

Memorandum

San Francisco Police Department



TO: Chief William Scott
Chief of Police

Through: Executive Director Catherine McGuire
Strategic Management Bureau

FROM: Director William Sanson-Mosier
Chief Information Officer
Technology Division

WILLIAM SCOTT
Chief of Police

APPROVED

YES NO

<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

DATE: October 23, 2024

SUBJECT: Travel Authority and Police Commission Approval for 2024 Benchmark Analytics Users Summit (Staff Donor Disclosures)

Issue:

Request approval for the following staff members to accept the complimentary registration for the 2024 Benchmark Analytics Users Summit occurring November 6-9, 2024, in Chicago, Illinois:

- Director William Sanson-Mosier, CIO
- Executive Director Catherine McGuire
- Sergeant Darwin Naval
- Analyst Stephanie Soileau
- Attorney Steven Betz of RMO

The value of each complimentary registration fee is \$550 for a total value of \$2750.

The costs incurred would be the airfare, hotel and transportation to/from the airport from home and the hotel as estimated below:

2024 Benchmark Analytics Summit Conference

Name: Will Sanson-Mosier

Registration Fee	\$ -
Flight to Chicago, IL (roundtrip)	\$ 350.00
Transfer to/from SFO	\$ 150.00
Transfer to/from conference	\$ 100.00
Host hotel for (3) nights	\$ 912.20
Total	\$ 1,512.20

Name: Catherine McGuire

Registration Fee	\$ -
Flight to Chicago, IL (roundtrip)	\$ 350.00
Transfer to/from SFO	\$ 150.00
Transfer to/from conference	\$ 100.00
Host hotel for (3) nights	\$ 912.20
Total	\$ 1,512.20

Name: Darwin Naval

Registration Fee	\$ -
Flight to Chicago, IL (roundtrip)	\$ 350.00
Transfer to/from SFO	\$ 150.00
Transfer to/from conference	\$ 100.00
Host hotel for (3) nights	\$ 912.20
Total	\$ 1,512.20

Name: Stephanie Soileau

Registration Fee	\$ -
Flight to Chicago, IL (roundtrip)	\$ 350.00
Transfer to/from SFO	\$ 150.00
Transfer to/from conference	\$ 100.00
Host hotel for (3) nights	\$ 912.20
Total	\$ 1,512.20

Name: Steven Betz

Registration Fee	\$ -
Flight to Chicago, IL (roundtrip)	\$ 350.00
Transfer to/from SFO	\$ 150.00
Transfer to/from conference	\$ 100.00
Host hotel for (3) nights	\$ 912.20
Total	\$ 1,512.20

Grand Total All Participants = \$7,561.00

Discussion:

The 2024 Benchmark Analytics User Summit is an invitation-only event uniting leadership from law enforcement, corrections, and risk pools for collaboration, hands-on sessions, keynote talks, and networking to explore Benchmark platforms and insights.

SFPD is invited to participate and speak on our implementation and usage of the Benchmark Management System; especially, our bias-related efforts.

At the Benchmark User Conference event, attendees gain lessons learned, quality presentations, professional development, and networking covering a broad array of new and emerging research-based early intervention topics.

Because SFPD is such a strategic partner to Benchmark, as well as a true thought leader in this space, Benchmark is providing complimentary registration fees for all SFPD five attendees.

By accepting the complimentary items and attending the conference, SFPD will be able to showcase and highlight our utilization of Benchmark's research-based information technology systems from our journey of continuous improvement to becoming a 21st century state-of-art police department.

Recommendation:

I humbly request Chief Scott's approval and submit to the Police Commission for their approval of the complimentary item.



