

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency	Proposed Annual Amount without Contingency	Annual Difference	Annual Difference (%)	Requested Action
PHD/CHEP	Heluna Health - Newcomers Refugee Program	\$ 2,831,797	\$ 2,940,064	\$ 108,267	7/1/2018 - 6/30/2026 (8 years)	7/1/2018 - 6/30/2026 (8 years)	\$ 370,778	\$ 519,153	\$ 148,375	40.02%	Amendment #4
<p>Purpose: The requested action is the approval of a contract amendment with Heluna Health to increase the Total Contract Amount with Contingency to reflect an amount of \$2,940,064. The Contract term will remain the same. This contract provides program administration and support services to the Community Health Equity & Promotion Branch - Refugee Health. From the annual amount of \$519,153, Heluna Health will receive an annual administrative fee of 13% in the amount of \$59,726, with the balance of \$459,427 going towards programmatic costs. The additional funding for newcomers community engagement supplies that includes client travel to medical appointments, nutritional supplements, bilingual services, and other client facing supplies. The proposed amendment is authorized under RFQ 36-2017. Additional funding will continue to support the Outreach, Education, and Care Coordination modalities.</p> <p>Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount with Contingency of \$2,940,064, or an increase of \$108,267 due to the following changes: (1) an increase of Cost of Doing Business (CODB) General Funding for FY24/25 thru FY25/26 in the amount of \$12,972, or \$6,486 annually; (2) an increase in Refugee Health Assessment Program (RHAP) Grant Funding for FY24/25 thru FY25/26 in the amount of \$279,392, or \$139,696 annually; (3) an increase in Refugee Health Promotion Program (RHPP) Grant funding for FY24/25 thru FY25/26 in the amount of \$4,386, or \$2,193; and (3) and a reduction in the amount of \$188,483 to the 12% Contingency value applied for FY24/25 thru FY25/26. Previous Contingency Amount was \$313,080 and current Contingency Amount is \$124,597.</p>											
Target Population:	Heluna Health will provide program administration and support services for all ethnicities and populations within San Francisco, with focused expertise on newly arrived refugees, asylees, and others who are eligible for the Refugee Health Assessment Program and Health Promotion Project.										
Service Description:	<p>Heluna Health will provide program management, fiscal management, subcontract management, accounts payable, and human resources support services to the Newcomers Health Program.</p> <p>Program Management and Support Services for the Newcomers Health Program (NHP) includes the staffing of 3.90FTEs that include three staff serving as health workers and one person doing data analysis. The NHP team provides health education, interpreting support, and service linkages, and coordinates comprehensive health assessment services for eligible refugee populations. The NHP team collaborates with community and county partners, Refugee Resettlement Agencies, ZSFG's Family Health Center's Refugee Medical Clinic, the State Office of Refugee Health, and community-based organizations to identify and contact eligible populations for program services. The NHP team responds to all referrals with support in multiple languages to provide linkages to programs and services including healthcare coordination, Medi-Cal or Refugee Medical Assistance (RMA) enrollment, and other healthcare support. The NHP team provides support and navigation services to refugee populations throughout the health assessment process including but not limited to; scheduling, conducting reminder and follow-up calls, gathering health history information from patients, informing them of health assessment processes, education about Medi-Cal options, trouble-shooting benefits issues, developing multi-lingual health and resource materials, and ensuring patients complete all health assessment components and understand the outcomes including referrals and follow up care. The NHP team provides and/or coordinates medical interpreting when needed. All services provided are client-centered, trauma-informed, and strengths-based.</p> <p>Included as part of the Program Management and Support Services, Heluna Health will provide both Fiscal and Human Resource Management which consists of developing and monitoring the budget; managing employee payroll and benefits; managing programmatic expenditures such as invoice payments and other costs according to budget plan; executing sub contractual agreements, if required, and maintaining all program documentation as related to this contract and Human Resource Management which consists of recruiting, hiring, and orienting new staff; managing employee benefits; monitoring employee training, skill development, and performance evaluations on regular basis, and implementing employee discipline when necessary.</p>										
UOS (annual):	NHP Program Months: \$459,427/12 months= \$38,285.59 Program Management and Support Service Months: \$59,726/12 months=\$4,977.17										
NOC (annual)	N/A										

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Funding Source(s):	General Fund, Refugee Health Assessment Program Grant (RHAP - State Grant), and Refugee Health Promotion Program Grant (RHPP - State Grant)										
Selection Type	RFQ 36-2017 Department of Public Health As Needed Project Based Support Services										
Monitoring	The contract services will be monitored the SFDPH Program Administrator responsible for the accomplishment of the project. There are monthly meetings to ensure that budget and program activities are on target. There is also annual review to ensure that the program objectives and budget allocations have been met. Heluna Health is a vendor hired to provide program administration services for the NHP service. The NHP programming is not monitored by the Business Office of Contract Compliance (BOCC). Instead, CHEP (of PHD), prepares an annual performance report that is submitted by CHEP to the grantor.										
