



City and County
of San Francisco

Shared Spaces

共用空間 Espacios compartidos

DESIGN TRAINING

Thursday October 27, 2022



Agenda

- 9:40 Who's in the Room?
- 9:45 What resources are available for Shared Spaces operators?
- 9:50 What are the main design considerations for safe and accessible Shared Spaces?
- 10:20 When are permits applications due? What is needed for the submittal?
- 10:25 Interactive Quiz
- 10:40 Questions & Discussion
- 10:55 Break and Networking

Who's in the Room? The City Team!



**Robin, Program Director
Planning**



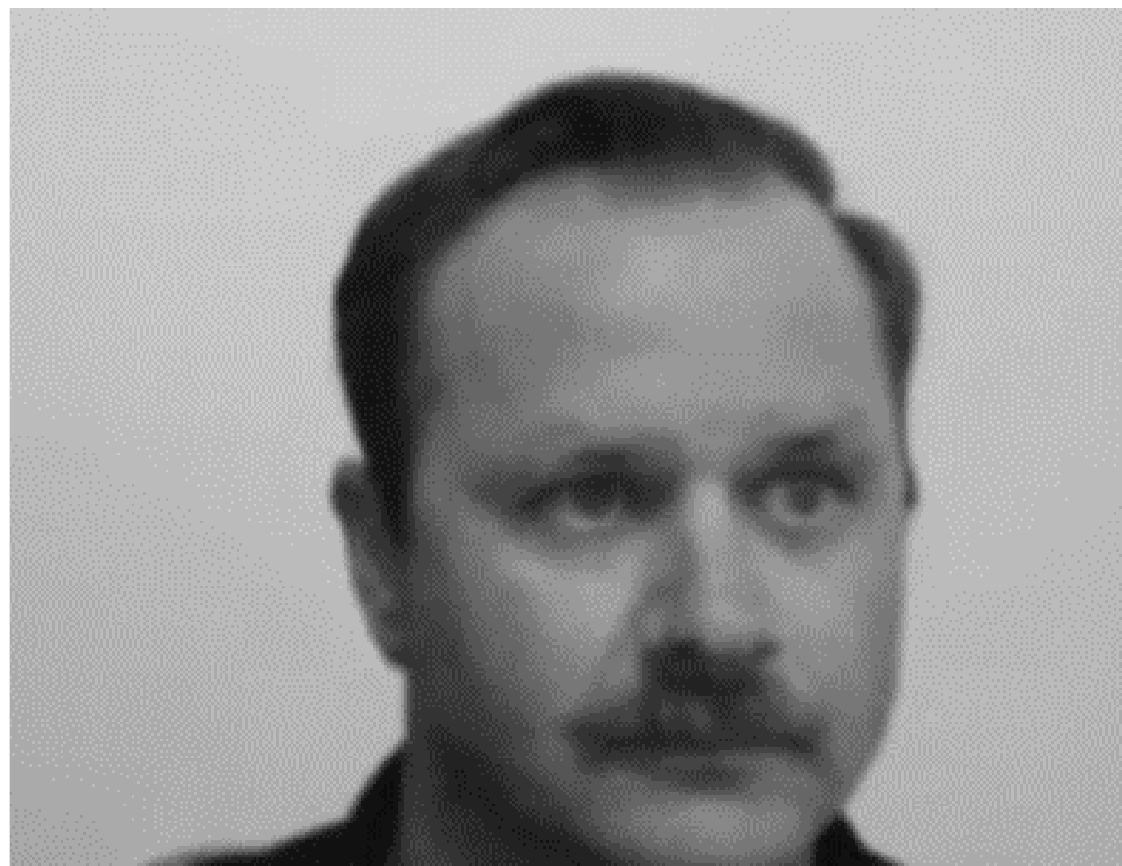
**Monica, Deputy Director
SFMTA**



**Gregory Slocum, Parklet Permit Manager
Public Works**



**Ken Cofflin, Fire Marshall
Fire Department**



**Mike Lennon, Head of Enforcement
Public Works**



**Annie Yalon, Deputy Director, Comms
Planning**

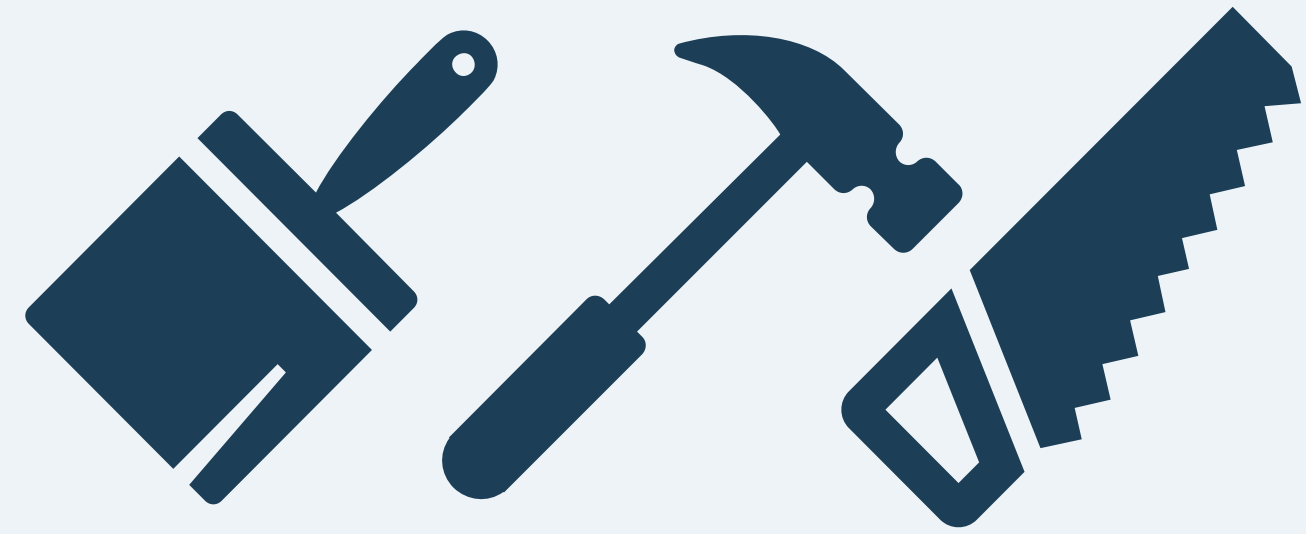


**Nicole Bohn, Office on Disability
City Administrator's Office**

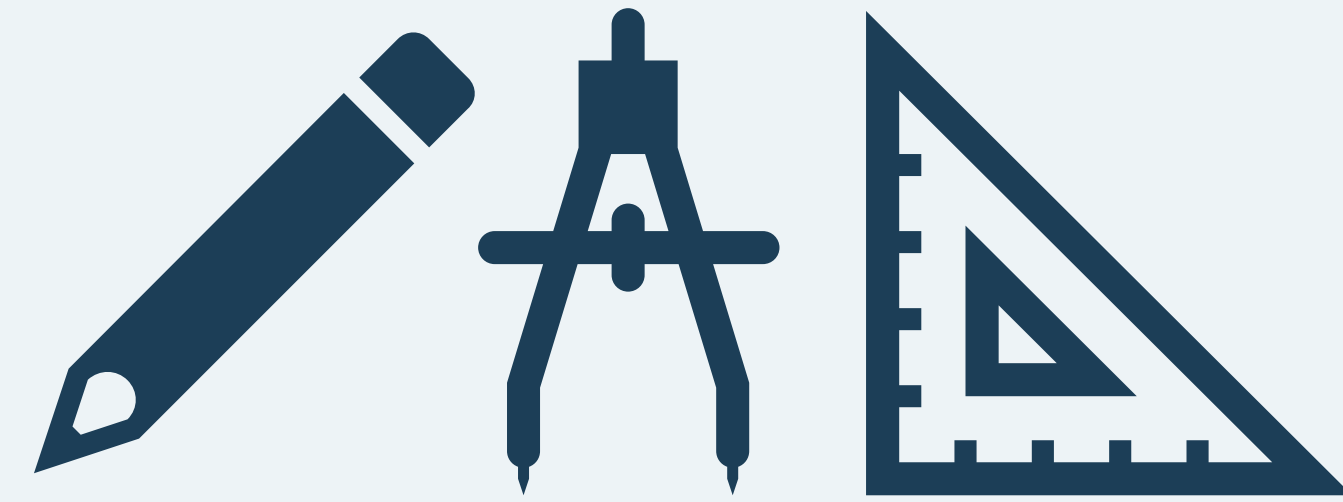


**Chad Law, Assistant Fire Marshall
Fire Department**

Who's in the Room? Attendees!



Builder or Contractor



**Neighborhood Small
Business Owner**



Others?

Where are Shared Spaces?

共用空間在哪裡？

¿Dónde están los Shared Spaces?

ROADWAY 'SHARED STREETS'

道路「共用街道」
HOJA DE RUTA 'CALLES COMPARTIDAS'

CURBSIDE LANE 'PARKLETS'

路邊巷道「路邊微公園」
CARRIL DE ESTACIONAMIENTO
'PARKLETS'

SIDEWALK 人行道 ACERA

ON-PARCEL 'OPEN LOTS'

地塊上「開放場地」
EN PARCELA
'LOTES ABIERTOS'

Who sponsors Shared Spaces?

共用空間在哪裡，如何使用？

¿Dónde están los Shared Spaces y cómo se pueden utilizar?

NON-COMMERCIAL SHARED SPACES

非商業共用空間 Espacios compartidos no comerciales

COMMERCIAL SHARED SPACES

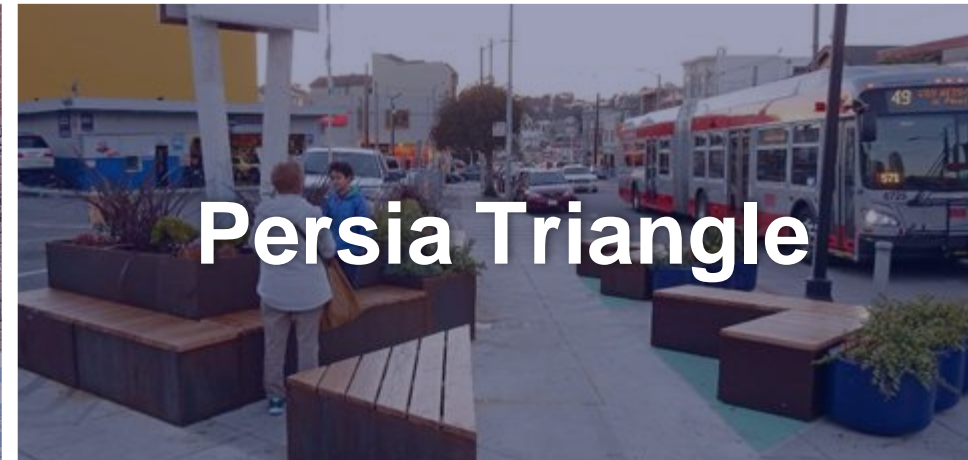
商業共用空間 Espacios compartidos comerciales

Sidewalk

人行道
Acera



Treat Plaza



Persia Triangle



Retail Merchandizing



Tables & Chairs dining

Curbside Lane

路邊巷道
Carril de estacionamiento



Youth-Designed Parklet



Turk Street Safe Passage



Food Service Parklet



Retail Parklet

Roadway

道路
Hoja de ruta



Play Street



San Jose - Guerrero Plaza



18th Street in Castro



Grant Street in Chinatown

On Parcels

地塊上
En parcelas



Playland at 43rd Avenue



Kapwa Gardens SoMa



Lakeside Landing Oceanview

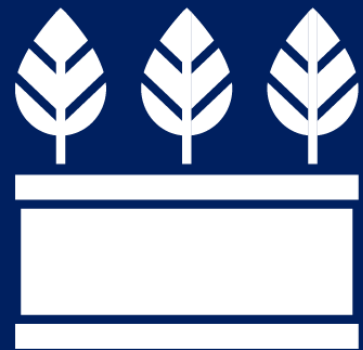


Lilac Lot 24th Street

Equity Grants: Round 2.2 Applications opening soon!



Tables & Chairs



Enclosures & Planters



Barricades & Diverters

Use los fondos para materiales como mobiliario o barreras de tránsito móviles. Los artículos como barreras y muebles se le pueden reembolsar o comprar para usted.

使用補助金購買可移動的傢俱或交通隔離物等材料。您可以獲得購買隔離物和傢俱等物品的補償，或者享有代購服務。

Equity Grants Program Overview

公平撥款資助計畫概覽

Descripción general del programa de subsidios de equidad



Round 3 Arts & Culture Activation Grants



To be eligible, the site must:

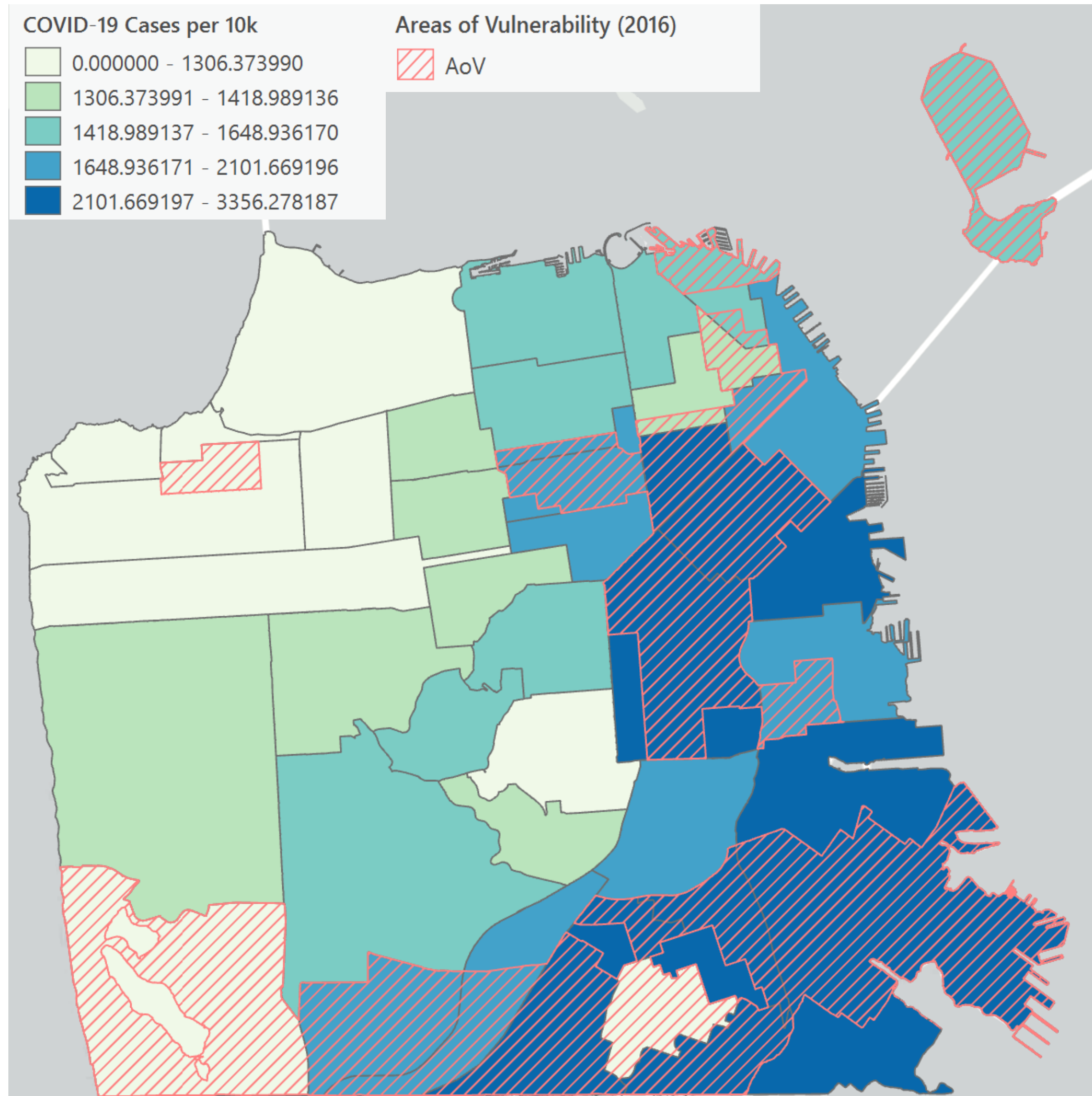
1. Have a Shared Space Permit
2. Have the appropriate permit from the Entertainment Commission (JAM, FPAS, LLP, etc)
3. Have a proposal for recurring, regular activations that will...
4. Leverage Bay-Area based musicians and other performing artists, who would be the recipients of the grant awards.

Lilac Lot, 24th Street between Lilac and Capp Streets, sponsored by Calle 24

Equity Grants: Selection Priorities

公平撥款：選擇優先條件

Subsidios de capital: Prioridades de selección



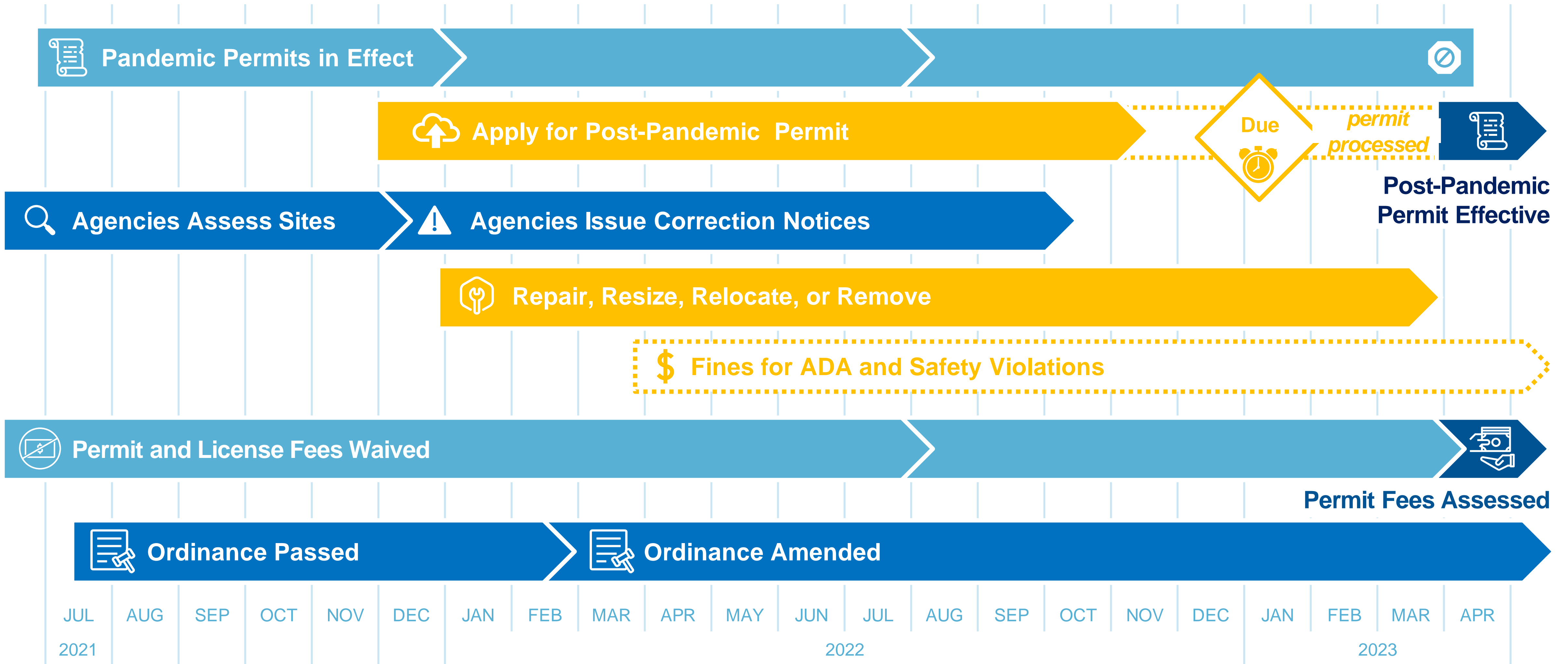
1. Hardest hit by the COVID-19 pandemic, with **high rates of cases and deaths**
2. Neighborhoods with a higher density of vulnerable populations, including but not limited to people of color, seniors, youth, people with disabilities, linguistically isolated households, and people living in poverty or unemployed defined as “**Areas of Vulnerability**” by DPH
3. In established **Cultural Districts**
4. Registered as **legacy businesses**
5. Below \$2.5M in **gross receipts**
6. **Not already receiving grants** through other City grants programs like SF Shines

Grants & Resources

| | SF Shines Design Services | SF Shines Construction | Shared Spaces Compliance | Shared Spaces Arts & Culture. Technical Asst. |
|-----------------------|---|---|---|---|
| Eligible Sites | Brick & Mortar | Brick & Mortar | SS Sidewalks & Parklets only | SS Roadway SS Lots / Parcels |
| Applications Accepted | April 1, 2022 – (no close date) | July 1, 2022 – (no close date) | September 1 – November 11, 2022 | (Summer 2022, TBA) |
| Grant Type | Services (Design) | Cash Reimbursement (materials & labor) | Cash Reimbursement (materials & labor) | Services (Design, Operations, & Activation) |
| Weblink | sf.gov/sf-shines | | sf.gov/shared-spaces-equity | |

Phasing Implementation with Economic Conditions

根據經濟條件分階段實施 Implementación por etapas con condiciones económicas



Other resources for Shared Spaces operators about compliance

Parklet sponsors will receive communications from the City (First week of October) to help them understand how to make their pandemic Shared Spaces safe and accessible. Transition & Compliance Timeline at: sf.gov/shared-spaces-timeline

- [Compliance Advisory](#) via email. This will summarize all the design and placement issues at each site that the City has noted so far. These issues will need to be corrected for the site to be eligible for a post-pandemic permit that starts April 2023.
- SFMTA Assessment via email. This assessment will elaborate on details beyond what's summarized in the Compliance Advisory regarding the business location's footprint options. It will provide solutions to resize or relocate your space to be eligible for a post-pandemic permit to take into account updated neighbor permission, color curb zones reinstatement, intersection visibility, and alignment with the programs 2 space cap requirements.

