



**CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

**LONDON N. BREED
MAYOR**

AMENDED

**AGENDA
Regular Meeting
October 7, 2024**

**2:00 p.m.
Room 400, CITY HALL
1 Dr. Carlton B. Goodlett Place**

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or by calling (415) 655-0001 and entering meeting id #2663 526 0205. Instructions for providing remote public comment are below.

**LISTEN/PUBLIC COMMENT CALL-IN
USA is (415) 655-0001 | Access Code: #2663 526 0205
Press # twice to listen to the meeting via audio conference
Dial *3 when you are ready to queue**

LONDON N. BREED, MAYOR

COMMISSIONERS

**KATE FAVETTI
President**

**ELIZABETH SALVESON
Vice President**

**F.X. CROWLEY
VITUS LEUNG**

JACQUELINE MINOR

**SANDRA ENG
Executive Officer**

The public is encouraged to submit comments in advance of the meeting by email at civilservice@sfgov.org, or by voicemail message at the CSC Office main line at 628-652-1100. Comments submitted by 5:00 pm the Friday before the meeting will be included in the record. During commission meetings use the Civil Service Commission's dedicated public comment line 1-415-655-0001, Access Code #2663 526 0205.

Regular Meeting October 7, 2024

2:00 p.m.

Agenda Language for In-Person or Partially In-Person Meetings

REMOTE ACCESS PROCEDURES

Phone Number
(415) 655-0001

Meeting ID #
2663 526 0205

- Enter the Phone Number above followed by the meeting ID = Then press #
- Press # again to be connected to the meeting (you will hear a beep)
- When you hear the beep
 - Stop and LISTEN to the meeting
 - Wait for Public Comment to be announced by Item #
- When the Clerk calls Public Comment, dial *3 to be added to the speaker line.
- When you press * 3, you will hear *“You have raised your hand to ask a question. Please wait to speak until the host calls on you”* – WAIT for your turn to speak.
- When you hear that *“your line has been unmuted”* – THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

NOTICE OF COMMISSION HEARING POLICIES AND PROCEDURES**A. Commission Office**

The Civil Service Commission office is located at, 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. The telephone number is (628) 652-1100. The fax number is (628) 652-1109. The email address is civilservice@sfgov.org and the web address is www.sfgov.org/civilservice/. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

B. Policy Requiring Written Reports

It is the policy of the Civil Service Commission that except for appeals filed under Civil Service Commission Rule 111A Position-Based Testing, all items appearing on its agenda be supported by a written report prepared by Commission or departmental staff. All documents referred to in any Agenda Document are posted adjacent to the Agenda, or if more than one (1) page in length, available for public inspection and copying at the Civil Service Commission office. Reports from City and County personnel supporting agenda items are submitted in accordance with the procedures established by the Executive Officer. Reports not submitted according to procedures, in the format and quantity required, and by the deadline, will not be calendared.

C. Policy on Written Submissions by Appellants

All written material submitted by appellants to be considered by the Commission in support of an agenda item shall be submitted to the Commission office, no later than 5:00 p.m. on the fourth (4th) business day preceding the Commission meeting for which the item is calendared (ordinarily, on Tuesday). An original copy on 8 1/2-inch X 11 inch paper, three-hole punched on left margin, and page numbered in the bottom center margin, shall be provided. Written material submitted for the Commission's review becomes part of a public record and shall be open for public inspection.

D. Policy on Materials being Considered by the Commission

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting on the Civil Service Commission's website at <https://sf.gov/civilservice> and in its office located at 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. If any materials related to an item on this agenda have been distributed to the Civil Service Commission after distribution of the agenda packet, those materials will be available for public inspection at the Civil Service Commission's during normal office hours (8:00 a.m. to 5:00 p.m. Monday through Friday).

E. Policy and Procedure for Hearings to be Scheduled after 5:00 p.m. and Requests for Postponement

A request to hear an item after 5:00 p.m. should be directed to the Executive Officer as soon as possible following the receipt of notification of an upcoming hearing. Requests may be made by telephone at (628) 652-1100 and confirmed in writing or by fax at (628) 652-1109.

