

Draft FSTF Meeting Minutes
September 4, 2024
1:30 p.m. - 2:30 p.m.
Virtual Meeting via Zoom

[Click here to view the meeting recording](#)

Present: Paula Jones (SFDPH – Food Security/Office of Anti-Racism & Equity); Guillermo Reece (San Francisco African American Faith-Based Coalition); Jade Quizon (FAACTS); Tiffany Kearney (Department of Disability and Aging Services); Chester Williams (Community Living Campaign); Geoffrey Grier (SF Recovery Theater); Emily Cohen (SF Dept. of Homelessness and Supportive Housing); Mei Ling Hui (Urban Agriculture Program); Lura Jones (Leah’s Pantry); Jeimil Belamide (HSA/CalFresh); Michelle Kim (Department of Children, Youth, and Their Families); Priti Rane (DPH/Nutrition Services); Cissie Bonini (UCSF/Vouchers 4 Veggies – EatSF); Hannah Grant (Meals on Wheels SF)

Also Present: Beth Bodner (SF Environment); Eric Chan (SFDPH/Office of Anti-Racism & Equity); Haley Nielsen (Farming Hope); Janna Cordeiro (Food as Medicine Collaborative); Kaela Plank (Center for Data Science/SFDPH); Katie Jackson (Project Open Hand); Kim Wong (SFDPH – CHEP/Shape Up SF); Laura Urban (Children’s Council of San Francisco); Leah Walton (Department of Disability and Aging Services); Louis Rawlins (SFHSA); Maggie Shugerman (BHPMSS); Marianne Szeto (SFDPH – CHEP/Shape Up SF); Mark Biedlingmaier (The SF Market); Mia Schwartz (Food as Medicine Collaborative); Noriko Lim-Tepper (SFMFB); Serena Ngo (Hirsch Philanthropy Partners); Tiffany Dang (Department of Disability and Aging Services); Grant McCandles (Social Impact Consultants); Clara Obstfeld (DCYF); Kelly Gaherty (SF Environment)

Agenda Item	Discussion	Next Steps
1. Call order to order 1:30 p.m.	Call to order at 1:30 p.m.	None.
2. Land Acknowledgment 1:30 p.m.	Eric Chan recited the Land Acknowledgement.	None.
3. Welcome, member roll call, introductions, Cissie Bonini (Chair, UCSF/Vouchers 4 Veggies – EatSF) 1:35 p.m.	Eric Chan did roll call and Cissie Bonini introduced the agenda. Public Comment: None.	None.
4. Approval of minutes from August 7, 2024 1:40 p.m.	There was a discussion among task force members about the video recordings and where they should be stored online. Currently they are uploaded to YouTube, but not on an official sf.gov channel. SFDPH has an official YouTube channel where FSTF recordings can be migrated over to, or to another location that has more permanence. Video recordings should be used to supplement the	Eric Chan to review policy and best practices for recording and

	<p>meeting minutes, but the content of the meeting minutes themselves should be able to stand alone and provide enough information for the public. Video recordings of public meetings are not required. Meeting minutes do not need to be transcribed word for word; per Roberts Rule, summarizing meeting content is sufficient.</p> <p>Public Comment: None.</p> <p>Michelle Kim made motion to approve meeting minutes. Chester Williams seconded the motion.</p> <p>Majority of task force members voted to approve motion.</p> <p>One abstention.</p> <p>Motion has passed and minutes are approved.</p>	housing public meetings.
5. General Public Comment 1:45 p.m.	No public comment.	None.
6. San Francisco-Marín food Bank Updates, Noriko Lim-Tepner (SFMFB) 1:50 p.m.	<p>Noriko Lim-Tepner provided updates on the San Francisco-Marín Food Bank (SFMFB). Overall the need and demand for their service continues to increase while funds and services are getting cut. SFMFB is in the process of phasing out Pop-Up Pantries by June 30, 2025, and reduced participants served through Pantry at Home by 48% in FY 22-23. SFMFB is transferring Pop-Up participants to other Pantries as space permits and will continue supporting and staffing the program up until June 2025. SFMFB is hoping to open Community Markets throughout San Francisco.</p> <p>Follow up responses to questions asked during the meeting by task force members:</p> <ol style="list-style-type: none"> 1. How many people/households are going to be impacted by the closure of the pop-up pantries (unduplicated)? 	None.