San Francisco
Shared Spaces Compliance Advisory
sf.gov/sharedspaces

Date Printed: 8/23/2022

Dear Shared Spaces Permit Holder:

We all recognize the impacts the pandemic shutdown had on local businesses and the challenges many are facing reopening and rebuilding. We are currently focusing enforcement efforts on life-safety and significant ADA issues. Economic recovery from the COVID-19 pandemic will be an ongoing process in the months ahead. To stabilize neighborhood businesses, the Shared Spaces Ordinance allows for a staggered transition from the emergency, pandemic version of Shared Spaces to the permanent version of the program. We are eager to provide you with as much advice as possible using the email addresses below.

Design and operating regulations will go into effect gradually over time. This will help minimize negative financial impacts for Shared Spaces sponsors who need to make modifications. These rules ensure disabled access, emergency response, transit function, and loading zones.

See below for issues that require immediate attention, as well as other issues that can wait until March 2023 should you desire to transition into the permanent program. Departments listed below may be in touch in the months ahead with additional items. You will receive separate communication regarding timelines for the items listed below.

Business: **The Blue Legume** BOS District
 1234 PARKLET ST, SAN FRANCISCO, CA, 94103 **D 03**

Type: Parking Lane

| COMPLIANCE ISSUES (BY CITY AGENCY) | SHARED SPACES MANUAL * |
|---|--|
| DPW BSM (Contact Fady Khoury, SharedSpacesPermit@sfdpw.org) | |
| Built Platform Structure Non ADA | P.1-P.4; P.18; P. 29 |
| Lack Of ADA Accessible Seating | P.42 |
| Flooding | P.15 |
| SFFD Bureau of Fire Prevention (Contact Lt. Sy, FireSharedSpaces@sfgov.org) | |
| Required Gap For SFFD Access | P.19 |
| Structure Blocks View 42 Inches | P.63; P.64; P.76 |
| SFMTA Assessment (Contact Francesca Napolitan, SharedSpaces@sfmta.com) | |
| Assessment has been completed. Color Curb Issues: Yellow ; Structure has been built too wide or too long and/or is not in the space identified when the temporary permit was approved. MTA Legislated Space: Parklet Street, North side, from 173 feet to 245 feet East of 8th St at meter number(s) 555-55550, 555-55551, 555-55552 . Total 72 ft zone. | Please reference SEC. 94A.3. SHARED SPACES POLICIES AND OBJECTIVES for the relevant code section for the Curb Management Strategy. |

*The Shared Spaces Manual is available at sf.gov/shared-spaces-manual (VERSION 1.1 11.22.2021)
 To see if your business qualifies for a grant to enhance or improve your Shared Space, please visit <https://sf.gov/topics/small-business-storefronts> to see funding available now.

311 Free language assistance / 免費語言協助 / Ayuda gratis con el idioma / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí / Assistance linguistique gratuite / 無料の言語支援 / 무료 언어 지원 / Libreng tulong para sa wikang Filipino / மலையாளம் மொழி மொழிபெயர்ப்பு / 311 免費語言協助 / 311 免費語言協助

Sidewalks and Curbside: Shared Spaces Design Guidelines



人行道和路邊：共用空間設計指南

Aceras y carriles de estacionamiento: Pautas de diseño de Shared Spaces

Priority Considerations

設計準則與最佳實踐

Directrices de Diseño & Mejores Prácticas



Accessibility

無障礙設施

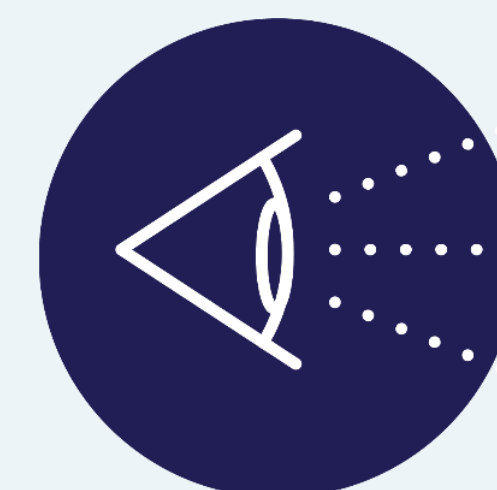
Accesibilidad



Fire Safety

消防安全與緊急通道

Seguridad Contra Incendios



Sightlines

視線

Líneas visuales



Drainage

消防安全與緊急通道

Drenaje



Abandonment

放棄

Abandono



Airflow

空氣流動

Flujo de Aire

Balancing Curbside Functions: Eligibility Assessment

平衡路邊功能：資格條件評估

Equilibrando las funciones de las aceras: Evaluación de elegibilidad

Curb Functions Prioritized by Land Use

| | Low-Density Residential | Mid- to High-Density Residential | Neighborhood Commercial | Downtown | Major Attractor | Industrial/Production, Distribution & Repair |
|------|-------------------------|----------------------------------|-------------------------|----------|-----------------|--|
| HIGH | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| LOW | | | | | | |

Curb Functions



Access for People
Active space that prioritizes transit boardings, and accommodates pick-ups/drop-offs, and shared-mobility services



Access for Goods
Space for deliveries of different types and sizes, used for short periods of time



Public Space and Services
Curb designated for use by people and public services



Storage for Vehicles
Space intended to be occupied by vehicles for extended periods, such that no other users can access the space



Movement
Curb lane is used for the through-movement of motorized and non-motorized means of transportation, such that the curb lane is unavailable for other functions

Balancing Curbside Functions: Eligibility Requirements

平衡路邊功能：資格規定

Equilibrio de las funciones de la acera: Requisitos de elegibilidad



To remain in the codified non-emergency program, some parklets will need to re-size, relocate, or be removed to allow for:

- Transit Boarding Zones
- “Daylighting” Intersections
- Yellow, White, and Blue Zones

These parklets were notified in 2022

為了繼續留在經過編纂的非緊急計畫中，需要重新調整大小、搬遷或拆除一些路邊微公園以允許：

- 公共交通工具上車區
- 「加亮顯眼」十字路口
- 黃色、白色和藍色劃線區域

這些路邊微公園將從 2022 年冬季開始收到通知

Para permanecer en el programa codificado que no es de emergencia, algunos parklets deberán cambiar de tamaño, reubicarse o eliminarse para permitir:

- Zonas de embarque y tránsito
- Intersecciones de “luz de día”
- Zonas amarillas, blancas y azules

Estos parklets se notarán a 2022



ASAP

Visibility at Intersections – Vision Zero

十字路口的能見度——零死亡願景 (Vision Zero)

Visibilidad en intersecciones – Visión Cero



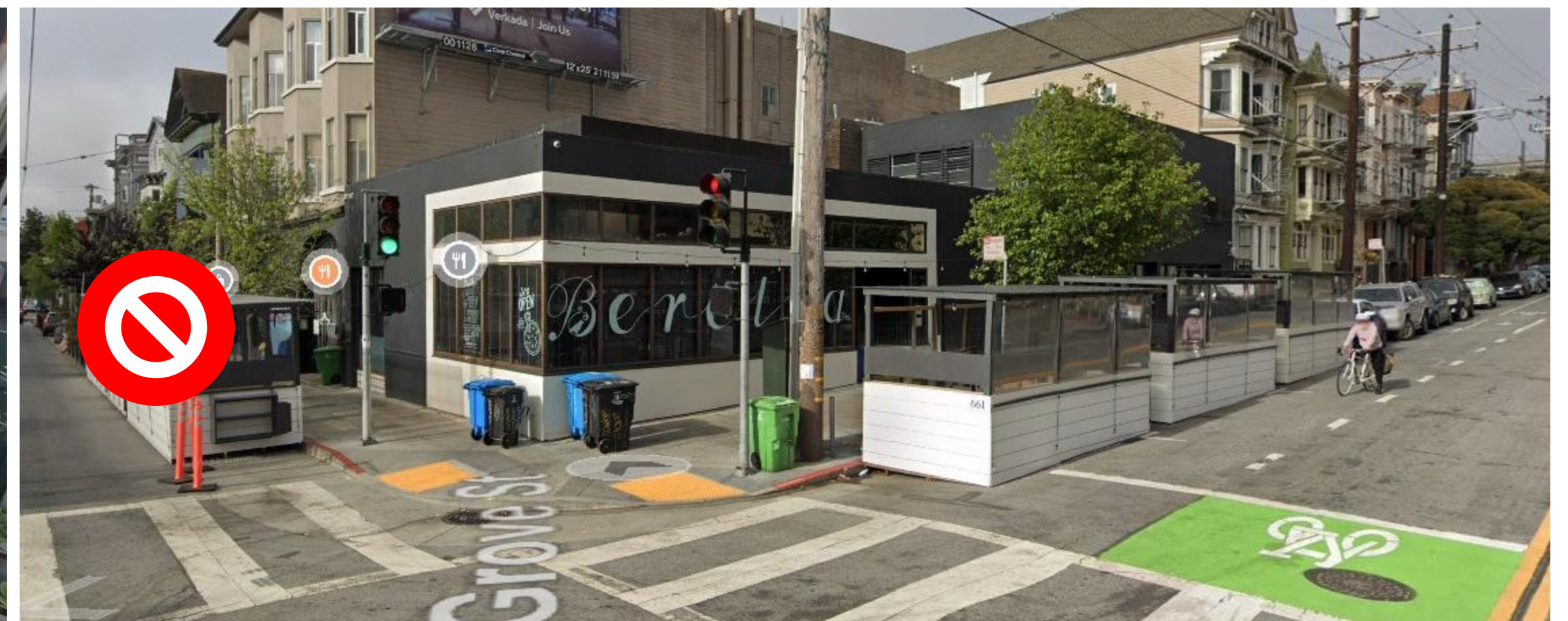
8' – 20' Setback from Crosswalks



Difficult for pedestrians to see oncoming cars



Difficult for motorists to see pedestrians entering crosswalk



Increased vulnerability for cyclists and wheelchair users

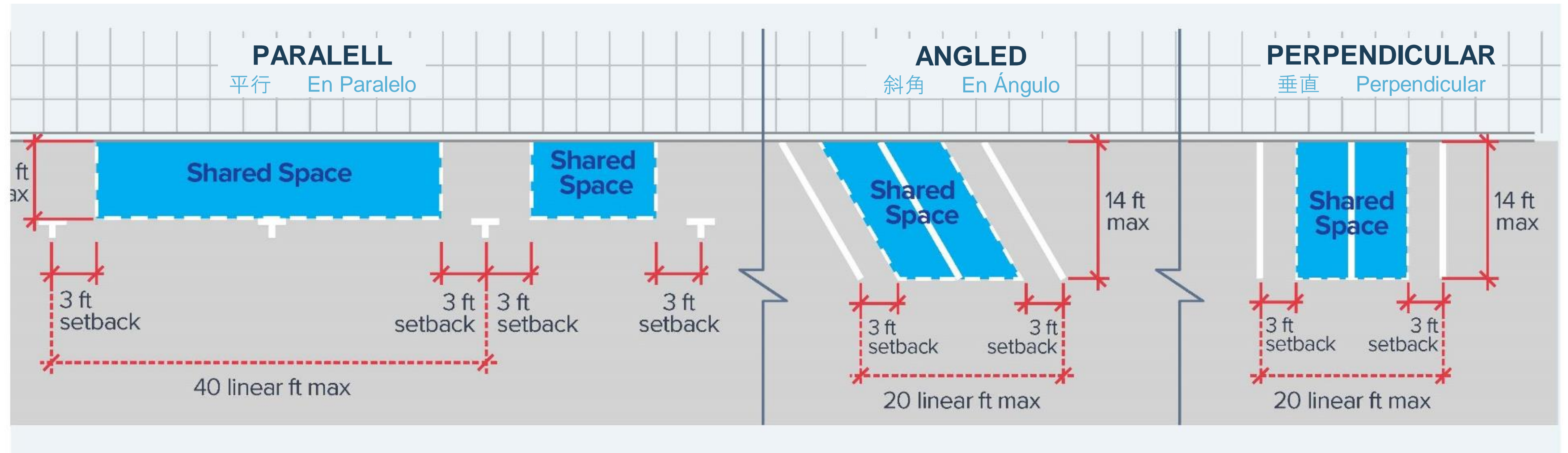


APRIL 2023

Two parking spaces maximum

最多兩個車位

Máximo dos espacios de estacionamiento



Site Treatments & High Visibility



ASAP



- **Visibility:** You must mark the edges or corners of your enclosure with yellow high intensity retro-reflective tape or reflectors to be visible to drivers at night.
- **Flexible Delineator Posts:** Purchase four standardized flexible delineator posts, two for each end of the parklet.
- **Signage:** The 3-foot setbacks must be kept clear from obstructions like garbage bins, bicycles, motorcycles, or scooters at all times. Signage will be provided.



APRIL 2023

3' Setbacks from parklets and parking spots

從路邊微公園和停車位縮進 Espacios entre parklets y espacios de estacionamiento



Setbacks allow for vehicle maneuvering and prevent car collisions



No through-access for firefighting ladders and medical gurneys



ADA, Emergency Access, and Intersection Safety

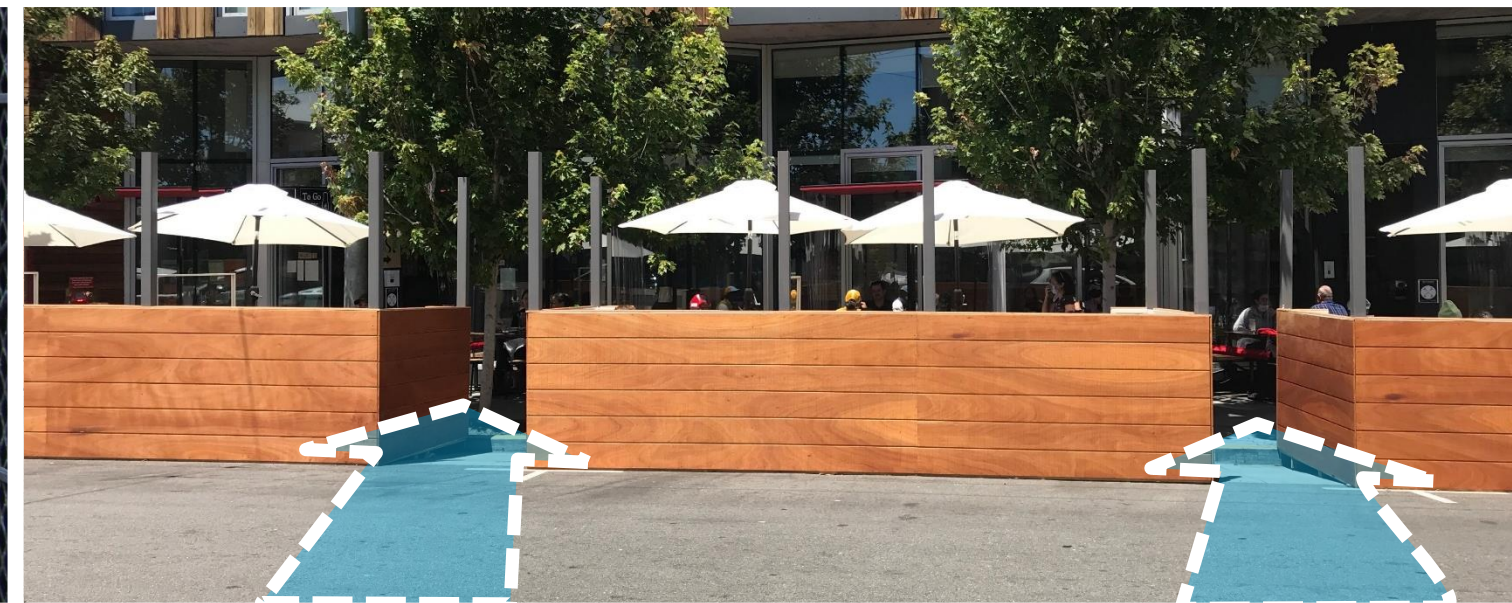
ADA、緊急通道和十字路口安全 ADA, acceso de emergencia y seguridad en intersecciones