A request for a postponement (continuance) to delay an item to another meeting may be directed to the Commission Executive Officer by telephone or in writing. Before acting, the Executive Officer may refer certain requests to another City official for recommendation. Telephone requests must be confirmed in writing prior to the meeting. Immediately following the "Announcement of Changes" portion of the agenda at the beginning of the meeting, the Commission will consider a request for a postponement that has been previously denied. Appeals filed under Civil Service Commission Rule 111A Position-Based Testing shall be considered on the date it is calendared for hearing except under extraordinary circumstances and upon mutual agreement between the appellant and the Department of Human Resources.

F. Policy and Procedure on Hearing Items Out of Order

Requests to hear items out of order are to be directed to the Commission President at the beginning of the agenda. The President will rule on each request. Such requests may be granted with mutual agreement among the affected parties.

G. Procedure for Commission Hearings

All Commission hearings on disputed matters shall conform to the following procedures: The Commission reserves the right to question each party during its presentation and, in its discretion, to modify any time allocations and requirements.

If a matter is severed from the *Consent Agenda* or the *Ratification Agenda*, presentation by the opponent will be for a maximum time limit of five (5) minutes and response by the departmental representative for a maximum time limit of five (5) minutes. Requests by the public to sever items from the [*Consent Agenda* or] *Ratification Agenda* must be provided with justification for the record.

For items on the *Regular Agenda*, presentation by the departmental representative for a maximum time of five (5) minutes and response by the opponent for a maximum time limit of five (5) minutes.

For items on the *Separations Agenda*, presentation by the department followed by the employee or employee's representative shall be for a maximum time limit of ten (10) minutes for each party unless extended by the Commission.

Each presentation shall conform to the following:

1. Opening summary of case (brief overview);
2. Discussion of evidence;
3. Corroborating witnesses, if necessary; and
4. Closing remarks.

The Commission may allocate five (5) minutes for each side to rebut evidence presented by the other side.

H. Policy on Audio Recording of Commission Meetings

As provided in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available starting on the day after the Commission meeting on the Civil Service Commission website at www.sfgov.org/civilservice/.

I. Speaking before the Civil Service Commission

Speaker cards are not required. The Commission will take in-person public comment on all items appearing on the agenda at the time the item is heard. The Commission will take public comment on matters not on the Agenda, but within the jurisdiction of the Commission during the "Requests to Speak" portion of the regular meeting. Maximum time will be three (3) minutes. A subsequent comment after the three (3) minute period is limited to one (1) minute. The timer shall be in operation during public comment. Upon any specific request by a Commissioner, time may be extended. People who have received an accommodation due to a disability (as described below) may provide their public comments remotely. The Commission will also allow public comment from members of the public who choose to participate remotely. It is possible that the Commission may experience technical challenges that interfere with the ability of members of the public to participate in the meeting remotely. If that happens, the Commission will attempt to correct the problem, but may continue the hearing so long as people attending in-person are able to observe and offer public comment.

J. Public Comment and Due Process

During general public comment, members of the public sometimes wish to address the Civil Service Commission regarding matters that may come before the Commission in its capacity as an adjudicative body. The Commission does not restrict this use of general public comment. To protect the due process rights of parties to its adjudicative proceedings, however, the Commission will not consider, in connection with any adjudicative proceeding, statements made during general public comment. If members of the public have information that they believe to be relevant to a matter that will come before the Commission in its adjudicative capacity, they may wish to address the Commission during the public comment portion of that adjudicative proceeding. The Commission will not consider public comment in connection with an adjudicative proceeding without providing the parties an opportunity to respond.

K. Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Information on Disability Access

*** Temporary Wheelchair-accessible entrances are located on Van Ness Avenue and Grove Street. Please note the wheelchair lift at the Goodlett Place/Polk Street is temporarily not available. After multiple repairs that were followed by additional breakdowns, the wheelchair lift at the Goodlett/Polk entrance is being replaced for improved operation and reliability.**

The Civil Service Commission normally meets in Room 400 (Fourth Floor) City Hall, 1 Dr. Carlton B. Goodlett Place. However, meetings not held in this room are conducted in the Civic Center area. City Hall is wheelchair accessible. The closest accessible BART station is the Civic Center, located 2 ½ blocks from City Hall. Accessible MUNI lines serving City Hall are 47 Van Ness Avenue, 9 San Bruno and 71 Haight/Noriega, as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. Accessible curbside parking has been designated at points in the vicinity of City Hall adjacent to Grove Street and Van Ness Avenue.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American Sign Language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Commission office to make arrangements for the accommodation. Late requests will be honored, if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our ADA coordinator at (628) 652-1100 or email civilservice@sfgov.org to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, or to obtain a free copy of the Sunshine Ordinance, contact Victor Young, Administrator of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689 at (415) 554-7724, by fax: (415) 554-7854, by e-mail: sotf@sfgov.org, or on the City's website at www.sfgov.org/bdsupvrs/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Ave., Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site <https://sfethics.org/>.

ITEM NO.

(1) CALL TO ORDER AND ROLL CALL

President Kate Favetti
Vice President Elizabeth Salveson
Commissioner F. X. Crowley
Commissioner Vitus Leung
Commissioner Jacqueline P. Minor

(2) REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION BUT NOT APPEARING ON TODAY'S AGENDA

(3) APPROVAL OF MINUTES - Action Item

Regular Meeting of September 16, 2024 – 2:00 p.m.

Recommendation: Adopt the Minutes.

(4) ANNOUNCEMENTS

Announcement of changes to the agenda.

Other announcements.

Commissioner announcement of intent to sever items from the Ratification Agenda.

Commissioner announcement of intent to sever items from the Consent Agenda.

(5) HUMAN RESOURCES DIRECTOR'S REPORT

(6) EXECUTIVE OFFICER'S REPORT

RATIFICATION AGENDA

All matters on the Ratification Agenda are considered by the Civil Service Commission to be non-contested and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Ratification Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Ratification Agenda.

