

DPH Contracts Report - Month XX, 20XX

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency	Proposed Annual Amount without Contingency	Annual Difference	Annual Difference (%)	Requested Action
PHD/CHEP	Heluna Health	\$ 2,831,797	\$ 2,940,064	\$ 108,267	7/1/2018 - 6/30/2026 (8 years)	7/1/2018 - 6/30/2026 (8 years)	\$ 370,778	\$ 519,153	\$ 148,375	40.02%	Amendment #4
<p>Purpose: The requested action is the approval of a contract amendment with Heluna Health to increase the Total Contract Amount with Contingency to reflect an amount of \$2,940,064. The Contract term will remain the same. This contract provides program administration and support services to the Community Health Equity & Promotion Branch - Refugee Health. From the annual amount of \$519,153, Heluna Health will receive an annual administrative fee of 13% in the amount of \$59,726, with the balance of \$459,427 going towards programmatic costs. The proposed amendment is authorized under RFQ 36-2017. Additional funding will continue to support the Outreach, Education, and Care Coordination modalities.</p> <p>Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount with Contingency of \$2,940,064, or an increase of \$108,267 due to the following changes: (1) an increase of Cost of Doing Business (CODB) General Funding for FY24/25 thru FY25/26 in the amount of \$12,972, or \$6,486 annually; (2) an increase in Refugee Health Assessment Program (RHAP) Grant Funding for FY24/25 thru FY25/26 in the amount of \$279,392, or \$139,696 annually; (3) an increase in Refugee Health Promotion Program (RHPP) Grant funding for FY24/25 thru FY25/26 in the amount of \$4,386, or \$2,193; and (3) an a reduction in the amount of \$188,483 to the 12% Contingency value applied for FY24/25 thru FY25/26. Previous Contingency Amount was \$313,080 and current Contingency Amount is \$124,597.</p> <p>Target Population: Heluna Health will provide program administration and support services for all ethnicities and populations within San Francisco, with focused expertise on newly arrived refugees, asylees, and others who are eligible for the Refugee Health Assessment Program and Health Promotion Project.</p>											

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Service Description:	<p>Heluna Health will provide program management, fiscal management, subcontract management, accounts payable, and human resources support services to the Newcomers Health Program.</p> <p>Program Management and Support Services for the Newcomers Health Program (NHP) includes the staffing of 3.90FTEs that include 3 Health Workers and 1 Data Analyst. The NHP team provides health education, interpreting support, and service linkages, and coordinates comprehensive health assessment services for eligible refugee populations. NHP team collaborates with community and county partners, Refugee Resettlement Agencies, ZSFG’s Family Health Center’s Refugee Medical Clinic, the State Office of Refugee Health, and community-based organizations to identify and contact eligible populations for program services. The NHP team responds to all referrals with support in multiple languages to provide linkages to programs and services including healthcare coordination, Medi-Cal or Refugee Medical Assistance (RMA) enrollment, and other healthcare support. The NHP team provides support and navigation services to refugee populations throughout the health assessment process including but not limited to; scheduling, conducting reminder and follow-up calls, gathering health history information from patients, informing them of health assessment processes, education about Medi-Cal options, trouble-shooting benefits issues, developing multi-lingual health and resource materials, and ensuring patients complete all health assessment components and understand the outcomes including referrals and follow up care. The NHP team provides and/or coordinates medical interpreting when needed. All services provided are client-centered, trauma-informed, and strengths-based.</p> <p>Included as part of the Program Management and Support Services, Heluna Health will provide both Fiscal and Human Resource Management which consists of developing and monitoring the budget; managing employee payroll and benefits; managing programmatic expenditures such as invoice payments and other costs according to budget plan; executing sub contractual agreements, if required, and maintaining all program documentation as related to this contract and Human Resource Management which consists of recruiting, hiring, and orienting new staff; managing employee benefits; monitoring employee training, skill development, and performance evaluations on regular basis, and implementing employee discipline when necessary.</p>										
UOS (annual):	<p>NHP Program Months: \$459,427/12 months= \$38,285.59 Program Management and Support Service Months: \$59,726/12 months=\$4,977.17</p>										
NOC (annual)	N/A										
Funding Source(s):	General Fund, Refugee Health Assessment Program Grant (RHAP), and Refugee Health Promotion Program Grant (RHPP)										
Selection Type	RFQ 36-2017 Department of Public Health As Needed Project Based Support Services										
Monitoring	The contract services will be monitored the SFDPH Program Administrator responsible for the accomplishment of the project. There are monthly meetings to ensure that budget and program activities are on target. There is also annual review to ensure that the program objectives and budget allocations have been met.☐										
Behavioral Health	Community Forward SF-A Women's Place	\$22,298,042	\$42,052,558	\$19,754,516	7/1/18-06/30/25	7/1/18-06/30/28	\$5,201,350	\$5,539,914	\$ 338,564	6.11%	Amendment

