,548	52,339,346	-55,745,074
Overhead and Allocations	2,392,854	4,425,105	2,032,251	4,548,653	123,548
Programmatic Projects	47,239,089	5,006,089	-42,233,000	4,806,089	-200,000
Services Of Other Depts	4,170,716	4,421,058	250,342	4,391,797	-29,261
<b>Uses Total</b>	<b>326,783,206</b>	<b>201,706,589</b>	<b>-125,076,617</b>	<b>154,461,732</b>	<b>-47,244,857</b>
<b>Uses - Division Description</b>					
MYR Housing & Community Dev	317,206,973	191,717,751	-125,489,222	144,254,296	-47,463,455
MYR Office Of The Mayor	9,576,233	9,988,838	412,605	10,207,436	218,598
<b>Uses by Division Total</b>	<b>326,783,206</b>	<b>201,706,589</b>	<b>-125,076,617</b>	<b>154,461,732</b>	<b>-47,244,857</b>

Budget System Report 15.30.005 filtered on Regular Revenues																									FORMULA	FILL IN			
GFS Type	Dept	Dept Division	Division Description	Dept ID	Dept ID Description	Fund ID	Fund Title	Project ID	Project Title	Activity ID	Activity Title	Authority ID	Authority Title	Account Lvl 5	Account Lvl 5 Name	Account ID	Account Title	AAO Category	AAO Title	Change Type Title	Change Type Code	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	Change submitted?	Revenue Description & Explanation of Change
GFS	MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev	10060	GF Work Order	10023920	Moh Property Tax Housing Admin	3	Pool	10002	Interdepartmental-Overhead	449997	4490IGROth	449997	City Depts Revenue From OCII	D01	Regular Revenues	4	On-Going	\$1,185,919	\$1,456,273	\$270,354	\$1,185,919	\$1,456,273	\$270,354	YES	Adjustment of anticipated revenue from OCII to support estimated staff time spent on OCII work.
Self Supporting	MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev	10492	2015 AFFORD HOUS GOB 3RD 2019C	10035106	2015 GO Bond 3rd Public Hsg	1	Public Housing Pool	21015	2015 GO Bond 3rd-Public Hsg	480111	48000thFin	480111	ProceedsFromSale OfBond-FaceAmt	D01	Regular Revenues	1	One-Time	\$0	\$39,008	\$39,008	\$0	\$0	\$0	YES	
Self Supporting	MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev	10492	2015 AFFORD HOUS GOB 3RD 2019C	10035107	2015 GO Bond 3rd Low Income	1	Low-Income Housing Pool	21016	2015 GO Bond 3rd-Low Income	480111	48000thFin	480111	ProceedsFromSale OfBond-FaceAmt	D01	Regular Revenues	1	One-Time	\$0	\$49,458	\$49,458	\$0	\$0	\$0	YES	Appropriation of revenues incorrectly appropriated as cost of issuance in 3rd issuance of 2015 GO Bond for Affordable Housing. Ordinance 0215-19.
Self Supporting	MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev	10492	2015 AFFORD HOUS GOB 3RD 2019C	10035108	2015 GO Bond 3rd Mission Hsg	1	Mission Housing Pool	21017	2015 GO Bond 3rd-Mission Hsg	480111	48000thFin	480111	ProceedsFromSale OfBond-FaceAmt	D01	Regular Revenues	1	One-Time	\$0	\$11,465	\$11,465	\$0	\$0	\$0	YES	
Self Supporting	MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev	10580	SR Citywide Affordable Housing	10036038	AAU DA - Affordable Housing	1	Settlement Pool - Housing	21266	AAU DA - Affordable Housing	479994	47500thRev	479994	Developer Exactions	D01	Regular Revenues	1	One-Time	\$0	\$37,600,000	\$37,600,000	\$0	\$0	\$0	YES	Revenues anticipated by Ordinance 005-20, Academy of Art development agreement
Self Supporting	MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev	10580	SR Citywide Affordable Housing	10036039	AAU DA - Small Sites	1	Settlement Pool Small Sites	21267	AAU DA - Small Sites	479994	47500thRev	479994	Developer Exactions	D01	Regular Revenues	1	One-Time	\$0	\$8,200,000	\$8,200,000	\$0	\$0	\$0	YES	
Self Supporting	MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev	10770	SR Neighborhood Dev-Grants	10036027	CNI-Choice Neighborhoods Imple	1	CNI-Choice Neighborhoods Imple	10001	Grants	430130	4300IntInv	430130	Interest Earned - Loans-Leases	D01	Regular Revenues	4	On-Going	\$0	\$104,816	\$104,816	\$0	\$0	\$0	YES	One-time loan repayment related to Alice Griffith Choice Neighborhoods Implementation Grant.
Self Supporting	MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev	10790	SR Housing Program Fees	10034672	2016 HOUS GOB Repay MOHCD part	1	Repayments pool	20768	2016 HOUS GOB Repay MOHCD part	479999	47500thRev	479999	Other Non-Operating Revenue	D01	Regular Revenues	4	On-Going	\$0	\$1,000,000	\$1,000,000	\$0	\$1,000,000	\$1,000,000	YES	Loan issuance fees and monitoring fees related to 2016 GO Bond for Affordable Housing.
Self Supporting	MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev	14190	SR Low-mod Inc Housing NonBond	10023896	MO Low-Mod Housing Assets	14	Seraf Loan Repayments Pool	17177	MY Low-mod Housing Assets	449997	4490IGROth	449997	City Depts Revenue From OCII	D01	Regular Revenues	4	On-Going	\$1,772,608	\$1,712,400	(\$60,208)	\$1,772,608	\$1,712,400	(\$60,208)	YES	Adjustment of anticipated revenue from OCII related to repayment of SERAF loan to LMIHAF.