Behavioral Health	Community Forward SF-A Women's Place	\$22,298,042	\$42,052,558	\$19,754,516	7/1/18-06/30/25	7/1/18-06/30/28	\$5,201,350	\$5,539,914	\$ 338,564	6.11%	Amendment #4
<p>Purpose: The requested action is the approval of a contract Amendment with Community Forward SF to extend the term of the contract by three years for a total of 10 years, from July 1, 2018 to June 30, 2025 to now June 30, 2028, and to increase the Total Contract Amount with Contingency by \$19,754,516. The purpose of the contract is to provide multiple diagnosed homeless women with close linkages to mental health care, case management, primary care, residential services, residential substance use treatment, and HIV transitional housing and care. The contract was previously approved by the Health Commission in April, 2023. The Department is preparing to bring this contract to the Board of Supervisors (BOS) for approval and is therefore seeking approval by the Health Commission for the proposed extension to enable the Department to maximize the authorized contract term and funding prior to approval by the BOS. The new agreement exercises purchasing authority under RFP 26-2016 (Children, Youth and Family System of Care, Adult and Older Adult Systems of Care Substance Use Disorder Treatment Services) and RFP 08-2017 (Mental Health Outpatient Programs for Adult/ Older Adult System of Care) through June 30, 2028.</p> <p>Reason for Funding Change: The annual difference in 2024-25 funding is due to a 2.5% CODB increase applied to the programs in this contract, and an increase of \$223,717 in grant funding. These 2024-25 funding increases translate to higher Bed Day and Hourly rates in all programs at the same level of UDC compared to last year. The new Behavioral Health Bridge Housing (BHBH) fund will sponsor additional 15 AWP shelter/transitional housing bed capacity from FY2324 to FY2627. A total of BHBH budget for the next four years is \$3,166,223. The annual BHBH budget amount for FY2425 is \$ \$831,204. The BHBH grant supports room/board, case management, housing navigation, MH/SUD services, and other operational costs.</p>											
Target Population:	The contract has three programs: A Woman's Place (AWP), AWP Mental Health Outpatient Program (MHOP) and AWP Drop-In. The AWP Program focuses on low income, chronically homeless women of diverse sexual orientation, who are 18 years or older, with long histories of substance abuse, survivors of domestic and interpersonal violence, justice involved clients and women with a history or an inability to utilize services. The AWP-MHOP has the same target demographic but who suffer from mental health issues and experience homelessness. Both programs serve women living in the Tenderloin, South of Market and Mission districts of San Francisco. The AWP Drop In Program treats women 18 years and older who might have multiple diagnoses, abuse substances and suffer from mental illness, are victims of violence, have HIV and involvement in the criminal justice system.										
Service Description:	The AWP Program provides residential services (stabilization support beds) that include a low-threshold, safe place for women who are experiencing homelessness and need stabilization. AWP provides shelter in a dorm-style, congregate setting and includes 3 meals a day, therapeutic and recreational activities as well as opportunities for community and social engagement. Clients can also access an array of resources including individual therapy and daily groups, on site nursing care, referrals for primary care and psychiatric evaluation, case management and care coordination, special events and outings, mindful meditation activities, and a daily, morning walk-and-talk group. The AWP MHOP program provides the same services as AWP but with an outpatient focus. At the AWP MHOP, clients also receive referrals for support services and linkages to permanent housing. The AWP (Drop In Program) provides a low threshold, non-threatening entry point for hard-to-engage women, one that offers comprehensive and accessible support with minimal requirements in a 24-hour drop-in setting. The client's process for accessing services is simply walking through the doors. The program is designed and clinicians are also trained, however, to increase engagement in more extensive care beyond drop-in support. Clients will be able to talk with clinical staff and access an array of resources including individual and group therapy or counseling, mindfulness and mindful movement practices, social activities, and resources and referrals for primary care and psychiatric evaluation. AWP Drop-In services are located within the same facility as the AWP Program to integrate and improve access to residential substance abuse, mental health services and supportive housing.										