ASAP



Clear Path of Travel on Sidewalks, with Diverters



3-foot Access Gaps, Open to the Sky



Visibility above 42 Inches



Street Address on Display



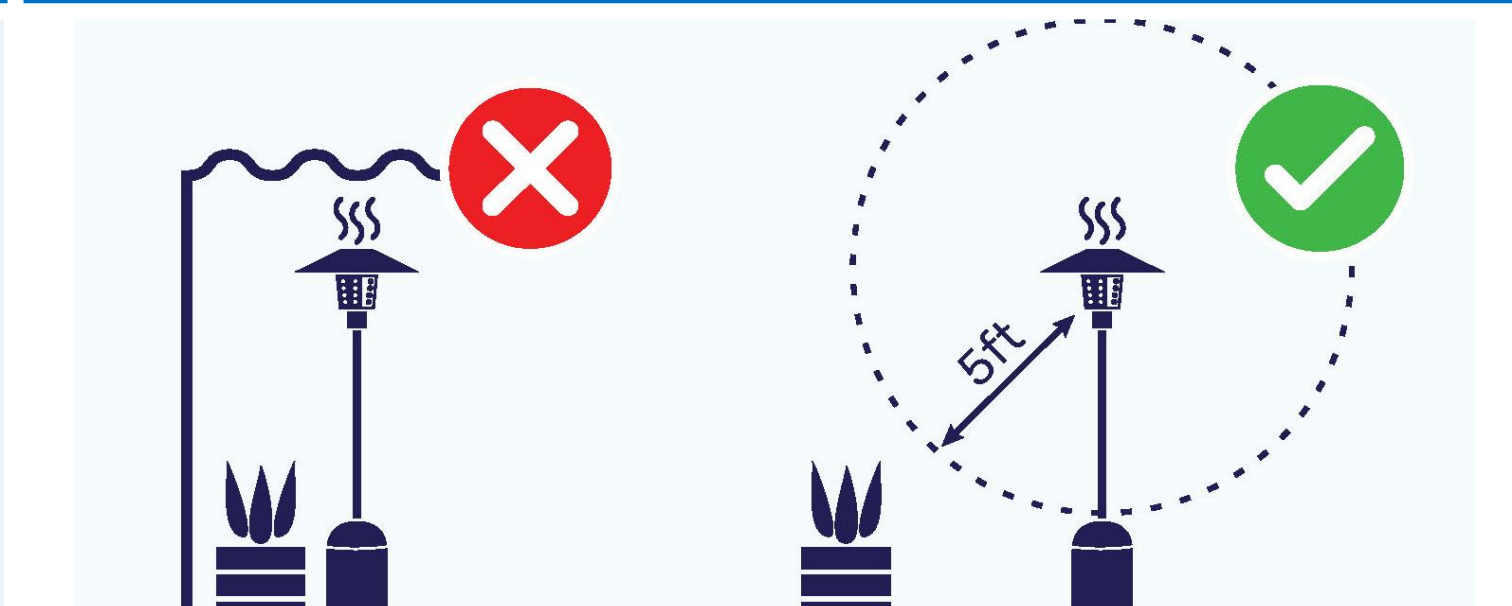
Equivalent / Accessible Facility



Reflective Materials on Corners



Clearance for Firefighting Ladders



Space Heaters Clear of Flammable Materials



Setbacks from Crosswalks



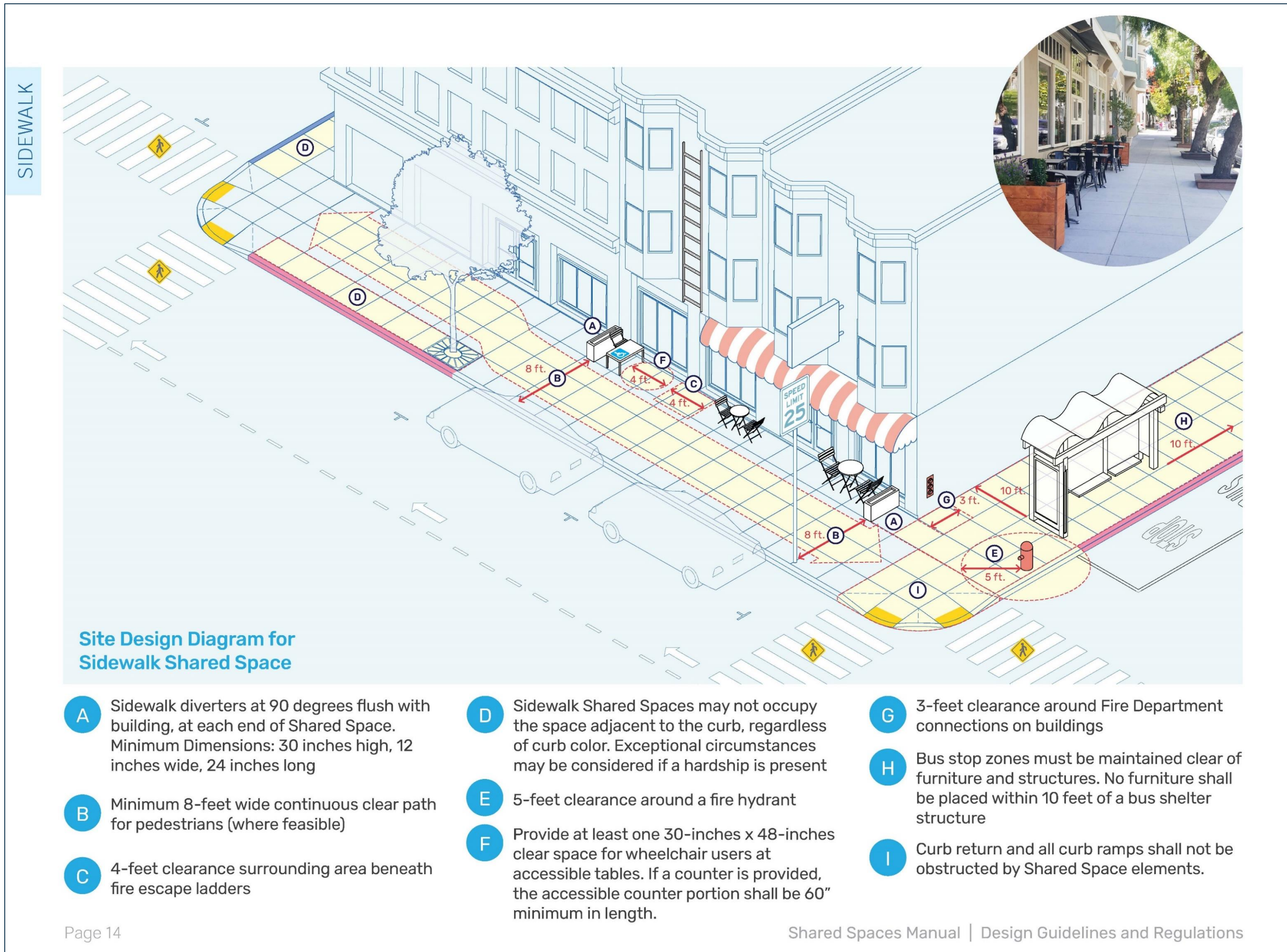
Accessibility

無障礙設施

Accesibilidad



ASAP



All people must be able to pass safely and comfortably through streets and sidewalks.

確保所有人都能安全舒適地穿過街道和人行道。
Todas las personas deben poder pasar con seguridad y cómodamente por medio de las calles y aceras.

Maintain a minimum 6-foot-wide continuous path for pedestrians on the sidewalk clear of tables, chairs, and other fixtures.

在人行道上為行人設置至少 6 英尺寬的連續通路，不擺設任何桌椅或其他固定裝置。

Mantener un camino continuo con un mínimo de 6 pies de ancho para los peatones en la acera libre de mesas, sillas y otros elementos fijos.

Place diverters at each end of the Shared Space to guide pedestrians away from occupied area of the sidewalk

在共用空間的每一端設置分隔島，引導行人避開佔用的區域
Colocar desviadores al final del Espacio Compartido a fin de dirigir a los peatones lejos del área ocupada de la acera.



Accessibility

無障礙設施

Accesibilidad



ASAP



**Doesn't provide a clear
6-foot-wide path of travel**

未提供 6 英尺寬的暢通通道
No proporciona un camino de 6 pies de ancho



Accessibility

無障礙設施

Accesibilidad



ASAP



**Doesn't provide a clear
6-foot-wide path of travel**

未提供 6 英尺寬的暢通通道
No proporciona un camino de 6 pies de ancho



Accessibility

無障礙設施

Accesibilidad



ASAP



**6-foot-wide
clear path of travel**

6 英尺寬的暢通道道
Camino libre de 6 pies de ancho



**Doesn't provide diverter at
each end on the sidewalk**

未在人行道的兩端設置分隔島
No proporciona desviadores a cada extremo
en la acera



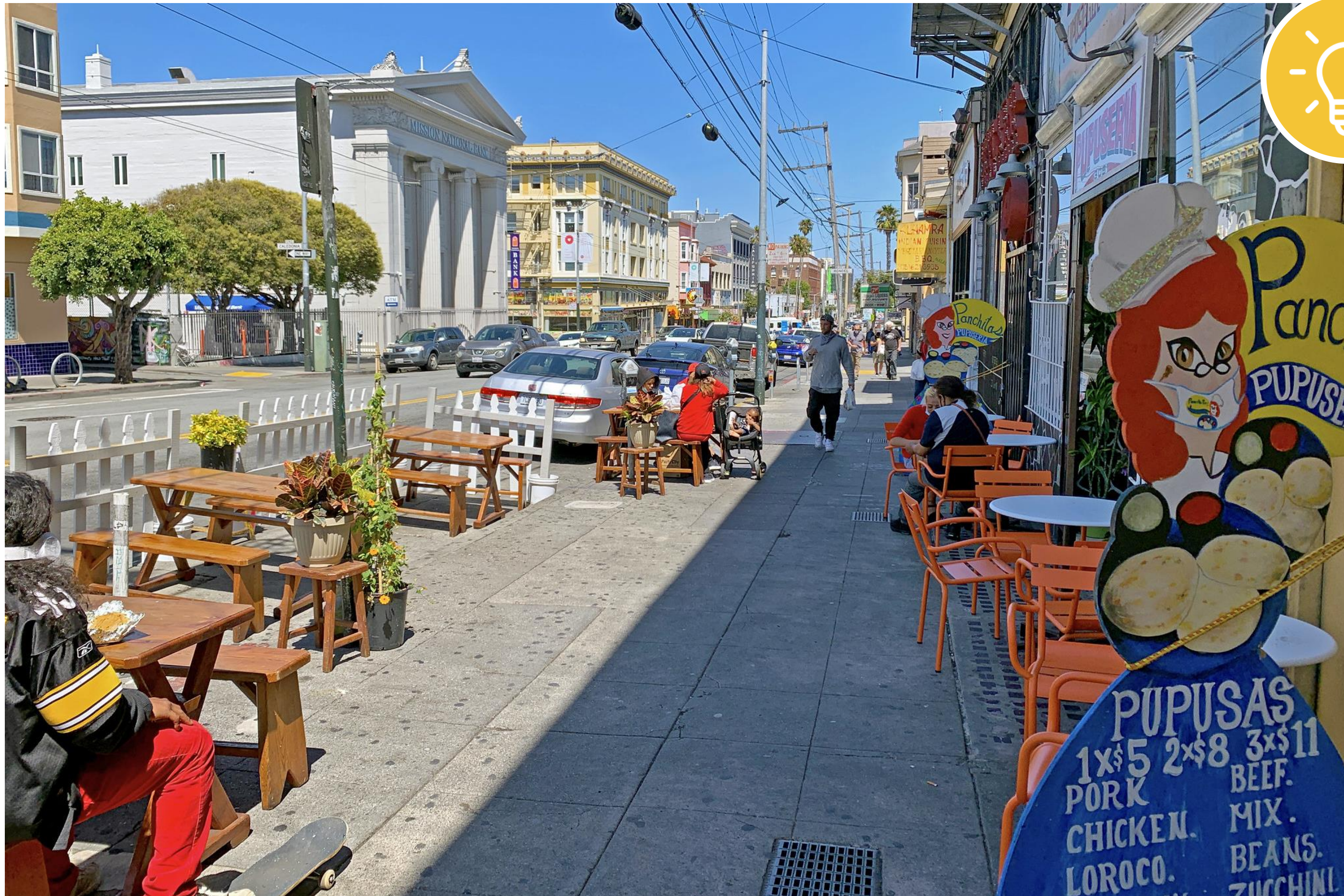
Accessibility

無障礙設施

Accesibilidad



ASAP



A platform is not required to make your Shared Space accessible. You can provide equivalent accessible amenities on the sidewalk or via an accessible ramp

為使您的共用空間暢通無阻，無需設置平臺
您可以在人行道上或利用無障礙坡道提供等效的無障礙設施

No se requiere una plataforma para que sea accesible su Espacio Compartido
Puede proporcionar servicios accesibles y equivalentes en la acera o por medio de una rampa accesible.



Accessibility

無障礙設施

Accesibilidad



ASAP



Platform is even with the sidewalk

平臺與人行道平齊

La plataforma está a nivel con la acera

OR

ADA dining facility on sidewalk





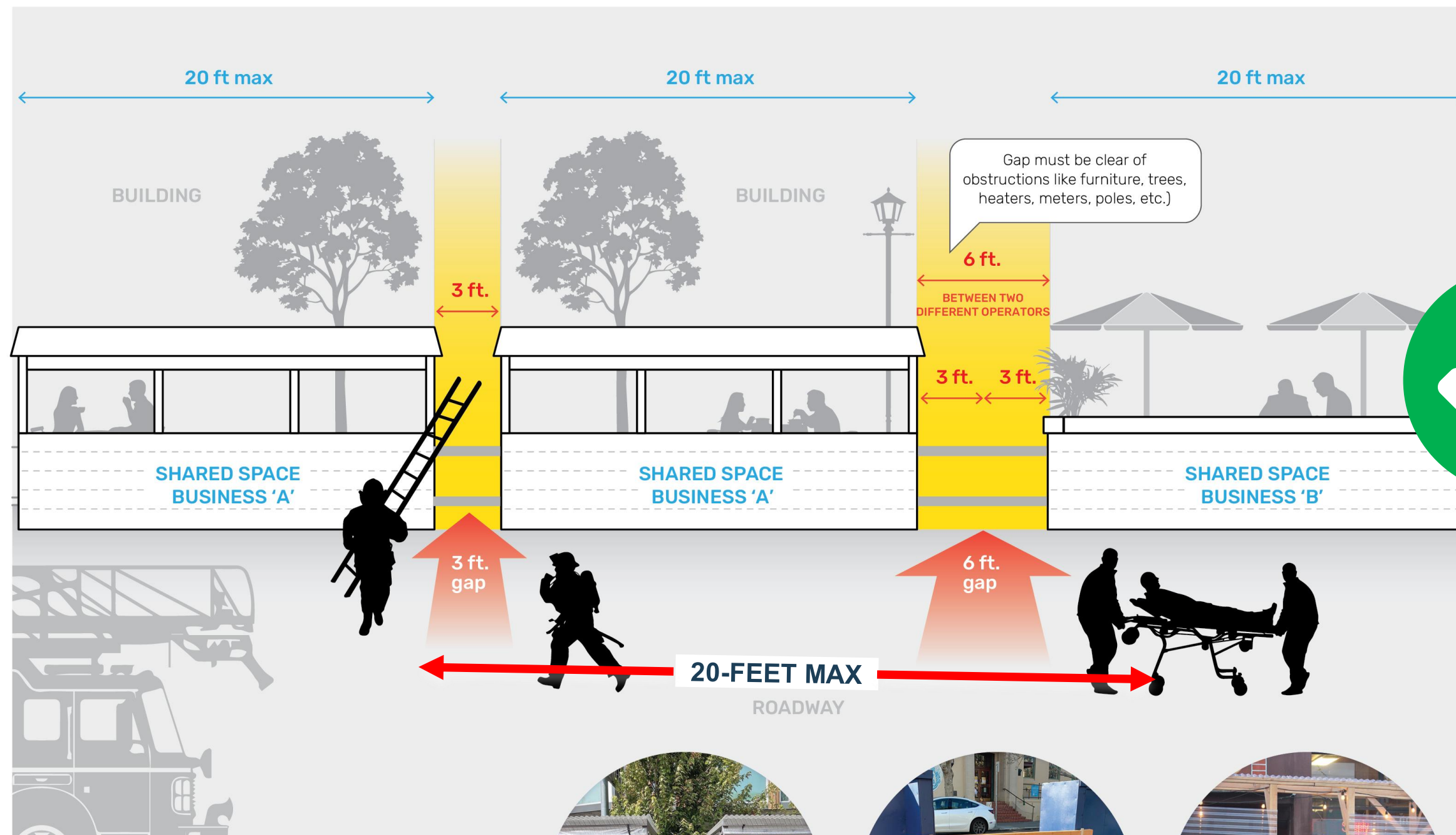
Fire Safety & Emergency Access

消防安全與緊急通道

Seguridad Contra Incendios & Acceso de Emergencia



ASAP



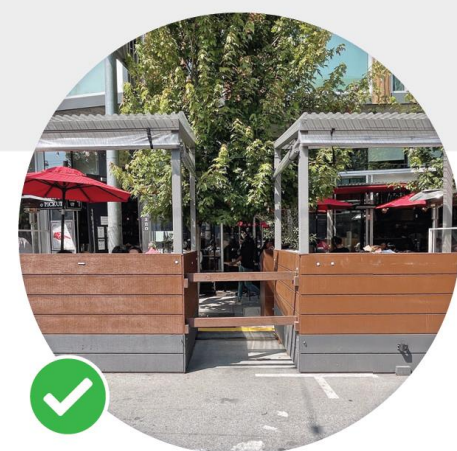
A 3-foot-wide emergency access gap, open to the sky, every 20 feet of the structure's length, and at both ends of the structure.

3 英尺寬、向上敞開的緊急通道缺口

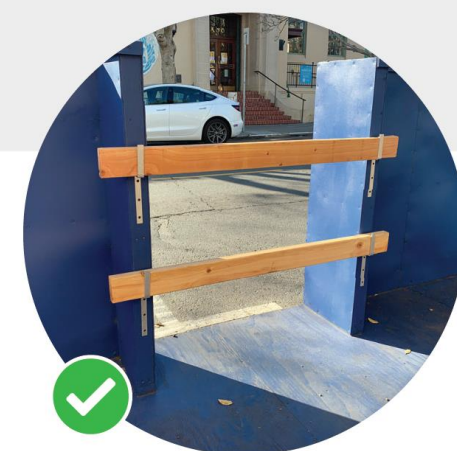
Un espacio para acceso de emergencia de 3 pies de ancho, abierto al cielo por cada 20 pies de largo

Minimum 3-foot emergency access gap required for every 20 feet of structure, with vertical and horizontal clearance from street to building.

Gap must be clear of obstructions like furniture, trees, heaters, meters, poles, etc.)



This is a compliant 3-foot gap with a clear path and no overhead obstructions.



Provide a rigid, easily-removable barrier at the 3-foot gaps.



This is a non-compliant gap because of the overhead and pathway obstructions.



Fire Safety & Emergency Access

消防安全與緊急通道

Seguridad Contra Incendios & Acceso de Emergencia



ASAP



3-foot gap open to the sky



A 3-foot-wide emergency access gap, open to the sky, provided for every 20 feet of the structure's length.

3 英尺寬、向上敞開的緊急通道缺口
Un espacio para acceso de emergencia de 3 pies de ancho, abierto al cielo por cada 20 pies de largo

