

**CITY AND COUNTY OF SAN FRANCISCO
JUVENILE PROBATION COMMISSION**



**LONDON N. BREED, MAYOR
FINANCE & GOVERNANCE COMMITTEE
MEETING**

**375 Woodside Avenue, Room 247
THURSDAY, September 5, 2024
3:00 PM-4:30 PM
IN-PERSON**

MINUTES

Called to order: 3:10 PM

1. Roll call.

Allison Magee, Chair - Present
Margaret Brodtkin, President - Present
Linda Martley-Jordan, Vice President – Absent

2. Public Comment on items not on the agenda.

a. No public comment.

3. Review and Approval of the Finance Committee Meeting Minutes for July 11, 2024

- a. No public comment
- b. Commissioner Brodtkin moves for the minutes to be approved.
- c. Commissioner Magee seconded the motion.
- d. Votes: Yes- Brodtkin & Magee.

4. Land Acknowledgment

- a. Land acknowledgment is to be discussed during the retreat in October.
- b. No public comment.

5. JPC Retreat Planning

- a. Possible content for JPC Retreat:
 - Naomi to present on equity work. Land acknowledgment.
 - Toolkit
 - Race equity action plan (Commission)
 - Chief's vision

- Commissioner's role in supporting the Chief's vision and their priorities.
 - No breakout sessions necessary
 - Chief's goals as they relate to the Commission's goals.
 - Possible addendum or reprioritization of goals
 - Lunch (team building)
 - How can Commissioners be more effective?
 - How do we engage as a body without conflicting interests?
- b. No public comment.

6. Updates and Edits to the Juvenile Probation Commission Information Binders

- a. Update by-laws (Brodkin)
- b. Create an e-binder
- c. Commissioner Magee moves that in two months, the Commissioners, Chief, and staff will return to the committee with their recommendation for updates to the binder, which will be converted to a virtual document.
- d. Add as an agenda item for the November meeting.
- e. No public comment
- f. Votes: Yes- Brodtkin & Magee.

7. Discuss Agenda for Upcoming Full Commission Meetings

- a. September Commission meeting:
 - Presentation by Alternate family services.
 - Presentation by JPD staff on placements (generally) and changes in state law (overview).
 - Remove updates on the new system (CARC and five agencies) from the agenda.
 - Data trends (Celina)
- b. No public comment.

8. Future Agenda Items (Discussion and Possible Action)

- a. Budget update (current and future budget year discussion)

9. Adjournment (Action Item).

- a. The meeting was adjourned at 4:13 pm.