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UOS (annual)	AWP Program: 5,104 Bed Days (Stabilization Support, Residential Services) at \$225.80 Per Bed Day; AWP MHOP Program: GF Outpatient Services- 1,959 Hours at \$572.73 Per Hour, Grant Outpatient Services- 1,478 Hours; AWP Drop In Program: 10,984 Drop In (Early Intervention) Hours at \$221.61 Per Hour. The OP MH program is split between \$831,204 in Bridge Housing State Grant funding and \$1,122,075 in GF/SDMC FFP funding. Note all programs are Cost Reimbursement.										
UDC (annual)	AWP Program: 55; AWP Mental Health Outpatient Program (MHOP) Program: 75; AWP Drop In Program: 230										
Funding Source(s):	General Fund, Bridge Housing State Grant, and Federal Short Doyle MediCal										
Selection Type	RFP-26-2016; RFP-8-2017										
Monitoring	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC).										
BHS	PRC/Baker Places, Inc - Hummingbird Valencia	\$0	\$9,985,453	\$0	N/A	07/01/2024-12/31/2026	\$3,530,630	\$3,605,396	\$ 74,766	2.12%	Original Agreement (Continuing Services)
<p>Purpose: The Requested action is the approval of a retroactive new contract with Baker Places to support the continuation of a Behavioral Health Respite Center at 1156 Valencia Street in San Francisco, called "1156 Valencia Hummingbird Respite" for the period of 07/01/2024 -12/31/2026 (2 year and 6 months). While this is a new contract, it is for continued services that were previously approved at the March 3, 2020 Health Commission under Contract ID# 10000017071. The new contract will allow time for the Department to develop and post a new solicitation for the services. The total proposed contract amount is \$9,985,453 which includes a 12% contingency. The Contract is retroactive because of significant delays in the determination of contracting authority. The Department had assumed that this program would be authorized under the new "bed ordinance", but the City Attorney felt that because there were also 25 day-slots (for people that may or may not stay in the 29 overnight slots that it may not qualify. (The implementation of the bed ordinance is occurring now, so the caveats are being identified).</p> <p>Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount of \$9,985,453, including a Contingency of 11% for \$1,000,000 for the term of 07/01/2024 - 12/31/2026. The prior year annual contract budget is included here for comparison purposes.</p>											
Target Population:	Adult residents of San Francisco who are often homeless and are high users of multiple systems and those who repeatedly use crisis-level services. Referrals to services primarily originate from Encampment Resolution Team, SFHOT, SFGH Psychiatric Emergency Services, Acute Inpatient Psychiatric Units, Community Mental Health Treatment Programs (Baker Places and Progress Foundation), and Intensive Case Management Programs.										
Service Description:	The 1156 Valencia Hummingbird Respite program (VHR) reduces Behavioral Health Services (BHS) clients' utilization of crisis and inpatient services. The program provides an integrated, social rehabilitation, trauma informed, and harm-reduction model provided by mental health residential counselors, peer counselors, managers, and medical practitioners within a social milieu that support clients in all aspects of their recovery. The program has capacity to serve 30 overnight participants and accept up to 25-day use participants daily.										

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UOS (annual)	<p>UOS = 1 UOS is one client day. Total of \$3,530,630 Annual Amount / 365 days = \$9,673 per client day.</p> <p>This is a unique program model. There are 25-days slots and 29 overnight slots. Not all people in the day slots will be the same individuals in the overnight slots, though, there is definitely an overlap. For this reason, it is optimal to consider the cost as the projected UDC into the total program cost, which is \$9,672 "client day". The total annual cost has not been broken down to project the different costs to support the individuals that utilize the day slots, versus those that utilize the overnight slots.</p>										
UDC (annual)	200										
Funding Source(s):	MH LTC Opioid										
Selection Type	DPH Sole Source 21.42										
Monitoring	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC).										