**Budget Form 2B: Schedule of Licenses, Permits, Fines & Service Charges**

DEPARTMENT: MYR

Inflation Factor for FY 2020-21 Fee Auto Increase as per Code Section **	3.31%
Inflation Factor for FY 2021-22 Fee Auto Increase as per Code Section **	3.10%

CPI will be updated in January 2020. Call Controller's Budget Office to confirm CPI before submitting.

**TABLE 1 - MODIFIED AND NEW FEES**

Item	Fee Status M/N	Description	Code Authorization	Auto CPI Adjust Yes/No	Account Code	Account Title	Fund Code	Fund Title	Authority Code	Authority Title	Department Code	Department Title	Project Code	Project Title	Activity Code	Activity Title	Unit Basis (e.g., per sq. ft./)	FY 2019-20 Fee	FY 2019-20 Units (Est.)	FY 2019-20 Revenue Proposed	FY 2019-20 Cost Recovery (Est.)	FY 2020-21 Fee **	FY 2020-21 Units (Est.)	FY 2020-21 Revenue Proposed	FY 2020-21 Cost Recovery (Est.)	FY 2021-22 Fee **	FY 2021-22 Units (Est.)	FY 2021-22 Revenue Proposed	FY 2021-22 Cost Recovery (Est.)	Fiscal Year of Last Increase	Fee Prior to Last Increase
1		None																\$ -		\$ -		\$ -		\$ -		\$ -		\$ -			\$ -

**TABLE 2 - CONTINUING FEES**

Item	Fee Status	Description	Code Authorization	Auto CPI Adjust Yes/No	Account Code	Account Title	Fund Code	Fund Title	Authority Code	Authority Title	Department Code	Department Title	Project Code	Project Title	Activity Code	Activity Title	Unit Basis (e.g., per sq. ft./)	FY 2019-20 Fee	FY 2019-20 Units (Est.)	FY 2019-20 Revenue Proposed	FY 2019-20 Cost Recovery (Est.)	FY 2020-21 Fee **	FY 2020-21 Units (Est.)	FY 2020-21 Revenue Proposed	FY 2020-21 Cost Recovery (Est.)	FY 2021-22 Fee **	FY 2021-22 Units (Est.)	FY 2021-22 Revenue Proposed	FY 2021-22 Cost Recovery (Est.)	Fiscal Year of Last Increase	Fee Prior to Last Increase		
1	C	Mortgage Credit Certificate (MCC) Fee	Admin Code Ch. 8 Sec 8.43	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 776.00		\$ -	100%	\$ 801.00		\$ -	100%	\$ 826.00		\$ -	100%	FY19-20	CPI		
2	C	Fee for Refinance of Mortgage Credit Certificate	Admin Code Ch. 8 Sec 8.43	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 776.00		\$ -	100%	\$ 801.00		\$ -	100%	\$ 826.00		\$ -	100%	FY19-20	CPI		
3	C	Down payment Assistance Loan Program Fee	Admin Code Ch. 8 Sec 8.43	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 646.00		\$ -	100%	\$ 668.00		\$ -	100%	\$ 689.00		\$ -	100%	FY19-20	CPI		
4	C	First-Time Homebuyer Program Administrative Fee	Admin Code Ch. 8 Sec 8.43	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 646.00		\$ -	100%	\$ 668.00		\$ -	100%	\$ 689.00		\$ -	100%	FY19-20	CPI		
5	C	Loan Subordination Fee (Single-Family Borrowers)	Admin Code Ch. 8 Sec 8.43	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 646.00		\$ -	100%	\$ 668.00		\$ -	100%	\$ 689.00		\$ -	100%	FY19-20	CPI		
6	C	Lender Participation Fee	Admin Code Ch. 8 Sec 8.43	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 969.00		\$ -	100%	\$ 1,001.00		\$ -	100%	\$ 1,032.00		\$ -	100%	FY19-20	CPI		
7	C	Lender Participation Renewal Fee	Admin Code Ch. 8 Sec 8.43	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 388.00		\$ -	100%	\$ 401.00		\$ -	100%	\$ 413.00		\$ -	100%	FY19-20	CPI		
8	C	Student Housing Monitoring Fee	Planning Code Section 415.3(e)(5)	Yes	479999	Other Non-Operating Revenue	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0006	SF Pool	per transaction	\$ 852.00		\$ -	100%	\$ 880.00		\$ -	100%	\$ 907.00		\$ -	100%	FY19-20	CPI		
<b>HBMR Team / SF Pool</b>																				160	\$ 102,517					155	\$ 102,517						
9	C	Proposal Review Fee	Admin Code Ch. 8 Sec 8.43	Yes	479945	Loan Rev-Fees	10790	SR Housing Program Fees	17194	MY Moh Loan Administration Fee	232065	MOHCD	10023911	Moh Loan Administration Fees	0004	MF Pool	per transaction	\$ 2,511.00	18	\$ 45,000	100%	\$ 2,594.00	17	\$ 45,000	100%	\$ 2,674.00	17	\$ 45,000	100%	FY19-20	CPI		

**Fee Status:**  
 C Continuing  
 M Modified  
 N New  
 D Discontinued

**Note:**

\*\* If Auto CPI adjustment = Yes, FY 2020-21 and FY 2021-22 Fee will be automatically generated based on the inflation factor determined by the Controller.  
 If Auto CPI adjustment = No, FY 2020-21 and FY 2021-22 Fee will remain the same as previous year or entered by dept according to Code Authorization.