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<p>Purpose: The requested action is the approval of a contract Amendment with Community Forward SF to extend the term of the contract by 3 years for a total of 10 years, from July 1, 2018 to June 30, 2025 to July 1, 2018 to June 30, 2028 and to increase the Total Contract Amount with Contingency by \$19,754,516. The purpose of the contract is to provide multiple diagnosed homeless women with close linkages to mental health care, case management, primary care, residential services, residential substance use treatment, and HIV transitional housing and care. The contract was previously approved by the Health Commission in April, 2023. The Department is preparing to bring this contract to the Board of Supervisors for approval and is therefore seeking approval by the Health Commission for the proposed extension to enable the Department to maximize the authorized contract term and funding for BOS approval. The new agreement exercises purchasing authority under RFP 26-2016 (Children, Youth and Family System of Care, Adult and Older Adult Systems of Care Substance Use Disorder Treatment Services) and RFP 08-2017 (Mental Health Outpatient Programs for Adult/ Older Adult System of Care) through June 30, 2028.</p> <p>Reason for Funding Change: The annual difference in 2024-25 funding is due to a 2.5% CODB increase applied to A Woman's Place (AWP), AWP Mental Health Outpatient (MHOP) and Drop In Programs. The AWP MHOP program also received a \$223,717 increase in grant funding. These 2024-25 funding increases translate to higher Bed Day and Hourly rates in all programs at the same level of UDC compared to last year. Slightly fewer bed days and hours (approx 7% less) are projected for 2024-25.</p>											
Target Population:	<p>The contract has three programs: AWP, AWP Mental Health Outpatient Program (MHOP) and AWP Drop-In. The AWP Program focuses on low income, chronically homeless women of diverse sexual orientation, who are 18 years or older, with long histories of substance abuse, survivors of domestic and interpersonal violence, justice involved clients and women with a history or an inability to utilize services. The AWP-MHOP has the same target demographic but who suffer from mental health issues and experience homelessness. Both programs serve women living in the Tenderloin, South of Market and Mission Districts of San Francisco. The AWP Drop In Program treats women 18 years and older who might have multiple diagnoses, abuse substances and suffer from mental illness, are victims of violence, have HIV and involvement in the criminal justice system.</p>										
Service Description:	<p>The AWP Program provides residential services (stabilization support beds) that include a low-threshold, safe place for women who are experiencing homelessness and need stabilization. AWP provides shelter in a dorm-style, congregate setting and includes 3 meals a day, therapeutic and recreational activities as well as opportunities for community and social engagement. Clients can also access an array of resources including individual therapy and daily groups, on site nursing care, referrals for primary care and psychiatric evaluation, case management and care coordination, special events and outings, mindful meditation activities, and a daily, morning walk-and-talk group. The AWP MHOP program provides the same services as AWP but with an outpatient focus. At the AWP MHOP, clients also receive referrals for support services and linkages to permanent housing. The AWP (Drop In Program) provides a low threshold, non-threatening entry point for hard-to-engage women, one that offers comprehensive and accessible support with minimal requirements in a 24-hour drop-in setting. The client's process for accessing services is simply walking through the doors. The program is designed and clinicians are also trained, however, to increase engagement in more extensive care beyond drop-in support. Clients will be able to talk with clinical staff and access an array of resources including individual and group therapy or counseling, mindfulness and mindful movement practices, social activities, and resources and referrals for primary care and psychiatric evaluation. AWP Drop-In services are located within the same facility as the AWP Program to integrate and improve access to residential substance abuse, mental health services and supportive housing.</p>										
UOS (annual)	<p>AWP Program: 5,104 Bed Days (Stabilization Support, Residential Srvcs) at \$225.80 Per Bed Day; AWP MHOP Program: GF Outpatient Services- 1,959 Hours at \$572.73 Per Hour, Grant Outpatient Services- 1,478 Hours at \$703 Per Hour; AWP Drop In Program: 10,984 Drop In (Early Intervention) Hours at \$221.61 Per Hour. Note all programs are Cost Reimbursement.</p>										
UDC (annual)	<p>AWP Program: 55; AWP MHOP Program: 75 ; AWP Drop In Program: 230</p>										
Funding Source(s):	<p>General Fund, Bridge Housing State Funding Grant</p>										