	<p>a. To confirm – around 13,000 households by the end of 2025 – <i>The numbers have been dropping steadily since FY23 with various actions we’ve had to take to limit participation. We’ve served an unduplicated 12K House Holds with 33K family members in SF through the pop-up pantry (PUP) program since January.</i></p> <p>2. Other pantries will absorb participants impacted by closures, though not all participants will be able to get transferred to other pantries. What percentage or number of people will not be transferred?</p> <p>a. <i>We don’t know how many PUP participants we will/won’t be able to transfer. We are actively working to build capacity at partner pantries and community markets and are offering as many of those spots to PUP participants as we can. We currently have about 850 spots, some of which are in hard-to-reach locations like Treasure Island. It is also challenging transferring participants, some of whom are hard to reach and others who are unwilling or unable to transfer.</i></p> <p>b. Are there specific demographics that will be prioritized for transferring? If so, which?</p> <p>i. <i>We will be offering PUP participants spots for transferring based on their proximity to pantries with capacity, not based on any demographic criteria.</i></p> <p>3. What is the total existing waitlist?</p> <p>a. <i>We had to close the PUP program waitlist early in 2024 and that had about 4700 households who wanted, but weren’t receiving groceries from Food Bank-supported programs. Our partner pantry programs have about 2400 households on their waiting lists.</i></p> <p>4. What is the wait time to get off the waitlist?</p> <p>c. Is there demographic specific data, such as how long a pregnant parent is waiting? – <i>We only collect contact information for people on waiting lists, so we don’t have any demographic</i></p>	
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	<p><i>information. The wait time is pantry specific. Some pantries currently have capacity to take new enrollees/transfers and we are actively working to transfer PUP participants. Some pantries have long waiting lists and limited turnover, so some households have been on waiting lists since before Covid.</i></p>	
<p>7. D10 Community Market Updates, Maggie Shugerman (Bayview Hunters Point Multipurpose Senior Services) 2:00 p.m.</p>	<p>Maggie Shugerman gave a presentation on the new D10 Community Market, which was born out of legislation created by Supervisor Ahsha Safai and Geoffrea Morris in 2021 under ordinance 102-21. It is a market that aims to allow shoppers to exercise the right to choose what they bring home to eat by providing fresh produce and healthy options in D10. Client eligibility: They must live in D10, must have children in the home, and clients must be on some government or other support service: CalFresh, Medi-Cal, WIC, SSI, CalWORKS, Produce Vouchers, etc. The D10 Market is currently serving about 600 families per month. Families are coming in once per month. The D10 Community Market is funded by HSA through Bayview Senior Services. There are volunteer opportunities available.</p>	<p>None.</p>
<p>8. Updates and discussion on report on San Francisco Commissions, Cissie Bonini (Chair, UCSF/Vouchers 4 Veggies – EatSF) 2:10 p.m.</p>	<p>Cissie provided a summary on what was discussed at the previous task force meeting regarding Commissions, including the two upcoming ballot measures and the Commission Impossible Report from the Civil Grand Jury. Cissie Bonini sent a letter on behalf of the FSTF to the Mayor addressing the errors from the report.</p> <p>The Mayor’s Office and Controller’s Office was required to respond to the report and indicated that the recommendations from the report will not be implemented because they are not warranted or reasonable. However, the Mayor recently introduced Executive Order 24-03 on 8/20/24, which introduces comprehensive charter reform, which includes an overhaul in commission structures. There is no immediate action as of now.</p> <p>Public Comment: none.</p>	<p>None.</p>

<p>9. Updates and emerging issues 2:20 p.m.</p>	<p>Cissie Bonini introduced a new agenda item for task force meetings. This is a response to us knowing more about different task force members, giving members a chance to introduce themselves and share more about their work around food security. These are intended to be short updates/presentations, no more than 5 – 10 minutes. Slides are optional. Some questions to answer are: what are your department’s/organization’s goals around food security, what current projects of interest are you working on, and or what future opportunities are you excited about, and challenges you are facing. Eric sent out a Doodle for members to sign up for time slots for upcoming meetings.</p> <p>Eric Chan provided an update on Noriko and Katie’s applications, which have been nominated to move forward to the BOS Rules Committee and are scheduled to appear before them on 9/9/24. They will be presenting and the Rules Committee will then vote on whether or not to move them to the full board for approval.</p> <p>Jade Quizon provided an update on the FSTF subcommittee. A two-page brief and slides were developed for the proposal and can be found on the FSTF webpage. Meetings to present to city electeds and leaders have been delayed at the moment but will hopefully get these scheduled soon. The brief is available to the public and it can be reviewed and shared for education and discussion.</p>	<p>None.</p>
<p>10. Adjournment 2:30 p.m.</p>	<p>Meeting adjourned at 2:31 p.m.</p>	<p>None.</p>