BUDGET FORM 3A: Position Changes

DEPARTMENT: Mayor's Office of Housing and Community Development

Please identify proposed position changes from the FY 2020-21 and FY 2021-22 Base Budget at the account level (reflecting both salary and discretionary special class changes).

Note: To submit this information, run the 15.30.004 Position Snapshot Comparison (Audit Trail) report from the budget system.

Select the following criteria before running the report:

Budget Year: 2021
Before Snapshot: Start of Dept
After Snapshot: Current

GFS Type: Do not select a value.
For any proposed changes, provide an explanation in the 'Explanation of FTE and/or Amount Change' column.
Please contact your Mayor's Office or Controller's Office Analyst if you need assistance running this report.
All submissions must be formatted appropriately so that printed copies are easily readable for the public.

Table with columns: GFS Type, Dept, Division, Description, Dept ID, Department Description, Fund ID, Fund Title, Project ID, Project Title, Activity ID, Activity Title, Authority ID, Authority Title, Account Lvl 5 Name, Account ID, Class, Job Class Title, Emp Org Code, Emp Org Title, Ret, Status, Action, Ref No., Start Dept FTE, End Dept FTE, Var Dept FTE, Start Dept Amt, End Dept Amt, Var Dept Amt, Start BY+1 Dept FTE, End BY+1 Dept FTE, Var BY+1 Dept FTE, Start BY+1 Dept Amt, End BY+1 Dept Amt, Var BY+1 Dept Amt, FTE Changes Submitted?, Amount Changes Submitted?, Explanation of FTE and/or Amount Change. Includes summary rows for Total BY FTE Variance: 9.70, Total BY Amount Variance: 1,551,312, Total BY+1 FTE Variance: 12.00, Total BY+1 Amount Variance: 1,851,731.

Interdepartmental Services Balancing: Included Excel download of 15.20.012 3.b.2 IDS balancing report from Enterprise Planning.

15.20.012 3.b.2. Interdepartmental Services Balancing – Detail Level - Security

Time run: 2/20/2020 1:41:59 PM

Req Dept	Perf Dept	Dept Pair	Department Code	Department Title	Division Code	Division Title	Section Code	Section Description	GFS Type	Fund Code	Fund Title	Authority Code	Authority Title	Project Code	Project Title	Activity Code	Activity Title	Account Code	Account Title	CY Orig Amt	BY Orig Amt	Base Amt	BY Amt - Dept	BY+1 Base Amt	BY+1 Amt - Dept Request
ADM	MYR	ADM-MYR	228856	ADM Administration	228856	ADM Administration			GFS	10000	GF Annual Account Ctrl	10000	Operating	10003082	ADAD ADM Operations	0003	Transgender Initiatives	581670	GF-Mayor'S - Cdbg	(\$200,000)	\$0	\$0	\$0	\$0	\$0
ADM	MYR	ADM-MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001886	MO-MOHC Work order	0001	MOHCD Work Order	486150	Exp Rec Fr Adm (AAO)	\$200,000	\$0	\$0	\$0	\$0	\$0
CHF	MYR	CHF-MYR	229218	CHF Children;Youth & Families					Self Supporting	11190	SR Children and Youth	10000	Operating	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	581690	GF-Mayor'S Office Services	(\$447,554)	(\$447,554)	(\$447,554)	(\$647,554)	(\$447,554)	(\$647,554)
CHF	MYR	CHF-MYR	229218	CHF Children;Youth & Families					Self Supporting	11190	SR Children and Youth	20119	CH Educational Supports	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	581670	GF-Mayor'S - Cdbg	(\$506,091)	(\$506,091)	(\$506,091)	(\$506,091)	(\$506,091)	(\$506,091)