SFPD DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to the San Francisco Police Department. Donors must complete and provide this form to the SFPD prior or at time of donation delivery. Forms should be returned to:

Mail: San Francisco Police Department
Attn: Fiscal
1245 Third Street, San Francisco, CA 94158

Fax: (415)575-6085
Please include cover page with: Attn: Donor Disclosure
Email: sfpdfiscal@sfgov.org

PLEASE NOTE: In compliance with the San Francisco's Sunshine Ordinance*, IRS regulations and the City and County of San Francisco's donation policy the SFPD: DOES NOT ACCEPT ANONYMOUS DONATIONS. DONOR INFORMATION MUST BE PROVIDED IN THIS FORM.
• THIS FORM MUST BE COMPLETED IN ITS ENTIRETY FOR DONATIONS TO BE ACCEPTED.
• THE OFFICIAL DONOR WILL BE ACKNOWLEDGED ON THE SFPD WEBSITE AND OTHER PUBLIC TAX AND FINANCIAL DOCUMENTS AS REQUIRED BY LAW

Donation Information: Please indicate if the donation/gift is: In-Kind Items Cash/Monetary

Official Donor: **Benchmark Analytics** Date of Donation: **11/06/2024-11/09/2024**
Individual, Organization, Company Month/Day Year

Gift/Donation Description: **Complimentary Registration** Cash Value or Estimated Value of Items \$ **\$550.00**

Contact Information: Please indicate if the contact information is: Business/Corporate/Community Organization Residence/Individual
First and Last Name: **Catherine McGuire** Telephone: **415-837-7300** Email: **catherine.mcguire@sfgov.org**
Mailing Address: **1245 3rd St., San Francisco, CA 94158**
Street City State Zip

Financial Interest: The Sunshine Ordinance requires that a department receiving a gift of money, goods or services worth \$100 or more report any financial interest the donor has involving the San Francisco City government. Please check the appropriate box or boxes that describe your financial interest(s) in the City.

Contract with City Other Financial Interest
 Pending request for a City Contract, Grant, Permit or Other Entitlement for Use
DESCRIBE: **Contract ID 1000021311**
 No Financial Interest Grant from the City
 Lease of Space to or from the City City License, Permit or Entitlement for Use
DESCRIBE:

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that SEC. 67.29- 6 Sources of Outside Funding. No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.



SFPD DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to the San Francisco Police Department. Donors must complete and provide this form to the SFPD prior or at time of donation delivery. Forms should be returned to:

Mail: San Francisco Police Department
Attn: Fiscal
1245 Third Street, San Francisco, CA 94158

Fax: (415)575-6085
Please include cover page with: Attn: Donor Disclosure
Email: sfpdfiscal@sfgov.org

PLEASE NOTE: In compliance with the San Francisco's Sunshine Ordinance*, IRS regulations and the City and County of San Francisco's donation policy the SFPD: DOES NOT ACCEPT ANONYMOUS DONATIONS. DONOR INFORMATION MUST BE PROVIDED IN THIS FORM. THIS FORM MUST BE COMPLETED IN ITS ENTIRETY FOR DONATIONS TO BE ACCEPTED. THE OFFICIAL DONOR WILL BE ACKNOWLEDGED ON THE SFPD WEBSITE AND OTHER PUBLIC TAX AND FINANCIAL DOCUMENTS AS REQUIRED BY LAW

Donation Information: Please indicate if the donation/gift is: In-Kind Items Cash/Monetary

Official Donor: **Benchmark Analytics** Date of Donation: **11/06/2024-11/09/2024**
Individual, Organization, Company Month/Day Year

Gift/Donation Description: **Complimentary Registration** Cash Value or Estimated Value of Items \$ **\$550.00**

Contact Information: Please indicate if the contact information is: Business/Corporate/Community Organization Residence/Individual
First and Last Name: **William Sanson-Mosier** Telephone: **415-837-7300** Email: **william.sanson-mosier@sfgov.org**
Mailing Address: **1245 3rd St., San Francisco, CA 94158**
Street Apt./Suite City State Zip

Financial Interest: The Sunshine Ordinance requires that a department receiving a gift of money, goods or services worth \$100 or more report any financial interest the donor has involving the San Francisco City government. Please check the appropriate box or boxes that describe your financial interest(s) in the City.

