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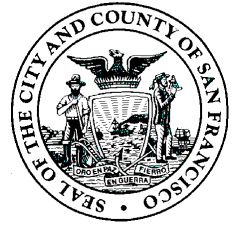
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**HEALTH COMMISSION
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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday June 4, 2024 2:00 p.m.

**101 Grove Street, Room 300
San Francisco, CA 94102 & via Webex**

1) Call to Order

Present: Commissioner Cecilia Chung, Chair
Commissioner Tessie Guillermo, Member

Excused: Commissioner Edward Chow, MD, Member

The meeting was called to order at 2:02pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF MAY 7, 2024.

Action Taken: The committee unanimously approved the meeting minutes.

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, SFDPH Business Office Director

Commissioner Comments:

Regarding the Community Youth Center of San Francisco \$8,009,346 contract, Commissioner Guillermo asked why the City Attorney's Office changed their guidance regarding the DPH including programs funded from different solicitations in one contract. Ms. Ruggels stated that the contract purchasing database is set up for contracts from one solicitation. She noted that it will simply contracts but will increase the number of contracts.

Commissioner Guillermo noted that the Commissioners appreciate reviewing monitoring reports to help understand any existing issues with a vendor.

Regarding the Community Youth Center of San Francisco \$1,291,990 contract, Commissioner Guillermo noted that the monitoring reports are over a year old and do not show high scores; is there a verbal update on this program's performance? Ms. Ruggels stated that during COVID the formats of the reports shifted to scoring individual sections but not an overall score. She added that the program received the highest score for all of the sections.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve June 2024 Contracts Report.

- 4) **REQUEST FOR APPROVAL OF A NEW PROFESSIONAL SERVICES AGREEMENT WITH THE SAN FRANCISCO AIDS FOUNDATION TO PROVIDE OVERDOSE PREVENTION EDUCATION, EXPAND NALOXONE DISTRIBUTION TO INDIVIDUALS AT HIGH RISK OF OVERDOSE, AND TO ADMINISTER AN ANTI-STIGMA PUBLIC MEDIA CAMPAIGN. THE TOTAL PROPOSED AGREEMENT AMOUNT IS \$1,545,600 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF 07/01/2024 THROUGH 08/31/2028 (4 YEARS).**

Rob Hoffman, Overdose Prevention Quality and Contracts Manager, presented the item.

Commissioner Comments:

There were no Commissioner comments on this item.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 5) **REQUEST FOR FY24-25 APPROVAL OF CONTRACTS TO BE DESIGNATED AS POTENTIAL SOLE SOURCE, PROFESSIONAL SERVICES CONTRACTS FOR HEALTH, BEHAVIORAL HEALTH, AND SUPPORT SERVICES PROVIDED BY NON-PROFIT CONTRACTORS, AS AUTHORIZED BY SAN FRANCISCO ADMINISTRATIVE CODE SECTION 21.42**

Michelle Ruggels, SFDPH Business Office Director, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if new vendors are added because the DPH intends to contact with them during the year. Ms. Ruggels stated that the DPH has contracted with most of the vendors on the list but have not used the source sole function with them.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the list.

- 6) **EMERGING ISSUES**

This item was not discussed.

- 7) **PUBLIC COMMENT**

There was no public comment.

- 8) **ADJOURNMENT**

The meeting was adjourned at 2:31pm.