

**CITY AND COUNTY OF SAN FRANCISCO
JUVENILE PROBATION COMMISSION**



**FULL COMMISSION REGULAR MEETING
Wednesday, September 11, 2024,
5:30 pm**

**Meeting held hybrid with public
comment at:**

**City Hall, #1 Dr. Carlton B. Goodlett Place,
Hearing Room 408 San Francisco, CA 94102**

Recording link:

<https://sfpublic.webex.com/sfpublic/j.php?MTID=mdf9dc27198d00685ee2c0512ed16b271>

Full Commission:

Margaret Brodtkin, President
Linda Martley-Jordan, Vice President
Johanna Lacoë
Allison Magee
Toye Moses
Manuel Rodriguez
James Spingola

Meeting Minutes

Hybrid meeting. Comments would have to be from the public sitting in the audience or by using the meeting link listed above.

The meeting was called to order at 5:33 pm.

1. Roll Call:

1. Margaret Brodtkin, President – Present
2. Linda Martley-Jordan, Vice-President – Present
3. Johanna Lacoë – Present
4. Allison Magee – Present
5. Toye Moses – Present
6. Manuel Rodriguez – Present
7. James Spingola – Present

2. Public Comment on Items Not on the Agenda:

- a. No public comment.

3. Intensive Services Foster Care Program

- a. **Presentation by Alternative Family Services, Rosa Hernandez, JPD Program Director, and Dr. Rita Washington, Program Director – see attached [PowerPoint](#).**
- b. **Comments & Questions from the Commissioners:**
 1. **President Brodkin:**
 - a. What services are provided to the Juvenile Probation Department?
 - b. What is the average length of stay?
 - c. Who are the young people you are serving?
 - d. What are the outcomes for the young people?
 - e. How many more kids can we send you?
 2. **Vice-President Linda Martley-Jordan:**
 - a. How many male and female young people do you currently provide services to?
 - b. Are you or the agencies you work with providing the educational services?
 - c. Is there a workforce development component for older youth?
 - d. Are these homes more of a support family versus a group home?
 - e. Do the families have their own children at home?
 - f. We should invite AFS in the future for a more detailed report with data.
 3. **Commissioner Lacoe:**
 - a. How do you recruit the parents?
 - b. Is it hard to recruit parents?
 - c. Is there more demand for homes for young people than available homes?
 4. **Commissioner Magee:**
 - a. Are you working with the same group of parents, or has it changed?
 - b. How is your partnership with JPD?
 5. **Commissioner Spingola:**
 - a. Where do your referrals come from?
 - b. What is your goal with having housing with parents?
 - c. Are they two parent or single-parent households?
 - d. Are the young people receiving mental health services?

6. **Commissioner Moses:**

- a. Can you tell us the ethnicity breakdown of the clients and families?

7. **Commissioner Rodriguez:**

- a. What are the specific measures of success of the program?

c. **Public Comment:**

- 1. Dawn Stueckle: Applauds JPD and AFS for serving 27 young people in two year period. Note that half the young people served have been female, which are hard to place. The numbers in the hall have plummeted.

4. **Placements**

- a. **Presentation by Katherine Miller, Chief Probation Officer – see attached [PowerPoint](#).**

- b. **Comments & Questions from the Commissioners:**

- 1. **Commissioner Magee:** Is the San Francisco Boy's home the only placement in the nine county Bay Area STRTP?
- 2. **Commissioner Lacoë:** Which kids are considered for out of home placements? How do you decide which kids get referred?

- c. **Public Comment:**

- 1. No public comments.

5. **2023 Annual Data Report**

- a. **Presentation by Maria McKee – see attached [report](#).**

- b. **Comments & Questions from the Commissioners:**

- 1. **Commissioner Magee:** At some point in the future, can you break down the 29% of admission that were not mandated?

- c. **Public Comment:**

- 1. No public comments.

6. **Chief's Report - Power points and written reports are [attached](#).**

- a. Monthly data report highlights
- b. Workforce update
- c. Transformation update
- d. Budget Update
- e. No public comment

7. **Program Committee Report:**

- 1. Discussed an adjustment to the performance measure having to with recidivism. A motion was passed to recommend the measure to the full commission.
- 2. No public comment.
- 3. Motion:
 - Commissioner Lacoë moves to approve the additional measure.
 - Vice President Linda- Martley-Jordan seconds the motion.
 - Votes: Yes: Brodkin, Lacoë, Magee, Martley-Jordan, Moses,

- Rodriguez, and Spingola
- Motion passes.

8. Finance & Governance Committee Report

- a. Discussed agenda for upcoming retreat on October 18th.
- b. Working on updating the orientation binders.
- c. No public comment.

9. Discuss Agenda for the October Commission Meeting

- a. The purpose of the meeting is to have an informative community meeting, where we can ask the CBOs their plan, vision, and flow of work between the new model and JPD.
- b. No public comment.

10. Consent Calendar:

- a. Submit a request to amend agreement with Lacuna Ergonomic for ergonomic evaluations for department staff with the proposed revisions: 1) extend the current 21-month term by 9-months for a revised total term of 30-months.
- b. Submit a request to enter into a new agreement with the San Francisco County Office of Education for hiring and training supports for Career & Technical Education teachers, and educational supports for students at the Juvenile Justice Center, with a proposed 2-year term and a NTE amount of \$700,000.
- c. Submit a request to amend agreement with Alternative Family Services for intensive services foster care with the proposed revisions: 1) update Appendix B ("Calculation of Charges"), increase the original \$900,000 NTE amount by \$1,800,000 for a revised NTE amount of \$2,700,000, and extend the original 12-month term by 24-months, for a revised total term of 36-months.
- d. Submit a request to amend agreement with Seneca Family of Agencies for multisystemic therapy services with the proposed revisions: 1) update Appendix B ("Calculation of Charges").
 - a. No public comment.
 - b. Motion:
 - Commissioner Lacoë moves to approve the consent calendar.
 - Commissioner Moses seconds the motion.
 - Votes: Yes: Brodtkin, Lacoë, Magee, Martley-Jordan, Moses, Rodriguez, and Spingola
 - Motion passes.

11. Future Agenda Items:

- a. Budget update in November.
- b. Room confinement
- c. No public comment.

12. Review and Approval of the Commission Meeting Minutes for July 10, 2024:

- a. Motion:
 - a. Commissioner Magee moves to approve minutes.
 - b. Commissioner Spingola seconds.
 - c. No public comments.
 - d. Votes: Yes: Brodtkin, Lacoce, Magee, Martley-Jordan, Moses, Rodriguez, and Spingola
 - e. Motion passes.

13. Adjournment:

- a. The meeting was adjourned at 8:32 pm.