**(7) Review of Request for Approval of Proposed Personal Services Contracts.
(File No. 0199-24-8) – Action Item**

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0004572 v 0.01	Department of Emergency Management	\$1,250,000	The contractor will provide the Department of Emergency Management (DEM) with polygraph examinations of final entry Emergency Communication Division candidates. The contractor will also provide written reports for all examined candidates.	New	58 months
DHRPSC 0004573 v 0.01	Department of Emergency Management	\$500,000	The contractor will provide the Department of Emergency Management (DEM) with psychological evaluations of final entry Emergency Communication Division candidates. The contractor will also provide assessment reports for all examined candidates.	New	59 months
DHRPSC 0004522 v 0.01	Public Health	\$1, 500,000	Contractor will provide mentoring and academic support for children and youth, aged 3 to 18, who have been assessed with high behavioral health needs and whose life circumstances have resulted in the involvement of multiple child-serving agencies and departments. Mentoring services will include one-to-one mentoring to children and youth in their home that support the achievement of behavioral health and other client developmental goals in partnership with families and the client's wraparound treatment team. Additionally, services will include teaching families practical strategies in their home that support ongoing, meaningful communication, support, and engagement with their children. Academic support services will include academic tutoring at the client's home that is aligned with their academic goals. This will entail partnering with the client's treatment teams, families, classroom teachers, and other stakeholders to align tutoring with individualized academic and behavioral goals.	New	60 months
DHRPSC 0004127 v 0.01	Public Works	\$12,500,000	Provide as-needed environmental consulting services to support capital improvement projects. This includes conducting environmental assessments, regulatory negotiations with agencies, risk assessments, water and air quality analysis, hazardous materials management, site remediation and preparation of compliance and environmental reports.	New	80 months
DHRPSC 0004485 v 0.01	Human Resources	\$4,000,000	Executive search, recruitment, and consulting firms will conduct nation-wide searches to identify highly qualified candidates to fill vacant, or soon-to-be vacant, executive level positions within the City and County of San Francisco ('City'). Vendors will work with the Department of Human Resources (DHR) to identify, recruit, screen, recommend, coordinate interview processes, conduct reference checks, and provide assistance through the hiring process for the City. The vendors will provide the City with a detailed candidate profile and perform the initial selection and assessment of candidates. After findings, they will provide the top candidates to the City for final selection.	New	60 months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0004447 v 0.01	Juvenile Probation	\$400,000	<p>The department has developed and implemented a web-based case management system that enables the Department to collect and report a comprehensive array of data regarding all youth arrested in San Francisco and referred to JPD. Categories of data collected include demographics (age, gender, race/ethnicity; zip code); risk/needs assessment outcomes; case data from referral through post-disposition (arrests/referrals, charges, petitions, dispositions); electronic monitoring; out of home placement (placement type, location); secure detention/commitment data (admissions, average length of stay, average daily population); case plans; contacts/visits; and program/service/treatment utilization (referrals, providers, program types/modalities, outcomes). Data is entered by probation officers, counselors, social workers, and support staff, as part of their job functions. This system is the Department's central repository for all youth information, supervision, and case management. The department currently has a sole source contract for customized enhancements and quality assurance of its case management system, as well as software maintenance, hosting, and license subscriptions.</p> <p>The department intends to continue its contractual relationship with the vendor to continue upkeeping its case management system. This PSC request will cover the estimated costs for professional services that are required to maintain the case management system, including customized enhancements and quality control of the case management system.</p>	New	60 months
DHRPSC 0004309 v 0.01	Municipal Transportation Agency	\$600,000	<p>To implement the space planning project to reconstruct partial 1 South Van Ness 3rd floor office space to increase capacity to hold more staffing. Labor to remove and dispose old workstations and office equipment, and receive, deliver, and install new workstations and furnishing. Provide personal content move services for 122 staff during the implementation of new workstations.</p>	New	12 months
DHRPSC 0004332 v 0.01	Municipal Transportation Agency	\$9,900,000	<p>The SFMTA is seeking Proposals with demonstrated experience to implement and provide for the design, installation, maintenance, and operation of an ASE Program. Where possible, the 33 ASE Systems will be positioned to enforce both approaches of traffic on two-way roadways. In the sole discretion of the SFMTA, the Contractor will be required to remove, relocate, and/or replace the ASE Systems at no additional charge to the SFMTA. The Contractor shall be responsible for providing the SFMTA with a fully-tested, calibrated, turn-key, 24 hours per day / 7 days per week ASE Program, to capture photographic data of speeding that, upon review and approval by SFMTA staff, substantiates speed infractions committed by the vehicle driver in compliance with AB-645. The ASE Program encompasses a vendor-provided and supported architecture of firmware, hardware, and secure hosted CPMS to provide services using the most current and accepted security and encryption protocols.</p>	New	72 months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0004387 v 0.01	Municipal Transportation Agency	\$4,377,546	Fitness and Wellness Services Onsite. Scope of Services 1. Exercise Small Group and One-on-One sessions a. Stretching and Exercise instruction: Designed specifically for employees to prevent work related injury with emphasis on back, abdominal and hip strengthening and stabilization. b. Weekly instructor-led sessions that emphasize the importance of incorporating fitness throughout the day. An effective FitBreak can be as short as 8-10 minutes using a combination of stretches and resistive band strengthening. 