CHF	MYR	CHF-MYR	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001888	MY-Work order	0001	MYR-ADM Work Order	486190	Exp Rec Fr Child;Youth&Fam AAO	\$447,554	\$447,554	\$447,554	\$447,554	\$447,554	\$447,554
CHF	MYR	CHF-MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001886	MO-MOHC Work order	0001	MOHCD Work Order	486190	Exp Rec Fr Child;Youth&Fam AAO	\$506,091	\$506,091	\$506,091	\$506,091	\$506,091	\$506,091
DEM	MYR	DEM-MYR	229985	DEM Administration	229985	DEM Administration			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001776	EM DEM ADMINISTRATION	0001	DEM Administration	581690	GF-Mayor'S Office Services	(\$58,640)	(\$58,640)	(\$58,640)	(\$58,640)	(\$58,640)	(\$58,640)
DEM	MYR	DEM-MYR	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001888	MY-Work order	0001	MYR-ADM Work Order	486290	Exp Rec Fr Emergency Comm Dept	\$58,640	\$58,640	\$58,640	\$58,640	\$58,640	\$58,640
DPH	MYR	DPH-MYR	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001888	MY-Work order	0001	MYR-ADM Work Order	486370	Exp Rec Fr Comm Health Svc AAO	\$469,320	\$469,320	\$469,320	\$519,320	\$469,320	\$569,320
DPH	MYR	DPH-MYR	251912	HAD DPH Admin Exec	251961	HAD Public Health Admin	251912	HAD DPH Admin Exec	GFS	10000	GF Annual Account Ctrl	10000	Operating	10001784	HA DPH Admin Exec	0001	Exec	581690	GF-Mayor'S Office Services	(\$469,320)	(\$469,320)	(\$469,320)	(\$519,320)	(\$469,320)	(\$569,320)
HOM	MYR	HOM-MYR	203646	HOM PROGRAMS	203646	HOM PROGRAMS			GFS	10000	GF Annual Account Ctrl	10000	Operating	10026738	HO Transitional-Aged Youth Bas	0001	HO Transitional-Aged Youth Bas	581670	GF-Mayor'S - Cdbg	(\$1,358,042)	(\$1,417,984)	(\$1,417,984)	(\$2,094,522)	(\$1,417,984)	(\$2,165,306)
HOM	MYR	HOM-MYR	203646	HOM PROGRAMS	203646	HOM PROGRAMS			GFS	10000	GF Annual Account Ctrl	10000	Operating	10026740	HO Shelter & Housing for the H	0001	HO Shelter & Housing for the H	581670	GF-Mayor'S - Cdbg	(\$8,267,932)	(\$10,528,589)	(\$10,528,589)	(\$10,088,421)	(\$10,528,589)	(\$18,709,854)
HOM	MYR	HOM-MYR	203646	HOM PROGRAMS	203646	HOM PROGRAMS			GFS	10000	GF Annual Account Ctrl	10000	Operating	10026740	HO Shelter & Housing for the H	0001	HO Shelter & Housing for the H	581690	GF-Mayor'S Office Services	\$0	\$0	\$0	(\$85,000)	\$0	\$0
HOM	MYR	HOM-MYR	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001888	MY-Work order	0001	MYR-ADM Work Order	486195	EXP REC Fr Homelessness SvcsAAO	\$0	\$0	\$0	\$85,000	\$0	\$85,000
HOM	MYR	HOM-MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001735	MO-LOSP Work Order	0001	LOSP Work Order	486195	EXP REC Fr Homelessness SvcsAAO	\$9,625,974	\$11,946,573	\$11,946,573	\$12,182,943	\$11,946,573	\$20,875,160
HRC	MYR	HRC-MYR	232021	HRC Human Rights Commission					GFS	10000	GF Annual Account Ctrl	10000	Operating	10026741	HU Human Rights	0001	HRC General	581670	GF-Mayor'S - Cdbg	(\$300,000)	(\$300,000)	(\$300,000)	\$0	(\$300,000)	\$0
HRC	MYR	HRC-MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001886	MO-MOHC Work order	0001	MOHCD Work Order	486580	Exp Rec Fr Human Rights (AAO)	\$300,000	\$300,000	\$300,000	\$0	\$300,000	\$0
HSA	MYR	HSA-MYR	149657	HSA AM Central Management	149655	HSA Admin Support (HSA)	149657	HSA AM Central Management	GFS	10000	GF Annual Account Ctrl	10000	Operating	10001700	HS AD County Expense Claim	0001	Allocable Staff&Overhd	581690	GF-Mayor'S Office Services	(\$215,299)	(\$215,299)	(\$215,299)	(\$265,299)	(\$215,299)	(\$265,299)