Contract with City Other Financial Interest
 Pending request for a City Contract, Grant, Permit or Other Entitlement for Use
DESCRIBE: **Contract ID 100021311**

Lease of Space to or from the City
 City License, Permit or Entitlement for Use
DESCRIBE:

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that SEC. 67.29--6 Sources of Outside Funding. No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.



SFPD DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to the San Francisco Police Department. Donors must complete and provide this form to the SFPD prior or at time of donation delivery. Forms should be returned to:

Mail: San Francisco Police Department
Attn: Fiscal
1245 Third Street, San Francisco, CA 94158

Fax: (415)575-6085
Please include cover page with: Attn: Donor Disclosure
Email: sfpdfiscal@sfgov.org

PLEASE NOTE: In compliance with the San Francisco's Sunshine Ordinance*, IRS regulations and the City and County of San Francisco's donation policy the SFPD:

- DOES NOT ACCEPT ANONYMOUS DONATIONS. DONOR INFORMATION MUST BE PROVIDED IN THIS FORM
- THIS FORM MUST BE COMPLETED IN ITS ENTIRETY FOR DONATIONS TO BE ACCEPTED.
- THE OFFICIAL DONOR WILL BE ACKNOWLEDGED ON THE SFPD WEBSITE AND OTHER PUBLIC TAX AND FINANCIAL DOCUMENTS AS REQUIRED BY LAW

Donation Information: Please indicate if the donation/gift is: In-Kind Items Cash/Monetary

Official Donor: **Benchmark Analytics**
Individual, Organization, Company
Date of Donation: **11/06/2024-11/09/2024**
Month/Day Year

Gift/Donation Description: **Complimentary Registration**
Cash Value or Estimated Value of Items \$ **\$550.00**

Contact Information: Please indicate if the contact information is: Business/Corporate/Community Organization Residence/Individual

First and Last Name: **Darwin Naval** Telephone: **415-837-7300** Email: **darwin.naval@sfgov.org**

Mailing Address: **1245 3rd St., San Francisco, CA 94158**
Street Apt./Suite City State Zip

Financial Interest: The Sunshine Ordinance requires that a department receiving a gift of money, goods or services worth \$100 or more report any financial interest the donor has involving the San Francisco City government. Please check the appropriate box or boxes that describe your financial interest(s) in the City.

<input checked="" type="checkbox"/> Contract with City	<input type="checkbox"/> Other Financial Interest	<input type="checkbox"/> Lease of Space to or from the City
<input type="checkbox"/> No Financial Interest	<input type="checkbox"/> Grant from the City	<input type="checkbox"/> City License, Permit or Entitlement for Use
DESCRIBE: Contract ID 1000021311		
DESCRIBE:		

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that SEC. 67.29-6 Sources of Outside Funding. No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.



SFPD DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to the San Francisco Police Department. Donors must complete and provide this form to the SFPD prior or at time of donation delivery. Forms should be returned to:

Mail: San Francisco Police Department
Attn: Fiscal
1245 Third Street, San Francisco, CA 94158

Fax: (415)575-6085
Please include cover page with: Attn: Donor Disclosure
Email: sfpdfiscal@sfgov.org

PLEASE NOTE: In compliance with the San Francisco's Sunshine Ordinance*, IRS regulations and the City and County of San Francisco's donation policy the SFPD: DOES NOT ACCEPT ANONYMOUS DONATIONS. DONOR INFORMATION MUST BE PROVIDED IN THIS FORM. THIS FORM MUST BE COMPLETED IN ITS ENTIRETY FOR DONATIONS TO BE ACCEPTED. THE OFFICIAL DONOR WILL BE ACKNOWLEDGED ON THE SFPD WEBSITE AND OTHER PUBLIC TAX AND FINANCIAL DOCUMENTS AS REQUIRED BY LAW.

