

*Regular Meeting*  
*of the*  
*Building Inspection Commission*

*January 15, 2025*

*Agenda Item 6*



# DBI Proposed Budget and Fees FY 2025-26 / 2026-27

Building Inspection Commission – January 15, 2025

# DBI Budget Planning

DBI is self-funding. We primarily recover our costs through fees.

In 2024, we completed a fee study documenting that:

- San Francisco building permit fees were substantially less than comparable cities and counties.
- DBI was not achieving full cost recovery resulting in an operating deficit.

DBI uses a model to understand the cost and production of employee classifications and how fee adjustments ensure we are adequately staffed to meet our service level agreements.

# DBI Budget Planning

City departments are required to provide an annual budget for the next two years. The supervisors and Mayor's Office will continue to make budget adjustments throughout the year.

Mayor Breed instructed all city departments to reduce General Fund support for their budget by 15% in FY25-26 and FY26-27. Mayor Lurie will review all of the budget proposals.

Our budget proposal has two primary goals:

1. Cost recovery to ensure we have enough staffing hours to meet our service level and compliance program obligations.
2. Investing in new technology to modernize our aging systems and complete our digital transformation.

The Commission's role is to evaluate DBI's proposed budget and vote on whether to recommend adoption to the Board of Supervisors. We are required to submit our budget proposal and your recommendation by February 21.

This process will continue through the summer.

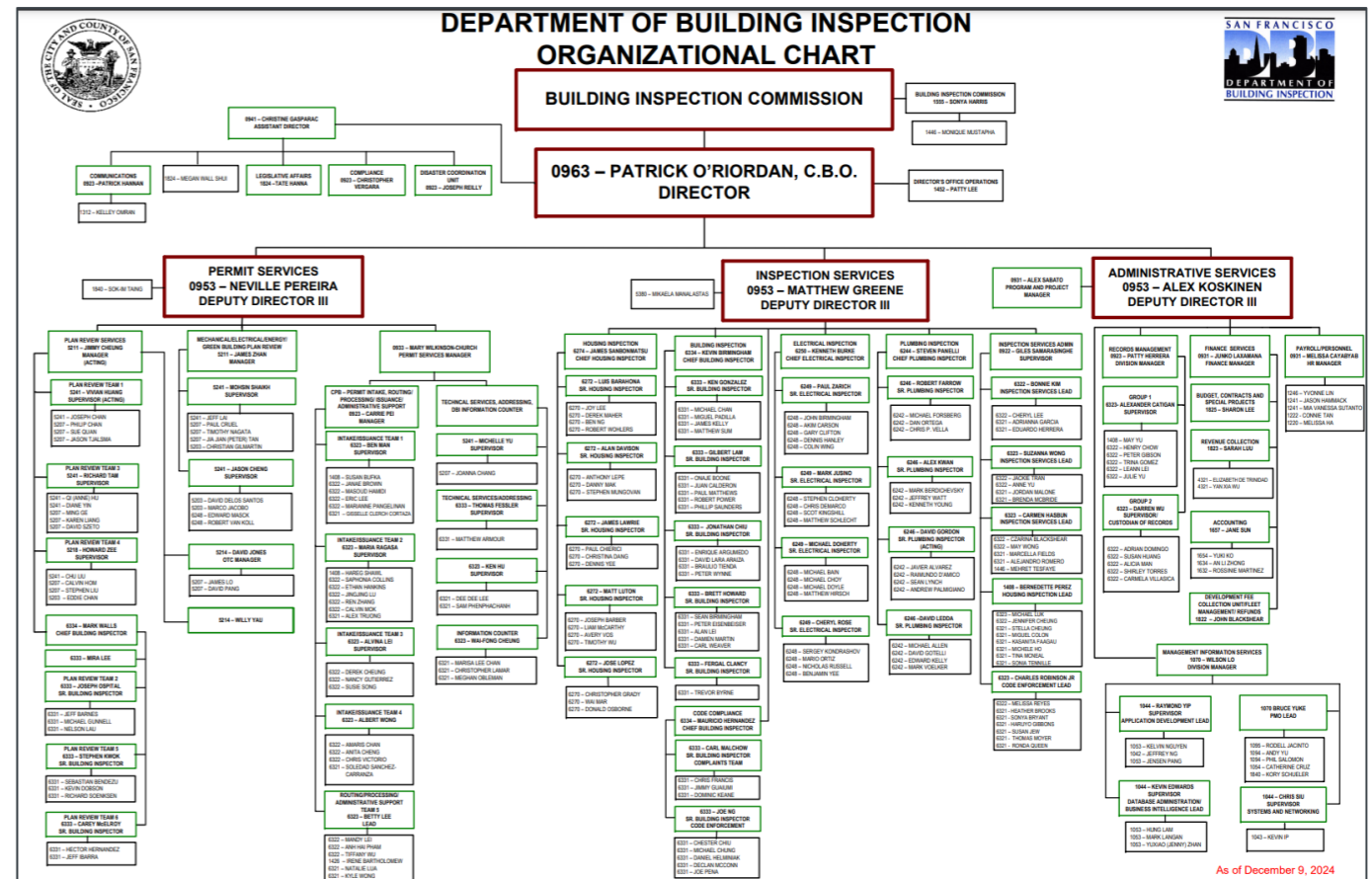
# DBI Budget Schedule

Date	Event	Action
January 15	First Budget Meeting	No Vote, Question and Answer
February 12	Second Budget Meeting	BIC Votes on Budget Recommendation to the Mayor
February 21	Budget Submission	City Depts Submit Two-Year Budget Proposal to Mayor's Office and Controller's Office
March – April	BIC Fee Adjustment Legislation Hearings	BIC Votes on Legislation Adopting New Fees and Fee Adjustment Process
February – June	Mayor's Office Budget Development	Mayor's Office Produces Comprehensive Budget and Associated Funding Legislation
May 1	Board of Supervisors Meeting	Mayor Introduces Budget Proposal
May	Board of Supervisors Budget Hearings	Supervisors Modify Mayor's Budget Proposal
Late July	Board of Supervisors Meeting	Vote on Final Budget and Associated Funding Legislation

# DBI Organizational Structure

Director Patrick O’Riordan, CBO

- Assistant Director Christine Gasparac
- Deputy Director for Permit Services Neville Pereira
- Deputy Director for Inspection Services Matthew Greene
- Deputy Director for Administration Alex Koskinen



As of December 9, 2024

# DBI Financial Structure

Funding	Group	Service
<b>Overhead / No Fee Generation</b>	Building Inspection Commission	Administration
	Director's Office	Administration
	Technical Services	Permits
	Code Enforcement	Inspections
	Finance	Administration
	Human Resources	Administration
	Management Information Systems	Administration
<b>Direct Services / Fee Generation</b>	Plan Review	Permits
	Permit Processing	Administration
	Inspections Administrative Support	Administration
	Records Management	Administration
	Building Inspection	Inspections
	Plumbing Inspections	Inspections
	Electrical Inspections	Inspections
Housing Inspections	Inspections	

# Financial History & Forecast

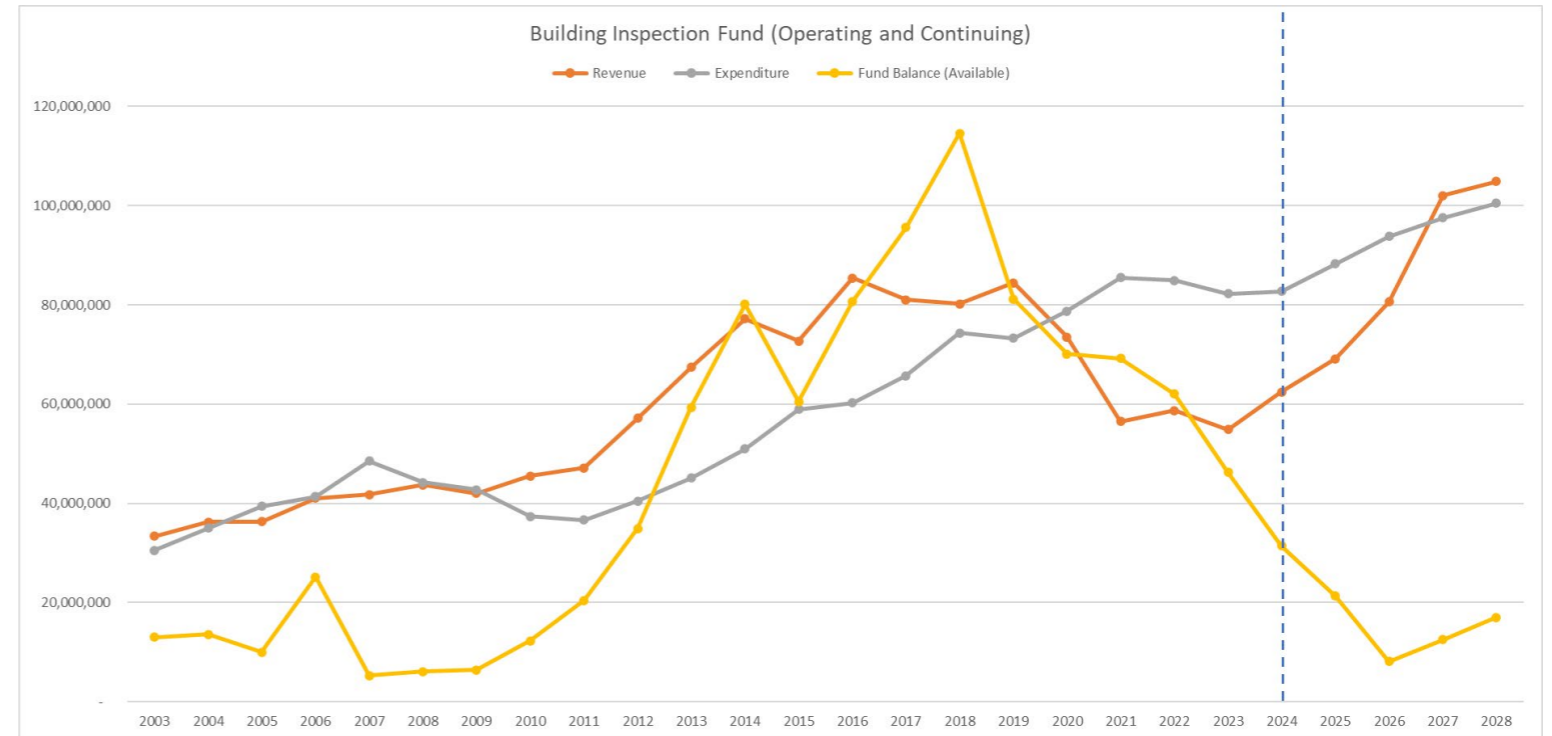
## Financial Situation

DBI was in a strong financial position prior to the pandemic – revenue covered our operational costs and reserves were well-funded.