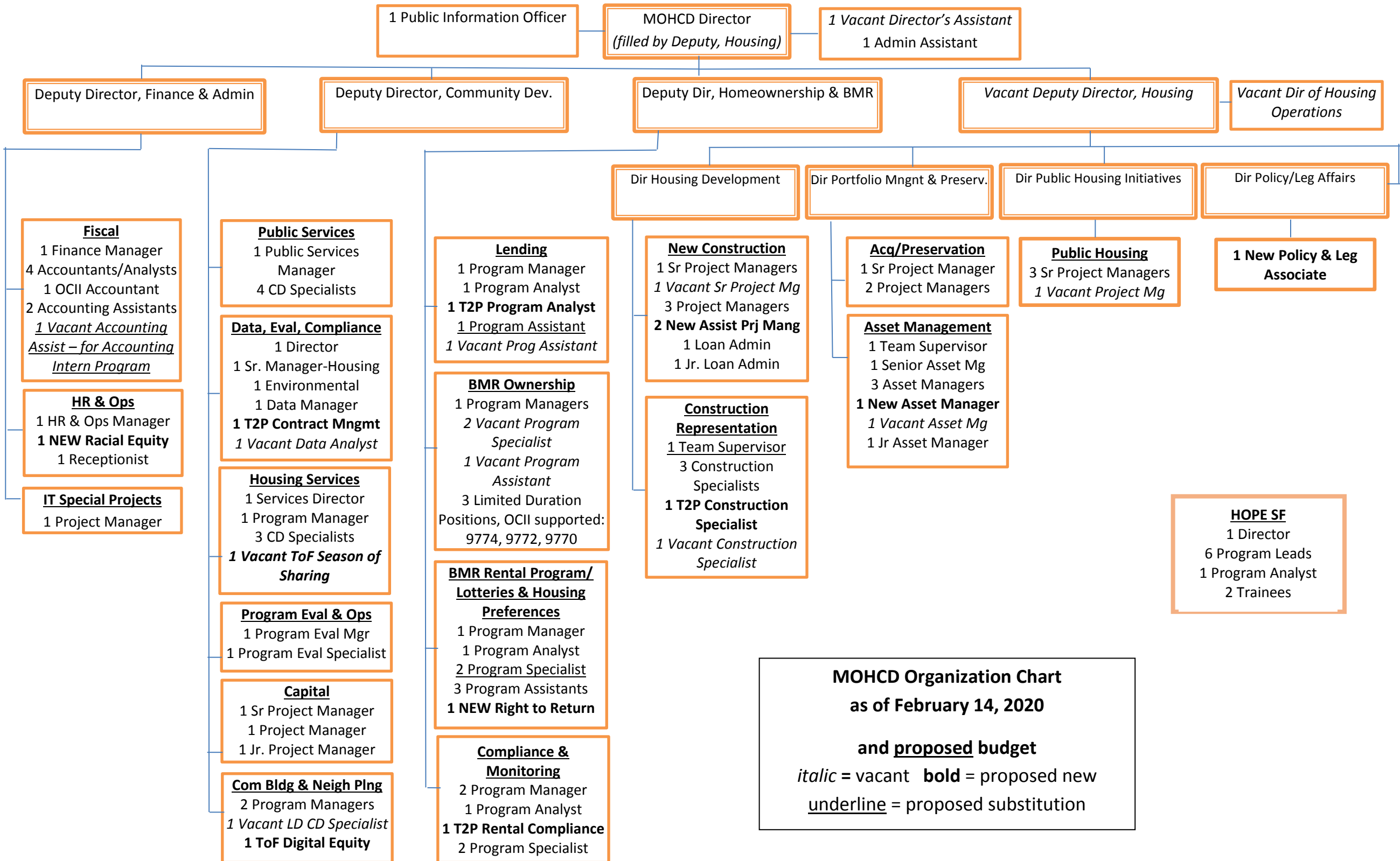
Req Dept	Perf Dept	Dept Pair	Department Code	Department Title	Division Code	Division Title	Section Code	Section Description	GFS Type	Fund Code	Fund Title	Authority Code	Authority Title	Project Code	Project Title	Activity Code	Activity Title	Account Code	Account Title	CY Orig Amt	BY Orig Amt	Base Amt	BY Amt - Dept	BY+1 Base Amt	BY+1 Amt - Dept Request
HSA	MYR	HSA-MYR	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001888	MY-Work order	0001	MYR-ADM Work Order	486690	Exp Rec Fr Human Services AAO	\$215,299	\$215,299	\$215,299	\$265,299	\$215,299	\$265,299
LIB	MYR	LIB-MYR	232048	LIB Public Library					Self Supporting	13140	SR Public Library Preserv	10000	Operating	10031292	LB-Community Partnerships& Prog	0001	Community Partnership & Prog	581670	GF-Mayor'S - Cdbg	(\$25,000)	(\$25,000)	(\$25,000)	\$0	(\$25,000)	\$0
LIB	MYR	LIB-MYR	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001886	MO-MOHCDC Work order	0001	MOHCDC Work Order	486430	Exp Rec Fr Public Library AAO	\$25,000	\$25,000	\$25,000	\$0	\$25,000	\$0
MTA	MYR	MTA-MYR	175650	MTAGA Government Affairs	175649	MTAGA Government Affairs	175650	MTAGA Government Affairs	Self Supporting	22265	MTA OH OPR AGENCYWIDE NEW	10000	Operating	10001719	MT Administration	0023	Adm General Administration UND	581690	GF-Mayor'S Office Services	(\$245,489)	(\$245,489)	(\$245,489)	(\$245,489)	(\$245,489)	(\$245,489)
MTA	MYR	MTA-MYR	207809	MTASMTTP Transp Plan Project	103745	MTASM Street Management	138749	MTASMTTP Transportation Plannng	Self Supporting	22305	MTA TS OPR PROJ SUP-PSF NEW	10000	Operating	10001722	MT Development And Planning	0002	Dev Vehicle Operations-UND	581690	GF-Mayor'S Office Services	(\$42,670)	(\$42,670)	(\$42,670)	(\$42,670)	(\$42,670)	(\$42,670)
MTA	MYR	MTA-MYR	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10001888	MY-Work order	0001	MYR-ADM Work Order	486550	Exp Rec Fr Public TransprtAAO	\$288,159	\$288,159	\$288,159	\$288,159	\$288,159	\$288,159
MYR	ADM	MYR-ADM	207652	ADM Labor Standards	296645	ADM City Administrator Prog	207652	ADM Labor Standards	GFS	10000	GF Annual Account Ctrl	10000	Operating	10003086	ADLS Labor Standards	0001	Labor Standards Operations	486450	Exp Rec From Mohcd	\$181,108	\$187,249	\$187,249	\$190,537	\$187,249	\$195,601
MYR	ADM	MYR-ADM	208671	ADM Digital Services	296645	ADM City Administrator Prog	208671	ADM Digital Services	GFS	10020	GF Continuing Authority Ctrl	16537	AD Digital Services Program	10022322	ADDS Digital Services Program	0001	Digital Services Operations	486450	Exp Rec From Mohcd	\$1,311,055	\$1,351,221	\$1,351,221	\$1,459,908	\$1,351,221	\$1,497,736