2. Chair Massage: Provided by Certified Massage therapists with emphasis on the neck, upper back and arm musculature to decrease stress and reduce injury due to work related repetitive overuse and tension 3. Produce and distribute health and wellness informational instructions and materials. 4. Manage a team of trainers and schedule and attend meetings with SFMTA management at 1 South Van Ness and other facilities. 5. The contractor will conduct Yoga class for office workers held one to two times per week at 1 South Van Ness. 6. Blood Pressure Screening: measurement, evaluation and recommendations for healthy blood pressure goals. 7. Provide maintenance of the existing fitness equipment at the SFMTA. The contractor will assess existing equipment to determine the condition of the equipment and repair or propose equipment replacement and secure new equipment with approval from SFMTA. 8. Additional Services and Supplies: Replenish small exercise and fitness supplies in the Wellness rooms including Therabands, foam rollers, TheraCanes, dumbbells, disinfectant, batteries and Bosu Balls.	New	119 months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0004390 v 0.01	Municipal Transportation Agency	\$650,000	<ol style="list-style-type: none"> 1. Pre-installation meeting with San Francisco Municipal Transportation Agency (SFMTA) and Contractor installing the new paint booth . 2. Approved vendor must provide project duration by phase to SFMTA project manager will provide Microsoft Project Schedule and updates. 3. Vendor to disconnect and safe off all utilities connected to exiting "OLD" paint booth including the compressed air. MTA engineering staff to assist with lock out tag out of all utilities connected to the old paint booth. Disconnect and removal existing old paint booth:4. Dumpsters: SFMTA will provide onsite dumpsters for recycling and trash. 5. Disassemble: Vendors to disassemble the old paint booth, disconnect all connections to old paint booth as required including the ducting exhaust system, electrical connections, gas connection, water hose and connections, and fire sprinkler suppression system piping. 6. Recycling: Vendor to recycle, if possible, demo materials. Installation of new paint booth: 7. Materials: Vendor to provide and verify that all new paint booth materials are onsite, not damaged, and ready to be installed. 8. Material storage: SFMTA will provide onsite storage for Vendor to store paint booth materials. It is the Vendors responsibility to secure all paint booth related material. 9. Electrical system: Vendor to provide, LED (light-emitting diode) interior lighting, P.O.C (point of connection) terminations and testing of all electrical equipment for the newly installed paint booth, providing a fully functional and operational paint booth. 10. HVAC (heating, ventilation, and air conditioning) Requirements: To provide and connect ducting of the filtered air and exhaust system to EPA (Environmental Protection Agency) standards and codes. The new filter system must be a dry multi pocket type pre filters and exhaust filters mounted in a galvanized frame system. 11. HVAC: Including the following: 1.5MBTU-ES (1.5 Million British Thermal Unit-Energy Star) forced air gas heating system for interior of the paint booth sized to accommodate the provided paint booth. 12. HVAC: The exhaust system must be variable speed, able to provide capacity 20,500 CFM (cubic feet per minute) with a total pressure of 330 Pa. 13. HVAC: 12" touch screen display to operate the exhaust and heating system. 14. Vendor: Approved vendor must provide MTA installation duration schedule by phase to MTA project manager. Vendor shall attend onsite installation progress meeting, providing MTA updates. 14. Warranty: Vendor to provide a free two-year warranty parts and labor. 15. Warranty: Vendor to provide a five-year warranty on the paint booth steel frame and panels. 16. Warranty: Vendor to provide five years of onsite factory paint booth operation training. 	New	23 months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0004590 v 0.01	Police	\$360,000	<p>1.1. Assistance with Maintenance:</p> <ul style="list-style-type: none"> ∞ Provide 24/7 support and maintenance services for the Automatic Biometric Identification System (ABIS). ∞ Address system issues promptly to ensure uninterrupted operations. ∞ Provide support and maintenance for new or replaced solutions. ∞ Has knowledge of the current San Francisco ABIS server implementation, workflows, interfaces, and workstations configurations. ∞ Provide insight into the status of the system's capacity and hardware configurations. ∞ Experience with the Hyper-V configuration on Windows Server 2016. ∞ Provide preventive maintenance to ensure maximum availability. ∞ Perform windows updates on a regular schedule as scheduled down time. ∞ Participate or perform testing of applications in the ABIS environment. <p>1.2. Implementation Support:</p> <ul style="list-style-type: none"> ∞ Provide technical services to change the configuration of existing interfaces of the current AFIS to allow for implementation of dissimilar vendor's solutions. ∞ Ensure seamless deployment and integration with minimal disruption. ∞ Knowledge sharing about the use of the interfaces to third parties. ∞ Provide troubleshooting and feedback on tests of third-party implementations. <p>1.3. Consultation Services:</p> <ul style="list-style-type: none"> ∞ Provide expert recommendations to improve system efficiency, security, and accuracy. ∞ Collaborate with our team to define objectives and requirements for new solutions. ∞ Data analysis to obtain information regarding the availability, accuracy, integrity, and reusability of the currently available data. ∞ Provide recommendations to improve and maintain data across solutions to improve accuracy, integrity, and availability. <p>1.4. Training</p> <ul style="list-style-type: none"> ∞ Provide user tenprint training on Cogent AFIS 6.x. ∞ Provide user latent training on Cogent AFIS 6.x. ∞ Provide supervisor training on Cogent AFIS 6.x. ∞ Provide other training related to the ABIS in San Francisco. 	New	36 months
DHRPSC 0001017 v 0.01	Technology	\$2,000,000	<p>Technical Account Managers and Engineers from software manufacturer will assist City Staff in implementing their products and work with City Staff to maximize the efficiency and utilization of their proprietary software. These services require technical expertise and knowledge of the manufacturer's proprietary software products that City Staff do not have. Engineering services may be utilized on a project basis, as needed. Technical Account Managers may be assigned to specific Departments to work with City Engineers. Department of Technology is submitting this Request for Citywide Services as part of an Enterprise License Agreement with a software manufacturer, which will be available for use by all City Departments.</p>	New	36 months