Revenue dropped significantly in 2019 and only began to rebound in 2024.

Expenditures have continued to increase over time.

During this period, we have relied on our reserves to fill large budget gaps.



DBI's FY25-26 & FY26-27 budget proposal will eliminate the department's temporary dependency on reserve funds, move the department to full cost recovery, and will enable us to budget for technology investments.



# Changes To DBI's Budget

Changes Reflected in the Current Budget Proposal	Additional Upcoming Changes to the Budget Proposal
Updated fees based on fee study recommendations	Community-Based Organizations (CBO) funding
Technical changes – employee premiums, reassignments, etc...	Work order changes from other city departments
Department initiatives	Controller's Countywide Cost Allocation for overhead
15% reduction in General Fund support	Policy changes by the mayor or Board of Supervisors
Re-established Technology Reserve	

# DBI FY25-26/26-27 Budget Proposal Overview

## Strategy & Tactics

Strategy 1 - Generate sufficient revenue to fund staffing levels capable of meeting our service level and compliance program obligations.

Strategy 2 - Budget for investments to modernize our aging technology systems.

Tactic - Implement the third and fourth of four incremental fee increases to adequately fund operations.

Tactic - Reestablish DBI's Technology Reserve.

## Outcomes

1. Produce an additional \$14.4M in operating funds this year.
2. Eliminate dependence on reserve funds for operations costs.

# Proposed Budget

Account Type	Account	FY 2024-25 Original Budget	FY 2025-26 Original Change	FY 2025-26 Original Budget	FY 2025-26 Department Change	FY 2025-26 Department Proposed Budget	FY 2026-27 Department Change	FY 2026-27 Department Proposed Budget
<input checked="" type="checkbox"/> Expenditure	Labor	61,282,606	3,263,266	64,545,872	5,203,591	69,749,463	4,016,480	73,765,944
	Overhead Allocations	457,525	-	457,525	-	457,525	-	457,525
	Nonpersonnel Services	3,756,165	237	3,756,402	(1,279,402)	2,477,000	(69,000)	2,408,000
	City Grant Program	4,800,000	(480,000)	4,320,000	(648,000)	3,672,000	-	3,672,000
	Materials & Supplies	442,000	-	442,000	(61,000)	381,000	(96,000)	285,000
	Services of Other Departments	17,352,660	906,903	18,259,563	(1,184,281)	17,075,282	(94,510)	16,980,772
	Project Carryforwards	(1,745,432)	1,745,432	-	-	-	-	-
	Programmatic Projects	1,995,432	(1,945,432)	50,000	1,907,794	1,957,794	(1,957,794)	-
	Deposit to Reserve		-		3,000,000	3,000,000	1,423,481	4,423,481
<b>Expenditure Total</b>		<b>88,340,956</b>	<b>3,490,406</b>	<b>91,831,362</b>	<b>6,938,703</b>	<b>98,770,065</b>	<b>3,222,657</b>	<b>101,992,722</b>
<input checked="" type="checkbox"/> Revenue	Licenses	12,083,145	-	12,083,145	692,846	12,775,991	870,549	13,646,540
	Interest	1,262,379	(497,998)	764,381	182,842	947,223	(173,742)	773,481
	Fines, Forfeiture, & Penalties	650,000	-	650,000	-	650,000	-	650,000
	Charges for Services	48,827,361	12,997,955	61,825,316	120,541	61,945,857	21,142,515	83,088,372
	Other Revenue	1,250,000	-	1,250,000	(1,250,000)	-	-	-
	Work Order Recovery	162,329	-	162,329	-	162,329	-	162,329
	General Fund Transfer In	5,000,000	(680,000)	4,320,000	(648,000)	3,672,000	-	3,672,000
	Use of Fund Balance / Reserve	19,105,742	(8,329,551)	10,776,191	7,840,473	18,616,664	(18,616,664)	-
<b>Revenue Total</b>		<b>88,340,956</b>	<b>3,490,406</b>	<b>91,831,362</b>	<b>6,938,703</b>	<b>98,770,065</b>	<b>3,222,657</b>	<b>101,992,722</b>

# DBI Initiatives (Non-Labor)

			FY 2025-26 Department Proposed Budget	FY 2026-27 Department Proposed Budget
<b>Technical</b>	<b>Expenditure</b>	Special fund cleanup	617,794	(1,340,000)
		GF Reduction	(648,000)	(648,000)
		Remove ECN work order	(462,275)	(462,275)
		Remove DPW work order	(171,112)	(171,112)
		Eliminate DHR client services WO, all services in-house	(280,689)	(280,689)
	<b>Expenditure Total</b>		<b>(944,282)</b>	<b>(2,902,076)</b>
	<b>Revenue</b>	Fee Change	(2,096,613)	34,911,903
		Interest change	182,842	(99,781)
		Special fund cleanup	(1,340,000)	(1,340,000)
		GF reduction	(648,000)	(648,000)
<b>Revenue Total</b>		<b>(3,901,770)</b>	<b>32,824,122</b>	
<b>Policy</b>	<b>Expenditure</b>	Operating adjustments	(220,402)	(220,402)
		Reduce CAT work order	(270,205)	(364,715)
		DCU - Training and supplies	45,000	5,000
		DIR - Advertising and social media	25,000	-
		New code cycle, ICC, books + online	100,000	-
	<b>Expenditure Total</b>		<b>(320,607)</b>	<b>(580,117)</b>
<b>Revenue</b>	Technology reserve	3,000,000	3,000,000	
<b>Revenue Total</b>		<b>3,000,000</b>	<b>3,000,000</b>	

# Hiring Freeze

On January 9, Mayor Lurie announced a hiring freeze for all city departments through the end of FY24-25.

This budget anticipates hiring additional staff to meet our service level agreements and compliance program requirements, but we are awaiting further instruction before providing detail on any potential new hires.

We expect to return with more information at our second budget meeting in February.

# Fees Overview

This budget represent the third and fourth year of DBI's planned fee restructuring to return the department to full cost recovery.

The final year of fee restructuring will occur in FY26-27. After that, DBI anticipates making annual adjustments to keep pace with inflation.

## Background

DBI's 2024 fee study documented that almost all of DBI's fees were undervalued compared to comparable jurisdictions. The degree of undervaluation varied greatly.

In response, DBI used a fee model to understand our current labor capacity and demand by division, the revenue generated, and the current delta to achieve full cost recovery.

Instead of implementing the entire fee adjustments simultaneously, DBI is phasing them in over four years to reduce the impact on the community.

# Fee Adjustment and Cost Recovery Plan

	FY25 Projected Revenue	FY26 Full Recovery Revenue	FY26 Discount \$	FY26 Average Discount %	FY26 Proposed Revenue	FY26 Revenue Change	FY26 Revenue Increase %	FY26 Fee Increase Range %	FY26 Median Fee Increase %
<b>1A-A: New Construction Building Permit</b>	4,496,142	5,951,892	781,716	13.1%	5,170,176	674,035	15.0%	11% - 38%	18.7%
<b>1A-A: Alteration Building Permit</b>	22,603,834	36,140,129	7,462,170	20.6%	28,677,959	6,074,124	26.9%	12% - 34%	20.3%
<b>1A-A: No Plans Permit</b>	4,588,873	4,958,190	174,178	3.5%	4,784,012	195,139	4.3%	0% - 15%	3.2%
<b>1A-B: Other Building Permit and Plan Review</b>	214,244	508,851	178,988	35.2%	329,863	115,619	54.0%	46% - 58%	46.4%
<b>1A-C: Plumbing/Mechanical Issuance and Inspection</b>	6,400,982	11,997,585	3,407,083	28.4%	8,590,502	2,189,520	34.2%	6% - 104%	34.9%
<b>1A-D: Standard Hourly Rates</b>									
<b>1A-E: Electrical Permit Issuance and Inspection</b>	6,070,807	11,380,553	3,095,963	27.2%	8,284,590	2,213,783	36.5%	21% - 233%	33.2%
<b>1A-F: Specialty Permit</b>									
<b>1A-G: Inspections, Surveys and Reports</b>	308,202	530,660	83,800	15.8%	446,860	138,658	45.0%	2% - 94%	42.1%
<b>1A-J: Miscellaneous Fees</b>	584,808	2,155,604	484,042	22.5%	1,671,562	1,086,754	185.8%	0% - 96%	44.0%
<b>1A-K: Penalties, Hearings, Code Enforcement Assessments</b>									
<b>1A-L: Public Information</b>	2,181,863	5,392,330	1,476,790	27.4%	3,915,540	1,733,677	79.5%	0% - 400%	37.5%
<b>1A-M: Boiler Fees</b>									
<b>1A-N: Energy Conservation</b>	-	-	-	0.0%	-	-	0.0%	38% - 84%	43.7%
<b>1A-P: Residential Code Enforcement &amp; License</b>	12,085,725	13,646,540	870,549	6.4%	12,775,991	690,266	5.7%	1% - 44%	14.0%
<b>1A-Q: Hotel Conversion Ordinance</b>	54,519	102,720	27,927	27.2%	74,793	20,274	37.2%	37% - 60%	42.1%
<b>1A-R: Refunds</b>									
<b>1A-S: Unreinforced Masonry Bearing Wall Building Retrofit</b>	-	-	-	0.0%	-	-	0.0%	36% - 36%	36.1%
<b>Total Projected</b>	<b>59,589,999</b>	<b>92,765,053</b>	<b>18,043,205</b>	<b>19.5%</b>	<b>74,721,848</b>	<b>15,131,849</b>	<b>25.4%</b>		

# DBI Reserve Funds

## Reserve Fund Balance

Fiscal Year	Beginning Available Fund Balance	Revenue	Additional Fee Increase Revenue	Expenditure	Deposit to Reserve Fund	Use of Reserve Fund Balance	Ending Available Reserve Fund Balance
2026	\$23.7M	\$79.3M	\$0.8M	\$95.8M	\$3.0M	\$18.6M	\$8.1M
2027	\$8.1M	\$80.0M	\$22.0M	\$97.6M	\$4.4M	-	\$12.6M

Our budget proposes depositing all available fund balance into two reserves:

- Economic Stabilization Reserve to help us limit fee increases during economic downturns.
- Technology Reserve for major one-time technology costs.