MYR	ADM	MYR-ADM	208672	ADM Contract Monitoring	296644	ADM Internal Services	208672	ADM Contract Monitoring	GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10003070	ADCM Contract Monitoring	0001	CMD Operations	487110	Exp Rec Fr Mayor-Cdbg Non-AAO	\$82,000	\$82,000	\$82,000	\$82,000	\$82,000	\$82,000
MYR	ADM	MYR-ADM	228856	ADM Administration	228856	ADM Administration			GFS	10000	GF Annual Account Ctrl	10000	Operating	10003082	ADAD ADM Operations	0001	ADM Operations	487110	Exp Rec Fr Mayor-Cdbg Non-AAO	\$133,331	\$133,331	\$133,331	\$133,331	\$133,331	\$133,331
MYR	ADM	MYR-ADM	228860	ADM Risk Management	296644	ADM Internal Services	228860	ADM Risk Management	GFS	10060	GF Work Order	10002	Interdepartmental-Overhead	10003072	ADRM Risk Management	0001	Risk Management Operations	486450	Exp Rec From Mohcd	\$28,629	\$31,292	\$31,292	\$31,310	\$31,292	\$31,310
MYR	ADM	MYR-ADM	228875	ADM Real Estate Division	296644	ADM Internal Services	228875	ADM Real Estate Division	Self Supporting	14300	SR Real Property	17378	Real Estate Real Property Fund	10001302	ADRE Real Estate Operations	0021	Rent Recoveries	486450	Exp Rec From Mohcd	\$886,246	\$1,057,170	\$1,057,170	\$1,057,170	\$1,057,170	\$1,057,170
MYR	ADM	MYR-ADM	228880	ADM ReproMail	296644	ADM Internal Services	228880	ADM ReproMail	Self Supporting	28310	ISOIS REPRODUCTIO N FUND	10000	Operating	10003088	ADRP Repromail	0001	Repromail Operations	486470	Exp Rec Fr Mayor (AAO)	\$78,278	\$78,278	\$78,278	\$78,278	\$78,278	\$78,278
MYR	ADM	MYR-ADM	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001731	MY-Finance and Policy	0001	Finance and Policy	581820	Is-Purch-Reproduction	(\$26,033)	(\$26,033)	(\$26,033)	(\$26,033)	(\$26,033)	(\$26,033)
MYR	ADM	MYR-ADM	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001733	MY-Violence Prevention	0001	Violence Prevention	581820	Is-Purch-Reproduction	(\$3,099)	(\$3,099)	(\$3,099)	(\$3,099)	(\$3,099)	(\$3,099)
MYR	ADM	MYR-ADM	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001736	MY-Neighborhood Services	0001	Neighborhood Services	581820	Is-Purch-Reproduction	(\$17,430)	(\$17,430)	(\$17,430)	(\$17,430)	(\$17,430)	(\$17,430)
MYR	ADM	MYR-ADM	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001887	MY-Administration	0001	Administration	581820	Is-Purch-Reproduction	(\$31,716)	(\$31,716)	(\$31,716)	(\$31,716)	(\$31,716)	(\$31,716)
MYR	ADM	MYR-ADM	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001734	MO-Admin and Programs	0001	Admin and Programs	581890	GF-Rent Paid To Real Estate	(\$886,246)	(\$1,057,170)	(\$1,057,170)	(\$1,057,170)	(\$1,057,170)	(\$1,057,170)
MYR	ADM	MYR-ADM	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10020	GF Continuing Authority Ctrl	17069	GE Public Housing Rebuild Fund	10023246	Public Housing Rebuild Fund	0001	Public Housing Rebuild Fund	581170	GF-Risk Management Svcs (AAO)	(\$28,629)	(\$31,292)	(\$31,292)	(\$28,464)	(\$31,292)	(\$31,311)

