

Mayor's Office of Housing and Community Development
City and County of San Francisco



London N. Breed
Mayor

Daniel Adams
Director

7/31/2024

Blayne Cutler
Executive Director
Heluna Health
13300 Crossroad Parkway South, Suite #450
City of Industry, CA 91746

Dear Blayne Cutler:

Thank you for your timely response to our monitoring report letter, received on 7/10/2024. In your letter, you described your organization's response to the concerns raised in the monitoring report letter. Below is a summary of the findings listed in the monitoring report letter, corrective action taken/planned, and the status of each finding as of the close of this monitoring season.

Category	Standard	Action Taken / Planned	Status
10. Public Access	b. [Core] At least two meetings with quorum status are open to the public each year	Contractor must submit a response attesting that two meetings with a quorum are open to the public annually. If this standard was not met in the monitored year, Contractor must submit a reasonable explanation, as well as a plan to ensure the Contractor will be in compliance with this standard in the future. Contractor will remain "not yet in conformance" until subsequent monitoring shows the standard has been met.	Not Yet In Conformance
10. Public Access	c. [Core] These two meetings are announced to the general public at least 30 days in advance through the SF Public Library and the Clerk of the Board of Supervisors	Contractor must submit a response attesting that two public meetings with a quorum were announced 30 days in advance via the required sources. If this standard was not met in the monitored year, Contractor must submit a reasonable explanation, as well as a plan to ensure the Contractor will be in compliance with this standard in the future. Contractor will remain "not yet in conformance" until subsequent monitoring shows the standard has been met.	Not Yet In Conformance

3. Agency-wide Budget	g. [Core] Includes annual cash flow projections	To come into conformance with this standard, the contractor must reformat its budget to include this budget area.	Not Yet In Conformance
5. Audited Financial Statements	m. [Core] In current audit, agency has at least 30 days of operating cash	The City considers this item to be an important indicator of nonprofit health, and encourages contractors to take actions necessary to achieve this standard.	In Conformance

Standards will be reviewed in next year’s monitoring cycle. Per the City’s corrective action policy, certain findings repeated in two consecutive years may result in your organization being placed on Elevated Concern status. General nonresponsiveness, including failure to implement or to show reasonable progress toward implementation of an approved plan by the established deadline, may also result in being placed on Elevated Concern status.

Nonprofits remain on Elevated Concern status until they have implemented an approved corrective action plan to the satisfaction of funding City department(s). Nonprofits on Elevated Concern status are usually required to participate in City-monitored technical assistance to address outstanding fiscal and compliance findings. Elevated Concern will not result in defunding, though if a nonprofit is continually unresponsive to technical assistance and remains out of compliance with monitoring requirements, the status may be heightened to Red Flag, for which de-funding is an option. Certain findings repeated in three consecutive years may also result in your organization being placed on Red Flag status.

For more information on Elevated Concern status, as well as the standard monitoring and corrective action process, please review the attached Corrective Action Policy.

Please contact me via email at arata.goto@sfgov.org should you have any questions.

Sincerely,

Arata Goto

Arata Goto
Mayor's Office of Housing and Community Development

CC:
Board of Directors, Heluna Health
Wasim Samara, Department of Public Health
Katie Derrig, Department of Homelessness and Supportive Housing
Mohamed Ezzaoui Rahali, Department of Public Health