## New Fund Reserves

Fiscal Year	Ending Available Fund Balance	Economic Stabilization Reserve Fund	Technology Reserve Fund
2026	\$8.1M	\$5.1M	\$3.0M
2027	\$14.1M	\$6.6M	\$6.0M



# Community-Based Organization (CBO) Grants

As previously noted, Mayor Breed’s budget instructions mandate all city departments reduce General Fund support for their budget by 15% in FY25-26 and FY26-27

DBI’s only General Fund support is for grants to the community-based organizations supporting our tenant outreach and housing code compliance outreach programs.

The proposed budget reflects the reductions we were instructed to make.

Account	FY24-25 Original Budget	FY25-26 Original Change	FY25-26 Original Budget	FY25-26 Dept Change	FY25-26 Dept Proposed Budget	FY26-27 Dept Change	FY26-27 Dept Proposed Budget
City Grant Program	\$4.8M	(\$480K)	\$4.32M	(\$648k)	\$3.672M	-	\$3,672,000



**THANK YOU**

# Service Divisions' Fee Rates and Cost Recovery

Group	Dept ID Title					Total	Recovery	
		Direct Cost	Allocated GEN OH	Allocated PS OH	Allocated IS OH	Recovery Cost	Productive FTE	Productive Rate
[-] Permits	[-] DBI PS Plan Review	12,767,237	7,388,775	3,339,589		23,495,600	21.67	519
<b>Permits Total</b>		<b>12,767,237</b>	<b>7,388,775</b>	<b>3,339,589</b>	<b>-</b>	<b>23,495,600</b>	<b>21.67</b>	<b>519</b>
[-] Inspections	[-] DBI IS Building Inspection	6,961,996	4,464,440		1,326,978	12,753,414	10.34	590
	[-] DBI IS Electrical Inspection	5,480,410	3,363,155		999,640	9,843,205	8.00	589
	[-] DBI IS Housing Inspection	5,653,934	3,659,655		1,087,769	10,401,358	9.09	548
	[-] DBI IS Plumbing Inspection	5,020,550	3,076,821		914,532	9,011,902	8.06	535
<b>Inspections Total</b>		<b>23,116,890</b>	<b>14,564,070</b>	<b>-</b>	<b>4,328,918</b>	<b>42,009,879</b>	<b>35.50</b>	<b>567</b>
[-] Admin	[-] DBI ADM Records Management	2,955,480	2,751,518			5,706,998	7.44	367
	[-] DBI IS Administrative Support	4,543,820	5,104,879			9,648,699	13.40	345
	[-] DBI PS Permit Processing	5,895,353	6,221,413			12,116,765	20.25	287
<b>Admin Total</b>		<b>13,394,653</b>	<b>14,077,810</b>	<b>-</b>	<b>-</b>	<b>27,472,463</b>	<b>41.09</b>	<b>320</b>
[+] Permits Overhead		3,339,589						
[+] Inspections Overhead		4,328,918						
[+] General Overhead		36,030,655						
<b>Grand Total</b>		<b>92,977,942</b>	<b>36,030,655</b>	<b>3,339,589</b>	<b>4,328,918</b>	<b>92,977,942</b>		



# DEPARTMENT OF BUILDING INSPECTION ORGANIZATIONAL CHART



**BUILDING INSPECTION COMMISSION**  
1555 – SONYA HARRIS  
1446 – MONIQUE MUSTAPHA

**0963 – PATRICK O’RIORDAN, C.B.O.  
DIRECTOR**

**0941 – CHRISTINE GASPARAC  
ASSISTANT DIRECTOR**

**COMMUNICATIONS  
0923 – PATRICK HANNAN**  
1312 – KELLEY OMRAN

1824 – MEGAN WALL SHUI

**LEGISLATIVE AFFAIRS  
1824 – TATE HANNA**

**COMPLIANCE  
0923 – CHRISTOPHER VERGARA**

**DISASTER COORDINATION UNIT  
0923 – JOSEPH REILLY**

**DIRECTOR’S OFFICE OPERATIONS  
1452 – PATTY LEE**

**PERMIT SERVICES  
0953 – NEVILLE PEREIRA  
DEPUTY DIRECTOR III**  
1840 – SOK-IM TAING

**INSPECTION SERVICES  
0953 – MATTHEW GREENE  
DEPUTY DIRECTOR III**

**0931 – ALEX SABATO  
PROGRAM AND PROJECT  
MANAGER**

**ADMINISTRATIVE SERVICES  
0953 – ALEX KOSKINEN  
DEPUTY DIRECTOR III**

**PLAN REVIEW SERVICES  
5211 – JIMMY CHEUNG  
MANAGER (ACTING)**

**PLAN REVIEW TEAM 1  
5241 – VIVIAN HUANG  
SUPERVISOR (ACTING)**

5241 – JOSEPH CHAN  
5207 – PHILIP CHAN  
5207 – SUE QUAN  
5207 – JASON T.JALMA

**PLAN REVIEW TEAM 3  
5241 – RICHARD TAM  
SUPERVISOR**

5241 – QI (ANNE) HU  
5241 – DIANE YIN  
5207 – MING GE  
5207 – KAREN LIANG  
5207 – DAVID SZETO

**PLAN REVIEW TEAM 4  
5218 – HOWARD ZEE  
SUPERVISOR**

5241 – CHU LIU  
5207 – CALVIN HOM  
5207 – STEPHEN LIU  
5203 – EDDIE CHAN

**6334 – MARK WALLS  
CHIEF BUILDING INSPECTOR**

**6333 – MIRA LEE**

**PLAN REVIEW TEAM 2  
6333 – JOSEPH OSPITAL  
SR. BUILDING INSPECTOR**

6331 – JEFF BARNES  
6331 – NELSON LAU

**MECHANICAL/ELECTRICAL/ENERGY/  
GREEN BUILDING PLAN REVIEW  
5211 – JAMES ZHAN  
MANAGER**

**5241 – MOHSIN SHAIKH  
SUPERVISOR**

5241 – JEFF LAI  
5207 – PAUL CRUEL  
5207 – JIA JIAN (PETER) TAN  
5203 – CHRISTIAN GILMARTIN

**5241 – JASON CHENG  
SUPERVISOR**

5203 – DAVID DELOS SANTOS  
5203 – MARCO JACOBO  
6248 – EDWARD MASCK  
6248 – ROBERT VAN KOLL

**5214 – DAVID JONES  
OTC MANAGER**

5207 – JAMES LO  
5207 – DAVID PANG

**5214 – WILLY YAU**

**0933 – MARY WILKINSON-CHURCH  
PERMIT SERVICES MANAGER**

**CPB – PERMIT INTAKE, ROUTING/  
PROCESSING/ ISSUANCE/  
ADMINISTRATIVE SUPPORT  
0923 – CARRIE PEI  
MANAGER**

**INTAKE/ISSUANCE TEAM 1  
6323 – BEN MAN  
SUPERVISOR**

1408 – SUSAN BUFKA  
6322 – JANAEE BROWN  
6322 – MASOUD HAMIDI  
6322 – ERIC LEE  
6322 – MARIANNE PANGELINAN  
6321 – GISSELLE CLERCH CORTAZA

**INTAKE/ISSUANCE TEAM 2  
6323 – MARIA RAGASA  
SUPERVISOR**

1408 – HAREG SHAWL  
6322 – SAPHONIA COLLINS  
6322 – ETHAN HANKINS  
6322 – JINGJING LU  
6322 – CALVIN MOK  
6322 – REN ZHANG  
6321 – ALEX TRUONG

**INTAKE/ISSUANCE TEAM 3  
6323 – ALVINA LEI  
SUPERVISOR**

6322 – DEREK CHEUNG  
6322 – NANCY GUTIERREZ  
6322 – SUSIE SONG

**INTAKE/ISSUANCE TEAM 4  
6323 – ALBERT WONG**

6322 – AMARIS CHAN  
6322 – ANITA CHENG  
6322 – CHRIS VICTORIO  
6322 – KYLE WONG  
6321 – SOLEDAD SANCHEZ-  
CARRANZA

**ROUTING/PROCESSING/  
ADMINISTRATIVE SUPPORT  
TEAM 5  
6323 – BETTY LEE  
LEAD**

6322 – MANDY LEI  
6322 – ANH HAI PHAM  
6322 – TIFFANY WU  
1426 – IRENE BARTHOLOMEW  
6321 – NATALIE LUA

**HOUSING INSPECTION  
6274 – JAMES SANBONMATSU  
CHIEF HOUSING INSPECTOR**

**6272 – LUIS BARAHONA  
SR. HOUSING INSPECTOR**

6270 – JOY LEE  
6270 – DEREK MAHER  
6270 – BEN NG  
6270 – ROBERT WOHLERS

**6272 – ALAN DAVISON  
SR. HOUSING INSPECTOR**

6270 – ANTHONY LEPE  
6270 – DANNY MAK  
6270 – STEPHEN MUNGOVAN

**6272 – JAMES LAWRIE  
SR. HOUSING INSPECTOR**

6270 – PAUL CHERICI  
6270 – CHRISTINA DANG  
6270 – DENNIS YEE

**6272 – MATT LUTON  
SR. HOUSING INSPECTOR**

6270 – JOSEPH BARBER  
6270 – LIAM MCCARTHY  
6270 – AVERY VOS  
6270 – TIMOTHY WU

**6272 – JOSE LOPEZ  
SR. HOUSING INSPECTOR**

6270 – CHRISTOPHER GRADY  
6270 – WAI MAR  
6270 – DONALD OSBORNE

**BUILDING INSPECTION  
6334 – KEVIN BIRMINGHAM  
CHIEF BUILDING INSPECTOR**

**6333 – KEN GONZALEZ  
SR. BUILDING INSPECTOR**

6331 – MICHAEL CHAN  
6331 – MIGUEL PADILLA  
6331 – JAMES KELLY  
6331 – MATTHEW SUM

**6333 – GILBERT LAM  
SR. BUILDING INSPECTOR**

6331 – ONAJE BOONE  
6331 – JUAN CALDERON  
6331 – PAUL MATTHEWS  
6331 – ROBERT POWER  
6331 – PHILLIP SAUNDERS

**6333 – JONATHAN CHIU  
SR. BUILDING INSPECTOR**

6331 – ENRIQUE ARGUMEDO  
6331 – DAVID LARA ARAIZA  
6331 – BRAULIO TIENDA  
6331 – PETER WYNNE

**6333 – BRETT HOWARD  
SR. BUILDING INSPECTOR**

6331 – SEAN BIRMINGHAM  
6331 – PETER EISENBEISER  
6331 – MICHAEL GUNNELL  
6331 – ALAN LEI  
6331 – DAMIEN MARTIN  
6331 – CARL WEAVER

