



OFFICE OF ECONOMIC AND WORKFORCE DEVELOPMENT
WORKFORCE SERVICES

2nd QUARTER NARRATIVE REPORT

Report Submitted By (Agency):	Program Area:
	Report Date:

1. Provide a summary of key successes for OEWD-funded programs from this quarter. This may include unique placements, partnerships created, meeting enrollment numbers, etc. Please include qualitative information in this section.
2. Provide a summary of challenges for OEWD-funded programs for this quarter. Please explain how your organization is attempting to address these challenges.
3. Please highlight any relevant client trends (enrollment, completion, or placement) or changes in industry needs (training, certifications, or in-demand positions). Have these trends affected outcomes?
4. Please highlight a new or existing partner (educational or employer) that you collaborated with this quarter. Please explain how this partner helped you strengthen your OEWD-funded programs and/or placements.
5. Please include a minimum of one client success story. Please include a clear photo*, and quote if possible. Please also include the following details in your description:
 - A. Relevant demographics (may include age, socioeconomic status, previous employment, etc.)
 - B. Why did the participant enroll in training?
 - C. Notable achievements in training?
 - D. Goals for the future?
 - E. Placement in Employment or Post-secondary Education Information (please include details)

***Please ensure that all clients featured in photos/success stories have signed either OEWD's photo release or your own organization's release. Please keep this release on file.**