

**ELECTIONS COMMISSION**  
*City and County of San Francisco*



**Robin M. Stone, President**  
**Michelle Parker, Vice President**  
**Lucy Bernholz**  
**Cynthia Dai**  
**Renita LiVolsi**  
**Kelly Wong**

**John Arntz, Director of Elections**  
**Marisa Davis, Commission Secretary**

**REGULAR MEETING MINUTES – FINAL (added 08/27/24)**

**San Francisco Elections Commission**  
**Wednesday, July 17, 2024**  
**6:00 p.m.**  
**City Hall, Room 416**  
**1 Dr. Carlton B. Goodlett Place**  
**San Francisco, California 94102**  
**& Remote via WebEx**

**Order of Business**

**1. Call to Order & Roll Call**

President Stone called the meeting to order at 6:07 PM.

Present: President Robin Stone, VP Michelle Parker, Commissioner Lucy Bernholz (via remote), Commissioner Cynthia Dai, Commissioner Renita LiVolsi, Commissioner Kelly Wong

Also Present: Director of Elections John Arntz, Deputy City Attorney Brad Russi, and Commission Secretary Marisa Davis.

President Stone stated the Commission's acknowledgement of the Ramaytush Ohlone people.

**2. Public Comment**

An unidentified member of the public outlined his concerns about technology as it relates to elections.

### **3. Approval of previous meeting minutes**

President Stone will review the May 2024, June 2024, and July 2024 meeting minutes at the next regular SFEC meeting on August 21, 2024 as at the time of this meeting, the minutes had not been posted to the website.

#### **Public Comment**

No public comments.

### **4. Director's Report**

In addition to the information provided in the July 2024 Elections Department report, the Director indicated that the second nomination period for the other local offices are moving through this nomination period and the Department is focused on gearing up for the November election by doing a lot of outreach events, including consistently going to naturalization ceremonies on a weekly basis.

Commissioners asked about anticipated ballot length, if there have been any physical or tech security incidents, the role and activities of the grantees, and also offered their appreciation for the Ranked Choice Voting pamphlet and video and the Security and Safety brochure.

#### **Public Comment**

No public comments.

### **5. Commissioners' Reports**

There were no Commissioners' Reports.

#### **Public Comment**

No public comments.

## 6. Closed Session

Discussion and possible action regarding the annual performance evaluation of John Arntz, the Director of Elections.

- a. Public comment on all matters pertaining to this agenda item, including whether to meet in closed session.
- b. Vote on whether to meet in closed session to consider this agenda item pursuant to California Government Code § 54957(b) and San Francisco Administrative Code § 67.10(b). (Action)
- c. CLOSED SESSION. Closed Session is held pursuant to Brown Act section 54957(b) and Sunshine Ordinance section 67.10(b) to discuss the performance evaluation of a public employee. (Discussion and possible action)
- d. If closed session is held, reconvene in open session.
- e. Discussion and vote pursuant to Sunshine Ordinance section 67.12(a) on whether to disclose any portion of the closed session discussion regarding the public employee performance evaluation. (Action)
- f. Disclosure of action taken, if any, that must be disclosed pursuant to Brown Act section 54957.1 and Sunshine Ordinance section 67.12(b).

A motion to move to Closed Session regarding the annual performance review of the Election Department's Director was made by President Stone and seconded by Vice President Parker.

### **MOTION TO MOVE THE DIRECTOR'S ANNUAL PERFORMANCE REVIEW TO CLOSED SESSION**

President Stone	YES
Vice President Parker	YES
Commissioner Bernholz	YES
Commissioner Dai	YES
Commissioner LiVolsi	YES
Commissioner Wong	YES

**6 Yays 0 Nays**  
Motion passes.

After the Closed Session ended and the meeting reconvened, a motion was made to not disclose any portion of the Closed Session regarding the annual

performance review of the Election Department's Director. This motion was made by President Stone and seconded by Vice President Parker.

**MOTION TO NOT DISCLOSE ANY PORTION OF THE CLOSED SESSION**

President Stone	YES
Vice President Parker	YES
Commissioner Bernholz	YES
Commissioner Dai	YES
Commissioner LiVolsi	YES
Commissioner Wong	YES

**6** Yays **0** Nays  
Motion passes.

Closed Session ended at: 7:58 PM.

**7. Agenda Items for Future Meetings**

President Stone indicated the next regular meeting date in August will be on the 21<sup>st</sup>, and she will finalize the Commission's feedback, edits, and revisions regarding the Director's evaluation. The other agenda topic for August will be the approval of previous meeting minutes. She noted that the Commission Secretary's review will be likely be in October.

**Public Comment**

No public comments.

**8. Adjournment**

President Stone adjourned the meeting at 8:04 PM.