



## Meeting Notice

### Ballot Simplification Committee for the March 3, 2020, Consolidated Presidential Primary Election

#### Agenda for November 25–December 4, 2019

The Ballot Simplification Committee prepares a fair and impartial summary of each local ballot measure in simple language. These summaries, or “digests,” which are prepared at public meetings, are printed in San Francisco’s Voter Information Pamphlet, which is mailed to every registered voter before the election. The Committee must complete its digests no later than 85 days before the election. In general, the digests are limited to 300 words.

Due to scheduling constraints, the Committee may consider one or more measures before the final deadline for submitting or withdrawing those measures. If a measure has not yet been submitted to the Department of Elections at the time the agenda is published, it is designated on the agenda as “pending submission.” If a measure is withdrawn before the Committee meets to consider that measure, the measure will be taken off the Committee’s agenda.

If time constraints prevent the Committee from fully considering any of the items listed for a meeting, that meeting will be continued to a date and time announced at the end of the meeting.

For more information about the Ballot Simplification Committee, visit [sfelections.org/bsc](http://sfelections.org/bsc) or the Department of Elections office in City Hall, Room 48.

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#### Agenda information:

- The discussion order of items on each day’s agenda is subject to change at the Committee’s discretion.
- All ballot measure titles that appear on the agenda are for identification purposes only and may differ from the actual or proposed title for each measure.
- There will be an opportunity for public comment on each agenda item.
- If any materials related to an item on this agenda have been distributed to the Ballot Simplification Committee, those materials will be posted at [sfelections.org/bsc](http://sfelections.org/bsc) and available for public inspection at the Department of Elections in City Hall, Room 48, during normal office hours of 8 a.m. to 5 p.m., Monday through Friday.
- For some measures, there may be additional information in the Board of Supervisors files. In these instances, a link to other relevant legislative materials, such as the most recent Board of Supervisors or Rules Committee meeting packet and/or public submissions, will be provided at [sfelections.org/bsc](http://sfelections.org/bsc) and shared with Committee members .
- Materials for the Committee members’ reference may be submitted to the Department of Elections at [publications@sfgov.org](mailto:publications@sfgov.org) before the close of business on the day prior to the meeting. Materials that are not sent prior to the meeting may be delivered to the Committee clerk at the meeting; please bring at least 15 copies.
- If an item is continued to a subsequent meeting, a notice of continuance will be posted at [sfelections.org/bsc](http://sfelections.org/bsc) and on the bulletin boards outside the meeting room and the Department of Elections.

**Time:** All meetings begin at 9 a.m. unless otherwise noted.

**Location:** Unless otherwise noted, meetings will be held in City Hall, 1 Dr. Carlton B. Goodlett Place. Please refer to individual meeting dates for exact locations. Meeting rooms are subject to change. If a room change is necessary, a notice will be posted outside the original meeting room. Information will also be available at the Department of Elections, City Hall, Room 48, or via telephone at (415) 554-4375.

**Monday, November 25**                      **Room 408**

1. Bond measure: Earthquake Safety and Emergency Response Bond  
Discussion and possible action to adopt a digest
2. Bond measure: City College Job Training, Repair and Earthquake Safety Measure  
Discussion and possible action to adopt a digest
3. Discussion and possible approval of “Words You Need to Know”
4. Discussion and possible approval of other informational materials for the Voter Information Pamphlet

Public Comment on matters not appearing on the agenda that are within the jurisdiction of the Ballot Simplification Committee

Continuance or Adjournment

**Tuesday, November 26**                      **Room 408**

1. Charter amendment: Retiree Health Care Benefits for Former Employees of the San Francisco Housing Authority  
Discussion and possible action to adopt a digest
2. Ordinance: *Vacancy Tax (pending submission)*  
Discussion and possible action to adopt a digest
3. Discussion and possible approval of “Words You Need to Know”
4. Discussion and possible approval of other informational materials for the Voter Information Pamphlet

Public Comment on matters not appearing on the agenda that are within the jurisdiction of the Ballot Simplification Committee

Continuance or Adjournment

**Wednesday–Friday, November 27–29** *no meeting scheduled*

**Monday, December 2**                      **Room 400**

*(note: room change to Room 408 at or before 1 p.m., unless meeting has concluded)*

1. Discussion and possible action concerning Requests for Reconsideration of digests approved Monday–Tuesday, November 25–26
2. Ordinance: Limits on Office Development  
Discussion and possible action to adopt a digest
3. Ordinance: Affordable Housing and Small Business Priority Reserve  
Discussion and possible action to adopt a digest
4. Discussion and possible approval of “Words You Need to Know”
5. Discussion and possible approval of other informational materials for the Voter Information Pamphlet

Public Comment on matters not appearing on the agenda that are within the jurisdiction of the Ballot Simplification Committee

Continuance or Adjournment

**Tuesday, December 3**                      *no meeting scheduled*

**Wednesday, December 4**

**Room 408**

*(note: if meeting has not concluded by 11 a.m., it will reconvene at approximately 12 p.m. in Room 416; room change to Room 408 at or before 1:30 p.m., unless meeting has concluded)*

1. Discussion and possible action concerning Requests for Reconsideration of digests approved Monday, December 2
2. Discussion and possible approval of “Words You Need to Know”
3. Discussion and possible approval of other informational materials for the Voter Information Pamphlet

Public Comment on matters not appearing on the agenda that are within the jurisdiction of the Ballot Simplification Committee

Continuance or Adjournment

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**Access for people with disabilities:** Meetings of the Ballot Simplification Committee may be held in several rooms in or near San Francisco’s City Hall, at 1 Dr. Carlton B. Goodlett Place. The meeting rooms are wheelchair accessible.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking near City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please contact the Department of Elections at (415) 554-4375 or (415) 554-4386 (TTY) to arrange for the accommodation. Requests made at least 48 hours in advance of the meeting will help to ensure availability; for Monday meetings, please make any requests by 4 p.m. of the last business day of the preceding week.

**Language interpreters:** Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact the Department of Elections at (415) 554-4375.

**通知:** 如果需要翻譯服務，請致電選務處(415)554-4367，最好在48小時之前預約有助確保服務的安排。

**Aviso:** Peticiones del servicio de un intérprete deben recibirse 48 horas antes de la reunión para asegurar su disponibilidad. Llame al Departamento de Elecciones al (415) 554-4366.

**Paunawa:** Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag ka sa (415) 554-4310.

**Chemical-based products:** In order to assist the City’s efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help the City to accommodate these individuals.

**Cell phones, pagers and similar sound-producing electronic devices:** The ringing or use of cell phones and similar sound-producing electronic devices is prohibited at these meetings. Please be advised that the Chair may order the removal from the meeting room of anyone responsible for the ringing or use of a cell phone or other sound-producing electronic device.

**Know your rights under the Sunshine Ordinance:** Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s

business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Administrator by mail at Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org). Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at [sfgov.org/sunshine](http://sfgov.org/sunshine).

**Lobbyist Registration and Reporting Requirements:** Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; website [sfgov.org/ethics](http://sfgov.org/ethics).