Req Dept	Perf Dept	Dept Pair	Department Code	Department Title	Division Code	Division Title	Section Code	Section Description	GFS Type	Fund Code	Fund Title	Authority Code	Authority Title	Project Code	Project Title	Activity Code	Activity Title	Account Code	Account Title	CY Orig Amt	BY Orig Amt	Base Amt	BY Amt - Dept	BY+1 Base Amt	BY+1 Amt - Dept Request
MYR	ADM	MYR-ADM	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10020	GF Continuing Authority Ctrl	17182	MY Housing Trust Fund - Moh	10023900	MO Housing Trust Fund - Moh	0006	Operating Budget	581161	GF-ADM-Digital Services	(\$527,737)	(\$577,982)	\$0	\$0	\$0	\$0
MYR	ADM	MYR-ADM	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10020	GF Continuing Authority Ctrl	17182	MY Housing Trust Fund - Moh	10023900	MO Housing Trust Fund - Moh	0006	Operating Budget	581780	OCA-Labor Standard Enforcement	(\$181,108)	(\$187,249)	\$0	\$0	\$0	\$0
MYR	ADM	MYR-ADM	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			Self Supporting	10580	SR Citywide Affordable Housing	17166	MY Affordable Housing Fund-moh	10023908	Inclusionary Housing Reg	5000	Inclusionary Admin Costs	581161	GF-ADM-Digital Services	(\$783,318)	(\$773,239)	(\$773,239)	(\$773,239)	(\$773,239)	(\$773,239)
MYR	ADM	MYR-ADM	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			Self Supporting	10795	SR Housing Trust Fund	17182	MY Housing Trust Fund - Moh	10023900	MO Housing Trust Fund - Moh	0006	Operating Budget	581161	GF-ADM-Digital Services	\$0	\$0	(\$577,982)	(\$686,669)	(\$577,982)	(\$724,497)
MYR	ADM	MYR-ADM	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			Self Supporting	10795	SR Housing Trust Fund	17182	MY Housing Trust Fund - Moh	10023900	MO Housing Trust Fund - Moh	0006	Operating Budget	581780	OCA-Labor Standard Enforcement	\$0	\$0	(\$187,249)	(\$190,537)	(\$187,249)	(\$195,601)
MYR	ART	MYR-ART	187644	ART Community Investments	187644	ART Community Investments			GFS	10020	GF Continuing Authority Ctrl	16607	AR Bos Funding	10031165	AR Special Projects Funding	0048	AB-18SF GLBT Hist Society	486450	Exp Rec From Mohcd	\$0	\$0	\$0	\$110,000	\$0	\$110,000
MYR	ART	MYR-ART	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10010	GF Annual Authority Ctrl	17198	MO CBO Grant Pool	10023915	MO CBO Grant Pool	0001	GF Community Development	581050	GF-Arts Commission	\$0	\$0	\$0	(\$110,000)	\$0	(\$110,000)
MYR	CAT	MYR-CAT	229042	CAT City Attorney					GFS	10000	GF Annual Account Ctrl	10000	Operating	10001638	CA Legal Services	0001	Legal Services-General	486450	Exp Rec From Mohcd	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
MYR	CAT	MYR-CAT	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			Self Supporting	10580	SR Citywide Affordable Housing	17166	MY Affordable Housing Fund-moh	10023908	Inclusionary Housing Reg	5000	Inclusionary Admin Costs	581270	GF-City Attorney-Legal Service	(\$500,000)	(\$500,000)	(\$500,000)	(\$500,000)	(\$500,000)	(\$500,000)
MYR	CFC	MYR-CFC	229047	CFC Children & Families Commsn					Self Supporting	11000	SR CFC Continuing Authority Ctrl	16921	CF Prop 10 - Tobacco Tax Fundi	10022906	Prop 10 - Tobacco Tax Funding	0008	Family Support	486450	Exp Rec From Mohcd	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
MYR	CFC	MYR-CFC	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001734	MO-Admin and Programs	0001	Admin and Programs	581400	Sr-Cfc-First 5 Commission	(\$500,000)	(\$500,000)	(\$500,000)	(\$500,000)	(\$500,000)	(\$500,000)
MYR	CON	MYR-CON	229227	CON Accounting	229227	CON Accounting			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001644	CO Operations	0003	AOSD-FAST	486450	Exp Rec From Mohcd	\$70,720	\$0	\$0	\$75,000	\$0	\$0
MYR	CON	MYR-CON	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10020	GF Continuing Authority Ctrl	17182	MY Housing Trust Fund - Moh	10023900	MO Housing Trust Fund - Moh	0006	Operating Budget	581180	GF-Con-Fast Team	(\$70,720)	\$0	\$0	\$0	\$0	\$0
MYR	CON	MYR-CON	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			Self Supporting	10795	SR Housing Trust Fund	17182	MY Housing Trust Fund - Moh	10023900	MO Housing Trust Fund - Moh	0006	Operating Budget	581180	GF-Con-Fast Team	\$0	\$0	\$0	(\$75,000)	\$0	\$0
MYR	ECN	MYR-ECN	207766	ECN Workforce Development	207766	ECN Workforce Development			GFS	10010	GF Annual Authority Ctrl	16663	EW Workforce Development	10022546	BE Workforce Development	0008	Workforce Development-Citybuil	487110	Exp Rec Fr Mayor-Cdbg Non-AAO	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000
MYR	HRD	MYR-HRD	232027	HRD Workers Compensation	232027	HRD Workers Compensation			Self Supporting	12460	SR Workers' Compensation	10000	Operating	10026742	HR Administration	0001	HR Administration	486470	Exp Rec Fr Mayor (AAO)	\$8,559	\$8,901	\$8,901	\$8,901	\$8,901	\$8,901
MYR	HRD	MYR-HRD	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001887	MY-Administration	0001	Administration	581460	GF-HR-Workers' Comp Claims	(\$8,559)	(\$8,901)	(\$8,901)	(\$8,901)	(\$8,901)	(\$8,901)
MYR	HSA	MYR-HSA	149673	HSA HS Welfare To Work	149665	HSA Human Services (DHS)	207765	HSA HS Econ Sppt & Self Suffic	GFS	10000	GF Annual Account Ctrl	10000	Operating	10001705	HS PA County Expense Claim	0002	General Fund Only	486470	Exp Rec Fr Mayor (AAO)	\$190,000	\$190,000	\$190,000	\$0	\$190,000	\$0

