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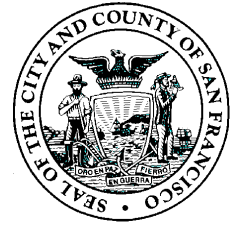
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**HEALTH COMMISSION  
CITY AND COUNTY OF SAN  
FRANCISCO**

**London N. Breed Mayor  
Department of Public Health**



**Grant Colfax, MD**  
Director of Health

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Executive Secretary

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**AGENDA**

**HEALTH COMMISSION MEETING**

**Tuesday July 16, 2024 4:00 p.m.**

**101 Grove Street, Room 300**

**San Francisco, CA 94102 & via Webex**

Members of the Health Commission will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online using this link:

<https://sfpublic.webex.com/sfpublic/j.php?MTID=m8962ab17c56cc3af5f1f287a10868eb0>. The meeting will also be broadcast on SFGovTV. Everyone attending the meeting in person is encouraged to wear a mask.

Public comment is allowed in relation to each agenda item, and the Secretary of the Health Commission will indicate when public comment is to occur for each item, as listed on the agenda below and for each item where public comment is not specifically listed. Members of the public attending the meeting in person will have an opportunity to provide public comment on each item. Remote public comment is available only to those requiring accommodation due to a disability and cannot attend in-person. Each member of the public providing public comment, whether attending remotely or in person, may address the Commission for up to three minutes per agenda item. Please see Page 5 of the agenda for instructions on how to access the meeting remotely to observe the meeting and/or to request accommodation for remote public comment. Written comments of any length may be emailed to [healthcommission.dph@sfdph.org](mailto:healthcommission.dph@sfdph.org). Requests to include written public comment, up to a maximum of 150 words, in the meeting minutes can also be sent to [healthcommission.dph@sfdph.org](mailto:healthcommission.dph@sfdph.org).

**1) CALL TO ORDER**

**RAMAYTUSH OHOLONE LAND ACKNOWLEDGEMENT**

The San Francisco Health Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) who are the original inhabitants of the San Francisco Peninsula. As the Indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

2) **PROPOSED ACTION:** **APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION MEETING OF JULY 2, 2024.**

*\*Minutes of the meeting of July 2, 2024.*

3) **GENERAL PUBLIC COMMENT**

At this time, members of the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission that are not on this meeting agenda. With respect to agenda items, your opportunity to address the Commission will be afforded when the item is reached in the meeting. Each member of the public may address the Commission for up to three minutes. The Brown Act forbids the Commission from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment. Please see page 6 of this agenda for information regarding instructions for making public comment.

4) **FOR DISCUSSION:** **DIRECTOR'S REPORT**

(Grant Colfax MD, DPH, Director of Health)

- Departmental News
- Budget
- COVID-19

*\*Director's Report*

The Health Commission will hear an update of DPH activities.

5) **FOR ACTION:** **AMENDING THE HEALTHCARE ACCOUNTABILITY ORDINANCE MINIMUM STANDARDS**

(Max Gara, Senior Health Planner)

As required by the San Francisco Health Care Accountability Ordinance (HCAO), the Department of Public Health (DPH) has recently undertaken a thorough biannual review of the current HCAO Minimum Standards in relation to the current health care insurance market in California. Employers subject to the HCAO must offer their employees a health plan that meets or exceeds all these Minimum Standards. This item describes the findings and recommendations based on the feedback by the HCAO Minimum Standards Workgroup convened by DPH. Approval is requested.

6) **FOR DISCUSSION:** **DPH GIFT REPORT FY2023-24**

(Drew Murrell, DPH CFO)

The Health Commission will review the annual DPH Gift Report.

7) **FOR DISCUSSION:** **JOINT CONFERENCE COMMITTEE AND OTHER COMMITTEE REPORTS**

(President Laurie Green)

The Health Commission will hear an update from the July 9, 2024 LHH JCC meeting.

8) **FOR ACTION:** **CONSENT CALENDAR**

All matters listed under this item constitute a Consent Agenda are considered to be routine by the Health Commission and will be acted upon by a single roll call vote of the Health Commission. There will be no separate discussion of these items unless a member of the Commission requests discussion, in which event the matter shall be removed from the Consent Agenda and considered as a separate agenda item. Approval is requested.

