

**SUMMARY OF COMMUNITY-BASED ORGANIZATION AGREEMENTS AND OTHER DIRECT TREATMENT PROVIDERS
REQUEST TO THE HEALTH COMMISSION**

This Agreement is for the provision of direct treatment/services that serves as an extension of DPH's service delivery system.

Vendor:	<u>The Gubbio Project</u>	Division/Section:	<u>BHS/Office of Overdose Prevention</u>	
		Deputy Director:	<u>Naveena Bobba</u>	
Address:	<u>1661 15th Street</u>	DPH Administrator:	<u>Hillary Kunins</u>	
	<u>San Francisco, CA 94103</u>	Program Administrator:	<u>Emily Raganold</u>	Phone: _____
Contact:	<u>Lydia Bransten</u> Phone: <u>415 533-5848</u>	Contract Analyst:	<u>Phil Mach</u>	Phone: _____

Request for approval of a new Professional Services Agreement with The Gubbio Project to provide a day-time safe sleeping and drop-in site. The total proposed agreement amount is \$5,264,000 which includes a 12% contingency for the term of July 15, 2024 through June 30, 2026 (two years).

Mark only one for each question below:

- Vendor Type:** For Profit Non-Profit Government Entity
- Is the Vendor a CMD Certified LBE?** Yes No
- Purchasing Authority:** RFP 21A.4 - Behavioral Health and Public Residential Care and Treatment Services
- Does DPH have other existing agreements with this Vendor?** Yes No
 If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed. _____

AGREEMENT INFORMATION

Proposed Transaction

July 15, 2024 – June 30, 2027

FUNDING SOURCES:

General Fund: Opioid Settlement Funding
 General Fund: Board of Supervisors Initiative

Initial Year	All Ongoing Years <i>exclude initial year</i>	Total
2,100,000	2,100,000	4,200,000
250,000	250,000	500,000
<u>2,350,000</u>	<u>2,350,000</u>	<u>4,700,000</u>

TOTAL DPH REVENUES:

12% Contingency Amount

282,000	282,000	564,000
<u>2,632,000</u>	<u>2,632,000</u>	<u>5,264,000</u>

TOTAL AGREEMENT AMOUNT WITH CONTINGENCY:

ONE-TIME COSTS:

ANNUAL AMOUNT WITHOUT CONTINGENCY*:

<u>2,350,000</u>	<u>2,350,000</u>	<u>N/A</u>

**Ongoing years excludes one-time costs.*

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PROPOSED UNITS OF SERVICES

Mode(s) of Service & Unit of Service (UOS)/ Number of Contacts (NOC) Definition	Number of Contacts <input type="checkbox"/> Duplicated <input checked="" type="checkbox"/> Unduplicated	Number of Units/ NOC	Unit Cost
Safe Sleep: 1 UOS = 1 Bed Day	<u>Monthly:</u> 864 bed days <u>Annually:</u> 12,960 bed days (45 available beds at least 80% capacity)	<u>Per Month:</u> 45 beds x 24 days per month = 1,080 bed days per month x * 80% Capacity = 864 duplicated clients served. <u>Annually:</u> 45 beds x 24 days per month x 12 months = 12,960	Unit cost =Total Contract amount /Total UOS \$2,350,000/12,960 UOS = \$181.33 unit cost
The following Services will be Available to the Guests			
Courtyard Cafe	Serving coffee, snacks, informing guests about services		
Community Outreach	Direct outreach to the community in the 16th Street corridor, maintain a clean and safe environment around the program, information, and referral		
Harm Reduction Supply Distribution	Stigma-free harm reduction supply distribution, offering/distributing Narcan		
Substance Use Health Education	Health education/peer counseling including safer use & overdose prevention practices, informational referrals, linkage to detox and treatment options		
Guest Engagement	Ensures cleanliness, safety, and quiet, and provides hospitality and resources. de-escalation, first aid, CPR, and overdose reversal		

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PRIMARY TARGET POPULATIONS

Agreement's Primary Target Groups	The Gubbio Project serves all ethnicities within San Francisco with a focused expertise to meet the unique needs of individuals experiencing homelessness and substance use disorders in the Mission District. The program will address the needs of adults facing homelessness, extreme poverty, mental health, substance use disorders, and those who may need low-barrier services.
Agreement's Primary Target Neighborhood or Area	Mission District- 16 th Street Corridor

Purpose of Agreement:

The Gubbio Project's Safe Sleeping drop-in site in San Francisco's Mission neighborhood aims to provide comprehensive support for 50 to 150 individuals experiencing homelessness and substance use disorders. The Gubbio project offers Safe Sleeping during the day where people experiencing homelessness can rest in a safe and clean environment. In addition to providing a drop-in space and safe sleeping site, The Gubbio Project will provide a Courtyard Cafe that will offer refreshments and snacks and will be staffed by program personnel to provide information about Gubbio Project services to clients. The Gubbio Project will also provide community outreach, where they will engage people experiencing homelessness in the community, provide information and referrals, and maintain a clean and safe environment around the program. The Gubbio Project will also distribute harm reduction supplies and provide substance use health education to reduce the negative impacts of substance use, including linkages to substance use treatment. Finally, The Gubbio Project will maintain a safe, clean, and quiet environment for people to access services, which includes regular cleaning, de-escalation, hospitality, CPR, overdose reversals, first aid, and other resources as required.

The Gubbio Project is a 501(c)3, non-profit organization that was co-founded in 2004 by community activists. The agency has been operating out of its current location St. John's the Evangelist in the Mission, for the past five years.

Monitoring Report/Program Review & Follow-up:

This Agreement will receive annual monitoring through the DPH Business Office of Contract Compliance (BOCC), including for performance and fiscal stability.

Health Equity and Inclusion Compliance:

The Vendor will provide the necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will work collaboratively to remove systemic and operational barriers that impede providing appropriate levels of services to meet the needs of disadvantaged BIPOC stakeholders and communities.

Sole Source:

The Agreement is authorized under the San Francisco Administrative Code 21A.4 - Behavioral Health and Public Residential Care and Treatment Services.

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Listing of Executive Director and Board of Directors:

Executive Director: Lydia Bransten _____

Board of Directors: Yasmin Landaverde - Board Secretary _____
Elizabeth Abduh-Salam - Board Treasurer _____
Carolyn Ji Jong Goossen - Board member _____
Marnie Regan - Board Member _____