PSC	Department	Amount	Type of Service	Type of Approval	Duration
DHRPSC 0001696 v 1.01	City Administrator	Current Approved Amount \$1,500,000 Increase Amount Requested \$0 New Total Amount Requested \$1,500,000	The vendor will provide shuttle buses, clean and in good condition, and an appropriately licensed driver to shuttle City employees on an as-needed or scheduled basis. Shuttle drivers may assist riders in loading and unloading personal and work-related items.	Amendment	84 months
DHRPSC 0002196 v 1.01	City Administrator	Current Approved Amount \$150,500 Increase Amount Requested \$209,500 New Total Amount Requested \$360,000	Original coordinator's email: joan.lubamersky@sfgov.org. The Real Estate Division ("RED") is seeking services for maintenance and expansion services pertaining to an existing, standardized with one manufacturer Access Control system ("ACS") in use at properties under RED's purview (1 Dr. Carlton B. Goodlett Pl.– San Francisco City Hall, 25 Van Ness, 1 South Van Ness, 25 Van Ness, 49 South Van Ness, 1650 Mission, 850 Bryant, 1419 Bryant, 555 Selby, 450 Toland, 1 Newhall, and any existing installations transferred to RED's management.). The security system (software, door contacts, card readers, request to exit sensors, locks, control panels, reader boards, licenses and add-ons, power supplies for door hardware, duress buttons, door release buttons, and two-way audio/video IP based intercom systems) incorporates thousands of devices connected to centralized controllers and a server, all of which are installed and programmed by the vendor.	Amendment	36 months
DHRPSC 0003594 v 1.01	Public Works	Current Approved Amount \$99,000 Increase Amount Requested \$500,000 New Total Amount Requested \$599,000	Services are for infrastructure financial consulting related to facilities acquisition in conjunction with the Potrero Power Station Enhanced Infrastructure Facilities District (EIFD) and Community Facilities District (CFD). The Consultant's principal responsibilities will be to advise San Francisco Public Works (SFPW) on the interpretation of existing agreements with Developer, the review and determination of reimbursement requests, settling of cost allocation and public/private shares, and assisting in the overall implementation of acquisition reimbursement protocols.	Amendment	60 months
DHRPSC 0003857 v 1.01	Municipal Transportation Agency	Current Approved Amount \$11,549,000 Increase Amount Requested \$0 New Total Amount Requested \$11,549,000	The San Francisco Municipal Transportation Agency (SFMTA) requires street teams to provide outreach, information and public relations services and serve as the SFMTA "ambassadors" to the general public at sports events, street fairs, parades concerts, and other public events. The teams would also provide services during crises such as transit agency shutdowns, direct the SFMTA's customers to current or re-routed transit connections, and provide other transit information as needed in multiple languages.	Amendment	169 months