**6333 – FERGAL CLANCY  
SR. BUILDING INSPECTOR**

6331 – TREVOR BYRNE

**ELECTRICAL INSPECTION  
6250 – KENNETH BURKE  
CHIEF ELECTRICAL INSPECTOR**

**6249 – PAUL ZARICH  
SR. ELECTRICAL INSPECTOR**

6248 – JOHN BIRMINGHAM  
6248 – AKIM CARSON  
6248 – GARY CLIFTON  
6248 – DENNIS HANLEY  
6248 – COLIN WING

**6249 – MARK JUSINO  
SR. ELECTRICAL INSPECTOR**

6248 – STEPHEN CLOHERTY  
6248 – CHRIS DEMARCO  
6248 – SCOT KINGSHILL  
6248 – MATTHEW SCHLECHT

**6249 – MICHAEL DOHERTY  
SR. ELECTRICAL INSPECTOR**

6248 – MICHAEL BAIN  
6248 – MICHAEL CHOY  
6248 – MICHAEL DOYLE  
6248 – MATTHEW HIRSCH

**6249 – CHERYL ROSE  
SR. ELECTRICAL INSPECTOR**

6248 – SERGEY KONDRASHOV  
6248 – MARIO ORTIZ  
6248 – NICHOLAS RUSSELL  
6248 – BENJAMIN YEE

**PLUMBING INSPECTION  
6244 – STEVEN PANEILLI  
CHIEF PLUMBING INSPECTOR**

**6246 – ROBERT FARROW  
SR. PLUMBING INSPECTOR**

6242 – MICHAEL FORSBERG  
6242 – DAN ORTEGA  
6242 – JERRY SALAMY  
6242 – CHRIS P. VELLA

**6246 – ALEX KWAN  
SR. PLUMBING INSPECTOR**

6242 – MARK BERDICHEVSKY  
6242 – JEFFREY WATT  
6242 – KENNETH YOUNG

**6246 – DAVID GORDON  
SR. PLUMBING INSPECTOR  
(ACTING)**

6242 – RAIMUNDO D’AMICO  
6242 – DAVID GOTELLI  
6242 – SEAN LYNCH  
6242 – ANDREW PALMIGIANO

**6246 – DAVID LEDDA  
SR. PLUMBING INSPECTOR**

6242 – MICHAEL ALLEN  
6242 – EDWARD KELLY  
6242 – MARK VOELKER

**INSPECTION SERVICES ADMIN  
0922 – GILES SAMARASINGHE  
SUPERVISOR**

**6322 – BONNIE KIM  
INSPECTION SERVICES LEAD**

6322 – CHERYL LEE  
6321 – ADRIANNA GARCIA  
6321 – EDUARDO HERRERA

**6323 – SUZANNA WONG  
INSPECTION SERVICES LEAD**

6322 – JACKIE TRAN  
6322 – ANNE YU  
6321 – JORDAN MALONE  
6321 – BRENDA MCBRIDE

**6323 – CARMEN HASBUN  
INSPECTION SERVICES LEAD**

6322 – OZARINA BLACKSHEAR  
6322 – MAY WONG  
6321 – MARCELLA FIELDS  
6321 – ALEJANDRO ROMERO  
1446 – MEHRET TESFAYE

**1408 – BERNEDETTE PEREZ  
HOUSING INSPECTION LEAD**

6323 – MICHAEL LUK  
6322 – JENNIFER CHEUNG  
6321 – STELLA CHEUNG  
6321 – MIGUEL COLON  
6321 – KASANITA FAAGAU  
6321 – TINA MCNEAL  
6321 – SONIA TENNILLE

**6323 – CHARLES ROBINSON JR  
CODE ENFORCEMENT LEAD**

6322 – MELISSA REYES  
6322 – AYLIN YAVUZ  
6321 – HEATHER BROOKS  
6321 – SONYA BRYANT  
6321 – HARUYO GIBBONS  
6321 – SUSAN JEW  
6321 – THOMAS MOYER  
6321 – RONDA QUEEN

**RECORDS MANAGEMENT  
0923 – PATTY HERRERA  
DIVISION MANAGER**

**GROUP 1  
6323 – ALEXANDER CATIGAN  
SUPERVISOR**

6322 – ADRIAN DOMINGO  
6322 – TRINA GOMEZ  
6322 – MICHELE HO  
6322 – SUSAN HUANG  
6322 – SHIRLEY TORRES  
6322 – CARMELA VILLASICA

**GROUP 2  
6323 – DARREN WU  
SUPERVISOR/  
CUSTODIAN OF RECORDS**

1408 – MAY YU  
6322 – HENRY CHOW  
6322 – ANTONIETTE FLORES  
6322 – PETER GIBSON  
6322 – DEE DEE LEE  
6322 – LEANN LEI  
6322 – JULIE YU

**1044 – RAYMOND YIP  
APPLICATION DEVELOPMENT LEAD**

1053 – KELVIN NGUYEN  
1042 – JEFFREY NG  
1053 – JENSEN PANG

**1044 – KEVIN EDWARDS  
SUPERVISOR  
DATABASE ADMINISTRATION/  
BUSINESS INTELLIGENCE LEAD**

1053 – HUNG LAM  
1053 – MARK LANGAN  
1053 – YUXIAO (JENNY) ZHAN

**1070 BRUCE YUKE  
PMO LEAD**

1095 – RODELL JACINTO  
1094 – ANDY YU  
1094 – PHIL SALOMON  
1054 – CATHERINE CRUZ  
1840 – KORY SCHUELER

**FINANCE SERVICES  
0931 – JUNKO LAXAMANA  
FINANCE MANAGER**

**BUDGET, CONTRACTS AND  
SPECIAL PROJECTS  
1825 – SHARON LEE**

**REVENUE COLLECTION  
1823 – SARAH LUU**

4321 – ELIZABETH DE TRINIDAD  
4321 – YAN XIA WU

**ACCOUNTING  
1657 – JANE SUN**

1654 – YUKI KO  
1634 – AN LI ZHONG  
1632 – ROSSINIE MARTINEZ

**DEVELOPMENT FEE  
COLLECTION UNIT/FLEET  
MANAGEMENT/ REFUNDS  
1822 – JOHN BLACKSHEAR**

**MANAGEMENT INFORMATION SERVICES  
1070 – WILSON LO  
DIVISION MANAGER**

**1044 – CHRIS SIU  
SUPERVISOR  
SYSTEMS AND NETWORKING**

1043 – KEVIN IP  
1044 – HAROLD STEGER

**PAYROLL/PERSONNEL  
0931 – MELISSA CAYABAB  
HR MANAGER**

1246 – YVONNE LIN  
1241 – JASON HAMMACK  
1241 – MIA VANESSA SUTANTO  
1222 – CONNIE TAN  
1220 – MELISSA HA

	FY25 Projected Revenue	FY26 Full Recovery Revenue	FY26 Discount \$	FY26 Average Discount %	FY26 Proposed Revenue	FY26 Revenue Change	FY26 Revenue Increase %	FY26 Fee Increase Range %	FY26 Median Fee Increase %
<b>1A-A: New Construction Building Permit</b>	4,496,142	5,951,892	781,716	13.1%	5,170,176	674,035	15.0%	11% - 38%	18.7%
<b>1A-A: Alteration Building Permit</b>	22,603,834	36,140,129	7,462,170	20.6%	28,677,959	6,074,124	26.9%	12% - 34%	20.3%
<b>1A-A: No Plans Permit</b>	4,588,873	4,958,190	174,178	3.5%	4,784,012	195,139	4.3%	0% - 15%	3.2%
<b>1A-B: Other Building Permit and Plan Review</b>	214,244	508,851	178,988	35.2%	329,863	115,619	54.0%	46% - 58%	46.4%
<b>1A-C: Plumbing/Mechanical Issuance and Inspection</b>	6,400,982	11,997,585	3,407,083	28.4%	8,590,502	2,189,520	34.2%	6% - 104%	34.9%
<b>1A-D: Standard Hourly Rates</b>									
<b>1A-E: Electrical Permit Issuance and Inspection</b>	6,070,807	11,380,553	3,095,963	27.2%	8,284,590	2,213,783	36.5%	21% - 233%	33.2%
<b>1A-F: Specialty Permit</b>									
<b>1A-G: Inspections, Surveys and Reports</b>	308,202	530,660	83,800	15.8%	446,860	138,658	45.0%	2% - 94%	42.1%
<b>1A-J: Miscellaneous Fees</b>	584,808	2,155,604	484,042	22.5%	1,671,562	1,086,754	185.8%	0% - 96%	44.0%
<b>1A-K: Penalties, Hearings, Code Enforcement Assessments</b>									
<b>1A-L: Public Information</b>	2,181,863	5,392,330	1,476,790	27.4%	3,915,540	1,733,677	79.5%	0% - 400%	37.5%
<b>1A-M: Boiler Fees</b>									
<b>1A-N: Energy Conservation</b>	-	-	-	0.0%	-	-	0.0%	38% - 84%	43.7%
<b>1A-P: Residential Code Enforcement &amp; License</b>	12,085,725	13,646,540	870,549	6.4%	12,775,991	690,266	5.7%	1% - 44%	14.0%
<b>1A-Q: Hotel Conversion Ordinance</b>	54,519	102,720	27,927	27.2%	74,793	20,274	37.2%	37% - 60%	42.1%
<b>1A-R: Refunds</b>									
<b>1A-S: Unreinforced Masonry Bearing Wall Building Retrofit</b>	-	-	-	0.0%	-	-	0.0%	36% - 36%	36.1%
<b>Total Projected</b>	<b>59,589,999</b>	<b>92,765,053</b>	<b>18,043,205</b>	<b>19.5%</b>	<b>74,721,848</b>	<b>15,131,849</b>	<b>25.4%</b>		

Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp		FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$
		\$ 320	\$ 519	\$ 567								
<b>NEW CONSTRUCTION BUILDING PERMIT</b>												
<b>New Construction Plan Review Fee</b>												
500	Valuation	0.25	0.25	0.00	163	210.00	47	29%	15%	185.00	22	13%
each additional \$100 or fraction thereof	Valuation	0.02	0.02	0.00	7	14.00				10.27		
2,000	Valuation	0.50	0.50	0.00	273	420.00	147	54%	30%	339.00	66	24%
each additional \$1,000 or fraction thereof	Valuation	0.02	0.04	0.00	17	25.60				20.85		
50,000	Valuation	1.50	2.25	0.00	1,089	1,649.00	560	51%	28%	1,340.00	251	23%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.03	0.00	10	17.71				13.45		
200,000	Valuation	2.50	6.75	0.00	2,618	4,306.00	1,688	64%	36%	3,358.00	740	28%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.01	0.00	7	9.36				8.25		
500,000	Valuation	6.00	10.00	0.00	4,785	7,114.00	2,329	49%	27%	5,834.00	1,049	22%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.02	0.00	7	10.87				8.69		
1,000,000	Valuation	10.00	18.00	0.00	8,253	12,549.00	4,296	52%	29%	10,177.00	1,924	23%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.01	0.00	6	7.36				6.39		
5,000,000	Valuation	50.00	50.00	0.00	30,457	41,974.00	11,517	38%	20%	35,755.00	5,298	17%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.01	0.00	2	3.15				2.71		
50,000,000	Valuation	120.00	280.00	0.00	135,479	183,822.00	48,343	36%	19%	157,810.00	22,331	16%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	2	2.28				2.19		
100,000,000	Valuation	200.00	450.00	0.00	240,442	297,716.00	57,274	24%	13%	267,551.00	27,109	11%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	2	3.10				2.72		
200,000,000	Valuation	600.00	800.00	0.00	479,707	607,546.00	127,839	27%	14%	539,856.00	60,149	13%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	2	3.10				2.72		
<b>New Construction Permit Issuance Fee</b>												
500	Valuation	0.25	0.00	0.25	117	222.00	105	90%	52%	161.00	44	38%
each additional \$100 or fraction thereof	Valuation	0.02	0.00	0.00	8	5.33				5.20		
2,000	Valuation	0.50	0.00	0.25	189	302.00	113	60%	34%	239.00	50	27%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.00	0.01	4	7.56				6.44		
50,000	Valuation	0.75	0.00	0.75	452	665.00	213	47%	26%	548.00	96	21%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	5	6.74				5.79		
200,000	Valuation	1.25	0.00	2.25	1,197	1,676.00	479	40%	22%	1,416.00	219	18%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.00	0.01	4	5.44				4.52		
500,000	Valuation	3.25	0.00	4.00	2,324	3,308.00	984	42%	23%	2,773.00	449	19%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	3	4.04				3.41		
1,000,000	Valuation	4.25	0.00	7.00	3,759	5,329.00	1,570	42%	23%	4,476.00	717	19%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	2	3.20				2.81		
5,000,000	Valuation	7.00	0.00	28.00	13,648	18,112.00	4,464	33%	18%	15,722.00	2,074	15%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	1	1.66				1.46		
50,000,000	Valuation	24.00	0.00	150.00	71,672	92,707.00	21,035	29%	16%	81,514.00	9,842	14%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	1	1.93				1.68		

100,000,000	Valuation	60.00	0.00	300.00	144,627	189,256.00	44,629	31%	16%	165,443.00	20,816	14%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	2	2.93				2.63		
200,000,000	Valuation	90.00	0.00	800.00	381,396	482,268.00	100,872	26%	14%	428,877.00	47,481	12%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	2	2.93				2.14		

Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp		FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$
		\$ 320	\$ 519	\$ 567								
<b>ALTERATION BUILDING PERMIT</b>												
<b>Alteration Plan Review Fee</b>												
500	Valuation	0.25	0.25	0.00	163	210.00	47	29%	15%	185.00	22	13%
each additional \$100 or fraction thereof	Valuation	0.02	0.02	0.00	6	14.00				9.67		
2,000	Valuation	0.50	0.50	0.00	260	420.00	160	62%	34%	330.00	70	27%
each additional \$1,000 or fraction thereof	Valuation	0.03	0.05	0.00	22	37.04				28.46		
50,000	Valuation	2.00	3.00	0.00	1,309	2,198.00	889	68%	38%	1,696.00	387	30%
each additional \$1,000 or fraction thereof	Valuation	0.02	0.03	0.00	13	21.78				16.67		
200,000	Valuation	4.50	7.75	0.00	3,221	5,465.00	2,244	70%	39%	4,196.00	975	30%
each additional \$1,000 or fraction thereof	Valuation	0.02	0.02	0.00	11	17.89				13.82		
500,000	Valuation	9.50	15.00	0.00	6,427	10,831.00	4,404	69%	39%	8,343.00	1,916	30%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.02	0.00	8	12.87				9.88		
1,000,000	Valuation	15.00	24.00	0.00	10,218	17,266.00	7,048	69%	39%	13,282.00	3,064	30%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.01	0.00	7	10.47				8.55		
5,000,000	Valuation	55.00	80.00	0.00	38,116	59,154.00	21,038	55%	31%	47,484.00	9,368	25%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.01	0.00	2	3.42				2.63		
50,000,000	Valuation	130.00	330.00	0.00	128,831	212,988.00	84,157	65%	37%	165,649.00	36,818	29%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	3	2.89				2.88		
100,000,000	Valuation	225.00	550.00	0.00	267,752	357,648.00	89,896	34%	18%	309,453.00	41,701	16%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	3	3.18				2.91		
200,000,000	Valuation	650.00	900.00	0.00	534,326	675,483.00	141,157	26%	14%	600,773.00	66,447	12%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	3	3.18				2.91		
<b>New Construction Permit Issuance Fee</b>												
500	Valuation	0.25	0.00	0.25	128	222.00	94	73%	41%	169.00	41	32%
each additional \$100 or fraction thereof	Valuation	0.02	0.00	0.00	8	5.33				3.73		
2,000	Valuation	0.50	0.00	0.25	168	302.00	134	80%	46%	225.00	57	34%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.00	0.01	4	7.56				6.73		
50,000	Valuation	0.75	0.00	0.75	452	665.00	213	47%	26%	548.00	96	21%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	5	6.74				5.79		
200,000	Valuation	1.25	0.00	2.25	1,197	1,676.00	479	40%	22%	1,416.00	219	18%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.00	0.01	4	5.44				4.52		
500,000	Valuation	3.25	0.00	4.00	2,324	3,308.00	984	42%	23%	2,773.00	449	19%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	3	4.04				3.41		
1,000,000	Valuation	4.25	0.00	7.00	3,759	5,329.00	1,570	42%	23%	4,476.00	717	19%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	2	3.20				2.81		
5,000,000	Valuation	7.00	0.00	28.00	13,648	18,112.00	4,464	33%	18%	15,722.00	2,074	15%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	1	1.66				1.46		
50,000,000	Valuation	24.00	0.00	150.00	71,672	92,707.00	21,035	29%	16%	81,514.00	9,842	14%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	1	1.93				1.68		



100,000,000	Valuation	60.00	0.00	300.00	144,627	189,256.00	44,629	31%	16%	165,443.00	20,816	14%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	2	2.93				2.63		
200,000,000	Valuation	90.00	0.00	800.00	381,396	482,268.00	100,872	26%	14%	428,877.00	47,481	12%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	2	2.93				2.63		

Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp	FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$	Fee Increase %
		\$ 320	\$ 519	\$ 567								
<b>NO PLANS BUILDING PERMIT</b>												
<b>No Plans Plan Review Fee</b>												
500	Valuation	0.25	0.00	0.25	169	222.00	53	31%	17%	194.00	25	15%
each additional \$100 or fraction thereof	Valuation	0.02	0.00	0.00	8	5.33				6.60		
2,000	Valuation	0.50	0.00	0.25	284	302.00	18	6%	3%	293.00	9	3%
each additional \$1,000 or fraction thereof	Valuation	0.01	0.00	0.01	8	7.60				7.77		
50,000	Valuation	0.75	0.00	0.75	666	667.00	1	0%	0%	666.00	-	0%
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	8	6.73				5.00		
<b>&gt;200,000 Plans required for submittal</b>												
<b>NEW FEES</b>												
200,000	Valuation	1.25	0.00	2.25	NEW	1,676.00			16%	1,416.00		
each additional \$1,000 or fraction thereof	Valuation	0.01	0.00	0.01	NEW	5.44				4.52		
500,000	Valuation	3.25	0.00	4.00	NEW	3,308.00			16%	2,773.00		
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	NEW	4.04				3.41		
1,000,000	Valuation	4.25	0.00	7.00	NEW	5,329.00			16%	4,476.00		
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	NEW	3.20				2.81		
5,000,000	Valuation	7.00	0.00	28.00	NEW	18,112.00			13%	15,722.00		
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	NEW	1.66				1.46		
50,000,000	Valuation	24.00	0.00	150.00	NEW	92,707.00			12%	81,514.00		
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.00	NEW	1.93				1.68		
100,000,000	Valuation	60.00	0.00	300.00	NEW	189,256.00			13%	165,443.00		
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	NEW	2.93				2.63		
200,000,000	Valuation	90.00	0.00	800.00	NEW	482,268.00			11%	428,877.00		
each additional \$1,000 or fraction thereof	Valuation	0.00	0.00	0.01	NEW	2.93				2.63		