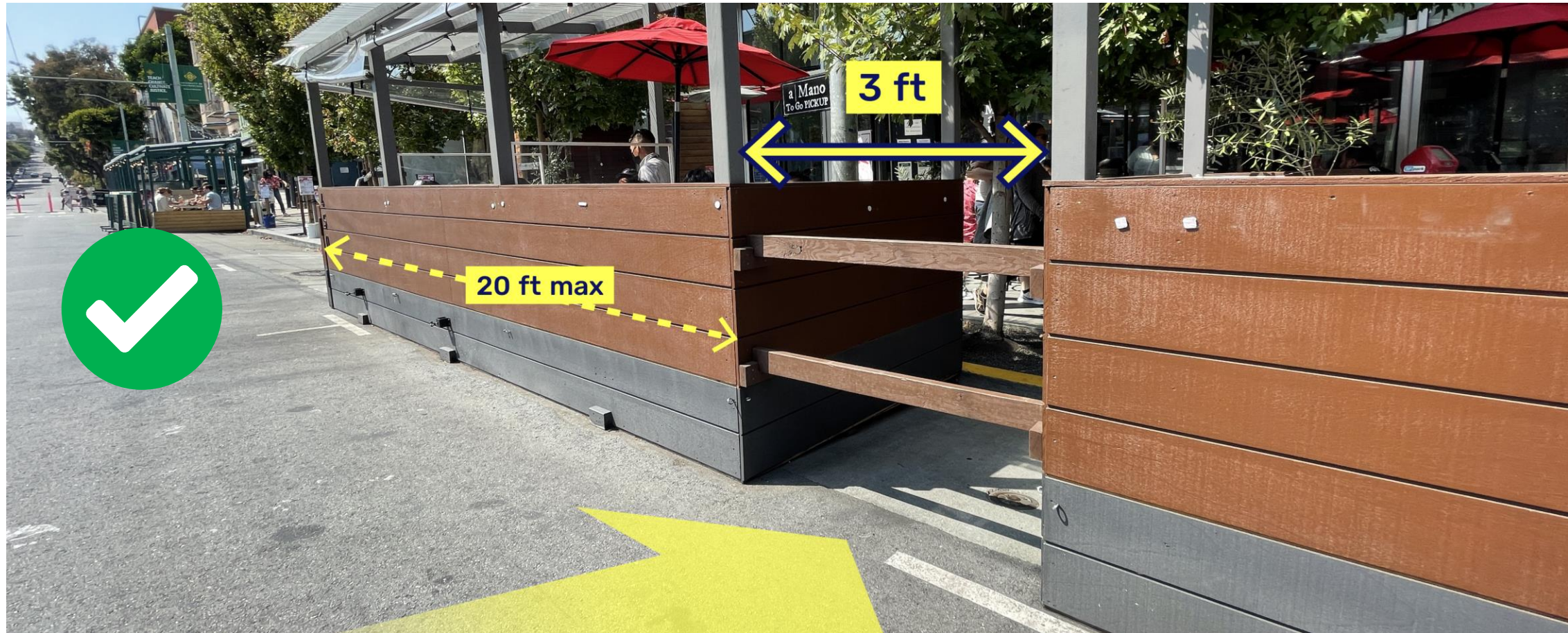


3' Emergency Access Gaps

緊急通道間隔 Brechas de acceso de emergencia



ASAP



Gaps, open to the sky, for firefighter and paramedic access



Blocking multiple building ingress and egress points



Longer response times for emergency responders to reach victims



No through-access for firefighting ladders and medical gurneys



3' Emergency Access Gaps

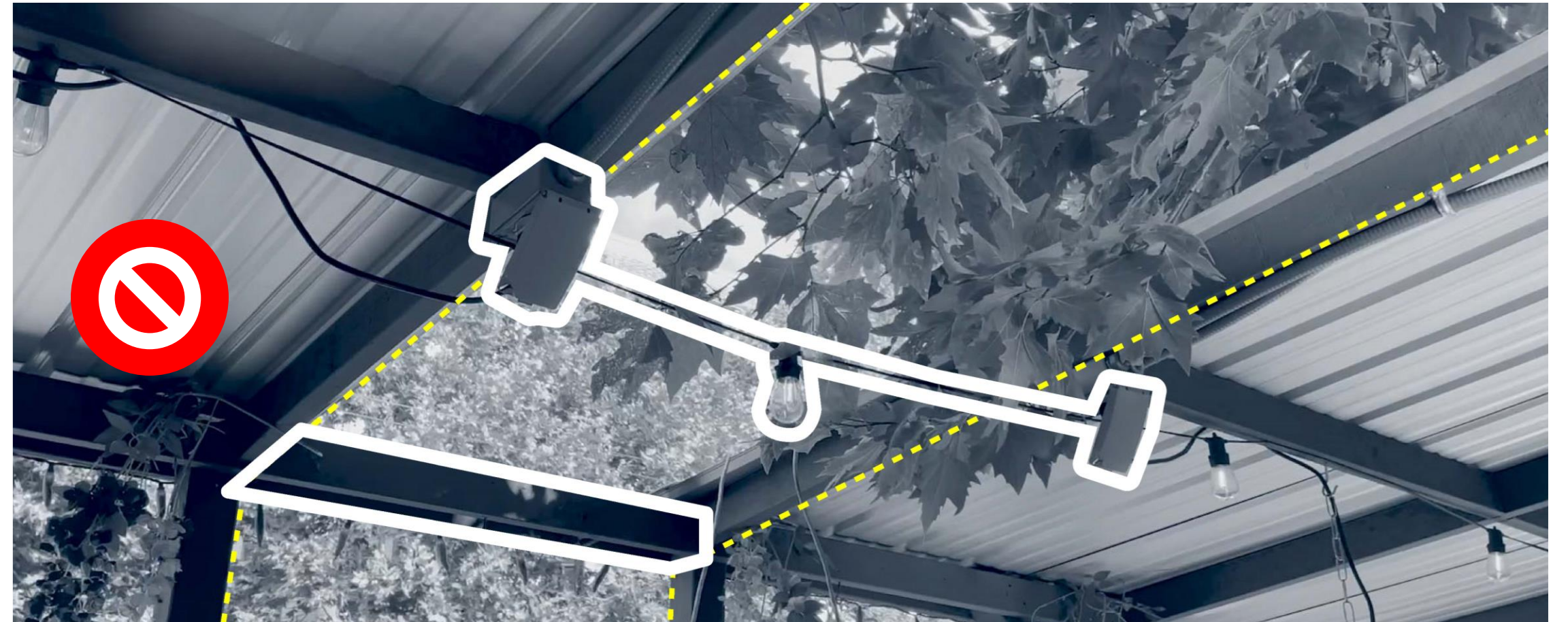
緊急通道間隔 Brechas de acceso de emergencia



ASAP



plant in path of travel



Beams and cables overhead



tables & chairs in path of travel



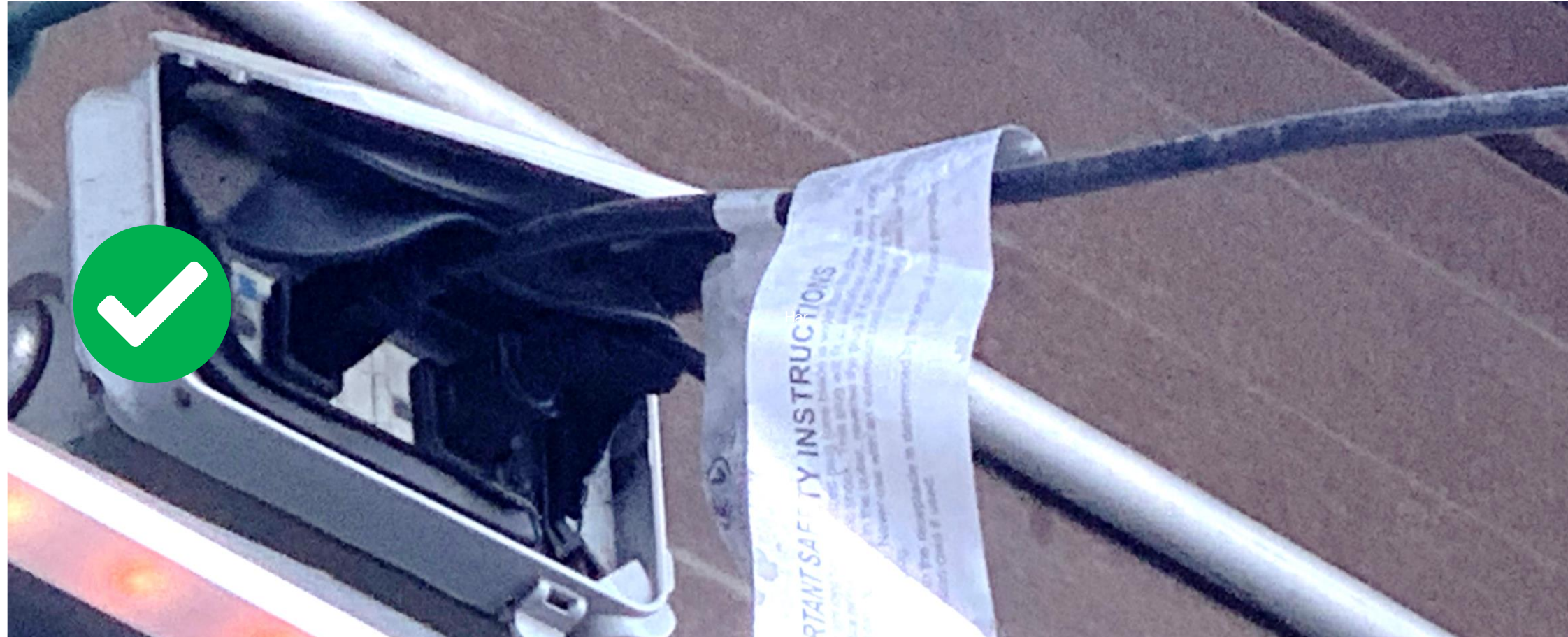
Solid wall in 3' gap, tables & chairs in path of travel



Electrical Cords and Cables



ASAP



Easy to unplug from an Exterior-Rated Outlet



Hardwired connection, or rigid conduit, interferes with ladders



Overhead cords easy to unplug

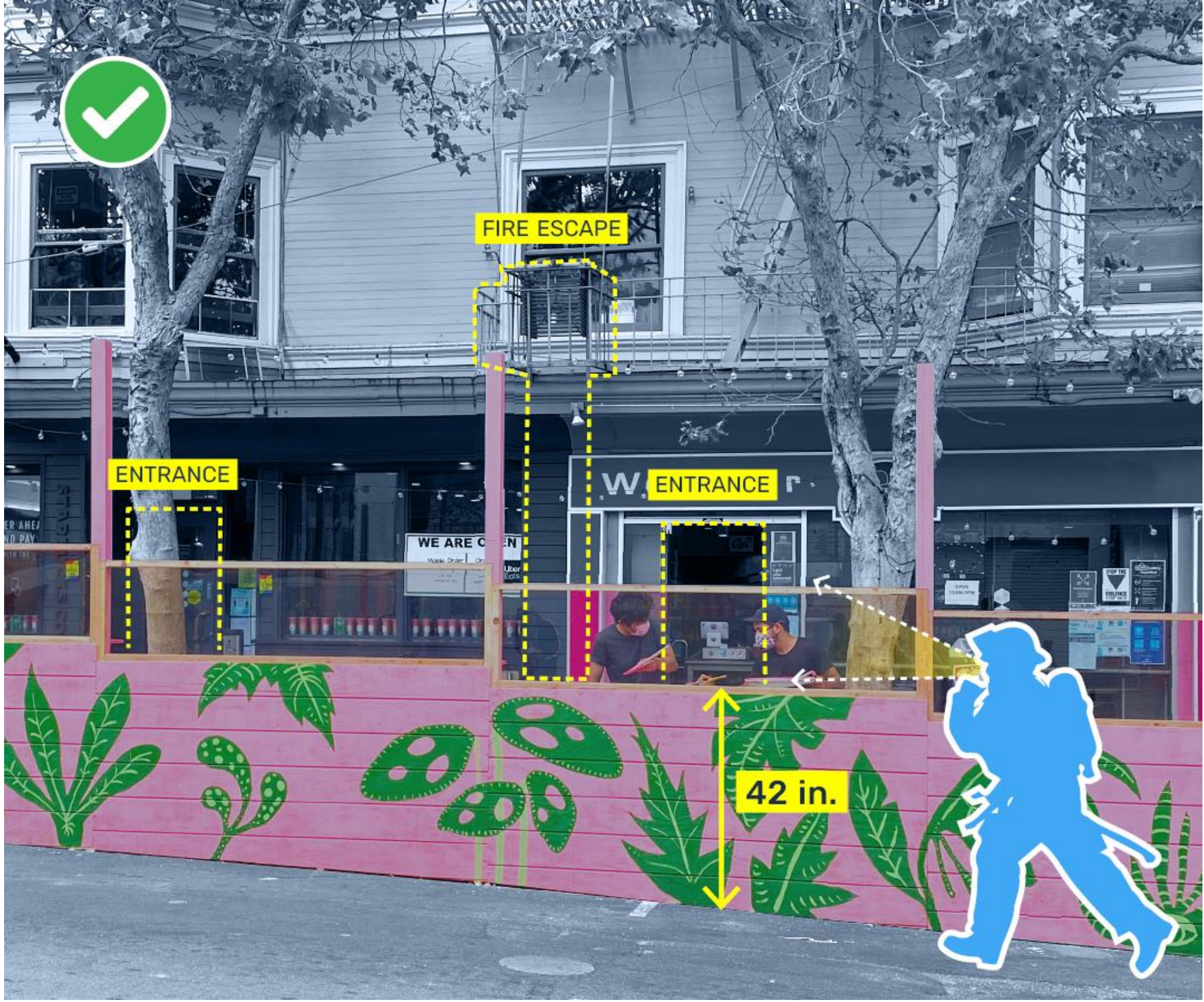


Cable ramps are bad for wheelchairs



Fire Safety & Emergency Access

消防安全與緊急通道 Seguridad Contra Incendios & Acceso de Emergencia



Sightlines above 42" Airflow above 42"

保持高於 42 英寸上方的視線與能見度
保持高於 42 英寸上方的空氣流通
Mantiene líneas visuales y visibilidad arriba de 42"
Mantiene flujo de aire arriba de 42"



Fire Safety & Emergency Access

消防安全與緊急通道

Seguridad Contra Incendios & Acceso de Emergencia



ASAP



Sightlines above 42"

Airflow above 42"

保持高於 42 英寸上方的視線與能見度

保持高於 42 英寸上方的空氣流通

Mantiene líneas visuales y visibilidad arriba de 42"

Mantiene flujo de aire arriba de 42"

3-foot-wide emergency access gap, open to the sky

3 英尺寬、向上敞開的緊急通道缺口

Un espacio para acceso de emergencia de 3 pies de ancho,
abierto al cielo

Barriers help visually impaired but are easily moved in emergencies

設置有助於視障者、但情況緊急時容易搬動的障礙物

Barreras ayudan a las personas con baja visibilidad pero se
pueden mover fácilmente durante las emergencias



Fire Safety & Emergency Access

消防安全與緊急通道

Seguridad Contra Incendios & Acceso de Emergencia



ASAP



Address for storefront is displayed

在店面外標有地址

Dirección de la fachada es visible

3-foot-wide emergency access gap is not open to the sky

未設置 3 英尺寬的向上敞開的缺口

Espacio de 3 pies de ancho abierto al cielo no proporcionado

Barriers are not easily detectable by visually impaired

視障者不易察覺到障礙物

Las personas visualmente impedidas no detectan las barreras fácilmente



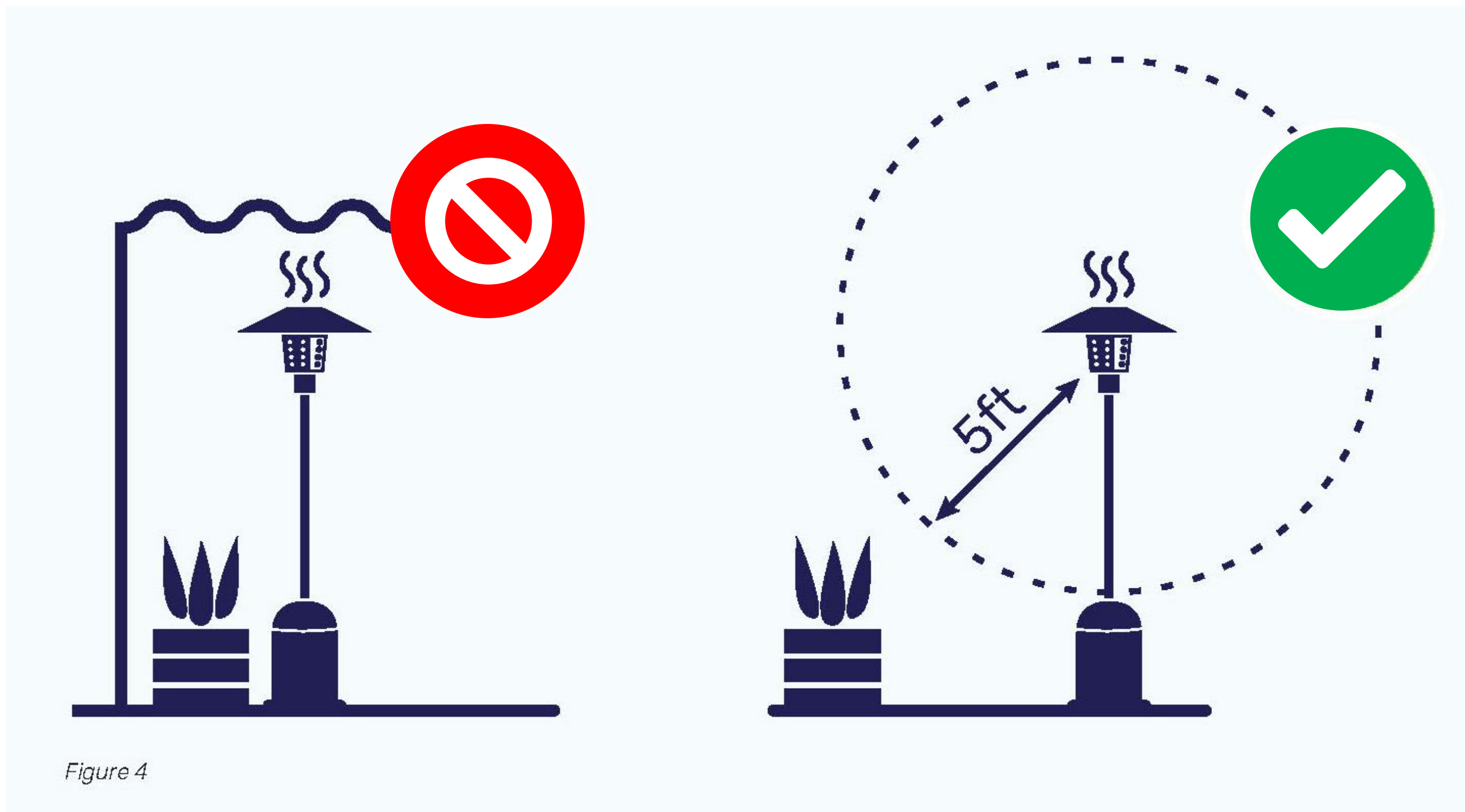
Fire Safety & Emergency Access

消防安全與緊急通道

Seguridad Contra Incendios & Acceso de Emergencia



ASAP



Propane Heaters cannot be placed underneath overhead canopies, awnings, inside buildings or tents.

丙烷加熱器不得放置在頂棚、遮陽篷、建築物或帳篷內
Los Calentadores de Propano no deben colocarse debajo de los toldos o techos, ni dentro de edificios o carpas.

They must have 5-foot clearance from any flammable materials.

他們必須與所有易燃物保持 5 英尺的距離
Deben tener un espacio libre de 5 pies de los materiales inflamables.



Fire Safety & Emergency Access

消防安全與緊急通道

Seguridad Contra Incendios & Acceso de Emergencia



ASAP



Propane Heater has a 5-foot clearance from flammable materials

與易燃物保持 5 英尺的距離

Tiene un espacio libre de 5 pies de los materiales inflamables.



Fire Safety & Emergency Access

消防安全與緊急通道

Seguridad Contra Incendios & Acceso de Emergencia



ASAP



Propane Heater placed underneath an overhead canopy

置於頂棚下面

Colocado debajo de un toldo o techo



APRIL 2023

Public Access: Curbside Use Types & Rules

公共通道：路邊使用類型和規則

Acceso público: Tipos y reglas de uso de la acera

Like pre-COVID parklets



Like most Shared Spaces today



1 Public Parklet

公共路邊微公園
Parklet Público

2 Movable Commercial Parklet

可移動商業路邊微公園
Parklet Comercial Móvil

3 Commercial Parklet

商業路邊微公園
Parklet Comercial







APRIL 2023

Public Access: Curbside Use Types & Rules

公共通道：路邊使用類型和規則

Acceso público: Tipos y reglas de uso de la acera

| TIER | TYPE |  PUBLIC ACCESS |  COMMERCIAL ACTIVITY |  DAILY OCCUPANCY |  CONSTRUCTION |
|------|---|--|---|---|--|
| 1 | Public Parklet <i>Like pre-COVID parklets</i> | Entire facility | None | 24 hours | Fixed Structure |
| 2 | Movable Commercial Parklet | At least one seating facility during hours of commercial operation | During hours of operation | During hours of Operation | Movable Fixtures |
| 3 | Commercial Parklet <i>Like most Shared Spaces today</i> | At least one seating facility during hours of commercial operation; otherwise entire facility between 7am and 12am | During hours of operation | 24 hours | Fixed Structure |





APRIL 2023

Public Access: a seating area open to all

公共通道：開放給所有人的休息區

Acceso público: una zona abierta a todos



PUBLIC SEATING
THIS SEAT IS OPEN TO ALL

ASIENTO PÚBLICO
Este asiento está disponible para todos

公共座位
这个座位对所有人开放

PAMPUBLIKONG UPUAN
Ang upuang ito ay bukas sa lahat

SF Health Code 19I, SEC. 1009.81



 SAN FRANCISCO
Shared Spaces

sf.gov/sharedspaces 

“Commercial Parklets shall provide alternate public seating, which is accessible to persons who are not patrons of the business for any period when the Curbside Shared Space is being activated for commercial use by the business. Alternate public seating shall include at least one public bench or other seating arrangement for every 20 linear feet of Curbside Shared Space.”

§ ADM 94.A.6 (b) (1)

「商業微公園應提供備用公共座位，即使企業啟動路邊共用空間用於商業用途的期間並不是這家企業的顧客，也可以使用這些座位。每 20 英尺長的路邊共用空間，備用公共座位應包括至少一個公共長椅或其他座位安排。」

§ ADM 94.A.6 (b) (1)

“Los Parklets comerciales deben proporcionar asientos públicos alternativos, que sean accesibles para las personas que no sean clientes del negocio durante cualquier tiempo en el que el espacio compartido en la acera esté activo para uso comercial por parte de la empresa. Los asientos públicos alternativos deben incluir al menos un banco público u otra disposición de asientos por cada 20 pies lineales de espacio compartido en la acera”.

