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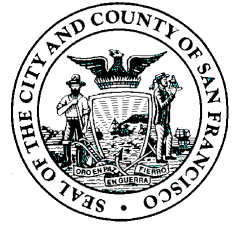
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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday May 7, 2024 2:00 p.m.

101 Grove Street, Room 300

San Francisco, CA 94102 & via Webex

1) Call to Order

Present: Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member

Excused: Commissioner Cecilia Chung, Chair

The meeting was called to order at 2:03pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF APRIL 2, 2024.

Action Taken: The committee unanimously approved the meeting minutes.

3) MONTHLY CONTRACTS REPORT

Dean Goodwin, SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the UCSF Ward 86 contract, Commissioner Chow asked why the contract term is not five years. Mr. Goodwin stated that the services were originally in an MOU with UCSF Ward 86. However, last year, the service was pulled out into its own separate contract. The Board of Supervisors has approved a recent government to government funding mechanism which does not require a solicitation.

Regarding the Heluna Health \$9,697,459 contract, Commissioner Guillermo asked how the subcontractors are chosen. Nikole Trainor, Acting CHEP-System of Care Contract Manager, stated that the CHEP System of Care staff work in close partnership with the vendor to ensure that selected consultants/subcontractors meet the qualifications to execute contracted services. The identified subcontractors are carefully chosen through a rigorous and equitable solicitation process, which includes opportunities for DPH-CHEP Program Managers to

interview potential subcontractors prior to contract execution. This approach guarantees that contractors are selected based on merit and suitability for the tasks at hand, fostering transparency and accountability throughout the process. Additionally, collaboration with the vendor further enhances oversight and promotes best practices in community-driven initiatives, reinforcing the commitment to fair and inclusive selection procedures.

Regarding the San Francisco Public Health Foundation contract, Commissioner Guillermo noted that this narrative includes information about how the DPH is involved in choosing and monitoring subcontractors, but the previous Heluna Health contract does not contain this type of information. She requested consistency in regard to inclusion of this type of information on contract documents reviewed by the Commission.

Regarding the San Francisco Study Center contract, Commissioner Guillermo asked if the DPH Office of Health Equity interacts with the subcontractors on this contract. Toni Rucker, Office of Health Equity, stated that the subcontractors have the subject-matter expertise, and the Study Center has the relationship and experience with the community and DPH. This engagement builds trusting relationships with all parties. She added that the Office of Health Equity will continue monitoring this type of model to ensure its effectiveness.

Regarding the Heluna Health \$2,435,590 contract, Commissioner Guillermo noted that CDC funding goes through 2028 but this contract term only goes through 2025. Mr. Goodwin stated that the services may be put out to bid or the contract may be amended to extend through the entire CDC funding period.

Commissioner Guillermo asked if the DPH or Heluna Health chooses subcontractors within this contract. Mr. Goodwin stated that the DPH oversees the performance of the subcontractors and is involved in their selection.

Commissioner Guillermo asked if the DPH could hire additional staff, would it still need this vendor. Mr. Goodwin stated that much of the funding to Heluna Health is grant-oriented which prevents the DPH from hiring permanent staff. Therefore, the vendor is needed.

Regarding the HealthRight360 contract, Dr. David Pating, DPH BHS, stated that this was developed as a pilot, with qualitative analysis showing success in accepting clients to crisis services and linking them to other community services. Commissioner Guillermo stated that she appreciates the qualitative data because it is sometimes difficult to extract meaningful program evaluation information from the Business Office fiscal monitoring process.

Regarding the Lyon-Martin contract, Commissioner Chow asked if the DPH has obtained its own FHQC status. Beth Neary, HIV Health Services, stated that the DPH continues to utilize its relationship with the Community Clinic Consortium for its FHQC status.

Regarding the UCSF Embrace contract, Commissioner Guillermo noted that the contract document was submitted in January but is coming for approval in May. Mr. Goodwin stated that there were some technical issues with the new contractor which led to multiple revisions and the delay.

Action Taken: The Committee voted unanimously to recommend that the full Health Commission approve May 2024 Contracts Report.