<b>Third-Party Experts and Other Permit Related Actions Fee:</b>	Actual costs that the Department incurs in administering and processing the action or procedure on a time and materials basis											
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Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp		FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$
		\$ 320	\$ 519	\$ 567								
<b>PLUMBING/MECHANICAL ISSUANCE AND INSPECTION FEES</b>												
<b>Category 1P</b>												
<i>Single Residential Unit – water service, sewer replacement, single plumbing fixture installation, shower pan installation, or kitchen or bathroom remodels (maximum two inspections)</i>	Each	0.25	0.00	0.50	205	363	158	77%	44%	273	68	33%
<b>Category 1M</b>												
<i>Single Residential Unit – mechanical gas appliance (furnace, hydronic heat, heat pump) (maximum two inspections)</i>	Each	0.25	0.00	0.50	193	363	170	89%	51%	264	71	37%
<b>Category 2PA</b>												
<i>Plumbing installation for residential construction with 6 or less dwelling units or guest rooms; without underground plumbing installation (includes water, gas, waste, and vent) (maximum three inspections)</i>	Each	0.25	0.00	1.00	352	647	295	84%	48%	477	125	35%
<b>Category 2PB</b>												
<i>Plumbing installation for residential construction with 6 dwelling units or guest rooms or less; with underground plumbing installation (includes water, gas, waste, and vent) (maximum four inspections)</i>	Each	0.25	0.00	1.50	513	930	417	81%	47%	691	178	35%
<b>Category 2M</b>												
<i>Mechanical gas appliances for residential construction with 6 dwelling units or guest rooms or less (maximum three inspections)</i>	Each	0.25	0.00	0.75	309	505	196	63%	36%	395	86	28%
<b>Category 3PA</b>												
<i>7 – 12 Dwelling Units (maximum five inspections)</i>	Each	0.50	0.00	2.00	739	1,294	555	75%	43%	978	239	32%
<b>Category 3PB</b>												
<i>13 – 36 Dwelling Units (maximum eight inspections)</i>	Each	1.00	0.00	4.00	1,479	2,587	1,108	75%	43%	1,956	477	32%
<b>Category 3PC</b>												
<i>Over 36 Dwelling Units (maximum 30 inspections)</i>	Each	3.00	0.00	16.00	6,173	10,030	3,857	62%	35%	7,868	1,695	27%
<b>Category 3MA</b>												
<i>7 – 12 Dwelling Units (maximum six inspections)</i>	Each	1.50	0.00	1.50	740	1,331	591	80%	46%	993	253	34%
<b>Category 3MB</b>												
<i>13 – 36 Dwelling Units (maximum eight inspections)</i>	Each	1.50	0.00	3.75	1,472	2,606	1,134	77%	44%	1,959	487	33%
<b>Category 3MC</b>												
<i>Over 36 Dwelling Units (maximum 30 inspections)</i>	Each	3.00	0.00	18.00	6,150	11,163	5,013	82%	47%	8,286	2,136	35%



1. Low-pressure boilers every 12 months. (See definition of low-pressure boilers in Chapter 2.)												
2. Water heaters when alteration or replacement permits are issued.												
<b>Category 11P/M</b>												
<i>Miscellaneous</i>	Each	0.00	0.00	0.75	219	425	206	94%	55%	305	86	39%
<b>Standard Inspection Fees</b>												
Re-inspection or additional inspection per SFBC Section 108A.8	Hourly	0.00	0.00	1.00	280	567	287	102%	60%	399	119	42%
Re-inspection or additional inspection after normal business hours	Hourly (Two Hour Minimum)	0.00	0.00	1.00	300	690	390	130%	78%	455	155	52%

Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp	FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$	Fee Increase %
		\$ 320	\$ 519	\$ 567								
<b>STANDARD HOURLY RATES</b>												
<b>Plan Review</b>	Hourly	0.00	1.00	0.00	439	519	80.00	18%	0%	519	80	18%
<b>Inspection</b>	Hourly	0.00	0.00	1.00	461	567	106.00	23%	0%	567	106	23%
Off-Hours 1.5x Standard Rates	Hourly	0.00	0.00	1.50	511	690	178.98	35%	0%	690	179	35%
<b>Administration</b>	Hourly	1.00	0.00	0.00	214	320	106.00	50%	0%	320	106	50%



Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp		FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$
		\$ 320	\$ 519	\$ 567								
<b>ELECTRICAL PERMIT ISSUANCE AND INSPECTION FEE SCHEDULE</b>												
<b>Category 1 General Wiring: Residential Buildings up to 10,000 sq. ft.</b>												
Up to 10 outlets and/or devices (1 inspection)	Each	0.23	0.00	0.50	204.71	358.12	153	75%	43%	271	66	32%
11 to 20 outlets and/or devices (up to 2 inspections)	Each	0.30	0.00	0.85	307.06	577.85	271	88%	51%	421	114	37%
Up to 40 outlets and/or devices, includes up to 200 Amp service upgrade (up to 3 inspections)	Each	0.30	0.00	1.10	386.37	719.56	333	86%	50%	527	141	36%
More than 40 outlets and/or devices (up to 4 inspections)	Each	0.40	0.00	1.50	536.98	978.30	441	82%	47%	725	188	35%
Buildings of 5,000 to 10,000 sq. ft. area (up to 5 inspections)	Each	0.50	0.00	2.25	772.40	1,435.43	663	86%	50%	1,053	281	36%
<b>Category 2 General Wiring: Nonresidential Buildings &amp; Residential Buildings over 10,000 sq. ft.</b>												
Up to 5 outlets and/or devices (up to 2 inspection)	Each	0.35	0.00	0.75	307.06	537.18	230	75%	43%	406	99	32%
6 to 20 outlets and/or devices (up to 3 inspections)	Each	0.42	0.00	1.25	460.94	841.94	381	83%	48%	623	162	35%
Areas up to 2,500 sq. ft. (up to 4 inspections)	Each	0.52	0.00	1.75	617.19	1,157.36	540	88%	51%	845	228	37%
2,501 to 5,000 sq. ft. (up to 6 inspections)	Each	0.72	0.00	2.50	927.68	1,646.51	719	77%	44%	1,236	308	33%
5,001 to 10,000 sq. ft. (up to 8 inspections)	Each	0.92	0.00	4.50	1,538.00	2,844.18	1,306	85%	49%	2,091	553	36%
10,001 to 30,000 sq. ft. (up to 12 inspections)	Each	1.32	0.00	9.00	3,069.00	5,522.91	2,454	80%	46%	4,117	1,048	34%
30,001 to 50,000 sq. ft. (up to 18 inspections)	Each	2.22	0.00	19.00	6,153.00	11,479.22	5,326	87%	50%	8,404	2,251	37%
50,001 to 100,000 sq. ft. (up to 24 inspections)	Each	4.90	0.00	27.00	9,255.00	16,872.94	7,618	82%	47%	12,496	3,241	35%
100,001 to 500,000 sq. ft. (up to 48 inspections)	Each	5.83	0.00	58.00	18,433.00	34,742.96	16,310	88%	51%	25,306	6,873	37%
500,001 to 1,000,000 sq. ft. (up to 120 inspections)	Each	25.90	0.00	120.00	41,519.00	76,310.82	34,792	84%	48%	56,288	14,769	36%
1,000,001 sq. ft. or more (up to 240 inspections)	Each	51.57	0.00	240.00	82,990.00	152,546.92	69,557	84%	48%	112,516	29,526	36%
<b>Category 3 Service Distribution and Utilization Equipment Includes: Generators, UPS, Transformers and Fire Pumps (Use Category 3 for installations separate from the scope of work in Categories 1 or 2) (includes 2 inspections)</b>												
225 amps rating or less	Each	0.23	0.00	0.75	307.73	499.82	192	62%	35%	392	84	27%
250 to 500 amps	Each	0.23	0.00	1.25	460.44	783.23	323	70%	40%	601	140	30%
600 to 1000 amps	Each	0.23	0.00	1.75	614.72	1,066.64	452	74%	42%	810	195	32%
1,200 to 2,000 amps	Each	0.23	0.00	2.75	924.29	1,633.45	709	77%	44%	1,229	304	33%
More than 2,000 amps	Each	0.23	0.00	3.50	1,230.78	2,058.56	828	67%	38%	1,592	361	29%
600 volts or more	Each	0.23	0.00	3.75	1,230.78	2,200.26	969	79%	45%	1,646	415	34%
150 kva rating or less	Each	0.23	0.00	0.75	308.22	499.82	192	62%	35%	392	84	27%
151 kva or more	Each	0.23	0.00	1.25	460.44	783.23	323	70%	40%	601	140	30%
Fire Pump Installations	Each	0.23	0.00	1.75	616.77	1,066.64	450	73%	41%	811	194	32%