§ ADM 94.A.6 (b) (1)

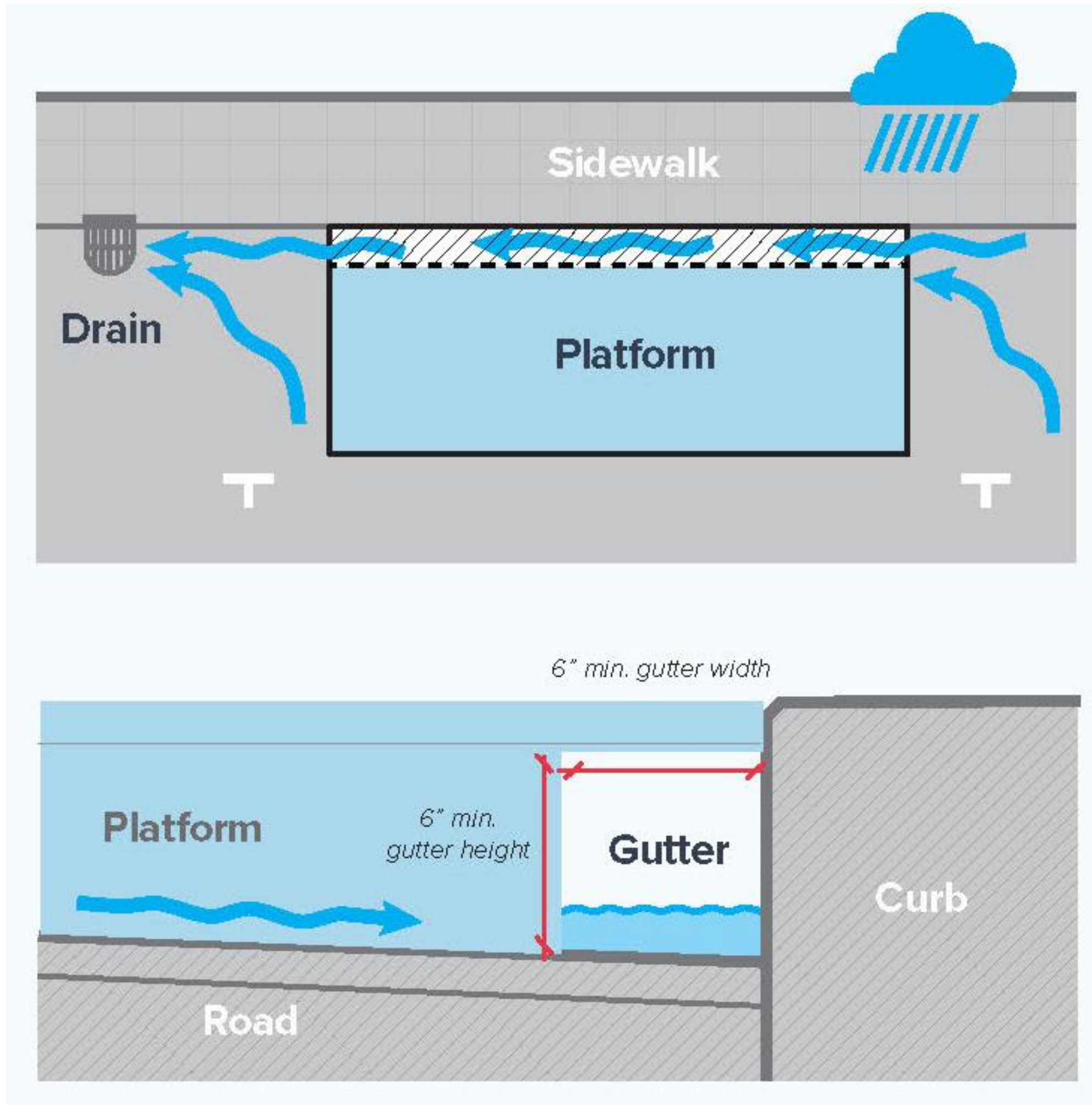


Drainage

排水引流 Drenaje



APRIL 2023



Prevent flooding onto sidewalks by allowing for drainage of rainwater in the gutters during storm events.

在人行道旁設置排水溝，以防止暴雨期間雨水淹沒人行道。
Prevenir las inundaciones a las aceras al permitir que el agua de lluvia se drene a los desagües durante las tormentas.

6-inch-wide x 6-inch-high minimum clear gutter space must be provided along the entire length of the curb.

在整條路緣都設有至少 6 英寸寬、6 英寸高的排水空間。
Debe proporcionarse un espacio libre para desagües con un mínimo de 6 pulgadas de ancho y 6 pulgadas de alto en todo el largo de la acera.



Drainage

排水引流 Drenaje



APRIL 2023



No 6”x6” clear opening along the gutter

沿著排水溝未設有 6 平方英寸的排水空間
Movilidad y Portabilidad



Drainage

排水引流 Drenaje



APRIL 2023



Platform is even with the sidewalk

平臺與人行道平齊
La plataforma está a nivel de la acera

6"x6" clear along the gutter

沿著排水溝設有 6 平方英寸排水空間
Espacio libre 6"x 6" a lo largo del desagüe.



Drainage

排水引流 Drenaje



APRIL 2023



6"x6" clear opening along the gutter

沿著排水溝設有 6 平方英寸排水空間
Espacio libre 6"x 6" a lo largo del desagüe.

1-foot clearance from edge of parking lane

與停車道邊緣沒有 1 英尺的距離
Hay un espacio libre de 1 pie de la orilla del carril de estacionamiento

Shared Spaces Signage



APRIL 2023



1/8" Anodized aluminum wrapped with laminated digital print. Applied white copy - reflective.

SIDEWALK SIGNAGE



1/8" Anodized aluminum wrapped with laminated digital print. Applied white copy - reflective.

1/8" Anodized aluminum wrapped with laminated digital print. Applied white copy - reflective.

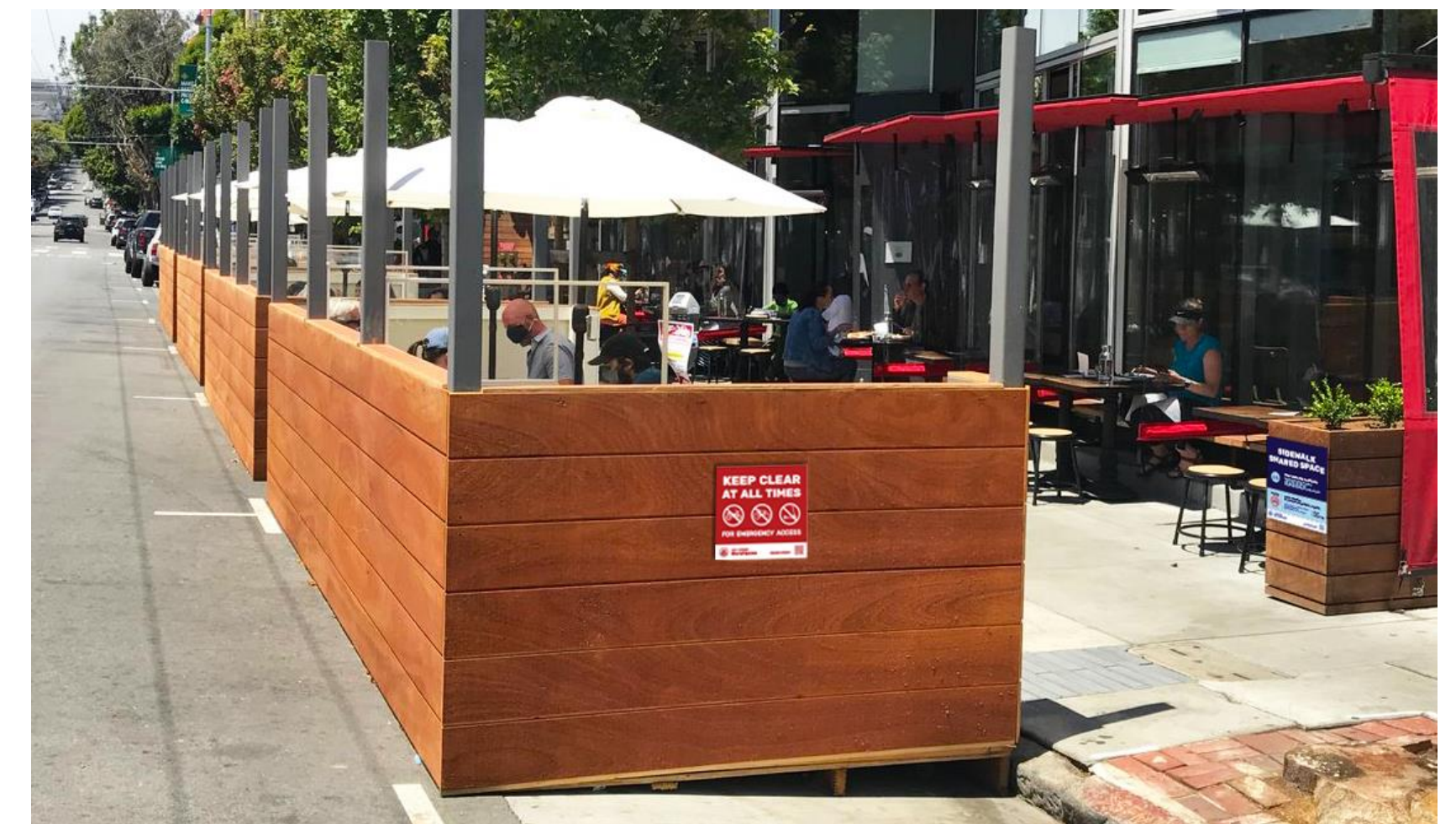


1/8" Anodized aluminum wrapped with laminated digital print. Applied white copy - reflective.



Vinyl decal. Applied white copy - reflective.

CURBSIDE SIGNAGE



Shared Spaces Signage System

DRAFT VERSION 2/8/2022

Permit Application Timeline



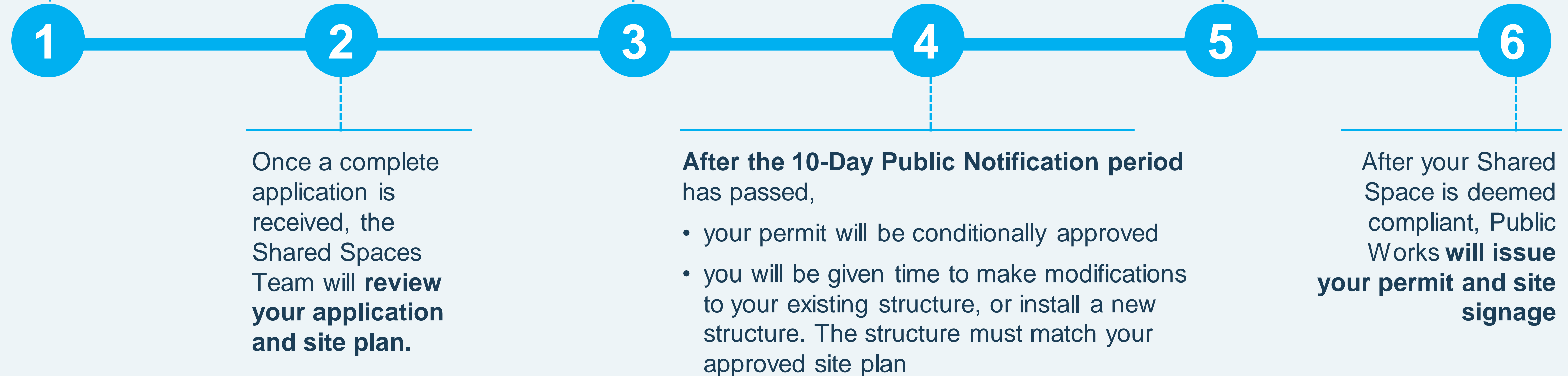
JANUARY
2023

Applications for post-pandemic permits **due by January 2023**

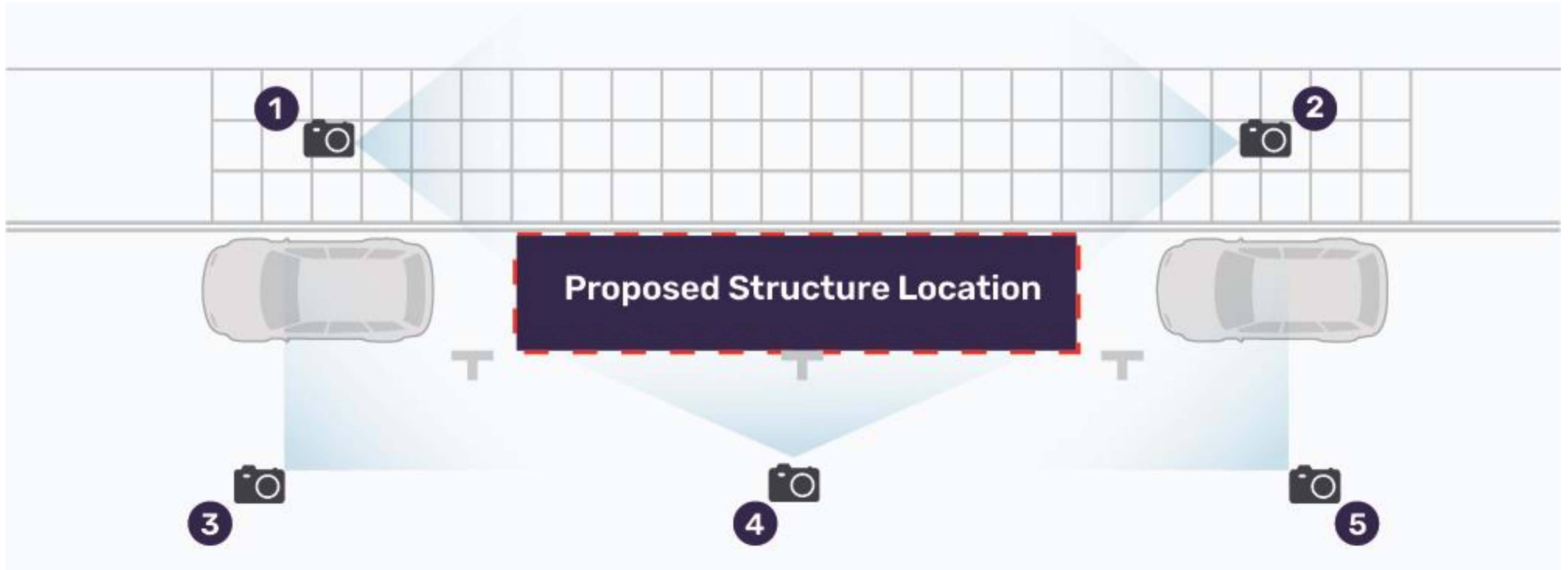
Once application and site plan are approved, the Shared Spaces Team will

- Conduct a **preliminary inspection** of your parklet and
- Post a **10-Day Public Notice** at the site.

After construction and/or remodel is complete, you must follow up with the Department of Public Works sharedspacespermit@sfdpw.org to schedule a final site visit to verify that your Shared Space is compliant.

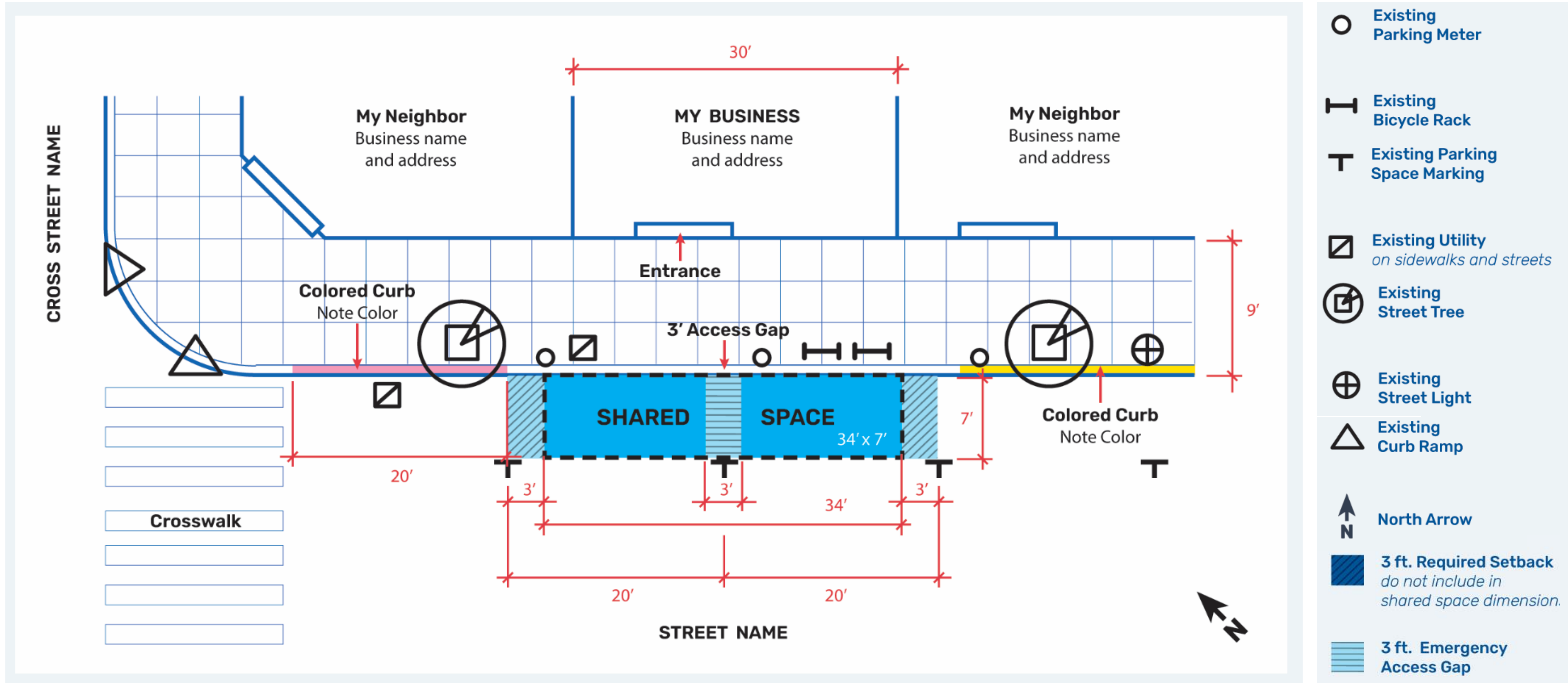


Existing Condition Site Photos



Site Plan

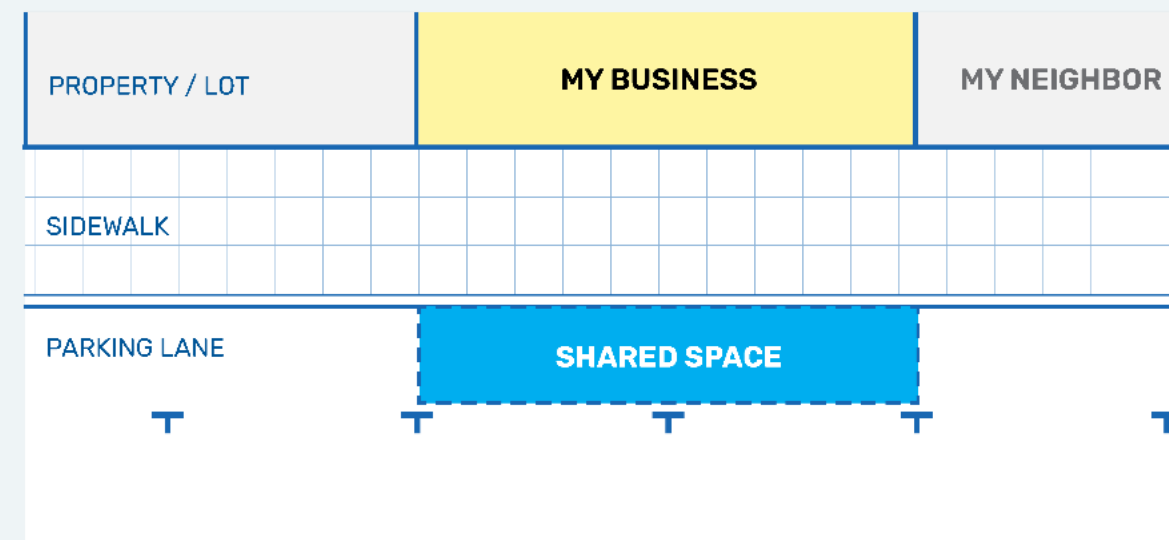
APPLICATION
SUBMITTAL



Neighbor Consent

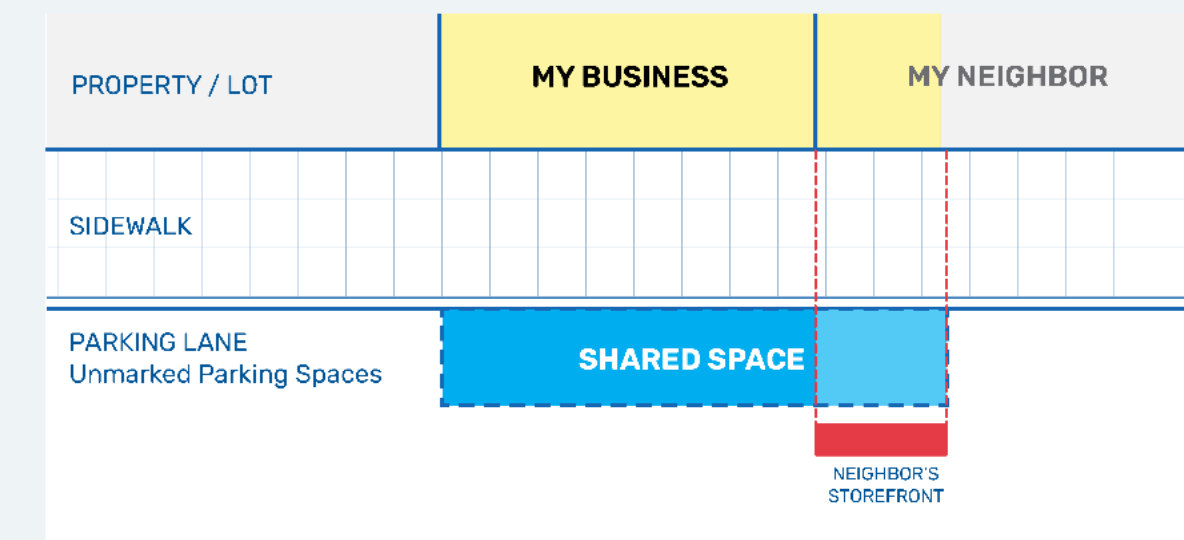
APPLICATION
SUBMITTAL

OPTION 1: Shared Space fully within business frontage.

