



City and County of San Francisco
Department on the Status of Women



London N. Breed
Mayor

Date: July 15, 2024

To: Angela Calvillo, Clerk of the Board, Board of Supervisors

From: My Lan Do Nguyen, Finance and Administration Manager, Department on the Status of Women (WOM)

Cc: Kimberly Ellis, Department Head, WOM; Dr. Joseph Macaluso, Deputy Director, WOM; Greg Wagner, Controller, Controller's Office; ChiaYu Ma, Deputy Controller, Controller's Office; Eileen McHugh, Executive Assistant, Board of Supervisors

Subject: Department on the Status of Women's Sole Source Contracts FY 2023-24

The Department on the Status of Women entered into two sole source contracts from July 1, 2023, through June 30, 2024.

Both agreements are grant contracts procured under the grant sole source purchasing authority. Additional information about the contracts can be found below.

1. Young Community Developers, Inc.
 - **Agreement Number – Description:** 1000031111 – FY24 BWRADV Capacity Building
 - **Purchase Order Number – Description:** 0000772524 - Support and help provide culturally responsive services to domestic violence survivors to expand the populations and increase the number of clients served by the Department's gender-based violence portfolio.
 - **Start and End Date:** October 16, 2023 – June 30, 2025
 - **Not-to-Exceed Contract Amount:** \$100,000

2. IGNITE
 - **Agreement Number – Description:** 1000032171 - WOM - IGNITE National
 - **Purchase Order Number – Description:** 0000802576 - Host an all-day policy summit focused on civically engaging, educating, and empowering women, girls, and nonbinary individuals in advance of the 2024 elections, providing a welcoming and informative space for discussing gender equity issues.
 - **Start and End Date:** January 19, 2024 – June 30, 2024
 - **Not-to-Exceed Contract Amount:** \$700,000