



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

7/26/2024

Lance Toma
Executive Director

Asian and Pacific Island Wellness Center
730 Polk Street, 4th Floor, San Francisco, CA 94109

Subject: Final Status Letter for Asian and Pacific Island Wellness Center for FY23-24

List of City Contracts:

Department / Program	Contract Name / Description
Department of Public Health	SA-Adult: HERR - Health Education Risk Reduction (#1000002679)
Department of Public Health	Primary Care: Groups and counseling w/ API focus (#1000014566)
Department of Public Health	HHS: Integrated Medical Case Management: EIS (#1000002677)
Department of Public Health	HHS: Integrated Medical Case Management (#1000002676)
Department of Public Health	SA-Adult: Relief for PEH (#1000027893)
Department of Public Health	MH-Adult: Tenderlion (TL) Emergency Response (#1000002610)
Department of Public Health	CHEP: Intensive Case Management (#1000002668)
Department of Public Health	MH-Adult: Tenderloun Night Navigators (#1000028562)
Department of Public Health	HHS: Medical Case Mgmt (#1000002676)
Department of Public Health	HHS: Tenderloun Area CoE (#1000002676)
Department of Public Health	CHEP: Health Access Point: Trans Women of Color (#1000024731)
Department of Public Health	MH-Adult: TLC Code Tenderloun Navigators (#1000002610)
Mayor's Office of Housing and Community Development	House of Thrive (HOT)
Mayor's Office of Housing and Community Development	Visitacion Valley Service Connection
Department of Children Youth and Their Families	APACC Afterschool Program

Dear Lance Toma:

Thank you for your timely response to The City and County of San Francisco monitoring report letter. In your agency letter, you described actions your organization has adopted and implemented to address the concerns raised in the monitoring report letter. Below is a summary of the findings listed in the monitoring report letter, corrective action taken/planned, and the status of each finding as of the close of this monitoring season.

Category	Standard	Action Taken / Planned	Status
15.a Nonprofit Registry Status	Nonprofit is in good standing with the California State Attorney General Registry of Charitable Trusts (i.e., cannot be Not Registered, Suspended, Revoked, or Delinquent).	As of July 15, 2024, Asian and Pacific Island Wellness Center resolved all issues related to being in delinquent status and received notice from the Office of the Attorney General that the organization is “current”.	In conformance. Department of Public Health received document confirming the good standing with the state attorney office.
5.a Audited Financial Statements	Completed and complete: all sections and statements included opinion and other audit letters are signed.	On July 10, 2024, Asian and Pacific Island Wellness Center Board of Directors approved the recommendation of the Audit Committee, to accept the independently audited financial statements for the agency fiscal year ending 3/31/2023. The agency then uploaded the audit to the federal clearinghouse. Asian and Pacific Island Wellness Center received notice that the audit was accepted on July 12, 2024.	In conformance Department of Public Health received the missing fiscal audit.
5.e Audited Financial Statements	Audit completed within nine months of the close of the contractor's fiscal year.	Asian and Pacific Island Wellness Center reason behind not completing the audit in a timely fashion is due to the migration to OCHIN Epic.	Not Yet in Conformance. Monitors will check this item in next year’s monitoring to ensure compliance.

Standards will be reviewed in next year’s monitoring cycle. Per the City’s corrective action policy, certain findings repeated in two consecutive years may result in your organization being placed on Elevated Concern status. General nonresponsiveness, including failure to implement or to show reasonable progress toward implementation of an approved plan by the established deadline, may also result in being placed on Elevated Concern status.

For more information on Elevated Concern status, as well as the standard monitoring and corrective action process, please review the attached Corrective Action Policy.

Please contact me via email at wasim.samara@sfdph.org should you have any questions.

Sincerely,

Wasim Samara

Wasim Samara, CMA – Department of Public Health

CC:

Dolly Sithounnolat, Mayor's Office of Housing and Community Development.

Greg Rojas, Department of Children Youth and Their Families.

Mohamed Ezzaoui Rahali, Department of Public Health.