



City and County of San Francisco
London Breed, Mayor

San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

MEMORANDUM

DATE: May 29, 2024

TO: The Honorable Members of the Health Commission

THROUGH: Jenny Louie, DPH Chief Operating Officer ^{DS} JL

FROM: Michelle Ruggels, Director, DPH Business Office ^{DS} MR

RE: **Request for FY24-25 approval of contracts to be designated as potential sole source, professional services contracts for health, behavioral health, and support services provided by non-profit contractors, as authorized by San Francisco Administrative Code Section 21.42.**

Each year, the DPH Office of Contracts Management and Compliance (OCMC) submits a list of contracts to the Health Commission for *advance* approval of sole source waiver usage, based specifically on the San Francisco Administrative Code, Chapter 21.42 parameters. Chapter 21.42 was enacted to enable DPH to continue services should a potential gap period between the expiration of an authorized contract term, and the completion of a new RFP process occur, or to begin an essential service, pending the completion of a solicitation process. This list is also referred to as the “DPH Sole Source List.”

While the Department does not typically submit mid-year updates, the Health Commission approved an amendment to the FY23-24 list on February 6, 2024, which is the baseline from which the proposed FY24-25 has been developed.

As a reminder, Chapter 21.42 authorizes the SF Health Commission to designate as sole source, professional services contracts for health, behavioral health and support services provided by non-profit organizations, when recommended by the Department where such services are:

- (1) Unique to the DPH
- (2) Consistent with its mission and goals
- (3) Require specialized knowledge, training, personnel, facilities or other resources that are known to be provided by a limited number of non-profit contractors.

This list contains all existing DPH non-profit contractors, most of which will not require the usage of a sole source waiver. However, if a need arises during the fiscal year for the usage of a “21.42 sole source waiver,” the City’s Office of Contract Administration (OCA) will use the Health Commission’s subject approved list as the basis for their expedited approval. The list below contains the names of contractors which the Department recommends be included on the FY24-25 list. Approval of this list by the Health Commission greatly expedites the Department’s contract approval process, thereby ensuring no service or payment gaps. Attached is a supporting grid identifying the following per the FY24-25 list:

- Additions of contractors with which DPH may wish to contract, in response to particular initiatives or specialized grant funding;
- Recommendations to retain certain contractors without current contracts, but where we want to be able to initiate a contract should an immediate need arise.

Thank you for your time and attention. Please let us know if you need further information.

The Honorable Members of the Health Commission
Finance Committee Page 2 of 3

18 Reasons

3rd Street Youth Center & Clinic
510 Media, LLC
A Better Way
AGUILAS, Inc.
AIDS Legal Referral Panel of the San Francisco Bay Area
Alternative Family Services, Inc.
APA Family Support Services
BAART Community Healthcare
Baker Places
Bay Area Air Quality Management District
Bayview Hunter's Point -YMCA
Bayview Hunter's Point Foundation
Booker T. Washington
Boys and Girls Club of San Francisco
California Pacific Medical Center
Catholic Charities
Center on Juvenile and Criminal Justice
Center to Promote Healthcare Access dba Social Interest Solutions
Central American Resource Center (CARCEN)
Central City Hospitality House
Children's Council of San Francisco
Chinese Hospital Association
City College of San Francisco
Community Forward SF aka Community Awareness and Treatment Services (CATS)
Community Housing Partnership, dba HomeRise
Community Music Center of San Francisco
Community Youth Center San Francisco
Conard House
Curry Senior Center
Dental Robin Hood
Dignity Health/ St. Mary's Medical Center/St. Francis
Dolores Street Community Center
East Bay Agency for Children
Edgewood Center for Children and Families
Eldergivers- Art With Elders
Episcopal Community Services of San Francisco
Family Service Agency of San Francisco
Felton Institute
Fort Help, LLC
Fort Help Mission, Inc.
Friendship House Association of American Indians of San Francisco
FUSE Corps
Glide Foundation (Board of Trustees of the Glide Foundation)
The Gubbio Project, Inc.
Harm Reduction Therapy Center
HealthRIGHT 360
Heluna Health dba Public Health Foundation Enterprises (PHFE)
Hearing and Speech Center of Northern California
Homeless Children's Network
Homeless Prenatal Program
Horizons Unlimited of San Francisco
Huckleberry Youth Programs
Hyde Street Community Services
Instituto Familiar de la Raza
International Institute of the Bay Area
Jamestown Community Center
Japanese Community Youth Council
Jewish Family and Children's Services
Justice & Diversity Center of the Bar Assn. of San Francisco
Larkin Street Youth Services
Latino Commission
Lavender Youth Recreation & Information Center (LYRIC)
Learning for Action (Bay Area Trauma Informed System of Care)
Life Learning Academy
Livable City
Lutheran Social Services of Northern California
Maitri AIDS Hospice
Marin City Health and Wellness Center
Marin County Community Health and Prevention Services
Mental Health Association of SF
Mission Council on Alcohol Abuse for the Spanish-Speaking
Mission Language and Vocational School
Mission Neighborhood Health Center
Mt. St. Joseph-St. Elizabeth's
Center for Families in Recovery
NAMI San Francisco
Napa County Health and Human Services
Native American Health Center
National Harm Reduction Coalition formerly known as Harm Reduction Coalition
NICOS Chinese Health Coalition
North East Medical Services (NEMS)
Positive Resource Center
Progress Foundation
Project Open Hand
Public Health Institute
Rafiki Coalition for Health and Wellness
Regents of the University of California
Richmond Area Multi Services (RAMS)
Safe and Sound
Saint Francis Memorial Hospital
Samuel Merritt University

The Honorable Members of the Health Commission
Finance Committee Page 3 of 3

San Francisco African American Faith Based Coalition
San Francisco AIDS Foundation
San Francisco Community Clinic Consortium
San Francisco Community Health Authority
San Francisco Community Health Center also known as
Asian and Pacific Islander Wellness Center
San Francisco Food Bank
San Francisco Lesbian Gay Bisexual Transgender
Community Center
San Francisco Public Health Foundation
San Francisco Study Center
San Francisco Unified School District
San Mateo County Health Services
Seneca Center
Shanti Project
Sierra Hospital
SisterWeb
Special Services for Groups
Sonoma County Department of Health and Human Services
Southeast Asian Development Center
St. Vincent de Paul Society Swords to Plowshares
Support for Families of Children with Disabilities
Tenderloin Neighborhood Development Corp.
The Medical Clown Project
The Salvation Army A California Corp
Tides Center
Unity Care Group, Inc.
University of the Pacific, School of Dentistry
Victor Treatment Centers
West Coast Children's Clinic
Westside Community Mental Health Center
Yale University School of Medicine
YMCA of San Francisco
Youth Leadership Institute.