Req Dept	Perf Dept	Dept Pair	Department Code	Department Title	Division Code	Division Title	Section Code	Section Description	GFS Type	Fund Code	Fund Title	Authority Code	Authority Title	Project Code	Project Title	Activity Code	Activity Title	Account Code	Account Title	CY Orig Amt	BY Orig Amt	Base Amt	BY Amt - Dept	BY+1 Base Amt	BY+1 Amt - Dept Request
MYR	HSA	MYR-HSA	232065	MYR Housing & Community Dev	232065	MYR Housing & Community Dev			GFS	10010	GF Annual Authority Ctrl	17184	MY Hope Sf Initiative	10023903	Hope Sf Initiative	0003	Services and Project Mgt Cost	581950	GF-Social Services	(\$190,000)	(\$190,000)	(\$190,000)	\$0	(\$190,000)	\$0
MYR	PUC	MYR-PUC	229267	WWE0101 Administration	229309	WWE Wastewater Enterprise	229271	WWE01 Administration	Self Supporting	20160	WWE Op Annual Account Ctrl	10000	Operating	10030000	UC Administration WWE	0001	General Administration	486450	Exp Rec From Mohcd	\$0	\$0	\$0	\$400	\$0	\$600
MYR	TIS	MYR-TIS	207917	DT Adm Telephone Billing	207915	DT Administration	207917	DT Adm Telephone Billing	Self Supporting	28100	ISTIF NON PROJECT CONTROLLED	10000	Operating	10024777	DT Dt Operating Master Project	0001	DT Operating Master Project	486470	Exp Rec Fr Mayor (AAO)	\$63,814	\$66,728	\$66,728	\$66,728	\$66,728	\$66,728
MYR	TIS	MYR-TIS	207921	DT Adm Procurement Pass-thru	207915	DT Administration	207921	DT Adm Procurement Pass-thru	Self Supporting	28070	ISTIF Annual Authority Ctrl	17608	Dt Work Order Projects	10024810	DT INTERDEPART MENTAL SERV	0008	EAs - Adobe - 01	486470	Exp Rec Fr Mayor (AAO)	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
MYR	TIS	MYR-TIS	207921	DT Adm Procurement Pass-thru	207915	DT Administration	207921	DT Adm Procurement Pass-thru	Self Supporting	28070	ISTIF Annual Authority Ctrl	17608	Dt Work Order Projects	10024810	DT INTERDEPART MENTAL SERV	0012	EAs - ESRI 01	486470	Exp Rec Fr Mayor (AAO)	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
MYR	TIS	MYR-TIS	207921	DT Adm Procurement Pass-thru	207915	DT Administration	207921	DT Adm Procurement Pass-thru	Self Supporting	28070	ISTIF Annual Authority Ctrl	17608	Dt Work Order Projects	10024810	DT INTERDEPART MENTAL SERV	0018	EAs - Microsoft	486470	Exp Rec Fr Mayor (AAO)	\$17,792	\$17,792	\$17,792	\$17,792	\$17,792	\$17,792
MYR	TIS	MYR-TIS	207921	DT Adm Procurement Pass-thru	207915	DT Administration	207921	DT Adm Procurement Pass-thru	Self Supporting	28070	ISTIF Annual Authority Ctrl	17608	Dt Work Order Projects	10024810	DT INTERDEPART MENTAL SERV	0737	DT Depts' IT Misc Procurements	486470	Exp Rec Fr Mayor (AAO)	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
MYR	TIS	MYR-TIS	207938	DT Communicato ns SFGovTV	130679	DT Communicatio ns	207938	DT Communicato ns SFGovTV	GFS	10000	GF Annual Account Ctrl	10000	Operating	10024777	DT Dt Operating Master Project	0001	DT Operating Master Project	486470	Exp Rec Fr Mayor (AAO)	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001731	MY-Finance and Policy	0001	Finance and Policy	581140	DT Technology Projects	(\$1,456)	(\$1,456)	(\$1,456)	(\$1,456)	(\$1,456)	(\$1,456)
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001731	MY-Finance and Policy	0001	Finance and Policy	581210	DT Technology Infrastructure	(\$92,693)	(\$95,201)	(\$95,201)	(\$95,201)	(\$95,201)	(\$95,201)
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001731	MY-Finance and Policy	0001	Finance and Policy	581325	DT Enterprise Tech Contracts	(\$4,774)	(\$4,774)	(\$4,774)	(\$4,774)	(\$4,774)	(\$4,774)
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001887	MY-Administration	0001	Administration	581140	DT Technology Projects	(\$3,676)	(\$3,676)	(\$3,676)	(\$3,676)	(\$3,676)	(\$3,676)
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001887	MY-Administration	0001	Administration	581210	DT Technology Infrastructure	(\$194,322)	(\$199,579)	(\$199,579)	(\$199,579)	(\$199,579)	(\$199,579)
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001887	MY-Administration	0001	Administration	581280	DT SFGov TV Services	(\$15,000)	(\$15,000)	(\$15,000)	(\$15,000)	(\$15,000)	(\$15,000)
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001887	MY-Administration	0001	Administration	581325	DT Enterprise Tech Contracts	(\$12,054)	(\$12,054)	(\$12,054)	(\$12,054)	(\$12,054)	(\$12,054)
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10000	GF Annual Account Ctrl	10000	Operating	10001887	MY-Administration	0001	Administration	581360	DT Telecommunic ations Services	(\$63,814)	(\$66,728)	(\$66,728)	(\$66,728)	(\$66,728)	(\$66,728)
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10060	GF Work Order	10002	Interdepartme ntal-Overhead	10001888	MY-Work order	0001	MYR-ADM Work Order	581140	DT Technology Projects	(\$4,868)	(\$4,868)	(\$4,868)	(\$4,868)	(\$4,868)	(\$4,868)
MYR	TIS	MYR-TIS	232055	MYR Office Of The Mayor	232055	MYR Office Of The Mayor			GFS	10060	GF Work Order	10002	Interdepartme ntal-Overhead	10001888	MY-Work order	0001	MYR-ADM Work Order	581325	DT Enterprise Tech Contracts	(\$9,464)	(\$9,464)	(\$9,464)	(\$9,464)	(\$9,464)	(\$9,464)
MYR	TIS	MYR-TIS	232341	DT Adm Administration	207915	DT Administration	232341	DT Adm Administration	Self Supporting	28070	ISTIF Annual Authority Ctrl	17582	DT Dt Operating Master Project	10024777	DT Dt Operating Master Project	0001	DT Operating Master Project	486470	Exp Rec Fr Mayor (AAO)	\$287,015	\$294,780	\$294,780	\$294,780	\$294,780	\$294,780







**MOHCD Organization Chart**  
**as of February 14, 2020**  
**and proposed budget**  
*italic* = vacant    **bold** = proposed new  
underline = proposed substitution