BHS-TAY	Seneca Family of Agencies - dba Seneca Center	\$0	\$6,876,985	\$0	N/A	07/01/2024-06/30/2029	\$864,587	\$1,133,641	\$ 269,054	31.12%	Original Agreement (Continuing Services)
<p>Purpose: The requested action is the approval of a retroactive new agreement with Seneca Center for a Total Contract Amount with Contingency of \$6,876,985 and for a contract term of 7/1/2024 to 6/30/2029 (5 years). While this is a new contract, it is for continued services that were previously approved at the April 5, 2022 Health Commission under Contract ID# 1000009939, which was previously authorized under RFQ 15-2017 . The services were resolicited under SFGOV-8816 Transitional Age Youth (TAY) System of Care (SOC) Behavioral Health Services. The continued goal is reducing the impact of substance use disorder and addiction to the target populations. The Contract is retroactive because of a delay in receiving program documents. It is currently under review by the City Attorney.</p> <p>Reason for Funding Change: The annual funding of \$1,133,641 represents an increase of \$269,054. This funding increase supports the addition of a case manager and peer position to increase capacity to provide targeted case management services to clients. The increase will also support clinical infrastructure operations and incorporate base salary wage increases for all staff to remain competitive and to better align with the current job market. The Department is requesting the approval of a Total Contract Amount of \$6,876,985, including a 12% Contingency of \$736,820 for the term of 07/01/2024 - 06/30/2029. The prior year annual contract budget is included here for comparison purposes.</p>											
Target Population:	This program serves all ethnicities and populations in San Francisco with focused expertise to address the unique cultural needs of those between the ages of 16-25. The TAY Full Service Partnership program has expertise that will meet the unique cultural needs of the Chicano/Latino community, the Transitional Aged Youth population, and the Juvenile Justice involved youth.										
Service Description:	The TAY Full Service Partnership (FSP) provide mental health services, including, psychiatry, case management, and team building support/services to young adults living in San Francisco. The goal is to deliver these services while connecting clients to their natural supports. These services will be provided in collaboration with other community and county partners to ensure that the clients receive the best resources and services possible.										
UOS (annual)	TAY Full Service Partnership: \$358,979 Outpatient Blended Rate + [\$774,662] (CR staff hour) = \$1,133,641										
UDC (annual)	30										
Funding Source(s):	MH MHSA (TAY), MHSH (TAY) Match, MH Adult County General Funds, MH CYF County General Funds, MH Fed SDMC FFP (50%) Adult										

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Selection Type	RFP 000008816 Transitional Age Youth (TAY) System of Care (SOC) Behavioral Health Services										
Monitoring	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC).										
BHS	Mental Health Association of San Francisco- REACH	\$0	\$7,885,132	\$0	N/A	07/01/2024 - 06/30/2028	\$1,862,196	\$1,856,870	\$ (5,326)	-0.29%	Original Agreement (Continuing Services)
<p>Purpose: The Requested action is the approval of a retroactive new contract with Mental Health Association of San Francisco for the period of 7/1/24-6/30/28. This is a new contract based on selection under a new solicitation; however the services are ongoing from the agency's prior contract. This contract supports peer health and advocacy programs for underserved and disenfranchised residents of San Francisco, which includes individuals and their families who have lived experience dealing with mental and other behavioral health challenges. The primary goals of these programs/projects are to 1) Reduce stigma associated with mental illness and mental health conditions 2) Advocate for the rights of mental health consumers and their families, and 3) Improve and coordinate health and mental health service delivery for consumers throughout the Department's Behavioral Health system. The Contract is retroactive because of a delay in receiving program documents.</p> <p>Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount of \$7,885,132, which includes a 12% Contingency of \$946,215 for the term of 07/01/2024 - 06/30/2028. The prior year annual contract budget is included here for comparison purposes. The net reduction of \$5,326 represents the removal of one-time carryforward funds in FY23-24, offset by an increase of a 2.5% CODB in FY24-25.</p>											

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Target Population:	Underserved and disenfranchised residents of San Francisco, which include individuals and their families who have lived experience dealing with mental and other behavioral health challenges. This community includes subpopulations such as lesbian, Gay, Bisexual, Transgender, Queer, Questioning, Intersex, 2-Spirit (LGBTQQI2-S) individuals and families, residents of subsidized or supportive housing, low-income individuals, socially-isolated older adults, and those experiencing mental health challenges because of illness or circumstance.										