<b>Category 4 Installation of Fire Warning and Controlled Devices (Use Category 4 for installations separate from the scope of work in Categories 1 or 2)</b>												
Up to 2,500 sq. ft. (up to 2 inspections)	Each	0.35	0.00	1.00	307.55	678.88	371	121%	72%	457	149	49%
2,501 to 5,000 sq. ft. (up to 3 inspections)	Each	0.42	0.00	1.50	460.43	983.64	523	114%	67%	673	213	46%
5,001 to 10,000 sq. ft. (up to 6 inspections)	Each	0.72	0.00	2.50	927.68	1,646.51	719	77%	44%	1,236	308	33%
10,001 to 30,000 sq. ft. (up to 8 inspections)	Each	0.92	0.00	4.25	1,539.00	2,702.47	1,163	76%	43%	2,039	500	33%
30,001 to 50,000 sq. ft. (up to 12 inspections)	Each	1.52	0.00	9.00	3,087.00	5,586.96	2,500	81%	46%	4,153	1,066	35%
50,001 to 100,000 sq. ft. (up to 18 inspections)	Each	2.22	0.00	18.00	6,153.00	10,912.41	4,759	77%	44%	8,194	2,041	33%
100,001 to 500,000 sq. ft. (up to 24 inspections)	Each	2.92	0.00	26.00	9,217.00	15,671.05	6,454	70%	40%	12,018	2,801	30%
500,001 to 1,000,000 sq. ft. (up to 60 inspections)	Each	5.62	0.00	60.00	20,822.00	35,807.21	14,985	72%	41%	27,305	6,483	31%
1,000,001 sq. ft. or more (up to 120 inspections)	Each	14.12	0.00	120.00	41,466.00	72,537.68	31,072	75%	43%	54,844	13,378	32%
<b>Fire Warning and Controlled Devices (Retrofit Systems)</b>												
Buildings of not more than 6 dwelling units (up to 2 Inspections)	Each	0.35	0.00	1.25	462.34	820.59	358	77%	44%	616	154	33%
Buildings of not more than 12 dwelling units (up to 3 Inspections)	Each	0.42	0.00	1.75	614.71	1,125.34	511	83%	48%	832	217	35%
Buildings of not more than 12 dwelling units and non-residential occupancy - Building up to 3 floors (up to 4 Inspections)	Each	0.52	0.00	2.50	923.18	1,582.47	659	71%	40%	1,209	285	31%
4 - 9 floors (up to 8 inspections)	Each	0.92	0.00	5.25	1,853.18	3,269.29	1,416	76%	44%	2,461	608	33%
10 - 20 floors (up to 12 inspections)	Each	1.52	0.00	9.00	3,074.00	5,586.96	2,513	82%	47%	4,144	1,070	35%
21 - 30 floors (up to 18 inspections)	Each	2.22	0.00	18.00	6,153.00	10,912.41	4,759	77%	44%	8,194	2,041	33%
More than 30 floors (up to 24 inspections)	Each	2.92	0.00	26.00	9,217.00	15,671.05	6,454	70%	40%	12,018	2,801	30%
<b>Category 5 Miscellaneous Installations</b>												
Installation of EV Charging Station	Each				Same fee as is applicable for Category 3							
Remodel/Upgrade of Existing Hotel Guest/SRO Rooms - Up to 6 rooms (up to 3 inspections)	Each	0.42	0.00	1.00	385.86	700.23	314	81%	47%	520	134	35%
Each additional group of 3 rooms	Each	0.23	0.00	0.50	191.76	358.12	166	87%	50%	262	70	37%
Data Communications, and Wireless Systems 10 cables or less	Each	0.13	0.00	0.25	Exempt							
11 to 500 cables (1 Inspection)	Each	0.23	0.00	0.50	218.18	358.12	140	64%	36%	280	61	28%
Each additional group of 100 cables	Each	0.00	0.00	0.25	32.11	141.70	110	341%	231%	67	35	110%
Security Systems, up to 10 components or less (1 Inspection)	Each	0.23	0.00	0.50	218.18	358.12	140	64%	36%	280	61	28%
Each additional group of 10 components - includes installations and devices that interface with life safety systems; excludes installations in R3 Occupancies	Each	0.00	0.00	0.25	12.82	141.70	129	1006%	773%	43	30	233%
Office Workstations, Up to 5 or less (1 inspection)	Each	0.23	0.00	0.50	218.18	358.12	140	64%	36%	280	61	28%
Each additional group of 10 workstations	Each	0.00	0.00	0.25	64.19	141.70	78	121%	72%	95	31	49%

Temporary Exhibition Wiring, 1 to 100 booths (1 inspection)	Each	0.35	0.00	0.75	307.55	537.18	230	75%	43%	406	99	32%
Each additional group of 10 booths	Each	0.00	0.00	0.25	32.11	141.70	110	341%	231%	67	35	110%
Exterior Electrical Sign (1 inspection)	Each	0.23	0.00	0.50	218.18	358.12	140	64%	36%	280	61	28%
Interior Electrical Sign (1 inspection)	Each	0.23	0.00	0.50	218.18	358.12	140	64%	36%	280	61	28%
each additional sign, at the same address	Each	0.00	0.00	0.25	51.26	141.70	90	176%	110%	85	34	66%
Garage Door Operator (Requiring receptacle installation) (1 inspection)	Each	0.25	0.00	0.50	218.18	363.46	145	67%	38%	282	63	29%
Quarterly Permits - Maximum five outlets in any one location (1 inspection)	Each	0.00	0.00	1.50	479.75	850.22	370	77%	44%	639	159	33%
Survey, per hour or fraction thereof	Hourly	0.25	0.00	0.50	218.18	363.46	145	67%	38%	282	63	29%
Survey, Research, and Report preparation, per hour or fraction thereof	Hourly	1.00	0.00	0.75	385.74	745.32	360	93%	54%	536	150	39%
Witness Testing: life safety, fire warning, emergency, and energy management systems												
Hourly rate	Hourly	0.25	0.00	1.00	280.00	646.86	367	131%	79%	426	146	52%
Additional hourly rate	Hourly											
Off-hour inspections hourly rate: minimum two hours	Hourly (Two Hour Minimum)	0.00	0.00	1.00	300.00	690.00	390	130%	78%	455	155	52%
Energy Management, HVAC Controls, and Low-Voltage Wiring Systems												
1 - 10 floors (3 inspections)	Each	0.58	0.00	1.75	614.78	1,178.71	564	92%	53%	851	236	38%
each additional floor	Each	0.00	0.00	0.25	64.19	141.70	78	121%	72%	95	31	49%
Solar Photovoltaic Systems												
10 KW rating or less	Each	0.23	0.00	0.50	218.18	358.12	140	64%	36%	280	61	28%
Each additional 10 KW (up to 2 inspections)	Each	0.00	0.00	0.50	192.57	283.41	91	47%	26%	234	41	21%



Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp		FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$
		\$ 320	\$ 519	\$ 567								
<b>INSPECTIONS, SURVEYS AND REPORTS</b>												
Standard Hourly Rate	Hourly	0.00	0.00	1.00	280	567	287	103%	60%	398	118	42%
Off-hours inspection	Hourly (Two Hours Minimum Plus Permit Fee)	0.00	0.00	1.00	300	690	390	130%	78%	455	155	52%
Pre-application Survey Inspection	Hourly (Two Hours Minimum)	0.00	0.00	1.00	280	567	287	103%	60%	398	118	42%
Re-inspection Fee	Hourly	0.00	0.00	1.00	280	567	287	103%	60%	398	118	42%
Report of residential records (3R)	Each											
Survey of nonresidential buildings:	Hourly (Two Hours Minimum)	0.00	0.00	1.00	280	567	287	103%	60%	398	118	42%
Survey of residential buildings for any purpose or Condo Conversions												
Single unit	Each	2.50	0.00	7.00	2,804	4,768	1,964	70%	40%	3,656	852	30%
Two to four units	Each	2.50	0.00	9.00	3,698	5,902	2,204	60%	33%	4,672	974	26%
Five or more units	Hourly	2.50	0.00	11.00	3,690	7,035	3,345	91%	53%	5,095	1,405	38%
Hotels:												
Includes up to 10 guest rooms	Each	3.00	0.00	10.00	1,872	6,629	4,757	254%	166%	3,522	1,650	88%
11+ guest rooms (first 11)	Each	3.00	0.00	10.00	2,460	6,629	4,169	169%	105%	4,038	1,578	64%
each additional guest room beyond 10	Each	0.25	0.00	0.25	59	222	163	274%	181%	115	56	94%
Temporary Certificate of Occupancy	Hourly (Two Hours Minimum)	0.00	0.00	1.00	545	567	22	4%	2%	556	11	2%
<b>NEW FEES</b>												
Demolition Permit Fee: Demolition Permit	See Table 1A-A for New Construction Fees Each	0.25	0.00	1.00		647			0%	647		

House Moving Permit Fee	Hourly (Three Hour Minimum)	0.00	0.00	1.00	280	567	287	103%	60%	398	118	42%
Grading Permit Fee	Each				See table 1A-A for New Construction fees							
Re-roofing Permit fee												
Single-Family Homes and Duplexes	Each	0.25	0.00	0.50	257	363	106	41%	23%	305	48	19%
for all others	Each	0.75	0.00	0.75	386	665	279	72%	41%	507	121	31%
Construction of impervious surface in the required front and setback area	Each	1.00	0.00	0.00	171	320	149	87%	50%	234	63	37%



<b>California Building Standards Commission Fee</b>	Per permit, Pursuant to the provisions of California Health and Safety Code Sections 18931.6, 18931.7 and 18938.39											
<b>Vacant building - Initial and annual registration fee</b>	Each	0.00	0.00	4.50	1,231	2,551	1,320	107%	63%	1,772	541	44%
<b>NEW FEES</b>												
<b>Strong Motion Instrumentation Program Fee</b>												
Group R Occupancies of 3 stories or less, except hotels and motels	Each				.00013 times the valuation	.00013 times the valuation				.00013 times the valuation		
Hotels and motels, all buildings greater than 3 stories, all occupancies other than Group R	Each				.00024 times the valuation	.00024 times the valuation				.00024 times the valuation		
Minimum Fee	Each				2	2				2	-	0%
Subdivision	Each	1.00	2.00	0.00	374	1,359	985	263%	173%	713	339	91%



Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp		FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$
		\$ 320	\$ 519	\$ 567								
<b>PENALTIES, HEARINGS, CODE ENFORCEMENT ASSESSMENTS</b>												
<b>Abatement Appeals Board Hearing, Filing Fee</b>	Each	0.00	0.00	1.50	326	850	524	160%	99%	527	201	61%
<b>Board of Examiners Filing Fees</b>												
Each appeal for variance from interpretation requirements	Hourly (Four Hour Minimum)	0.00	1.00	0.00	280	519	239	85%	49%	381	101	36%
Each appeal for approval of substitute materials construction or methods of construction	Hourly (Four Hour Minimum)	0.00	1.00	0.00	280	519	239	85%	49%	381	101	36%
<b>Building Official's Abatement Order Hearing</b>	Hourly (Two Hour Minimum)	0.00	1.00	0.00	280	519	239	85%	49%	381	101	36%
<b>Emergency Order</b>	Hourly (Two Hour Minimum)	1.00	0.00	1.00	280	887	607	217%	139%	498	218	78%
<b>Exceeding the scope of approved permit</b>	Two times the Permit Issuance fee											
<b>Access Appeals Commission</b>												
Filing Fee	Hourly (Two Hour Minimum)	1.00	1.00	0.00	280	839	559	200%	127%	485	205	73%
Request for Rehearing	Hourly (Two Hour Minimum)	1.00	1.00	0.00	280	839	559	200%	127%	485	205	73%
<b>Lien recordation charges</b>	Fee or 10% of the amount of the unpaid balance, including interest, whichever is greater	1.25	0.00	0.00	200	400	200	100%	0%	400	200	100%
<b>Work without permit: Investigation Fee</b>	Nine times the Permit Issuance Fee plus the original permit fee											
<b>Building Inspection Commission Hearing Fees:</b>												
Notice of Appeal	Hourly (Four Hour Minimum)	1.00	1.00	0.00	280	839	559	200%	127%	485	205	73%

