**SFWEF COVID-19 Re-opening Plan Worksheet**

Participating businesses agree to consult with an assigned business coach to strengthen their business' re-opening plan below and to document the impact of this grant.

For language assistance, please contact the following business advisors:

1. Spanish- Mission Economic Development Agency, Edwin Rodriguez, erodriguez@medasf.org, (415) 282-3334
2. Chinese- Northeast Community Federal Credit Union, Lily Lo, lilylo@necfcu.org, (415) 434-0738
3. Vietnamese, Chinese- Southeast Asian Community Center, Victor Hsi (415) 885-2743

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**Business Name: Business Owner Name:**

1. Please describe your business. Is it a start-up or existing company? What service does your company provide or what product does it sell? What type of customer does your company cater to? What is your legal structure? Where is your company located? How has COVID-19 impacted your income revenue?

2. Are there any other opportunities or resources you’ve identified to diversify or increase your revenue stream to offset the impact of temporary closure during the COVID-19 crisis? (Consider listing at least two ways to diversify or increase your revenue)

3. Does the company have any mentors, financial advisors, attorneys, or other business professionals? What type of support will they lend?

4. What other areas in business support can the City assist you with? (lease, marketing, technology, financing, legal, bookkeeping, etc.)