



**Maria Su, Psy.D.**  
Executive Director



**London N. Breed**

7/14/2024

Al Gilbert  
Executive Director  
Felton Institute  
1500 Franklin Street,  
San Francisco, CA 94109

**Subject: Final Status Letter for Felton Institute for FY23-24**

**List of Contracts Reviewed:**

<b>Department / Program</b>	<b>Contract Name / Description</b>
Department of Early Childhood	ECE Training & Technical Assistance
Department of Public Health	MCAH: Teen Pregnancy and Parenting Services (TAPP) (#1000010193)
Department of Public Health	MH-Adult: TAY Acute Linkage (TAY Triage grant) (#1000013660)
Department of Public Health	SA-Adult: Drug Line/Relapse Prevention Line (#1000015738)
Department of Public Health	MH-Adult: ACCESS Off-Hours Program (#1000015738)
Department of Public Health	MH-Adult: Prevention & Recovery in Early Psychosis (PREP) - EPI Plus (#1000009936)
Department of Public Health	MH-Adult: Felton Street Case Management Team (#1000007692)
Department of Public Health	MH-Adult: Citywide Crisis Line: Mental Health-Suicide Intervention (#1000015738)
Department of Public Health	MH-Adult: Peer to Peer (#1000024190)
Department of Public Health	MH-Adult: Deaf Community Counseling svc (#1000010831)
Department of Public Health	MH-Adult: Crisis Line 988 (#1000015738)
Department of Public Health	MH-Adult: Behavioral Health Engagement Specialists (#1000007692)
Department of Public Health	MH-Adult: TAY Acute Linkage (#1000013660)
Department of Public Health	MH-Adult: TAY Full Service Partnership (#1000009936)
Department of Early Childhood	Family Resource Center Initiatives
Department of Public Health	MH-Child: Full Circle Family Program-EPSTDT 382203 (#1000009936)
Department of Public Health	MH-Adult: Geriatric Services at Franklin/OP38223MH (#1000009936)
Department of Public Health	MH-Adult: Adult Care Management (Non MHSA) (#1000009936)

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Department of Public Health	MH-Adult: Geriatric intensive Care Mgmt at Franklin (Non-MHSA) 382213 (#1000009936)
Department of Public Health	MH-Adult: Geriatrics Services West (#1000009936)
Department of Public Health	MH-Adult: Adult Full Service Partnership (MHSA) (#1000009936)
Department of Public Health	MH-Adult: Behavioral Health Engagement Specialists - Tenderioin (#1000007692)
Department of Public Health	MH-Adult: Older Adult FSP at Franklin (MHSA) (#1000009936)
Department of Public Health	MH-Adult: Prevention & Recovery in Early Psychosis (PREP) (#1000009936)
Department of Public Health	SA-Adult: Supporting Treatment and Reducing Recidivism (STARR) (#1000027339)
Department of Children Youth and Their Families	Felton's Young Adult Court Program
Human Services Agency	Senior Companion Program FY23-28
Human Services Agency	Case Management FY23-27
Human Services Agency	Employment Navigation And Benefits Support
Human Services Agency	Community Services FY23-27
Department of Homelessness and Supportive Housing	Hope House for Vets
Human Services Agency	Information, Referral, & Assistance for ESSS 22-25
Human Services Agency	Long Term Care Ombudsman Program FY21-25
Department of Homelessness and Supportive Housing	Hope House Support Services
Department of Homelessness and Supportive Housing	Hope House
Department of Homelessness and Supportive Housing	Flexible Housing Subsidy Pool
Department of Homelessness and Supportive Housing	Bayview Drop-in Center
Department of Homelessness and Supportive Housing	Pier 94 Shelter RV Site

Dear Al Gilbert:

Thank you for your timely response to our monitoring report letter, 7/5/2024. In your letter, you described actions your organization has adopted and implemented to address the concerns raised in the monitoring report letter. Below is a summary of the findings listed in the monitoring report letter, corrective action taken/planned, and the status of each finding as of the close of this monitoring season.

Category	Standard	Action Taken / Planned	Status
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5. Audited Financial Statements	m. [Core] In current audit, agency has at least 30 days of operating cash	The City considers this item to be an important indicator of nonprofit health, and encourages contractors to take actions necessary to achieve this standard.	In Conformance
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The Department has determined that the actions taken in response to the monitoring report letter are satisfactory and your organization is now in conformance with City standards.

***Standards will be reviewed in next year’s monitoring cycle. Per the City’s corrective action policy, certain findings repeated in two consecutive years may result in your organization being placed on Elevated Concern status. General nonresponsiveness, including failure to implement or to show reasonable progress toward implementation of an approved plan by the established deadline, may also result in being placed on Elevated Concern status.***

***Nonprofits remain on Elevated Concern status until they have implemented an approved corrective action plan to the satisfaction of funding City department(s). Nonprofits on Elevated Concern status are usually required to participate in City-monitored technical assistance to address outstanding fiscal and compliance findings. Elevated Concern will not result in defunding, though if a nonprofit is continually unresponsive to technical assistance and remains out of compliance with monitoring requirements, the status may be heightened to Red Flag, for which de-funding is an option. Certain findings repeated in three consecutive years may also result in your organization being placed on Red Flag status.***

***For more information on Elevated Concern status, as well as the standard monitoring and corrective action process, please review the attached Corrective Action Policy.***

Please contact me via email at [greg.rojas@dcyf.org](mailto:greg.rojas@dcyf.org) should you have any questions.

Sincerely,

Greg Rojas  
Sr. Fiscal Officer

cc:

Marvin Davis	Felton Institute
Lissette Garza	Felton Institute
Wasim Samara	DPH
Anthony Tyson	DEC
Rocio Duenas	HSA
Ronny Brunin-Miles	HOM

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