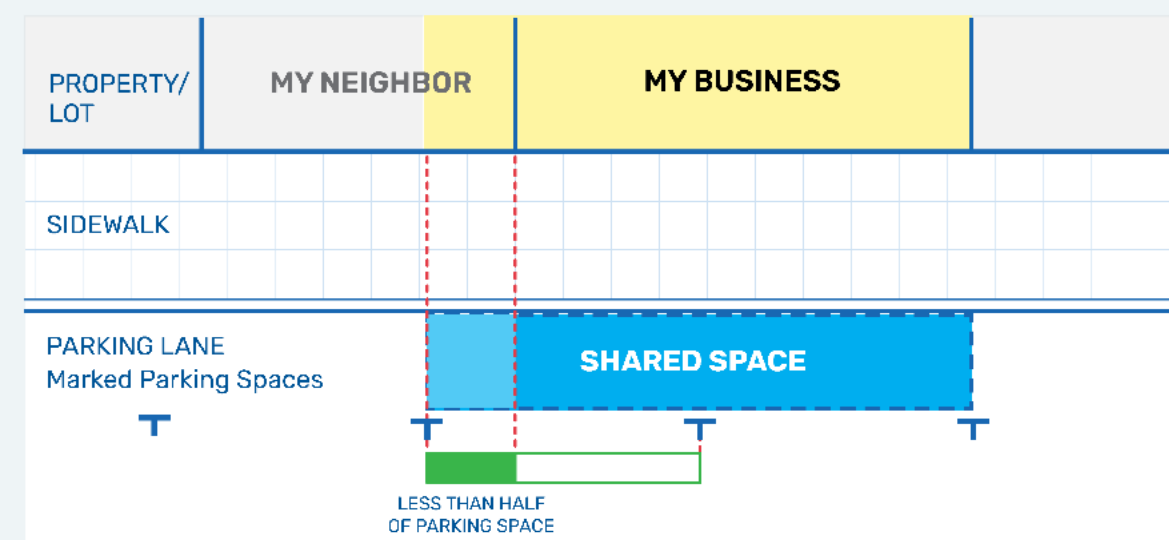


OPTION 2: Shared Space extends into a neighboring frontage, occupying an unmarked space.

NEEDS NEIGHBORING CONSENT

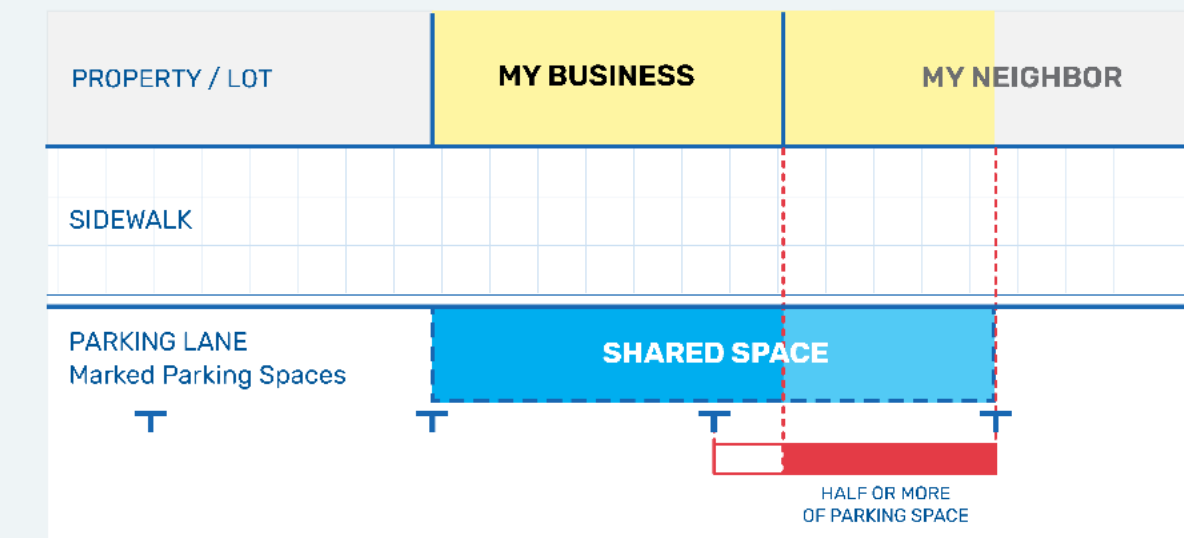


OPTION 3A: Shared Space extends only slightly into a neighboring frontage, taking up less than half of a marked parking space in the neighboring frontage.



OPTION 3B: Shared Space extends at least half of one marked parking space into a neighboring frontage.

NEEDS NEIGHBORING CONSENT



Neighbor Consent

APPLICATION
SUBMITTAL



Shared Spaces: Neighboring Letter of Consent

Applicant Acknowledgement

(to be filled out by the Shared Spaces Applicant)

I **acknowledge** that I am an owner or authorized representative of the business:

Initial:

(Insert Business Name)

located at:

(Insert Business Address)

I am seeking authorization to occupy the area associated with my Shared Spaces permit. The proposed permit extends into the frontage of a neighboring property located at:

(Insert Neighboring Property Address)

I **acknowledge** that, if approved, I am responsible for maintaining the full scope of my occupancy under my Shared Spaces Permit, including any permitted space that extends to a neighboring frontage, in accordance with the program terms outlined in Administrative Code Chapter 94A, Public Works Code Section 793, and corresponding Public Works Director's Orders.

Initial:

I **understand** that if the tenancy and/or property ownership of the neighboring property changes, Public Works may require me to submit an updated consent letter to continue utilizing any space extending into a neighboring frontage regardless of the status of my Shared Spaces permit at the time of change of ownership.

Initial:

I **understand** that consent to occupy neighboring space as part of my Shared Spaces permit is revocable in nature; and, if such consent is revoked, or if my occupancy is not accordance with the terms of Administrative Code Chapter 94A, Public Works Code Section 793, and corresponding Public Works Director's Orders, that my business is responsible for the removal of any structure placed in the right of way under my Shared Spaces permit, including any applicable portion of my Shared Spaces permit extending into a neighboring frontage. I acknowledge that I must obtain an up-to-date consent letter for any future permit renewals as requested by Public Works during future permit renewal processes.

Initial:

APPLICANT SIGNATURE

| | | |
|----------------------|----------------------|----------------------|
| Signature: | Print Name: | Date: |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Please email this signed letter to SharedSpacesPermit@sfdpw.org

[SF.gov/SharedSpaces](https://sf.gov/SharedSpaces)

v. 5.5.2022 Page 1/2

Shared Spaces

Neighboring Letter of Consent

Neighboring Acknowledgement

(to be filled out by the Neighboring Tenant or Property Owner)

I **acknowledge** that I am the *(check one)* ground floor tenant property owner of

Initial:

(Insert Neighboring Property Address)

This property is adjacent to the business operated by the Shared Spaces Applicant.

I **consent** to allow the Shared Spaces Applicant, located at the business address listed in the above "Applicant Acknowledgement" section, to occupy the space in the sidewalk and/or parking lane fronting my leased space or property. I understand that the Shared Spaces Applicant's occupancy will be consistent with a Shared Spaces permit in accordance with the program terms outlined in Administrative Code Chapter 94A, Public Works Code Section 793, and corresponding Public Works Director's Orders.

Initial:

TENANTS ONLY

I **acknowledge** that I am not prohibited by any lease or rental agreement from granting this consent to this neighboring business.

Initial:

This consent is for the permittee's upcoming permit cycle, which may last up to 12 months from the date of permit approval and acknowledge that any enforcement action against a permittee for revoked neighbor consent may be suspended until the time of Shared Spaces permit expiration.

Initial:

TENANT OR PROPERTY OWNER SIGNATURE

| | | |
|---|----------------------|----------------------|
| Signature: | Print Name: | Date: |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Title (Example: Business Owner, Property Owner) | | |
| <input type="text"/> | | |

Please email this signed letter to SharedSpacesPermit@sfdpw.org

① 311 Free language assistance / 免費語言協助 / Ayuda gratis con el idioma / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí / Assistance linguistique gratuite / 無料の言語支援 / 무료 언어 지원 / Libreng tulong para sa wikang Filipino / การช่วยเหลือทางด้านการแปลไม่เสียค่าใช้จ่าย / 無料で言語支援を受けたい場合は、311に電話してください。

[SF.gov/SharedSpaces](https://sf.gov/SharedSpaces)

v. 5.5.2022 Page 2/2

Interactive Quiz

Shared Spaces Design Regulations





What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. Roof overhang prevents laddering.
Remove portions of roof as needed.
2. No visibility above 42”
Remove panels above 42”
3. Footprint blocks visibility at street corner.
Setback 20’ feet from crosswalk.

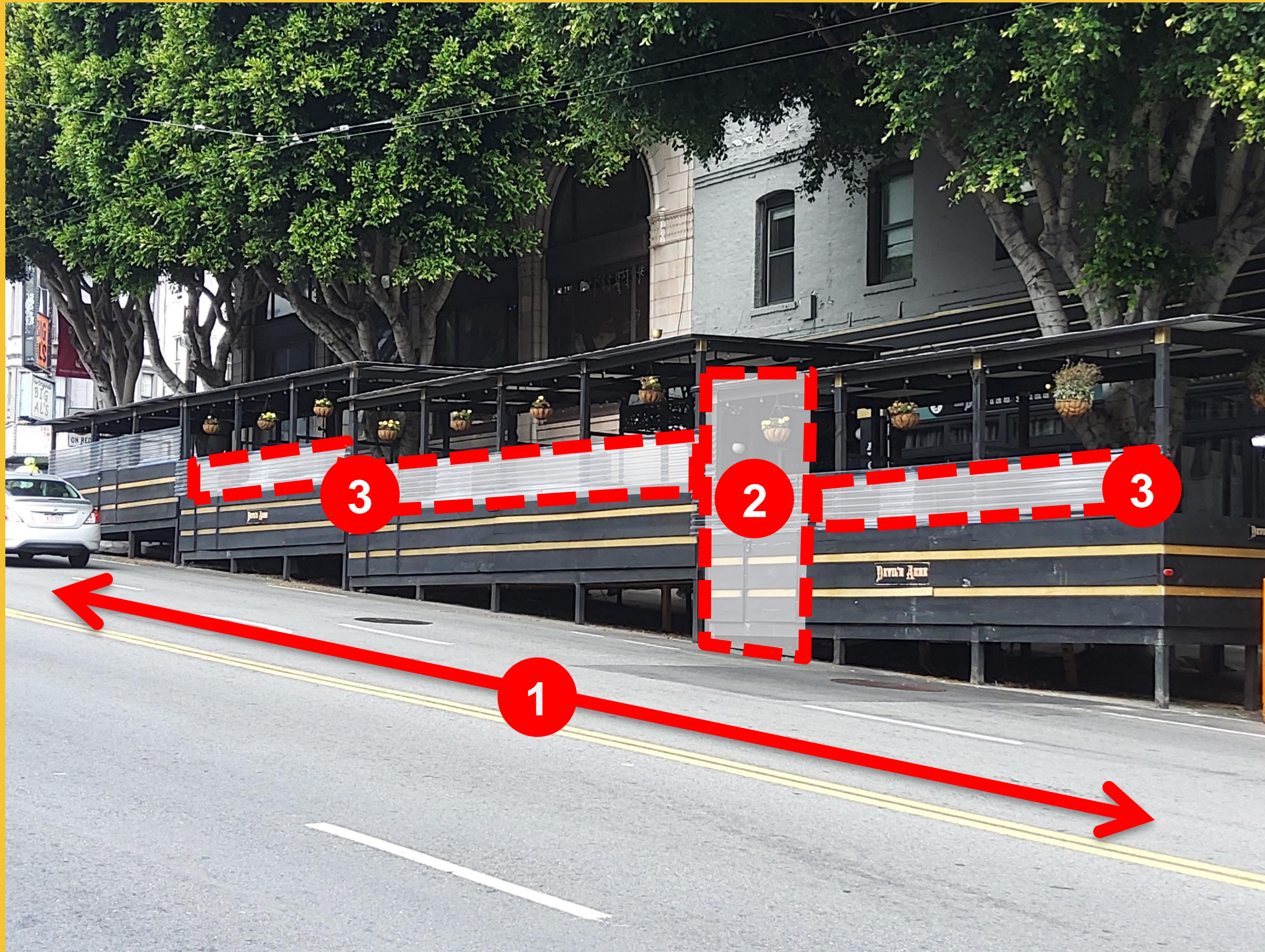


What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. Street address displayed on street facade



1. Exceeds 2-parking space guideline.
May need to reduce footprint per MTA
2. Longer than 20' without 3' emergency access gaps.
Create 3' access gaps.
3. Partial visibility above 42"
Remove panels above 42"



What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. Less than 6-foot wide clear path on sidewalk
2. Overhead cables with hardwired connections interfere with ladder operations



What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. Visibility above 42"



1. 3-foot wide emergency access gap has a barrier with a latch that locks
2. Roof structure over the 3-foot wide emergency access path
3. Tables, chairs, and parking meter in the 3-foot wide emergency access path



What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. Reflectors on corners of structure



1. No transparency over 42"
2. Roof Structure interferes with ladder operations



What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. Cool design vocabulary!



1. No transparency above 42"

2. Structures over the 3-foot wide emergency access path

3. No 3-foot setback from end of marked parking stall

4. Missing site treatments such as reflective corners, vertical delineators, and wheelstops



What is compliant? What is not compliant?





What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. ADA-accessible table



1. No detectable diverters at either end of the sidewalk seating areas



What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. No visibility over 42”
2. No 3-foot wide access gaps, open to the sky, for every 20 feet of structure length
3. Exceeds the 2-parking space guideline for individual businesses



What is compliant? What is not compliant?



1. Transparency above 42”



1. No 3-foot wide access gaps, open to the sky, for every 20 feet of structure length

2. Missing site treatments such as reflective corners, vertical delineators, and wheelstops



What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. Cool artwork!



1. No visibility over 42"
2. No 3-foot wide access gaps, open to the sky, for every 20 feet of structure length
3. Exceeds the 2-parking space guideline for individual businesses



What is compliant? What is not compliant?





What is compliant? What is not compliant?



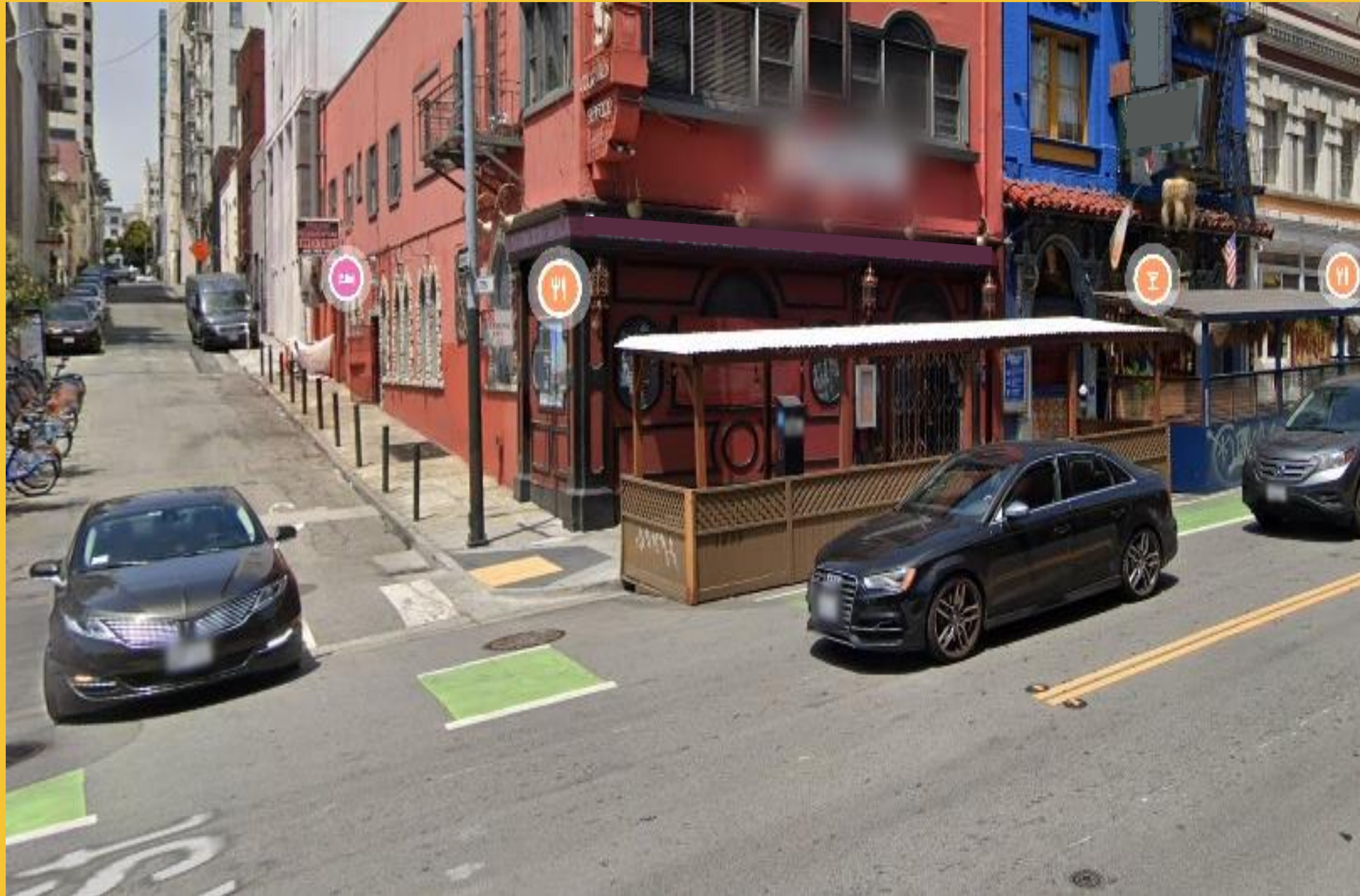
1. Clear 6-foot wide path of travel on sidewalk
1. Platform level with the sidewalk



1. No 3-foot wide access gaps, open to the sky, for every 20 feet of structure length

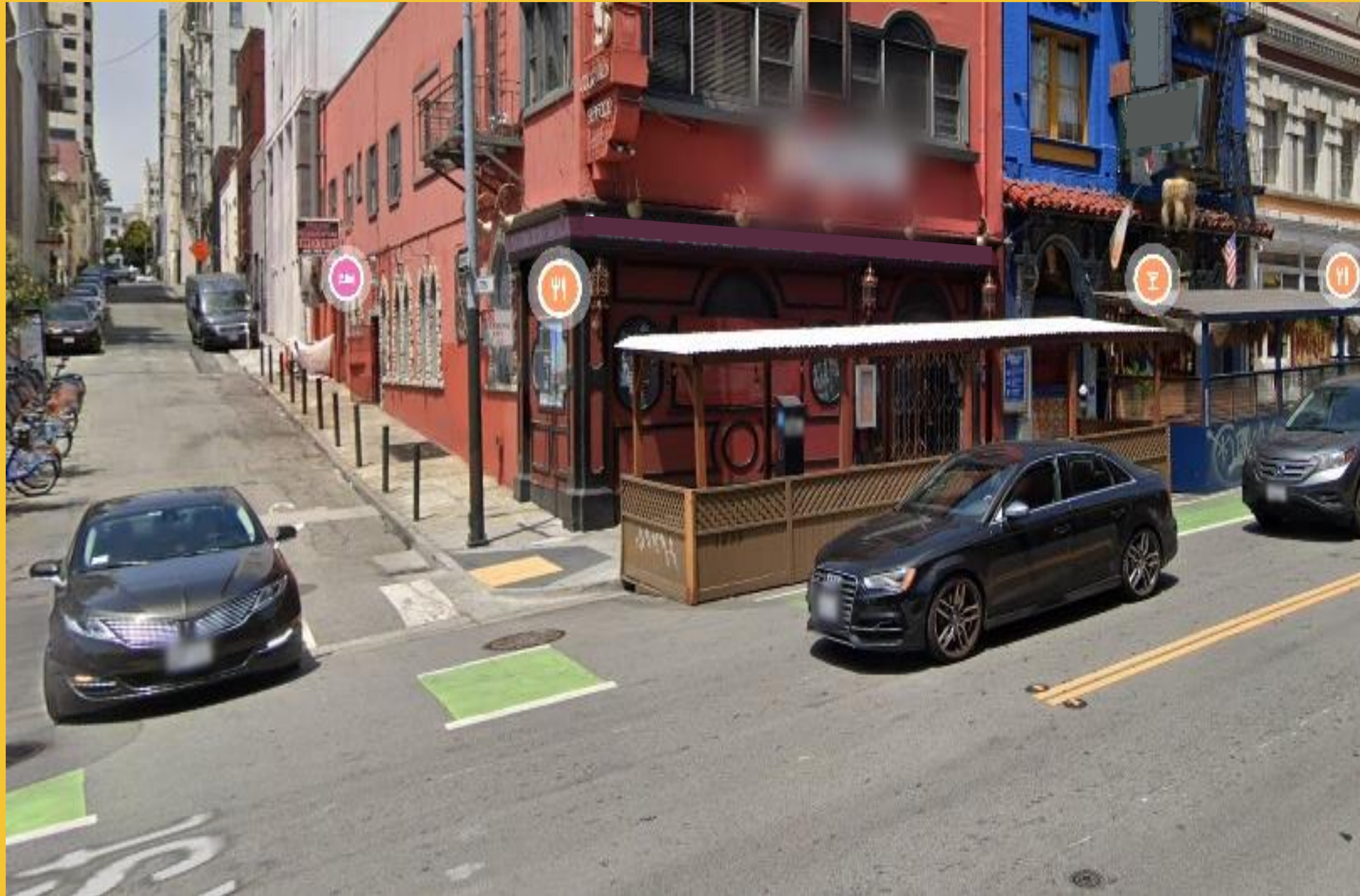


What is compliant? What is not compliant?