- 4) **REQUEST FOR APPROVAL OF A NEW GRANT AGREEMENT WITH HOMELESS CHILDREN'S NETWORK TO PERFORM CAPACITY DEVELOPMENT SERVICES TO ENSURE THAT EVERY BLACK/AFRICAN AMERICAN BIRTHING PERSON HAS A STRONG SUPPORT SYSTEM FOR PRE-CONCEPTION, THROUGHOUT PREGNANCY, CHILDBIRTH, AND POSTPARTUM PERIODS. THIS IS A PROFESSIONAL CAPACITY BUILDING CONTRACT WHERE THE CONTRACTOR WILL LEARN HOW TO SUPPORT BLACK/AFRICAN AMERICAN BIRTHING PEOPLE AND THEIR FAMILIES, WHO ARE RESIDENTS OF SAN FRANCISCO THAT ARE PREGNANT OR ARE WITHIN THREE YEARS POST-PREGNANCY. THE TOTAL PROPOSED AGREEMENT AMOUNT IS \$5,600,000 WHICH INCLUDES A 12% CONTINGENCY OF \$6419,959 FOR THE TERM OF 11/1/2023 THROUGH 6/30/2028 (4 YEARS AND 8 MONTHS).**

Jessica N. Brown, Director, Office of Justice, Equity and Inclusion/MHSA, presented the item.

Commissioner Comments:

Commissioner Chow asked why services go through 3 years after birth. Ms. Brown stated that there is a diversity of post-partum services from 1-3 years, depending on the needs of the clients. She reminded the Commissioners that the four vendors funded through the RPF will work together to provide services to the population. The goal is to move clients into outpatient services within the funded vendors and their community partners.

Commissioner Guillermo asked if the vendors would need the same funding support to develop different capacities and expertise; could funding be shared if one vendor does not meet certain standards over time. Ms. Brown stated that flexibility on the amount of funding will depend on Prop. 1 funding decisions. She noted that contracts may be modified if one vendor does not meet goals and others are ready to fulfill needed expertise and capacity.

Commissioner Chow asked if the contract is limited to 70 clients. Ms. Brown stated that this vendor will serve a minimum of 70 clients per year.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH LABORATORY CORPORATION OF AMERICA TO PROVIDE SAFE AND EFFECTIVE TESTING AND DIAGNOSTIC SERVICES FOR PATIENT CARE AND SUPPORT SERVICES FOR CLIENTS OF THE BEHAVIORAL HEALTH SERVICES. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$614,741.00 THE TOTAL PROPOSED CONTRACT INCLUDES A 12% CONTINGENCY FOR THE TERM OF MAY 22, 2024 THROUGH DECEMBER 31, 2026 (2 YEARS 7 MONTHS 10 DAYS).**

Theresa Maranon, BHS Director of Pharmacy, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if this is the first time the DPH is contracting for these services. Ms. Maranon stated that the DPH has contracted with this vendor for 10 years.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 6) **REQUEST FOR APPROVAL OF A NEW PROFESSIONAL SERVICES AGREEMENT WITH UNITED AUDIT SYSTEMS, INC. TO PROVIDE REMOTE CANCER REGISTRY SERVICES FOR DEPARTMENT OF PUBLIC HEALTH. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$206,976 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF MAY 1, 2024 THROUGH JUNE 30, 2025 (1 YEAR AND 2 MONTHS).**

Tammy Higgason, HIMS Revenue Cycle Director, presented the item.

Commissioner Comments:

Commissioner Chow noted that hospitals usually run their own cancer registries and asked why an outside vendor is being used. Ms. Higgason stated that the current DPH classification does not require a cancer tumor certification so a special condition has to be added to the requisition. The vendor is being used to cover these services part-time until the DPH can hire a staff person to take over this function.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

- 7) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, ON BEHALF OF ITS SAN FRANCISCO CAMPUS MEDICINE AND UCSF DEPARTMENTS AT ZUCKERBERG SAN FRANCISCO GENERAL (ZSFG) TO PROVIDE AS-NEEDED CLINICAL CONSULTATION (PHYSICIAN SERVICES) IN SUPPORT OF POPULATION HEALTH DEPARTMENT. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$375,200, WHICH MAY OR MAY NOT BE EXECUTED DEPENDING ON THE DEPARTMENT'S NEEDS AND AVAILABILITY OF RESOURCES. THE TOTAL PROPOSED CONTRACT INCLUDES A 12% CONTINGENCY FOR THE TERM OF NOVEMBER 1, 2023, THROUGH OCTOBER 31, 2024 (1 YEAR).**

Charles Fann, San Francisco COVID-19 Taskforce Lead, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if the DPH used a different contract for the same services in the past. Mr. Sida stated that the previous contract included patient services and consultation; this contract only offers consultation. He added that Dr. Susan Philip, San Francisco Health Officer and Director of Population Health, will decide if and when these services will be utilized.

Action Taken: The Committee voted unanimously to recommend that that the full Health Commission approve the contract.

5) **EMERGING ISSUES**

This item was not discussed.

6) **PUBLIC COMMENT**

There was no public comment.

7) **ADJOURNMENT**

The meeting was adjourned at 3:28pm.