

ELECTIONS COMMISSION
City and County of San Francisco

**BUDGET AND OVERSIGHT OF PUBLIC
ELECTIONS COMMITTEE (BOPEC)**

Christopher Jerdonek, Chairperson
Nancy Hayden Crowley
Robin M. Stone



John Arntz, Director of Elections

SPECIAL MEETING AGENDA

**Budget and Oversight of Public Elections Committee (BOPEC)
of the San Francisco Elections Commission
Tuesday, January 31, 2023
3:00 p.m.
Remote Meeting via WebEx**

The meeting will be held remotely at the date and time listed above using the connection info below. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, members of the Elections Commission may attend this meeting remotely. In that event, those members will participate and vote by video. Members of the public may attend the meeting remotely / online to observe and provide public comment. Instructions for providing public comment remotely / online are on the last page of the agenda.

In addition to participating in real time, interested persons are encouraged to participate in this meeting by submitting public comment in writing by 12:00 p.m. on the day of the meeting to elections.commission@sfgov.org.

Video Conferencing

To access this meeting using the WebEx application, use the following link:

<https://sfgov.webex.com/sfgov/j.php?MTID=m2da16e17fd830fd69fdb44476ff97be2>

Event number: 2497 080 0158
Event password: ballot (225568 from phones)

While you may enter your name before joining the meeting, you are not required to do so to participate.

Audio Conferencing

To access the meeting by telephone, do the following:

Call 1-415-655-0001

Dial Access code: 249 708 00158

Order of Business

1. Call to Order & Roll Call

A member of the Commission will state the following (from the Commission's October 19, 2022 Land Acknowledgment resolution):

The San Francisco Elections Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone, who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors and relatives of the Ramaytush Community and affirming their sovereign rights as First Peoples.

2. General Public Comment

Public comment on any issue within BOPEC's general jurisdiction that is not covered by another item on this agenda.

3. Discussion and Possible Action on Resolution on Continuation of Remote Elections Commission Meetings

Attachments: City Attorney Memo Regarding Public Meetings and Findings Motion; Draft Resolution of the San Francisco Elections Commission.

4. Discussion and Possible Action on Department of Elections' Proposed 2023 – 2025 Budget

The Commission is required to conduct two reviews of the Department's budget no less than 15 days apart. On Friday, January 27, the Director of Elections submitted its budget for Commission review. This will be the first review, with the second to follow at the February 15, regular Commission meeting. Upon its approval, the budget will be submitted to the Office of the Mayor no later than February 21.

Attachments: Department of Elections 2023 – 2025 Budget.

5. Adjournment

There will be an opportunity for public comment on each agenda item.

Materials contained in the Commission packets for meetings are available for inspection and copying during regular office hours at the Department of Elections, City Hall Room 48. Materials are placed in the Elections Commission's Public Binder no later than 72 hours prior to meetings. Any materials distributed to members of the Elections Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Department of Elections, City Hall Room 48, in the Commission's Public Binder, during normal office hours.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code): Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE: Sunshine Ordinance Task Force; 1 Dr. Carlton B. Goodlett Place; Room 244; San Francisco, CA 94102-4689. Phone: (415) 554-7724; Fax: (415) 554-5163; Email: sotf@sfgov.org; Website: <http://sfgov.org/sunshine>. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://sfgov.org>.

Lobbyist Registration and Reporting Requirements: Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue; Suite 220; San Francisco, CA 94102. Phone: (415) 252-3100; Fax: (415) 252-3112; Email: ethics.commission@sfgov.org; Website: <http://www.sfethics.org>.

Public Comment Instructions for Remote Participants

When calling in by telephone (preferred):

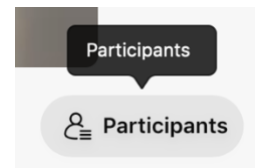
When your item of interest comes up, dial *3 (star button followed by the number 3) on your phone to raise your hand and be added to the public comment line. You will then hear, "You have raised your hand to ask a question." Please wait until the host calls on you.

The line will be silent as you wait your turn to speak. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including television, radio, or computer. It is especially important that you mute your computer if you are watching via the web link to prevent feedback and echo when you speak.

If you change your mind and wish to withdraw yourself from the public comment line, press *3 again. You will hear the system say, "You have lowered your hand."

Using your computer web browser (when phone not available)

Make sure the "Participants" side panel is showing by clicking the "Participants" button shown in the picture at the right.



Then, make sure the "Participants" panel is expanded in the side panel by pressing the small arrow indicator in the panel. You should see a list of Panelists, followed by a list of Attendees. At the bottom of the list of Attendees is a small button or icon that looks like a hand (see where the red arrow is pointing in the picture at the right).

Press the hand icon to raise your hand. The host will unmute you when it is time for you to comment. When you are done with your comment, click the hand icon again to lower your hand.