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Selection Type	RFP-26-2016; RFP-8-2017										
Monitoring	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC).										
BHS	PRC/Baker Places, Inc	\$0	\$9,985,453	\$0	N/A	07/01/2024-12/31/2026	\$3,530,630	\$3,605,396	\$ 74,766	2.12%	Original Agreement (Continuing Services)
<p>Purpose: The Requested action is the approval of a retroactive new contract with Baker Places to support the continuation of a Behavioral Health Respite Center at 1156 Valencia Street in San Francisco, called “1156 Valencia Hummingbird Respite” for the period of 07/01/2024 -12/31/2026 (2 year and 6 months). While this is a new contract, it is for continued services that were previously approved at the March 3, 2020 Health Commission under Contract ID# 10000017071. The new contract will allow time for the Department to develop and post a new solicitation for the services. The total proposed contract amount is \$9,985,453 which includes a 12% contingency. The Contract is retroactive because of delays in the determination of contracting authority.</p> <p>Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount of \$9,985,453, including a 12% Contingency of \$1,000,000 for the term of 07/01/2024 - 12/31/2026. The prior year annual contract budget is included here for comparison purposes.</p>											
Target Population:	Adult residents of San Francisco who are often homeless and are high users of multiple systems and those who repeatedly use crisis-level services. Referrals to services primarily originate from Encampment Resolution Team, SFHOT, SFGH Psychiatric Emergency Services, Acute Inpatient Psychiatric Units, Community Mental Health Treatment Programs (Baker Places and Progress Foundation), and Intensive Case Management Programs.										
Service Description:	The 1156 Valencia Hummingbird Respite program (VHR) reduces Behavioral Health Services (BHS) clients’ utilization of crisis and inpatient services. The program provides an integrated, social rehabilitation, trauma informed, and harm-reduction model provided by mental health residential counselors, peer counselors, managers, and medical practitioners within a social milieu that support clients in all aspects of their recovery. The program has capacity to serve 30 overnight participants and accept up to 25-day use participants daily.										
UOS (annual)	UOS = 1 UOS is one bed day, \$3,530,630 Annual Amount / 365 days = \$9,672.96 Bed Day										
UDC (annual)	200										
Funding Source(s):	MH LTC Opioid										
Selection Type	DPH Sole Source 21.42										
Monitoring	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC).										

