



City and County of San Francisco  
London Breed, Mayor

# San Francisco Department of Public Health

Dr. Grant Colfax  
Director of Health

## MEMORANDUM

**DATE:** June 5, 2024

**TO:** The Honorable Members of the Health Commission

**THROUGH:** Jenny Louie, DPH Chief Operating Officer

**FROM:** Michelle Ruggels, Director, DPH Business Office

**RE:** **Request for FY24-25 approval of contracts to be designated as potential sole source, professional services contracts for health, behavioral health, and support services provided by non-profit contractors, as authorized by San Francisco Administrative Code Section 21.42.**

Each year, the DPH Office of Contracts Management and Compliance (OCMC) submits a list of contracts to the Health Commission for *advance* approval of sole source waiver usage, based specifically on the San Francisco Administrative Code, Chapter 21.42 parameters. Chapter 21.42 was enacted to enable DPH to continue services should a potential gap period between the expiration of an authorized contract term, and the completion of a new RFP process occur, or to begin an essential service, pending the completion of a solicitation process. This list is also referred to as the “DPH Sole Source List.”

While the Department does not typically submit mid-year updates, the Health Commission approved an amendment to the FY23-24 list on February 6, 2024, which is the baseline from which the proposed FY24-25 has been developed.

As a reminder, Chapter 21.42 authorizes the SF Health Commission to designate as sole source, professional services contracts for health, behavioral health and support services provided by non-profit organizations, when recommended by the Department where such services are:

- (1) Unique to the DPH
- (2) Consistent with its mission and goals
- (3) Require specialized knowledge, training, personnel, facilities or other resources that are known to be provided by a limited number of non-profit contractors.

This list contains all existing DPH non-profit contractors, most of which will not require the usage of a sole source waiver. However, if a need arises during the fiscal year for the usage of a “21.42 sole source waiver,” the City’s Office of Contract Administration (OCA) will use the Health Commission’s subject approved list as the basis for their expedited approval. The list below contains the names of contractors which the Department recommends be included on the FY24-25 list. Approval of this list by the Health Commission greatly expedites the Department’s contract approval process, thereby ensuring no service or payment gaps. Attached is a supporting grid identifying the following per the FY24-25 list:

- Additions of contractors with which DPH may wish to contract, in response to particular initiatives or specialized grant funding;
- Recommendations to retain certain contractors without current contracts, but where we want to be able to initiate a contract should an immediate need arise.

Thank you for your time and attention. Please let us know if you need further information.

18 Reasons

3rd Street Youth Center & Clinic  
510 Media, LLC  
A Better Way  
AGUILAS, Inc.  
AIDS Legal Referral Panel of the San Francisco Bay Area  
Alternative Family Services, Inc.  
American Indian Cultural Center  
APA Family Support Services  
BAART Community Healthcare  
Baker Places  
Bay Area Air Quality Management District  
Bayview Hunter's Point -YMCA  
Bayview Hunter's Point Foundation  
Booker T. Washington  
Boys and Girls Club of San Francisco  
California Pacific Medical Center  
Catholic Charities  
Center on Juvenile and Criminal Justice  
Center to Promote Healthcare Access dba Social Interest Solutions  
Central American Resource Center (CARECEN)  
Central City Hospitality House  
Children's Council of San Francisco  
Chinese Hospital Association  
City College of San Francisco  
Community Forward SF aka Community Awareness and Treatment Services (CATS)  
Community Housing Partnership, dba HomeRise  
Community Music Center of San Francisco  
Community Youth Center San Francisco  
Conard House  
Curry Senior Center  
Dental Robin Hood  
Dignity Health/ St. Mary's Medical Center/St. Francis  
Dolores Street Community Center  
East Bay Agency for Children  
Edgewood Center for Children and Families  
Eldergivers- Art With Elders  
Episcopal Community Services of San Francisco  
Family Service Agency of San Francisco  
Felton Institute  
Fort Help Mission, Inc.  
Friendship House Association of American Indians of San Francisco  
FUSE Corps  
Glide Foundation (Board of Trustees of the Glide Foundation)  
The Gubbio Project, Inc.  
Harm Reduction Therapy Center  
HealthRIGHT 360  
Heluna Health dba Public Health Foundation Enterprises (PHFE)  
Hearing and Speech Center of Northern California  
Homeless Children's Network  
Homeless Prenatal Program  
Horizons Unlimited of San Francisco  
Huckleberry Youth Programs  
Hyde Street Community Services  
Instituto Familiar de la Raza  
Jamestown Community Center  
Japanese Community Youth Council  
Jewish Family and Children's Services  
Justice & Diversity Center of the Bar Assn. of San Francisco  
Larkin Street Youth Services  
Latino Commission  
Lavender Youth Recreation & Information Center (LYRIC)  
Learning for Action (Bay Area Trauma Informed System of Care)  
Life Learning Academy  
Livable City  
Lutheran Social Services of Northern California  
Maitri AIDS Hospice  
Marin City Health and Wellness Center  
Marin County Community Health and Prevention Services  
Mental Health Association of SF  
Mission Council on Alcohol Abuse for the Spanish-Speaking  
Mission Language and Vocational School  
Mission Neighborhood Health Center  
Mt. St. Joseph-St. Elizabeth's  
Center for Families in Recovery  
NAMI San Francisco  
Napa County Health and Human Services  
Native American Health Center  
National Harm Reduction Coalition formerly known as Harm Reduction Coalition  
NICOS Chinese Health Coalition  
North East Medical Services (NEMS)  
Positive Resource Center  
Progress Foundation  
Project Open Hand  
Public Health Institute  
Rafiki Coalition for Health and Wellness  
Regents of the University of California  
Richmond Area Multi Services (RAMS)  
Safe and Sound  
Saint Francis Memorial Hospital  
Samuel Merritt University

San Francisco African American Faith Based Coalition  
San Francisco AIDS Foundation  
San Francisco Community Clinic Consortium  
San Francisco Community Health Authority  
San Francisco Community Health Center also known as  
Asian and Pacific Islander Wellness Center  
San Francisco Food Bank  
San Francisco Lesbian Gay Bisexual Transgender  
Community Center  
San Francisco Public Health Foundation  
San Francisco Study Center  
San Francisco Unified School District  
San Mateo County Health Services  
Seneca Center  
Shanti Project  
Sierra Vista Hospital  
SisterWeb  
Special Services for Groups  
Sonoma County Department of Health and Human Services  
Southeast Asian Development Center  
St. Vincent de Paul Society  
Swords to Plowshares  
Support for Families of Children with Disabilities  
Tenderloin Neighborhood Development Corp.  
The Medical Clown Project  
The Salvation Army A California Corp  
Tides Center  
Unity Care Group, Inc.  
University of the Pacific, School of Dentistry  
Victor Treatment Centers  
West Coast Children's Clinic  
Westside Community Mental Health Center  
Yale University School of Medicine  
YMCA of San Francisco  
Youth Leadership Institute.