What is compliant? What is not compliant?



1. Visibility above 42”



1. Structure too close to the intersection, blocking visibility of street corner and crosswalk
2. 3-foot setbacks for each parklet from the end of the marked parking stall.

THANK YOU!

Questions?

Robin Abad Ocubillo

Shared Spaces Program Director

Monica Munowitch

Deputy Director

Gregory Slocum

Permits Manager

Michael Lennon

Enforcement

Ken Cofflin

San Francisco Fire Marshall

Nicole Bohn

Office of Disability

謝謝您！

問題

¡GRACIAS!

Preguntas



[Twitter.com/SharedSpacesSF](https://twitter.com/SharedSpacesSF)



[Instagram.com/SharedSpacesSF](https://www.instagram.com/SharedSpacesSF)



[Facebook.com/SharedSpacesSF/](https://www.facebook.com/SharedSpacesSF/)

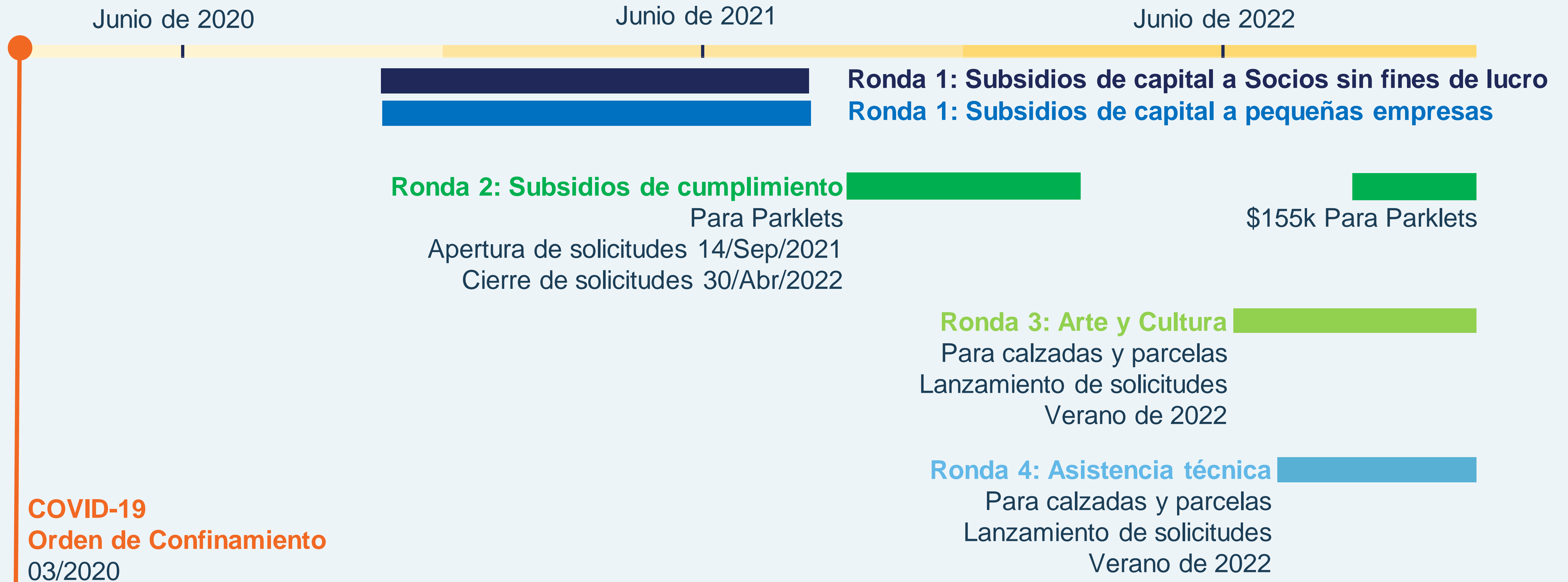


[SF.gov/Shared-Spaces](https://www.sfgov.gov/Shared-Spaces)



SharedSpaces@sfgov.org

Descripción general del programa de subsidios de equidad



公平撥款資助計畫概覽

2020 年 6 月

2021 年 6 月

2022 年 6 月



第 1 輪：向非營利合作夥伴提供公平撥款
第 1 輪：向小型企業提供公平撥款

第 2 輪：合規補助金

對於路邊微公園

申請於 2021 年 9 月 14 日開放

申請於 2022 年 4 月 30 日截止



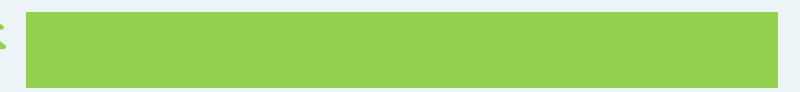
\$155k 對於路邊微公園

第 3 輪：文化藝術

對於道路和地塊

標的申請啟動於

2022 年夏季



第 4 輪：技術協助

對於道路和地塊

標的申請啟動於

2022 年夏季



COVID-19
就地安置令
2020 年 3 月

Round 4 Technical Assistance Grants



A mixture of non-commercial recreational, cultural, educational, and social service activations.

Examples of Technical Assistance Support:

- Project scoping, development & community engagement
- Site Design
- Ambassador, safety, and activation plans
- Event staffing with ambassadors or intersection monitors

Kapwa Gardens, SoMa, sponsored by Kultivate Labs

技術援助撥款



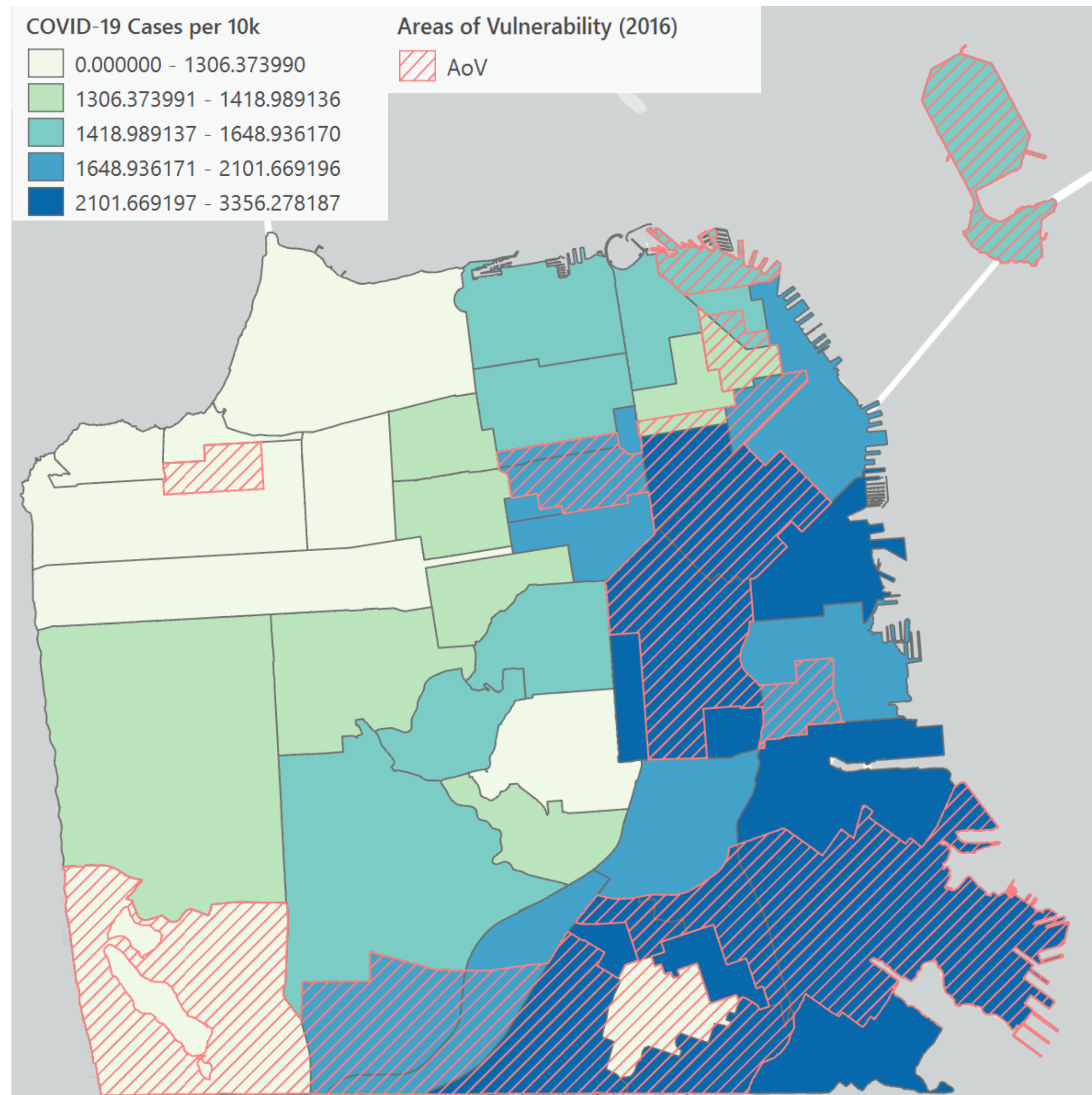
混合非商業娛樂，文化，教育和社區服務的活動。

技術援助支持的例子：

- 項目監測，發展和社區著重點
- 定點設計
- 社區大使，安全和活動策劃
- 活動中的社區大使或活動監測人員

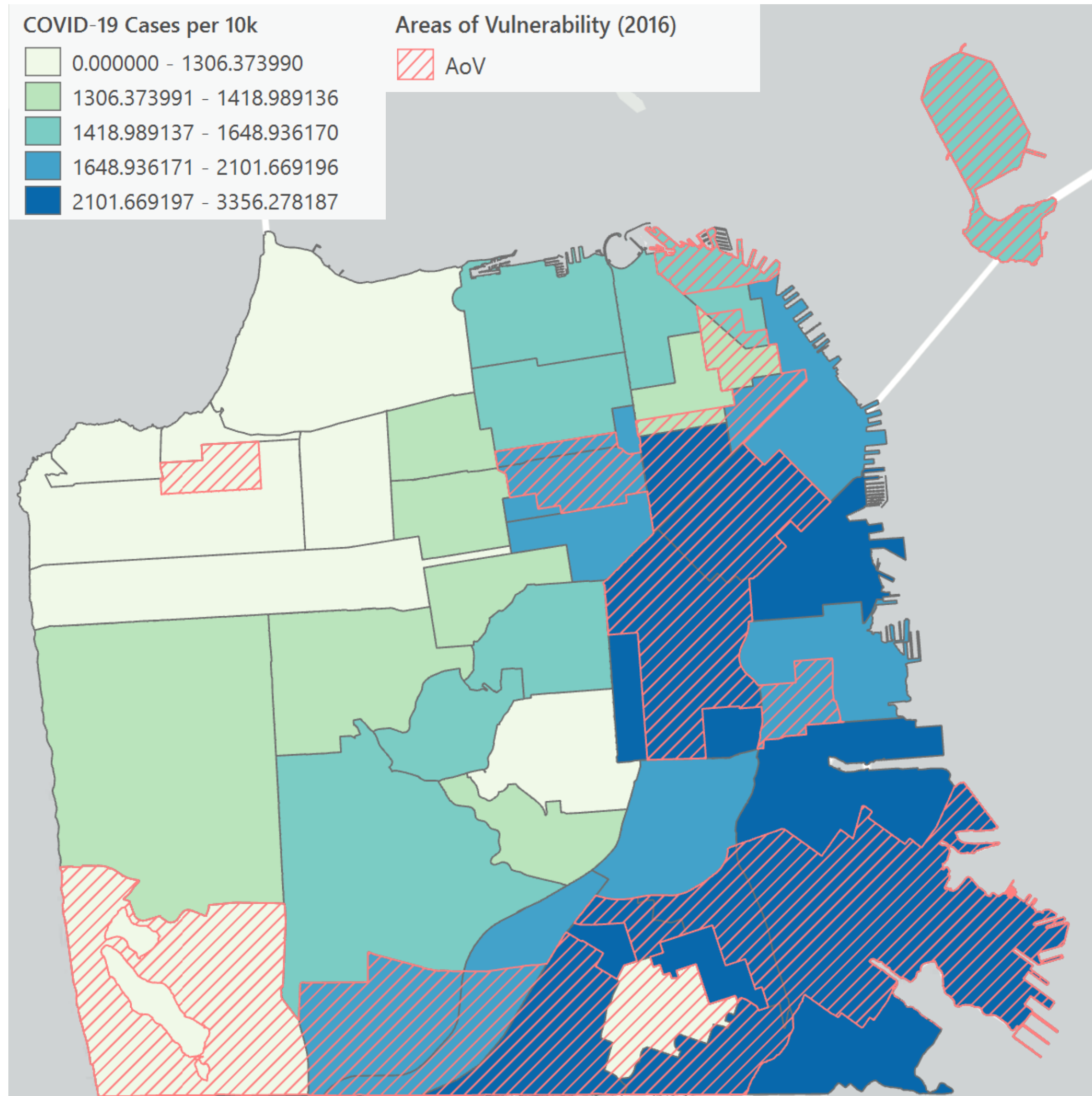
Kapwa Gardens, SoMa, sponsored by Kultivate Labs

Subsidios de capital: Prioridades de selección



1. Los más afectados por la pandemia de COVID-19, con altas tasas de casos y muertes
2. Barrios con mayor densidad de poblaciones vulnerables, incluyendo, entre otras, personas de color, personas mayores, jóvenes, personas con discapacidad, hogares lingüísticamente aislados y personas que viven en pobreza o desempleados, definidos como “Áreas de Vulnerabilidad” por DPH
3. En Distritos Culturales establecidos
4. Registradas como empresas heredadas
5. Menos de \$2.5 millones en ingresos brutos
6. Que no estén recibiendo subsidios de otros programas de subsidios de la ciudad, como SF Shines

公平撥款：選擇優先條件



1. 受 COVID-19 疫情影響最嚴重，高發病率和死亡率
2. 弱勢人口密度較高的社區，包括但不限於有色人種、老年人、青少年、殘障人士、語言孤立的家庭以及 DPH 定義為「弱勢地區」的生活貧困或失業的人
3. 在已建立的文化區
4. 註冊為傳奇企業
5. 總收入低於 250 萬美元
6. 並未通過 SF Shines 等其他城市撥款計畫獲得補助



Public Access: Curbside Use Types & Fees

公共通道：路邊使用類型和費用

Acceso público: Tipos y cuotas de uso de los carriles de estacionamiento

| TIER | TYPE | OCCUPANCY FEES | | |
|--|----------------------------|---------------------|-------------------------------|-------------------|
| | | Permit (one time) | | Annual License |
| 1 | Public Parklet | \$1,000 | \$250 | \$100 |
| 2 | Movable Commercial Parklet | \$2,000 | \$1,000 | \$1,500 |
| 3 | Commercial Parklet | \$3,000 | \$1,500 | \$2,000 |
| | | First Parking Space | Each Additional Parking Space | Per Parking Space |
| 1/2 fee waiver for businesses with ≤ \$2M in SF gross receipts | | | | |





Movability and Portability

移動性和便攜性
Movilidad y Portabilidad



Traffic barricades are max 42” high, stable and sturdy, marked with reflective tape

最高 42 英寸的交通路障，穩定堅固並標有反光帶
Barreras de tránsito tienen un máximo de 42” de altura, estables y fuertes, marcadas con cinta reflectante



