

**SUMMARY OF DEPARTMENT OPERATIONAL SUPPORT CONTRACT
REQUEST TO THE HEALTH COMMISSION**

A DOS Contract is a Contract for the provision of goods or services that directly supports DPH's operations.

Contractor: Chinese Hospital Association	Division/Section: DPH
Address: 845 Jackson Street San Francisco, CA 94133	Deputy Director: Roland Pickens DPH Administrator: Michele Lee Program Administrator: Michele Lee Phone:
Contact: Michael Chung Phone: 4156772496	Contract Analyst: Lin Qiu Phone: 628-271-6164

Request for approval of a Professional Services Agreement with Chinese Hospital Association to expand surge bed capacity for skilled nursing beds. The total proposed contract amount is \$5,379,976 which includes a 12% contingency for the term of December 1, 2024, through June 30, 2025 (7 months).

Mark only one for each question below:

- Vendor Type** For Profit Non-Profit Government Entity
- Is the Vendor a CMD Certified LBE?** Yes No
- Purchasing Authority:** RFP Sole Source GPO
Admin. Code 21A.4
- Does DPH have other existing contracts with this Vendor?** Yes No
If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed. 4 years

CONTRACT INFORMATION

Proposed Transaction

December 1, 2024, to June 30, 2025

FUNDING SOURCES:

General Fund	\$4,803,550
TOTAL DPH REVENUES:	\$4,803,550
12% Contingency Amount	\$576,426
TOTAL CONTRACT AMOUNT WITH CONTINGENCY:	\$5,379,976
ONE-TIME UPFRONT COSTS:	N/A
ANNUAL AMOUNT OF CONTRACT*:	\$5,379,976 (pro-rated)
<i>*Excludes one-time upfront/implementation costs.</i>	

[FOR PROGRAM ADMINISTRATION CONTRACTS ONLY]

Program Administrator Indirect Percent	
TOTAL INDIRECT EXPENSES:	
TOTAL DIRECT EXPENSES:	

PROPOSED BREAKDOWN OF ITEMS/SERVICES

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PROPOSED UNITS OF SERVICES

Item or Service	Quantity	Unit Price	Amount
SNF beds (121 bed days)	23 beds	\$1,350	\$3,757,050
SNF beds (91 bed days)	23 beds	\$500	\$1,046,500

Purpose of Contract:

Chinese Hospital Association (CHA) will provide skilled nursing level beds in San Francisco to accommodate surge overflow or other emergency situations. These beds are for San Francisco residents who meet the medical criteria for admission for skilled nursing levels of care. The CHA beds have been used during COVID surge and during the time that Laguna Honda Hospital has been unable to admit patients.

Chinese Hospital Association is a community-owned, non-profit acute care hospital located in the heart of San Francisco Chinatown. CHA's mission to deliver quality health care in a cost-effective way, responsive to the community's ethnic and cultural uniqueness, providing health care accessibility to all socioeconomic levels. The Hospital traces its roots to the three-room Tung Wah Dispensary established in 1899. Although the Tung Wah Dispensary was destroyed in the Great Earthquake of 1906, fifteen community organizations responded by creating the Chinese Hospital Association. In 2016 a brand new, \$160 million inpatient "New Patient Tower" was built to replace the outdated structure from 1925 along with neighborhood clinics in Sunset and Excelsior areas.

Performance Monitoring:

The contract will be monitored in accordance with monitoring procedures by the Program Manager assigned to these services.

Health Equity and Inclusion Compliance:

The Contractor will provide necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will align with the citywide efforts on contract equity as overseen by the Office of Racial Equity (ORE) in the Human Rights Commission.

Listing of CEO, Board of Directors, and Owners of 10% or More of the Firm:

CEO: Jian Zhang

Board of Directors: Kin F. Yee, Harvey Louie, Lawrence Wong, Jack Sit, Robert Wong, Thomas Yuen, Donald Luu, Glenn Fong, Roger S. Eng, Clifton Leung, Charles C. Chow, Ding Bong Lee, Thomas T. Ng, Misha Tsukerman, Di An Chen, Charles Lai, Michael Chung, Sylvia Munguia Pittman, Jeff Swanson, Gina Ko Yam, Patricia Chung