- **LHH Policies and Procedures:**

Request for approval of the following LHH-related items, which were recommended for approval by the LHH JCC at its July 9, 2024 meeting, pending satisfactory responses and revisions are received by the Commission.

**June 2024**

<b><u>Item</u></b>	<b><u>Scope</u></b>	<b><u>Policy No.</u></b>	<b><u>Policy Title</u></b>
1	Facility-wide	22-01	Abuse and Neglect Prevention, Identification, Investigation Protection, Reporting and Response
2	Facility-wide	24-16 Appendix 5	Code Blue Appendix 5 Code Blue Record
3	Facility-wide	24-16 Appendix 6	Code Blue Appendix 6 Code Blue Drill Record
4	Facility-wide	24-16 Appendix 7	Code Blue Appendix 7 Code Blue Drill Record
5	Facility-wide	25-11	Medication Errors and Incompatibility
6	Facility-wide	75-01	Security Management Plan 2022-2023
7	Facility-wide	75-15	Security Records Retention and Disclosure Policy
8	EVS	90-01	Environmental Services
9	EVS	II	Environmental Services
10	EVS	III	Environmental Services Organizational Chart
11	EVS	V	EVS Staff General Information
12	EVS	VI	Performance Guidelines
13	EVS	VII	Work Rules
14	EVS	XIII	Patient, Residence Care Areas
15	EVS	XVIII	Microfiber Damp Mopping Cleaning
16	EVS	XX	Privacy Curtain Replacement
17	EVS	XXII	EVS Temporary Services
18	EVS	XXIII	Environmental Services – Management of Electronic Equipment
19	MSPP	001-03 and PMA Admissions Project Flowchart	Laguna Honda Acute Medical Unit Admission Guidelines
20	Nursing	A 9.0	Sick Leave Intermittent FMLA Tardy Call – In
21	Nursing	B 6.0	Items at Bedside
22	Nursing	B 7.0	Nursing Care of Resident with Seizure
23	Nursing	D 4.0	Care of a Prosthetic Eye (Artificial Eye)
24	Nursing	D9 3.0	Bed Stripping and Terminal Cleaning
25	Nursing	D9 8.0	Charging of Electric Wheelchair
26	Nursing	E 5.0	Enteral Nutrition Support
27	Nursing	F 5.0	Nursing Management of Urinary Catheters
28	Nursing	F 6.0	Ostomy Management
29	Nursing	G 1.0	Vital Signs
30	Nursing	H 1.0	Collection of Urine Specimen
31	Nursing	H 6.0	After Hours STAT Blood Draw
32	Nursing	J 6.0	IV Maintenance
33	Nursing	D5 2.0	Limb Care following Amputation
34	Nursing	D5 6.0	Elastic & Anti-Embolism Stockings
35	Nursing	D9 6.0	Water Pitchers
36	Nursing	F 4.0	Application of Condom Catheter
37	Nursing	M 2.0	Guideline for Prevention, Assessment and Management of Residents at Risk for Dehydration
38	Nursing	M 3.0	Medi-Therm II Hyper/Hypothermia Machine

39	Nursing	M 4.0	Protocol for Personal Laundry and Use of Washer and Dryer Machine
40	Nursing	M 6.0	Transport Gurney Protocol
41	Nursing	M 7.0	Electric Medical/Surgical Bed Protocol
42	Nursing	M 8.0	Electronic Wheelchair Scale Protocol
43	Nursing	M 16.0	Protocol for Resident Escort Off Hospital Grounds
44	OC	TBD	Outpatient Clinic Vacation Request & Approval
45	OC	TBD	Outpatient Clinic Sick Call
46	OC	A2	Outpatient Clinic Appointment System
47	OC	A3	Outpatient Clinic Flow and Activities
48	OC	A5	Nurse and Resident Call System
49	OC	A6	Clinic Staff Licensure & Certification
50	OC	B1	Simple Surgical Procedures in Outpatient Clinic
51	OC	B2	Protocol for Flame Use for Denture Molding in Patients Who are on Chronic Oxygen in Dental Suites

9) **FOR DISCUSSION:** **COMMUNITY AND PUBLIC HEALTH COMMITTEE UPDATE**

(Commissioner Suzanne Giraudo, Chair)

The Committee Chair will give a brief update on matters discussed and/or recommendations made in the committee meeting.