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BHS	Seneca Family of Agencies - dba Seneca Center	\$0	\$6,876,985	\$0	N/A	07/01/2024-06/30/2029	\$864,587	\$1,133,641	\$ 269,054	31.12%	Original Agreement (Continuing Services)
<p>Purpose: The requested action is the approval of a retroactive new agreement with Seneca Center for a Total Contract Amount with Contingency of \$6,876,985 and for a contract term of 7/1/2024 to 6/30/2029 (5 years). While this is a new contract, it is for continued services that were previously approved at the April 5, 2022 Health Commission under Contract ID# 1000009939, which was previously authorized under RFQ 15-2017 . The services were resolicited under SFGOV-8816 Transitional Age Youth (TAY) System of Care (SOC) Behavioral Health Services. The continued goal is reducing the impact of substance use disorder and addiction to the target populations. The Contract is retroactive because of a delay in receiving program documents. It is currently under review by the City Attorney.</p> <p>Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount of \$6,876,985, including a 12% Contingency of \$736,820 for the term of 07/01/2024 - 06/30/2029. The prior year annual contract budget is included here for comparison purposes.</p>											
Target Population:	This program serves all ethnicities and populations in San Francisco with focused expertise to address the unique cultural needs of those between the ages of 16-25. The TAY Full Service Partnership program has expertise that will meet the unique cultural needs of the Chicano/Latino community, the Transitional Aged Youth population, and the Juvenile Justice involved youth.										
Service Description:	The goal of the TAY Full Service Partnership is to provide mental health, psychiatric, case management, and team building support/services to young adults living in San Francisco County. The goal is to deliver these services through individual rehabilitation, psychiatry services, intensive case management, therapy, and connecting clients to natural supports. These services will be provided in collaboration with other community and county partners to ensure that the clients receive the best resources and services possible.										
UOS (annual)	TAY Full Service Partnership: \$358,979 Outpatient Blended Rate + [\$774,662] (CR staff hour) = \$1,133,641										
UDC (annual)	30										
Funding Source(s):	MH MHSa (TAY), MH Adult County General Funds, MH CYF County General Funds										
Selection Type	RFP 0000008816 Transitional Age Youth (TAY) System of Care (SOC) Behavioral Health Services										
Monitoring	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC).										
BHS	Mental Health Association of San Francisco	\$0	\$7,885,132	\$0	N/A	07/01/2024 - 06/30/2028	\$1,862,196	\$1,856,870	\$ (5,326)	-0.29%	Original Agreement (Continuing Services)

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<p>Purpose: The Requested action is the approval of a retroactive new contract with Mental Health Association of San Francisco for the period of 7/1/24-6/30/28. This is a new contract based on selection under a new solicitation; however the services are ongoing from the agency's prior contract. This contract supports peer health and advocacy programs for underserved and disenfranchised residents of San Francisco, which includes individuals and their families who have lived experience dealing with mental and other behavioral health challenges. The primary goals of these programs/projects are to 1) Reduce stigma associated with mental illness and mental health conditions 2) Advocate for the rights of mental health consumers and their families, and 3) Improve and coordinate health and mental health service delivery for consumers throughout the Department's Behavioral Health system. The Contract is retroactive because of a delay in receiving program documents.</p> <p>Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount of \$7,885,132, which includes a 12% Contingency of \$946,215 for the term of 07/01/2024 - 06/30/2028. The prior year annual contract budget is included here for comparison purposes.</p>											
Target Population:	Underserved and disenfranchised residents of San Francisco, which include individuals and their families who have lived experience dealing with mental and other behavioral health challenges. This community includes subpopulations such as lesbian, Gay, Bisexual, Transgender, Queer, Questioning, Intersex, 2-Spirit (LGBTQQI2-S) individuals and families, residents of subsidized or supportive housing, low-income individuals; socially-isolated older adults, and those experiencing mental health challenges because of illness or circumstance.										
Service Description:	Recovery, Engagement, Achievement, Community, and Hope (REACH) Program: To provide peer outreach, engagement, and education for decreasing stigma, supporting individuals in their recovery, and increasing the awareness and practice of healthy living. Technology Assisted Mental Health Solutions (TAMHS) Project: To use and provide technology to increase digital skills and access to mental health care and support for mental health consumers in San Francisco with a focus on transition aged youth (TAY) ages 16-24 and socially isolated transgender adults.										
UOS (annual)	<p>1 UOS = 1 hour of Peer Educator Training/Supervision, Outreach, Community Presentations, Curricula Development, Peer Support wellness activities, and/ or Project Coordination/ Supervision.</p> <p>Digital Literacy Training Delivery in Community Workshops 5.34 FTE x 4 hours/week x 36 weeks = 769 UOS 2 cohorts x 30 participants x 4 trainings= 240 NOC</p> <p>Wellness Goal Support & Peer Counseling Support 3.00 x 1 hours/week x 36 weeks =108 UOS 60 participants x 1 hr/week x 36 weeks = 2160 NOC</p> <p>Support .67 x 20 hours/week x 36 weeks = 880 UOS 30 participants = 30 NOC</p> <p style="text-align: right;">1:1 Digital Skills & Employment Specialist</p>										
UDC (annual)	60										
Funding Source(s):	MH MHSA (PEI), MH MHSA (Adult), MH County Adult - General Fund										
Selection Type	SFGOV 000007727 Peer Mental Health Services										
Monitoring	Annual DPH Business Office monitoring through Business Office of Contract Compliance (BOCC).										