Request for Jurisdiction	Hourly (Four Hour Minimum)	1.00	1.00	0.00	280	839	559	200%	127%	485	205	73%
Request for Rehearing	Hourly (Two Hour Minimum)	1.00	1.00	0.00	280	839	559	200%	127%	485	205	73%
<b>Additional Hearings required by Code</b>	Hourly (Four Hour Minimum)	1.00	1.00	0.00	280	839	559	200%	127%	485	205	73%
<b>Violation monitoring fee (in-house)</b>	Hourly (Half Hour Minimum) Each per month	0.50	0.00	0.00	200	160	(40)	-20%	0%	160	(40)	-20%
<b>Failure to register vacant commercial storefront</b>	4 times the registration fee				4,924	10,844	5,920	120%	0%	10,844	5,920	120%
<b>NEW FEES</b>												
<b>Subordination</b>	per instance	3.00	0.00	0.00	NEW	961			0%	961		
<b>Vacant building - Initial and annual registration fee</b>	Each	0.50	0.00	4.50	1,231	2,711	1,480	120%	72%	1,827	596	48%



<b>Electrostatic reproduction</b>												
each page photocopy												
35mm duplicards from microfilm rolls (Diaz card)												
<b>Hard copy prints:</b>												
8.5 inch by 11 inch copy from microfilm roll	Each	0.00	0.00	0.00	0.10	0.10	-	0%	0%	0.10	-	0%
11 inch by 17 inch copy of plans	Each											
8.5 inch by 11 inch copy from aperture cards or from electronic copies of building records	Each											
<b>Replacement of approved construction documents</b>												
Each sheet of plans (Larger than 11 × 17)	Actual Cost Charged by Vendor											
<b>Records Retention Fee</b>												
<del>Each page of plans per page of plans</del> Each 20 pages or fraction thereof of plans of plans or supporting documentation (e.g., soil reports, structural calculations, acoustical reports, energy calculations, etc.)	Each	0.25	0.00	0.00	3	80	77	2567%	2150%	15	12	400%
Each page of supporting documentation (e.g., soil reports, structural calculations, acoustical reports, energy calculations, etc.) per page of documentation	Each											
<b>NEW FEES</b>												
<b>Report of residential records (3R)</b>	Each	1.25	0.00	0.00	214	400	186	87%	50%	293	79	37%
<b>Duplication of Plans Admin Fee</b>	Each	0.50	0.00	0.00	83	160	77	92%	54%	115	32	38%



Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp	FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$	Fee Increase %
		\$ 320	\$ 519	\$ 567								
<b>ENERGY CONSERVATION</b>												
<b>Single-family dwellings and two family dwellings</b>												
Initial Inspection	per permit	0.50	0.00	1.00	273	727	454	166%	103%	446	173	63%
Compliance Inspection	per permit	0.00	0.00	0.50	136	283	147	108%	63%	196	60	44%
<b>Apartment houses and residential hotels</b>												
Up to 20 rooms - Initial Inspection	per permit	1.00	0.00	1.00	409	887	478	117%	69%	603	194	47%
<i>Each additional 10 rooms or portion thereof</i>	each additional 10 rooms	0.00	0.00	0.50	136	283	147	108%	63%	196	60	44%
Up to 20 rooms - Compliance Inspection	per permit	0.00	0.00	0.75	204	425	221	108%	64%	295	91	44%
<i>Each additional 10 rooms or portion thereof</i>	each additional 10 rooms	0.00	0.00	0.50	83	283	200	240%	156%	153	70	84%
Energy reports and certificates	per permit	0.50	0.00	0.00	84	160	76	91%	53%	116	32	39%
Filing fee for appeals	per permit	1.00	0.00	0.00	167	320	153	91%	53%	231	64	38%
Certification of qualified energy inspector	per permit	0.25	0.00	0.95	320	619	299	94%	54%	445	125	39%

Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees FY25 Fee	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp		Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$	Fee Increase %
		\$ 320	\$ 519	\$ 567								
<b>RESIDENTIAL CODE ENFORCEMENT &amp; LICENSE FEES</b>												
<b>One and Two family dwelling unit fees</b>	Annual	0.10	0.00	0.25	107	174	67	63%	35%	136	29	27%
<b>Apartment house license fees</b>												
Apartment houses of 3 to 12 units	Annual	0.30	0.00	0.75	514	521	7	1%	1%	517	3	1%
Apartment houses of 13 to 30 units	Annual	0.50	0.00	1.25	798	869	71	9%	5%	833	35	4%
Apartment houses of more than 30 units (first)	Annual	0.60	0.00	1.50	1,012	1,042	30	3%	1%	1,027	15	1%
each additional 10 units	Each Additional 10 Units	0.25	0.00	0.25	107	222	115	107%	63%	154	47	44%
<b>Hotel license fees:</b>												
Hotels of 6 to 29 rooms	Annual	0.50	0.00	1.00	530	727	197	37%	20%	621	91	17%
Hotels of 30 to 59 rooms	Annual	1.00	0.00	1.25	843	1,029	186	22%	12%	931	88	10%
Hotels of 60 to 149 rooms	Annual	1.25	0.00	1.50	1,012	1,250	238	24%	12%	1,125	113	11%
Hotels of 150 to 200 rooms	Annual	1.50	0.00	2.00	1,242	1,614	372	30%	16%	1,416	174	14%
Hotels of more than 200 rooms (first)	Annual	2.00	0.00	2.50	1,579	2,057	478	30%	16%	1,802	223	14%
each additional 25 rooms	Each Additional 25 Rooms	0.25	0.00	0.25	107	222	115	107%	63%	154	47	44%

Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp	FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$	Fee Increase %
		\$ 320	\$ 519	\$ 567								
<b>HOTEL CONVERSION ORDINANCE FEES</b>												
<b>Annual unit usage report</b>	Each	1.00	0.00	0.00	170	320	150	88%	51%	233	63	37%
<b>Appeal of initial or annual status determination</b>	Hourly Plus fees for Hearing Officer	0.00	0.00	1.00	280	567	287	103%	60%	398	118	42%
<b>Challenge to claims of exemption</b>												
Usage report	Each	0.50	0.00	0.00	84	160	76	91%	53%	116	32	39%
Claim of exemption based on low-income housing	Each	0.00	0.00	2.00	546	1,134	588	108%	63%	787	241	44%
Claim of exemption based on partially completed conversion	Each	0.00	0.00	3.00	820	1,700	880	107%	63%	1,181	361	44%
<b>Complaint or unlawful conversion</b>												
Determination by Department of Real Estate and cost of independent appraisals	Actual Cost				84	160	76	91%	53%	116	32	39%
<b>Initial unit usage report</b>	Each	0.00	0.00	2.00	546	1,134	588	108%	63%	787	241	44%
<b>Permit to convert</b>	Each	0.75	0.00	3.25	818	2,082	1,264	155%	95%	1,305	487	60%
<b>Request for hearing to exceed 25% tourist season rental limit:</b>												
Inspection staff review	Hourly	0.00	0.00	1.00	280	567	287	103%	60%	398	118	42%
Statement of exemption - Hearing Officer Fee	Each	0.00	0.00	2.00	543	1,134	591	109%	64%	785	242	45%
<b>Unsuccessful challenge:</b>												
Usage report												
Inspection staff review	Hourly	0.00	0.00	1.00	280	567	287	103%	60%	398	118	42%
Statement of exemption - Hearing Officer Fee	Each	0.00	0.00	2.00	546	1,134	588	108%	63%	787	241	44%
Request for winter rental:												
Standard Hourly Inspection Fee	Hourly	0.00	0.00	1.00	280	567	287	103%	60%	398	118	42%



Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp	FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$	Fee Increase %
		\$ 320	\$ 519	\$ 567								
<b>REFUNDS</b>												
<b>Application or Permit Issuance Fee:</b>												
Building, Plumbing, Electrical or Mechanical Permit Issuance Fee	Amount paid less Refund Fee. No refunds less than Refund Fee. No refunds given after work started.	1.50	0.00	0.00	277	480	203	73%	42%	365	88	32%
Plan Review Fees	Amount determined by the Building Official less Refund Fee. No Refund due after application deemed acceptable for Department of Building Inspection Plan Review.	1.50	0.00	0.00	277	480	203	73%	42%	365	88	32%
Miscellaneous Fees:	Amount paid less Refund Fee.	1.50	0.00	0.00	277	480	203	73%	42%	365	88	32%

Fee Name	Fee Unit / Type	Estimated Average Labor Time Per Activity (hours)			Prior Fees	FY26 Full Recovery			FY26 Proposed			
		Admin	Plan Check	Insp	FY25 Fee	Fee	Fee Increase \$	Fee Increase %	Fee Discount %	Fee	Fee Increase \$	Fee Increase %
		\$ 320	\$ 519	\$ 567								
<b>UNREINFORCED MASONRY BEARING WALL BUILDING RETROFIT</b>												
<b>Review of Inventory Form (Section 1604B.2.1)</b>	Hourly (Two Hours Minimum)	0.00	1.00	0.00	280	519	239	85%	49%	381	101	36%
<b>Review of summary of the engineering report (Section 1604B.2.3)</b>	Hourly (Two Hours Minimum)	0.00	1.00	0.00	280	519	239	85%	49%	381	101	36%
<b>Board of Examiners Filing Fees (Section 105A7.4)</b>	Hourly (Two Hours Minimum)	0.00	1.00	0.00	280	519	239	85%	49%	381	101	36%
Each appeal for a variance from or interpretation of code requirements	Hourly (Two Hours Minimum)	0.00	1.00	0.00	280	519	239	85%	49%	381	101	36%
Each appeal for the approval of substitute materials or methods of design or construction (Section 105A.7.3)	Hourly (Two Hours Minimum)	0.00	1.00	0.00	280	519	239	85%	49%	381	101	36%