10) **OTHER BUSINESS:**

Opportunity when Commissioners, the Director of Health, and members of the public may bring up topics for discussion, providing that any action is delayed until proper notice can be granted.

11) **ADJOURNMENT**

\* Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #309, telephone 554-2666. If any materials related to an item on this agenda have been distributed to the Health Commission after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

**Accessible Meeting Policy**

Meetings are held in Room #300, at 101 Grove Street, in San Francisco, CA. The meeting room is wheelchair accessible through Grove Street entrance located between Polk Street and Van Ness Avenue. The closest accessible station for Muni and BART is the Civic Center station. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the J, K, L, M, and N (Civic Center or Van Ness Stations). MUNI bus routes serving the area are the 5, 6, 9, 19, 21, 47, 49, 71, and 71L. For more information regarding MUNI accessible services, call (415) 701-4485 or call 311. Parking: Accessible parking is available at the Civic Center Underground Parking Garage (McAllister and Polk), and at the Performing Arts Parking Garage (Grove and Franklin). Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street and at the southwest corner of Grove and Polk Streets.

This meeting will be broadcast and captioned on SFGovTV; it may also be viewed on Webex.

Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of 4 business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request accommodation, please contact HealthCommission.DPH@sfdph.org or (415)554-2666.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

### **Cell Phone and/or Sound Producing Electronic Device Usage at Hearings**

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

### **Know Your Rights under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force Administrator by mail to, 1 Dr. Carlton b. Goodlett Place, Room 244, San Francisco, CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org). Citizens may obtain a free copy of the Sunshine Ordinance by contacting the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/sunshine>.

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### **Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at <http://www.sfgov.org/ethics>.

### MEETING ACCESS INFORMATION

Members of the public may attend the meeting in person at 101 Grove Street, room 300, or view the meeting via the links below. Anyone attending the meeting in person is encouraged to wear a mask.

<https://sfgovtv.org/DPHLiveStream>

<https://sfpublic.webex.com/sfpublic/j.php?MTID=m8962ab17c56cc3af5f1f287a10868eb0>

NOTE: Depending on your broadband/WIFI connection, there may be a delay when viewing the meeting live. Those intending to make public comment are encouraged to use the Webex link to reduce the possibility of a delay.

**LISTEN: 415-655-0001/ Access Code: 2663 425 9258 #**

*(There is no delay when listening to the meeting using this number.)*

### HOW TO REQUEST ACCOMMODATION FOR A DISABILITY

Effective January 16, 2024, members of the public attending the meeting may address the Commission through public comments made in-person or in writing. Remote public comment is available only to those requiring accommodation due to a disability who cannot attend in-person. To request accommodation, contact the Commission Secretary by **12 PM (Noon)** the day before the Commission Meeting by calling (415)554-2666 or via email at [HealthCommission.DPH@sfdph.org](mailto:HealthCommission.DPH@sfdph.org).

### INFORMATION REGARDING PROVIDING REMOTE PUBLIC COMMENT FOR THOSE WHO HAVE RECEIVED ACCOMMODATION FOR A DISABILITY FROM THE HEALTH COMMISSION SECRETARY

- Each individual may comment 1 time per agenda item.
- Each individual may speak for up to 3 minutes; after which time the line is automatically silenced.
- To make public comment on a specific agenda item, dial in using the information above, when the item is called.
- Dial “\*3” to be added to the public comment queue for this item.
- When it is your time to speak, you will hear “Your line has been unmuted.”
- Ensure you are in a quiet location.
- Before you speak, mute the sound of any equipment around you including televisions, radios, and computers. It is especially important that you *mute your computer* so there is no echo sound when you speak.
- When the Commission Secretary states, “Next Caller,” you are encouraged to state your name clearly. As soon as you speak, your time allotment will begin.
- After you speak, you will go back to listening mode. You may stay on the line to provide public comment on another item.