Service Description:	<p>The Mental Health Association of San Francisco’s (MHASF) Recovery, Engagement, Achievement, Community, and Hope (REACH) Program (REACH) program has these components. During FY24-25, they expect to serve 725 UDC through our peer-based counseling, support, education, and case management program components. Two additional programs include MHSA Awards Ceremonies and Information and Referral and Officer of the Day Component. The programs are described as follows:</p> <p>1. Peer Connections & Wellness: Peer Connections and Wellness provides 1:1 and group peer support to San Francisco residents who are experiencing mental health challenges. Three (3) Peer Support Specialists (PSS) offer 1:1 support for up to 90 days. This support includes goal setting and emotional support for participants. Group support is facilitated by Peer Support Specialists and volunteers from other agency programs and the community. Wellness-focused activities and emotional support are provided in our group support. This program component offers a minimum of 10 distinct support groups each FY, which focus on topics such as Depression, Anxiety, OCD, Parenting, and groups supporting the Black, Trans, and LGBTQ communities. The Peer Connections and Wellness Manager supervises the PSS, reviews referrals, and manages this program component.</p> <p>2. SOLVE: (Sharing Our Lives Voices and Experiences) is a speaker’s bureau educating the community about the impact of stigma through trained Peer Educators (PE). Peer Educators are individuals from the community who identify as having lived experience with mental health/substance use challenges. Peer Educators share their story to reduce stigma (public, structural, and self) and discrimination, which negatively impacts the quality of their lives. SOLVE programming is provided by one full-time Assistant Manager and up to 10 volunteer speakers (Peer Educators).</p> <p>3. Support, Outreach, Education, and Engagement (SOEE): This program component offers emotional support and resource sharing to patients on the psychiatric units at ZSF General Hospital. Two (2) full-time Peer Support Specialists are on the units several times weekly. Patients who are interested in post-discharge goal-focused peer counseling, case management, and linkages to community resources are referred to the Program Manager and are then provided with peer support as they reintegrate back into the community. Post-discharge peer support is available for up to 120 days. In addition, this program component has three (3) full-time Peer Support Specialists who provide specialized 1:1 support to individuals with high emotional and case management needs from the Latinx Spanish-speaking and LGBTQ communities. Specialized group support for the Latinx and LGBTQ communities are also available. The third Peer Support Specialist provides 1:1 and group support to individuals with mental health challenges who have been released from the jails or discharged from psychiatric units and are deemed to be in a post-crisis situation. A specific focus on program participants’ housing needs are also addressed by the Peer Support Specialists. The Community Partnerships Peer Manager supervises the PSS and manages this program component.</p> <p>MHSA Awards Ceremony: Since 2007, MHASF has organized and offered the annual MHSA Awards Ceremony to the community. This ceremony honors the achievements of current and former clients in MHSA-funded programs in San Francisco. All staff and peers of MHSA-funded programs are invited to nominate clients. Awardees are recognized during the event and each awardee receives a small stipend in the form of a gift card. During recent years, 120 to 160 awardees have been selected from a variety of CBOs in San Francisco for recognition. The Peer Connections and Wellness Manager and the Outreach Manager work together to develop and host the MHSA Awards Ceremony. Information and Referral (I&R) and Officer of the Day Component: An Assistant Manager for this program will serve as the program’s Officer of the Day (OD) on a rotating basis. The OD role is an enhanced program component during FY24-25. The OD’s role provides a continuum of peer-based community support from basic referral linkages to crisis triage. The OD is available Monday through Friday between 8:00 a.m. and 6:00 p.m. to communicate with community members via a dedicated telephone number and email address.</p>										
UOS (annual)	<ul style="list-style-type: none"> •By June 30, 2025, the Peer Connections and Wellness program will serve 75 UDC individuals from San Francisco who will receive peer counseling via Telehealth or in-person as is evidenced by documentation in each participant’s case notes and program attendance logs. •By June 30, 2025, 80% of Peer Connections and Wellness participants receiving group support and 1:1 support will report feeling less isolated and complete one or more wellness goals as is evidenced by feedback surveys and case note documentation. •By June 30, 2025, Peer Connections and Wellness staff will engage in 6 program outreach activities as is evidenced by tracking logs. The outreach activities market the program to the San Francisco community. •By June 30, 2025, SOLVE will offer 30 Anti -Stigma community presentations, as evidenced by a tracking log reaching a minimum of 500 presentation attendees. •By June 30, 2025, of 80% of surveyed SOLVE participants will respond agree or strongly agree to the following statement: “As a result of this presentation, my understanding that mental health recovery is possible for anyone, has improved,” as evidenced by the completion of the community presentation evaluation •By June 30, 2025, the SOEE program will serve 150 individuals who will receive peer counseling and peer-based case management as is evidenced by documentation in each participant’s case notes and program attendance logs. 										
