



City and County of San Francisco

# Shelter Monitoring Committee

**AGENDA**  
**SHELTER MONITORING COMMITTEE**  
**POLICY SUBCOMMITTEE MEETING**  
**October 11, 2023, 3:00 – 4:15 PM**  
**Via WebEx**

**Roster:**

*Subcommittee Chair Kaleese Street*  
*Subcommittee Member Belinda Dobbs*

*Subcommittee Member Britt Creech*

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** **Chair Street** *5 min*  
SMC Policy Subcommittee meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend. **Public comments will be taken for each agenda item as indicated.**

**I. MINUTES** *DISCUSSION/ACTION*  
**September 2023 Minutes** **Chair Street** *5 min*  
The Subcommittee will review and vote on whether to approve draft Minutes.  
*Explanatory document – Minutes draft*  
**Public Comment will be heard before the proposed action.**  
**Proposed Action: Vote to approve last month’s Subcommittee Minutes.**

**II. OLD BUSINESS** *DISCUSSION/ACTION*  
**A. TRAINING INFORMATION FROM HSH** **Chair Street** *15 min*  
The Subcommittee will review HSH comments regarding training records.  
**Public Comment will be heard.**

**III. NEW BUSINESS** *DISCUSSION/ACTION*  
**A. EDITS TO BYLAWS** **Chair Street** *20 min*  
The Subcommittee will look at the Bylaws to prepare to revise them in accord with the proposed changes to the Administrative Code.  
**Public Comment will be heard.**  
**Proposed Action: Make a recommendation to the full Committee.**  
*Explanatory documents – Administrative Code draft, existing bylaws*

**IV. PUBLIC COMMENT** *DISCUSSION* *5 min*  
Members of the public may address the Subcommittee on items of interest to the public, that are within the jurisdiction of the Subcommittee, for up to 3 minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Subcommittee for up to 2 minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the

public may address the Committee for up to 1 minute at the time such item is called. Members of the public may only speak once per agenda item.

## V. ADJOURNMENT

This item requires a motion, a second, and to be carried.

*Proposed Action: Approve adjournment*

### Meeting Access Information

WebEx → <https://sfgov.webex.com/sfgov/j.php?MTID=mbf6545d530dc19950607de12da862cea>

Join by phone at **(415) 655-0001** (Wednesday, 10/11/23 at 3:00 PM)

Meeting ID number/access code: **2486 731 9477**

Meeting password: **SMC23**

To obtain copies of the agenda, minutes, or any explanatory documents, please contact staff at 415-255-3642 or [shelter.monitoring@sfgov.org](mailto:shelter.monitoring@sfgov.org) 72 hours before the meeting.

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### **Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator

Sunshine Ordinance Task Force

City Hall, Room 244

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

Phone 415.554.7724

Fax 415.554.7854

E-mail [soft@sfgov.org](mailto:soft@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: [sfgov.org/ethics](http://sfgov.org/ethics).