Rolling planters, easy to move if needed

有滾輪的花壇，需要時容易搬動
Macetas que ruedan, fáciles de mover si es necesario



Movable tables and chairs

活動桌椅
Mesas y sillas portátiles



Movability and Portability

移動性和便攜性
Movilidad y Portabilidad



Movable barriers, easy to move if needed

需要時容易搬動
fáciles de mover si es necesario



Movable tables and chairs

活動桌椅
Mesas y sillas portátiles



Movability and Portability

移動性和便攜性
Movilidad y Portabilidad



Movable barriers, easy to move if needed

活動護欄，需要時容易搬動
Barreras portátiles, fáciles de mover si es necesario



Movable tables and chairs

活動桌椅
Mesas y sillas portátiles



Movability and Portability

移動性和便攜性
Movilidad y Portabilidad



Movable barriers, easy to move if needed

活動護欄，需要時容易搬動
Barreras portátiles, fáciles de mover si es necesario



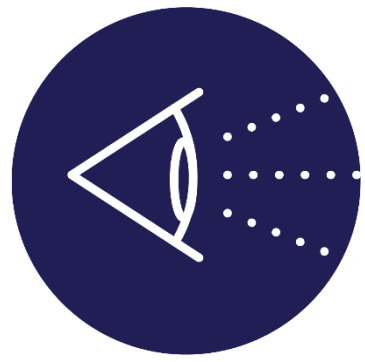
Movable tables and chairs

活動桌椅
Mesas y sillas portátiles



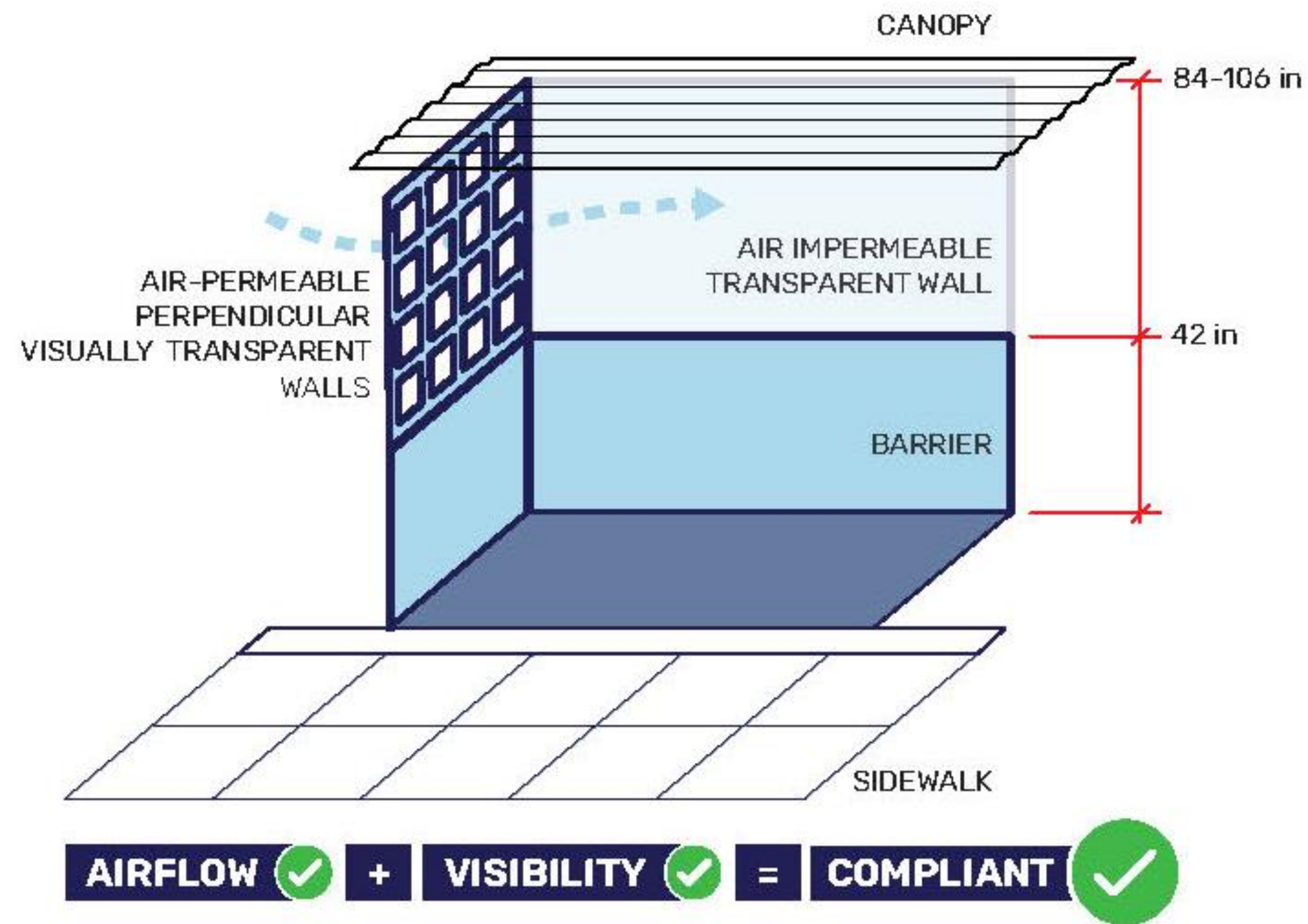
3-foot-wide emergency access gap, open to the sky

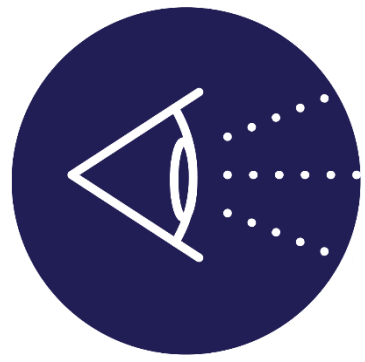
3 英尺寬、向上敞開的緊急通道缺口
Un espacio para acceso de emergencia de 3 pies de ancho, abierto al cielo



Sightlines & Airflow

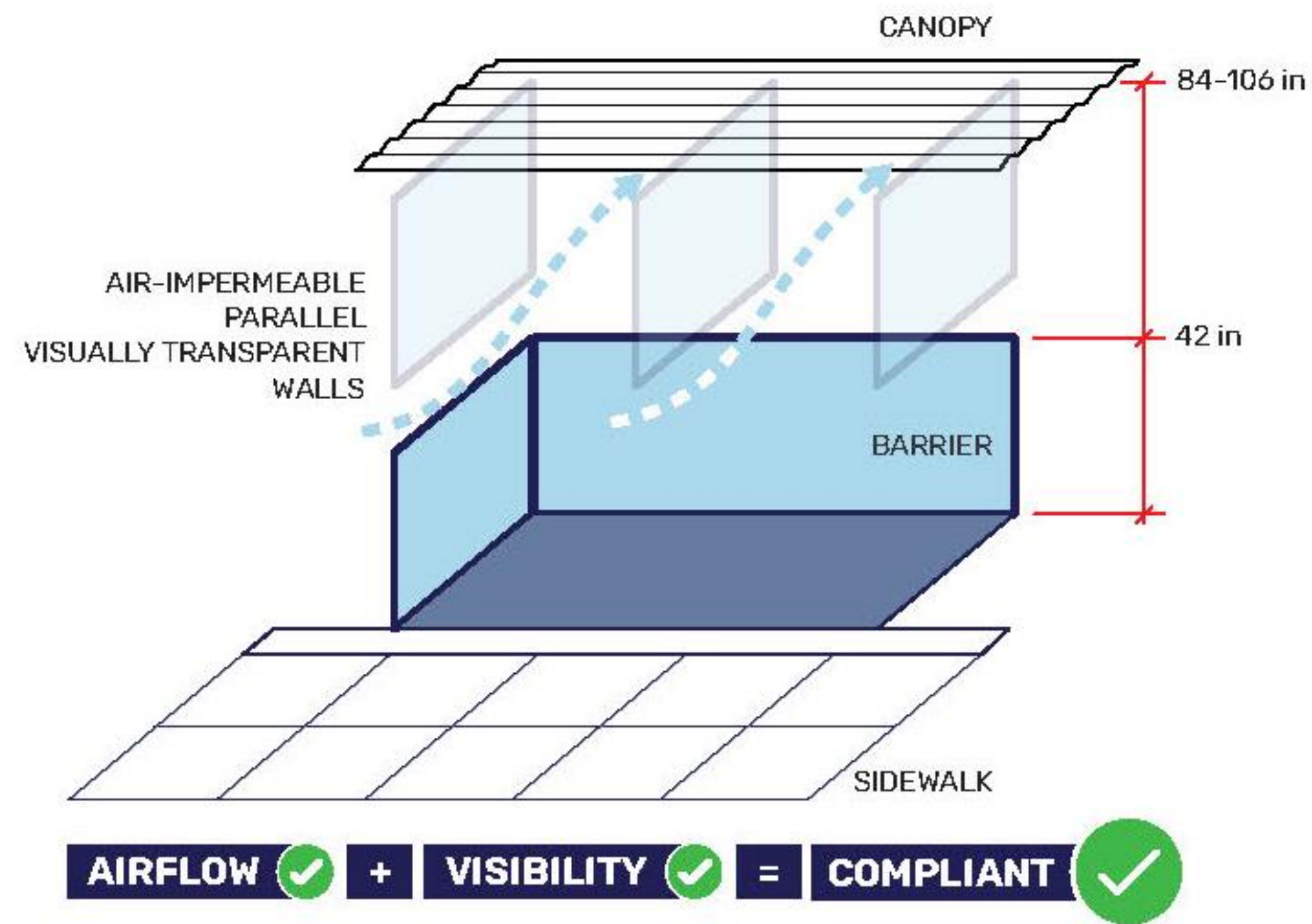
視線與空氣流動
Visibilidad y Flujo de Aire

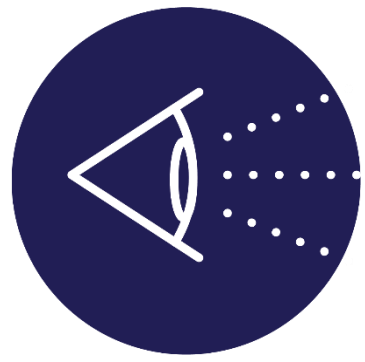




Sightlines & Airflow

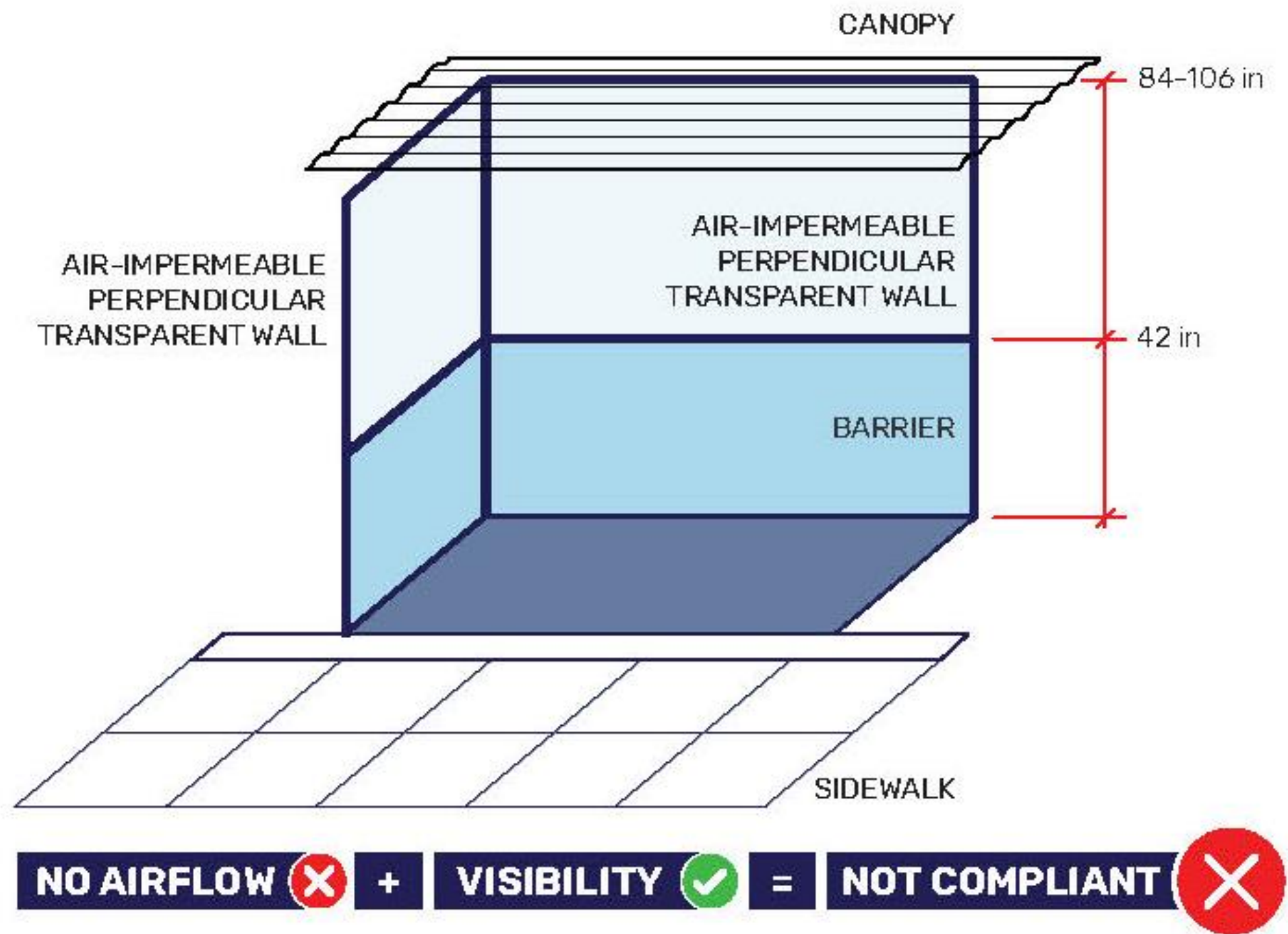
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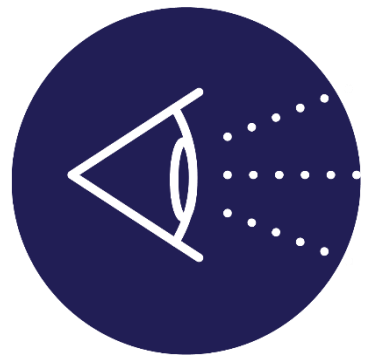




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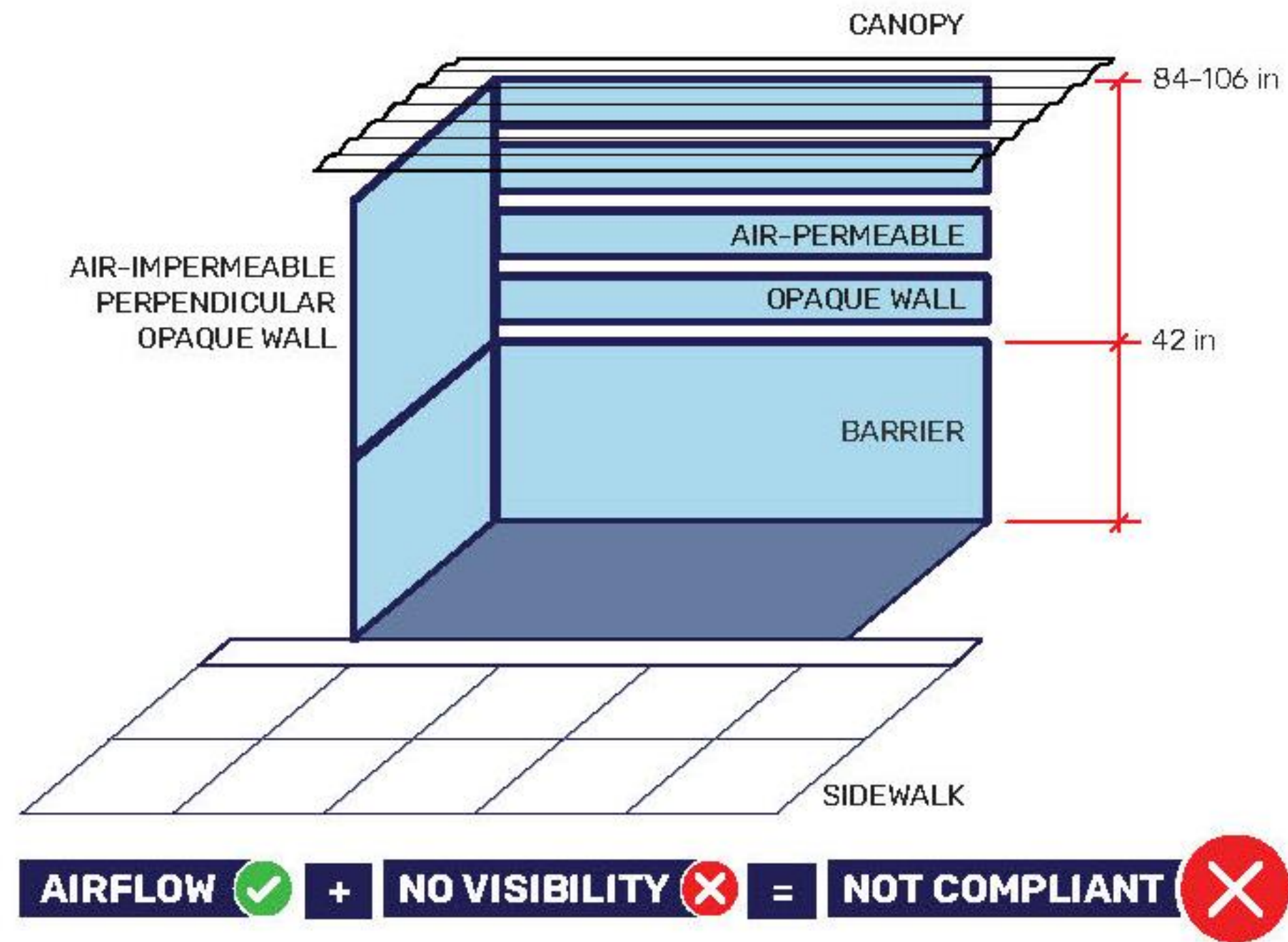
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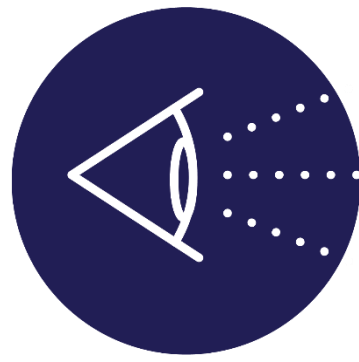




Sightlines & Airflow

視線與空氣流動
Visibilidad y Flujo de Aire





Sightlines & Airflow

視線與空氣流動
Visibilidad y Flujo de Aire



Allows airflow through structure

讓空氣在建築物內流動
Permite el flujo de aire a través de la estructura



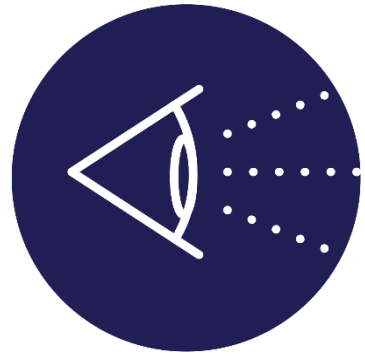
**Sightlines blocked
No visibility above 42"**

視線受阻
高於 42 英寸上方沒有能見度
Líneas visuales bloqueadas.
Ninguna visibilidad arriba de 42"



3-foot-wide emergency access gap open to the sky not provided

未設置 3 英尺寬的向上敞開的缺口
Espacio de 3 pies de ancho abierto al cielo no proporcionado



Sightlines & Airflow

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Coordinated Enforcement

協調執法

Verificación coordinada

San Francisco
Shared Spaces Enforcement & Compliance
Cover Sheet
sf.gov/sharedspaces

Date Printed: 11/2/2021

Economic recovery from the COVID-19 pandemic will be an ongoing process in the months ahead. To stabilize neighborhood businesses, the Shared Spaces Ordinance allows for a staggered transition from the emergency, pandemic version of Shared Spaces to the permanent version of the program. New design and operating regulations will go into effect gradually over time. This will help minimize negative financial impacts for Shared Spaces sponsors who need to make modifications. These new rules ensure disabled access, emergency response, transit function, and loading zones. See below for issues that require immediate attention; as well as other issues that you can fix later in the year. More detail on each issue is also included in this packet.

Business: **The Blue Legume** BOS District
D 03
 1234 PARKLET ST SAN FRANCISCO, CA, 94103
 Type: Parking Lane, Sidewalk

| COMPLIANCE ISSUES (BY CITY AGENCY) | SHARED SPACES MANUAL * | DEADLINE TO FIX |
|---|------------------------|-----------------|
| DPW BSM (Contact SharedSpacesPermit@sfdpw.org) | | |
| Blocked Curbramp - ADA | P.42-P.52 | 11/16/2021 |
| Reconfigure Roof For Fire Safety | P.23-P.24 | 11/16/2021 |
| Sidewalk Diverters Needed - ADA | P.42-P.52 | 11/16/2021 |
| Sidewalk Clear Path Of Travel - ADA | P.42-P.52 | 11/16/2021 |
| Tripping Hazard Uncovered Wires Cables - ADA | P.42-P.52 | 11/16/2021 |
| SFFD Bureau of Fire Prevention (Contact FireSharedSpaces@sfgov.org) | | |
| Built Platform Structure | P.19-P.41 | 11/16/2021 |
| Fire Hydrants Or Other Fire Emergency Utilities | P.19-P.41 | 11/16/2021 |
| Overhead Obstruction Wires Signage Equipment | P.19-P.41 | 11/16/2021 |
| Required Gap For SFFD Access | P.19-P.41 | 11/16/2021 |
| Space Heaters - Liquid Propane Gas | P.19-P.41 | 11/16/2021 |
| SFMTA Assessment (Contact SharedSpaces@sfmta.com) | | |
| Deadline to fix: 04/01/2022 - White Curb; Green Curb; Resize/Shift; Coordinated Adjustment. - MTA will be in touch directly with specific options for your site | | |

*The Shared Spaces Manual is available at sf.gov/shared-spaces-manual

Free language assistance / 免費語言協助 / Ayuda gratis con el idioma / бесплатная помощь по языку / Trợ giúp thông dịch miễn phí / Assistenza linguistica gratuita / 免費語言協助 / 免費語言協助 / Librang tulung para sa wikang Hilagapino / бесплатная помощь по языку / 免費語言協助

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