Donation Information: Please indicate if the donation/gift is: In-Kind Items Cash/Monetary

Official Donor: Benchmark Analytics Date of Donation: 11/06/2024-11/09/2024
Individual, Organization, Company Month/Day Year

Gift/Donation Description: Complimentary Registration Cash Value or Estimated Value of Items \$ \$550.00

Contact Information: Please indicate if the contact information is: Business/Corporate/Community Organization Residence/Individual
First and Last Name: Stephanie Soileau Telephone: 415-837-7300 Email: stephanie.k.soileau@sfgov.org
Mailing Address: 1245 3rd St., San Francisco, CA 94158
Street City State Zip
Apt./Suite

Financial Interest: The Sunshine Ordinance requires that a department receiving a gift of money, goods or services worth \$100 or more report any financial interest the donor has involving the San Francisco City government. Please check the appropriate box or boxes that describe your financial interest(s) in the City.

<input checked="" type="checkbox"/> Contract with City	<input type="checkbox"/> Other Financial Interest	<input type="checkbox"/> Lease of Space to or from the City
<input type="checkbox"/> Pending request for a City Contract, Grant, Permit or Other Entitlement for Use	<input type="checkbox"/> No Financial Interest	<input type="checkbox"/> City License, Permit or Entitlement for Use
DESCRIBE: <u>Contract ID 1000021311</u>		
DESCRIBE		

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that SEC. 67.29-6 Sources of Outside Funding. No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.



SFPD DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to the San Francisco Police Department. Donors must complete and provide this form to the SFPD prior or at time of donation delivery. Forms should be returned to:

Mail: San Francisco Police Department
Attn: Fiscal
1245 Third Street, San Francisco, CA 94158

Fax: (415)575-6085
Please include cover page with; Attn: Donor Disclosure
Email: sfpdfiscal@sfgov.org

PLEASE NOTE: In compliance with the San Francisco's Sunshine Ordinance*, IRS regulations and the City and County of San Francisco's donation policy the SFPD:
• DOES NOT ACCEPT ANONYMOUS DONATIONS. DONOR INFORMATION MUST BE PROVIDED IN THIS FORM
• THIS FORM MUST BE COMPLETED IN ITS ENTIRETY FOR DONATIONS TO BE ACCEPTED.
• THE OFFICIAL DONOR WILL BE ACKNOWLEDGED ON THE SFPD WEBSITE AND OTHER PUBLIC TAX AND FINANCIAL DOCUMENTS AS REQUIRED BY LAW

Donation Information: Please indicate if the donation/gift is: In-Kind Items Cash/Monetary

Official Donor: **Benchmark Analytics** Date of Donation: **11/06/2024 - 11/09/2024**
Individual, Organization, Company Month/Day Year

Gift/Donation Description: **Complimentary Registration** Cash Value or Estimated Value of Items \$ **\$550.00**

Contact Information: Please indicate if the contact information is: Business/Corporate/Community Organization Residence/Individual
First and Last Name: **Steven Betz** Telephone: **415-837-7300** Email: **steven.betz@sfgov.org**
Mailing Address: **1245 3rd St., San Francisco, CA 94158** Apt./Suite City State Zip

Financial Interest: The Sunshine Ordinance requires that a department receiving a gift of money, goods or services worth \$100 or more report any financial interest the donor has involving the San Francisco City government. Please check the appropriate box or boxes that describe your financial interest(s) in the City.

Contract with City Other Financial Interest
 Pending request for a City Contract, Grant, Permit or Other Entitlement for Use
DESCRIBE: **Contract ID 100021311**

No Financial Interest
 Grant from the City

Lease of Space to or from the City
 City License, Permit or Entitlement for Use
DESCRIBE:

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that SEC. 67.29-.6 Sources of Outside Funding. No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.