



BUILDING INSPECTION COMMISSION (BIC)

Department of Building Inspection

49 South Van Ness Avenue, Suite 500 San Francisco, California 94103

Voice (628) 652 -3510

REVISED ANNOUNCEMENT

London N. Breed
Mayor

COMMISSION

October 15, 2024

Alysabeth
Alexander-
Tut
President

Dear Constituent:

Earl Shaddix
Vice-President

There are currently vacant seats on the Board of Examiners (BOE), one of the entities that help the Department of Building Inspection (DBI) with its work.

Evita Chavez
Catherine Meng
Bianca Neumann
Kavin Williams

The Building Inspection Commission—the body that has appointment power to the BOE and provides oversight of DBI—is currently accepting letters of interest and CVs/resumes for these vacant seats. It is required that the seats are filled by San Francisco residents. A description of the Board of Examiners and the available seats is provided below.

Sonya Harris
Secretary

Monique Mustapha
Asst. Secretary

Board of Examiners (BOE)

Patrick O'Riordan,
C.B.O., Director

The [BOE](https://sfdbi.org/board-examiners) (<https://sfdbi.org/board-examiners>) is a group of experts created under [Section 105A.1](#) of the San Francisco Building Code (SFBC). It is composed of 13 members that are appointed by the Building Inspection Commission.

The purpose of the Board is to determine whether specific new materials, methods, and types of construction comply with the standards of safety in San Francisco's construction codes. Recently, the BOE has met infrequently, such that the time commitment for service is currently relatively low. Each member of the Board is compensated \$125 for each meeting attended.

The available seats for the BOE are listed below. Terms are three years.

- Licensed Electrical Engineer
- Seismic Improvement, Tenant & Architect, Civil Engineer, or Structural Engineer
- Licensed General Contractor

If you are interested in filling a vacant seat, please submit a letter of interest and your CV or résumé by November 15, 2024 to:

Sonya Harris
Secretary, Building Inspection Commission
49 South Van Ness Avenue, Ste. 500
San Francisco, California 94103
Email: dbi.commission@sfgov.org

If you know anyone who would be interested in serving on the Board of Examiners, please encourage them to submit their letter of interest and resume. Members appointed to the BOE must be San Francisco residents; However, on occasion there may be an exception to this requirement.

Members who are appointed to the BOE are required to abide by all local, State, and Federal ethics laws. They are also required to comply with the Department of Building Inspection's [Statement of Incompatible Activities](https://sfethics.org/wp-content/uploads/2022/03/SIA-DBI-8.28.2020.pdf) (<https://sfethics.org/wp-content/uploads/2022/03/SIA-DBI-8.28.2020.pdf>).

For more information about the selection and appointment process, please contact Sonya Harris at dbi.commission@sfgov.org or at (628) 652-3510. We look forward to welcoming new members to contribute to our City's important code-related work.

Respectfully yours,



Alysabeth Alexander-Tut
President, Building Inspection Commission