Note: *New Personal Services Contracts start date may not exceed eighteen (18) months after approval/commission meeting date.*

Recommendation of the Human Resources Director:

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

CONSENT AGENDA

All matters on the Consent Agenda considered by the Civil Service Commission will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Consent Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Consent Agenda.

- (8) **Request for Hearing by Daniel W. Bryant former 7355 Truck Driver with the San Francisco Department of Public Works on their Future Employment Restriction. (File No. 0145-24-7) – Action Item**

Recommendation: Postpone to the meeting of October 21, 2024, at the request of the appellant.

- (9) **Request for a Hearing by Jason Jurow former Electrical Line Helper (7432) on Their Future Employment Restrictions with the City and County of San Francisco. (File No. 0124-24-7) – Action Item**

Recommendation: Postpone to the meeting of November 18, 2024, at the request of the appellant.

- (10) **Certification of the Highest Prevailing Rate of Wages of the Various Crafts and Kinds of Labor Paid in Private Employment in the City and County of San Francisco. (File No. 0200-24-3) – Action Item**

Recommendation: Adopt the report of the Office of Labor Standards Enforcement.

REGULAR AGENDA

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting.

- (11) **Proposed SFMTA Acting Assignments for 1373 Special Assistants. (File No. 0192-24-2) – Action Item**

Recommendation of the Municipal Transportation Director:

Adopt the report allowing SFMTA to proceed with acting assignments for 1373 Special Assistants.

- (12) **Appeal by Reid Allen Anrod of the Rejection of Their Application for 1314 Public Relations Officer Examination (CBT-1314-T00102). (File No. 0139-24-4) – Action Item**

Recommendation of the Municipal Transportation Director:

Adopt the report and deny the appeal by Anrod.

(13) Proposed Amendments to Civil Service Commission Rule Series 020 Leaves of Absence. (File No. 0072-24-5) – Action Item

April 15, 2024: Accepted the Executive Officer's staff report; incorporate any changes made by the Civil Service Commission; and direct the Executive Officer to post the proposed revisions to Civil Service Rules Series 020 Leaves of Absence in accordance with the Charter and Civil Service Rules for adoption following meet and discuss with the affected labor unions and interested stakeholders. Effective after the ten (10) day posting and discussion period.

September 16, 2024: Postpone to the meeting of October 7, 2024 to determine whether to potentially sever vote on military leave rules. Military Leave discussion will be held in closed session.

Recommendations: (1) Accept the Executive Officer and Human Resources Director's staff reports; incorporate any changes made by the Civil Service Commission and adopt the proposed amendments to Civil Service Commission Rule Series 020 in Volumes I-IV, with the exception of Civil Service Rules Civil Service Rules 120.26.6, 220.26.6, 320.25.6, and 420.25.6; and
(2) Consider proposed further amendments to Civil Service Rules 120.26.6, 220.26.6, 320.25.6, and 420.25.6 and direct the Executive Officer to post the proposed revisions in accordance with the Charter and Civil Service Rules for adoption. Effective after the ten (10) day posting and discussion period.

(14) Public Comment on all matters pertaining to Items 15 and 16**(15) Vote on whether to hold Items 16 in closed session. (Action Item)****CLOSED SESSION AGENDA****(16) Conference with Labor Negotiator – Collective Bargaining. This item is for the Commission to meet in closed session with their labor negotiator and provide direction for bargaining with all labor unions. The labor unions are not permitted to attend this closed session. Pursuant to Government Code Section 54957.6 and San Francisco Administrative Code Section 67.10.**

City Negotiator: Ardis Graham, Director of Employee Relations

Organization representing members: All labor unions.

Anticipated Issues Under Negotiation: Proposed amendments to Rule Series 020 Leaves of Absence, including paid military leave rules. **(File No. 0201-24-5) – (Discussion Item Only)**

(17) Reconvene in Open Session. Vote to elect whether to disclose any or all discussions on Item 16 in closed session (S.F. Admin. Code §67.12 (a)) – Action Item

Recommendation: Open for discussion.

(18) COMMISSIONERS' ANNOUNCEMENTS/REQUESTS

(19) ADJOURNMENT