UDC (annual)	725										

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Funding Source(s):	MH MHSAs (PEI), MH MHSAs (Adult), MH County Adult - General Fund										
Selection Type	SFGOV 000007727 Peer Mental Health Services										
Monitoring	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC).										

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Primay Care -Eat SF	The Regents of the University of California, San Francisco (UCSF)	\$ 1,187,200	\$ 5,872,400	\$ 4,685,200	8/1/23 - 6/30/25 (1 year and 11 months)	8/1/23 - 6/30/33 (8 years and 11 months)	\$ 530,000	\$ 530,000	\$ -	0.00%	Amendment #1
<p>Purpose: The requested action is the approval of a contract amendment with the Regents of the University of California, San Francisco (UCSF) - Vouchers for Veggies/ EatSF Program for a Total Contract Amount with Contingency to an amount of \$4,685,200 and for a new contract term of 8/1/2023 to 6/30/2033 (8 years and 11 months). This contract provides food vouchers to reduce disparities in chronic disease outcomes in primary care. The annual amount is \$530,000 that includes an indirect cost of 15% for personnel and operating expenses, totaling \$16,977. Of the remaining amount of \$513,023, \$113,182 will be applied to the 0.90 FTE that is needed to manage the program and \$399,841 will be applied directly to the vouchers, including the service fees for the vouchers. The proposed amendment is authorized under Administrative Code 1.25 (Agreement with Government Entities). Funding will continue to provide support under the Program Administration modality.</p> <p>Reason for Funding Change: Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount with Contingency of \$5,872,400, or an increase of \$4,685,200 due to the following changes: (1) Primary Care Practice Improvement Program (PIP), Special Revenue Funds in the amount of \$4,240,000 for FY25/26 thru FY32/33, or \$530,000 annually; and (2) an increase in the amount of \$445,200 for the 12% Contingency value applied for FY24/25 thru FY32/33. Previous Contingency Amount was \$127,200 and current Contingency Amount is \$572,400.</p> <p>Please Note: The Practice Improvement Program is San Francisco Health Plan's pay-for-performance for Medi-Cal clinics and medical groups to achieve improvements in system and health outcomes. Also, to note is that there is no change to the current annual funding level.</p>											
Target Population:	The target population for this program includes those patients in primary care who are in continued, chronic, and acute care that are experiencing disparities in food security that help control chronic diseases such as hypertension and diabetes.										
Service Description:	UCSF's EatSF program will have Program Administrative months that includes 0.90 FTE to manage the program. This will involve coordinating with local food retailers and providing technical support, when needed, as well as creating a system for resource distribution, grocery voucher distribution, and distribution of program materials. These staff will provide support to the participants ensuring that quality of services is provided. The annual amount is \$530,000 that includes an indirect cost of 15% for personnel and operating expenses, totaling \$16,977. Of the remaining amount of \$513,023, \$113,182 will be applied to the 0.90 FTE that is needed to manage the program and \$399,841 will be applied directly to the vouchers, including the service fees for the vouchers. Vouchers are \$10 each and include a 10% service fee, for a total of \$11 per voucher. There will be about 439 clients served that will receive up to \$160 per month for a six-month period, or \$960 for each client served (this does not include the service fee of \$1 per voucher).										
UOS (annual):	Food Vouchers: \$399,841 / 36,349 vouchers = \$11.00 Program Administrative Months: \$130,159 / 12 months = \$10,846.58										
NOC (annual)	442										
Funding Source(s):	Primary Care Practice Improvement Program (PIP)										
Selection Type	Administrative Code 1.25 (Agreement with Government Entities)										
Monitoring	The contracted services will be monitored by the DPH Program Administrator overseeing these services. 										