

Memorandum

San Francisco Police Department



To: A/Deputy Chief Derrick Jackson
Field Operations Bureau

From: A/Commander Jason Sawyer
Field Operations - Metro Division

Date: Friday, September 13, 2024

Subject: San Francisco Police Community Foundation

APPROVED	YES	NO
<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ASSISTANT CHIEF DAVID LAZAR SFPD OPERATIONS BUREAU	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A/DC DERRICK JACKSON #876 FIELD OPERATIONS BUREAU	<input type="checkbox"/>	<input type="checkbox"/>
WILLIAM S. SCOTT Chief of Police <i>WS #2L</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

9/15/24

I am requesting that funds allocated from the San Francisco Police Community Foundation designated for Northern Station be released for the annual toy drive, to happen in mid-December. The organizer, Mary Conde, has been putting on this event for many years. Last year, due to a lack of funding, she paid for herself, out of pocket. This year's event is due to be cancelled shortly because the funds proposed from my submission have not yet been approved. Mary needs the financial commitment so that she can reserve Civic Center, bulk order the toys, and get commitments from personnel to help.

The amount that has been requested for this year's toy drive is \$20,000. This was outlined in the formal proposal that I had submitted. At yesterday's Captain's meeting we were told that there was access to funds from the last foundations that could be used. I am requesting that this be approved and sent to the Police Commission for approval immediately so that we can commit to Mary to make this event happen.

24-7



SFPD DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to the San Francisco Police Department. **Donors must complete and provide this form to the SFPD prior or at time of donation delivery.** Forms should be returned to:

Mail: San Francisco Police Department
Attn: Fiscal
1245 Third Street, San Francisco, CA 94158

Fax: (415)575-6085
Please include cover page with: **Attn:** Donor Disclosure
Email: sfpdfiscal@sfgov.org

PLEASE NOTE: In compliance with the San Francisco's Sunshine Ordinance*, IRS regulations and the City and County of San Francisco's donation policy the SFPD:

- DOES NOT ACCEPT ANONYMOUS DONATIONS. DONOR INFORMATION MUST BE PROVIDED IN THIS FORM
- THIS FORM MUST BE COMPLETED IN ITS ENTIRETY FOR DONATIONS TO BE ACCEPTED.
- THE OFFICIAL DONOR WILL BE ACKNOWLEDGED ON THE SFPD WEBSITE AND OTHER PUBLIC TAX AND FINANCIAL DOCUMENTS AS REQUIRED BY LAW

Donation Information: Please indicate if the donation/gift is: In-Kind Items Cash/Monetary
Official Donor: San Francisco Police Community Foundation **Date of Donation:** 10/7/2024
Individual, Organization, Company Month/Day Year

Gift/Donation Description: Northern Station Holiday toy drive **Cash Value or Estimated Value of Items \$** \$20,000.00

Contact Information: Please indicate if the contact information is: Business/Corporate/Community Organization Residence/Individual

First and Last Name: Jeremy Wallenberg **Telephone:** 4152919501 **Email:** jeremy@gfpublicaffairs.com

Mailing Address: 700 Montgomery St. **Ste.** 100 **S.F.** CA **94111**
Street Apt./Suite City State Zip

Financial Interest: The Sunshine Ordinance requires that a department receiving a gift of money, goods or services worth \$100 or more report any financial interest the donor has involving the San Francisco City government. Please check the appropriate box or boxes that describe your financial interest(s) in the City.

<input type="checkbox"/> Contract with City	<input type="checkbox"/> Other Financial Interest	<input checked="" type="checkbox"/> No Financial Interest	<input type="checkbox"/> Lease of Space to or from the City
<input type="checkbox"/> Pending request for a City Contract, Grant, Permit or Other Entitlement for Use		<input type="checkbox"/> Grant from the City	<input type="checkbox"/> City License, Permit or Entitlement for Use
DESCRIBE: _____		DESCRIBE: _____	

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that SEC. 67.29- 6 Sources of Outside Funding. No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.