

**SUMMARY OF DEPARTMENT OPERATIONAL SUPPORT CONTRACT
REQUEST TO THE HEALTH COMMISSION**

A DOS Contract is a Contract for the provision of goods or services that directly supports DPH's operations.

Contractor: Health Management Associates, Inc.	Division/Section: DPH
Address: 120 N. Washington Square, Suite 705 Lansing, MI 48933	Deputy Director: Hillary Kunins DPH Administrator: David Nish Program Administrator: Amy Rankin-Williams Phone: 628-271-6603
Contact: Austin Bossenberger Phone: (810) 429-9348	Contract Analyst: Lin Qiu Phone: 628-271-6164

Request for approval of a New Professional Services Agreement with Health Management Associates, Inc. for consulting and analytical services on two projects. The first project will work on the new Homeless Multidisciplinary Team (H-MDT), and the second project is a study on the locked sub-acute treatment (LSAT) beds and residential care facilities for adults and elders (RCF/E) for the Behavioral Health Services section of the Department. The total proposed contract amount is \$272,126 which includes a 12% contingency for the term of May 27, 2024 through June 30, 2025 (1 year).

Mark only one for each question below:

- Vendor Type** For Profit Non-Profit Government Entity
- Is the Vendor a CMD Certified LBE?** Yes No
- Purchasing Authority:** RFP RFQ 2022-05 September 20, 2022 Sole Source GPO
- Does DPH have other existing contracts with this Vendor?** Yes No
If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed. 7 years. Since year 2017.

CONTRACT INFORMATION	Proposed Transaction
	May 27, 2024 to June 30, 2025
FUNDING SOURCES:	
General Fund	\$242,970
<u>TOTAL DPH REVENUES:</u>	\$242,970
12% Contingency Amount	\$29,156
<u>TOTAL CONTRACT AMOUNT WITH CONTINGENCY:</u>	\$272,126
<u>ONE-TIME UPFRONT COSTS:</u>	N/A
<u>ANNUAL AMOUNT OF CONTRACT*:</u>	\$208,260
<i>*Excludes one-time upfront/implementation costs.</i>	

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PROPOSED BREAKDOWN OF ITEMS/SERVICES

Item or Service	Quantity	Unit Price	Amount
Project 1: SUD/SMI Crisis & Street Interventions Health System Strategy & Implementation Support			
John Volpe	111 Hours	\$480 / per hour	\$53,280
Lisa Braude or Another qualified Principal	101 Hours	\$480 / per hour	\$48,480
Consultant	78 Hours	\$275 / per hour	\$21,450
Travel (Hotel, Airfare, Transportation and pier diem)	1 (Billed on Actuals)	\$20,000	\$20,000
Project 2: Residential Care and Treatment Regional & Market Research		Target Completion Date	Amount
Market Research Status Update		8/2024	\$15,130
Regional Interviews Status Update		8/2024	\$17,200
Presentation		8/2024	\$24,410
First Draft of Report		9/2024	\$27,550
Final Report		10/2024	\$15,470

Purpose of Contract:

In project 1, Health Management Associate will provide recommendations related to collaborating with Department of Emergency Management, SFPD, Emergency Medical Services and other city departments based on current CCSF initiatives and emerging practices in other jurisdictions, with specific focus on supporting the establishment of DPH-specific protocols for the new Homeless Multidisciplinary Team (H-MDT) structure. In project 2, Health Management Associates will conduct market research and interviews to deliver a presentation and report about cost and availability gaps and program expansions in locked sub-acute treatment (LSAT) beds and residential care facilities for adults and elders (RCF/E).

Health Management Associates (HMA) is a national research and consulting firm in the healthcare industry. Founded in 1985, today HMA has more than 700 consultants and 30 locations across the country, with local expertise and intel in all 50 states plus the District of Columbia and Puerto Rico through HMA State Connect. HMA provides technical assistance, resources, decision support and expertise.

Health Management Associate, Inc. was selected under RFQ 2022-05 conducted by the Controllers office and available to use by City Departments. Health Management Associate, Inc. was the highest ranked proposer.

Performance Monitoring:

The contract will be monitored in accordance with monitoring procedures by the Program Manager assigned to these services.

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Health Equity and Inclusion Compliance:

The Contractor will provide necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will align with the citywide efforts on contract equity as overseen by the Office of Racial Equity (ORE) in the Human Rights Commission.

Listing of CEO, Board of Directors, and Owners of 10% or More of the Firm:

CEO: Doug Elwell

Board of Directors: Jay Rosen, Treasurer Jeff Wink, Chief Financial Officer Kelly Johnson, Chief Administrative Officer Scott Lynch, General Counsel Chuck Milligan, Chief Operating Officer Debbie Hofsess,