



SAN FRANCISCO

SHERIFF'S DEPARTMENT OF ACCOUNTABILITY OFFICE OF INSPECTOR GENERAL



PROPOSED BUDGET FY 2023-2024





ABOUT THE OFFICE OF INSPECTOR GENERAL

- SAN FRANCISCO VOTERS PASSED PROPOSITION D IN 2020 ESTABLISHING SAN FRANCISCO'S FIRST SHERIFF'S DEPARTMENT OVERSIGHT BOARD (SDOB) AND THE OFFICE OF INSPECTOR GENERAL (OIG) TO PROVIDE INDEPENDENT OVERSIGHT FOR THE SAN FRANCISCO SHERIFF'S OFFICE (SFSO).
- THE OIG IS ASSIGNED THE DEPARTMENT CODE, "SDA" FOR SHERIFF'S DEPARTMENT OF ACCOUNTABILITY.
- THE OIG'S ROLES AND RESPONSIBILITIES ARE DEFINED IN SAN FRANCISCO CHARTER SECTION 4.137.
- THE SDOB IS CURRENTLY DEVELOPING A PROCESS FOR IDENTIFYING CANDIDATES TO CONSIDER FOR THE POSITION OF INSPECTOR GENERAL.
- IN THE MEANTIME, THE DEPARTMENT OF POLICE ACCOUNTABILITY (DPA), A DEPARTMENT WITH SIMILAR FUNCTIONS AND RESPONSIBILITIES IS PERFORMING OVERSIGHT FOR THE SHERIFF'S OFFICE AT THE REQUEST OF THE SHERIFF, AND LENDING RESOURCES TO SUPPORT THE OIG BUILD OUT UNTIL THE NEW OIG IS INDEPENDENTLY OPERATIONAL AT THE REQUEST OF THE MAYOR AND BOARD OF SUPERVISORS.

CHARTER SECTION 4.137 ROLES AND RESPONSIBILITIES:

▪ INVESTIGATIONS

- COMPLAINTS AGAINST SFSO EMPLOYEES AND CONTRACTORS.
- THE DEATH OF ANY INDIVIDUAL WHILE THAT INDIVIDUAL IS IN SFSO CUSTODY.
- RECOMMEND DISCIPLINARY ACTION TO THE SHERIFF.

▪ POLICY

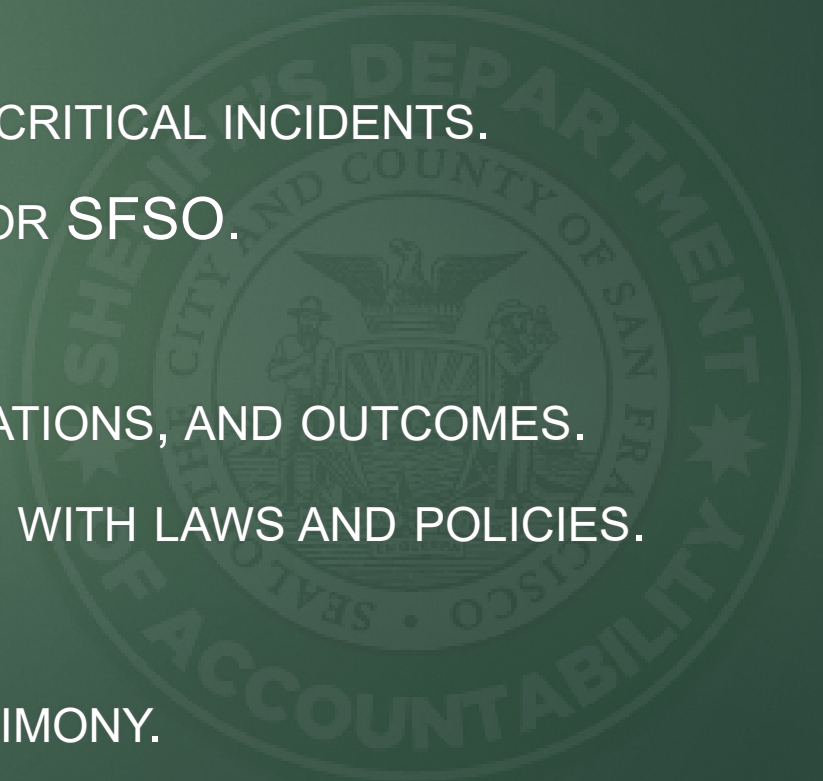
- DEVELOP A REVIEW PROCESS FOR USE OF FORCE AND CRITICAL INCIDENTS.
- DEVELOP AND RECOMMEND USE OF FORCE POLICIES FOR SFSO.

▪ REPORTING AND AUDITING

- TRACK AND REPORT ON INVESTIGATIONS, RECOMMENDATIONS, AND OUTCOMES.
- MONITOR SFSO OPERATIONS TO ENSURE COMPLIANCE WITH LAWS AND POLICIES.

▪ CONDUCTING HEARINGS

- ISSUE SUBPOENAS, ADMINISTER OATHS, AND TAKE TESTIMONY.





OIG / SDA BUDGET PRIORITIES



- **RECRUIT, HIRE, AND TRAIN STAFF** AFTER THE SDOB APPOINTS AN INSPECTOR GENERAL.
- **REQUEST ADDITIONAL POSITIONS** TO MEET CHARTER MANDATES:
 - **MEDIA OFFICER (1314)** TO INFORM THE PUBLIC THROUGH MEDIA AND SOCIAL NETWORKS.
 - **ATTORNEY (8177)** TO PROCESS PUBLIC RECORDS REQUESTS, REVIEW AND SUPPORT INVESTIGATIONS, AND ASSIST POLICY DEVELOPMENT.
 - **IT ADMINISTRATOR (1092)** TECHNOLOGY SUPPORT AND CASE MANAGEMENT SYSTEM.
 - **DATA ANALYST (1823)** CAPTURE, ANALYZE, AND REPORT ON DATA TO INFORM POLICIES.
 - **LEGAL ASSISTANT (8173)** ASSIST THE ATTORNEY.
 - **COMMUNITY LIAISON (1310)** CONNECT COMMUNITY MEMBERS WITH SERVICES AND SUPPORT.
 - **RECEPTIONIST (1406)** FIELD AND DIRECT ALL INQUIRIES TO THE OIG.
- **BUILD INFRASTRUCTURE** TO LAUNCH A SUCCESSFUL DEPARTMENT:
 - FACILITIES, EQUIPMENT, AND RESOURCES FOR A NEW DEPARTMENT TO FUNCTION.
 - TECHNOLOGY – DT SUPPORT, ONGOING CASE MANAGEMENT SUPPORT, SUBSCRIPTIONS, SOFTWARE, AND HARDWARE TO SUPPORT THE NEW DEPARTMENT’S WORK.



PROPOSED BUDGET



FY 2023-2024 BUDGET SCHEDULE

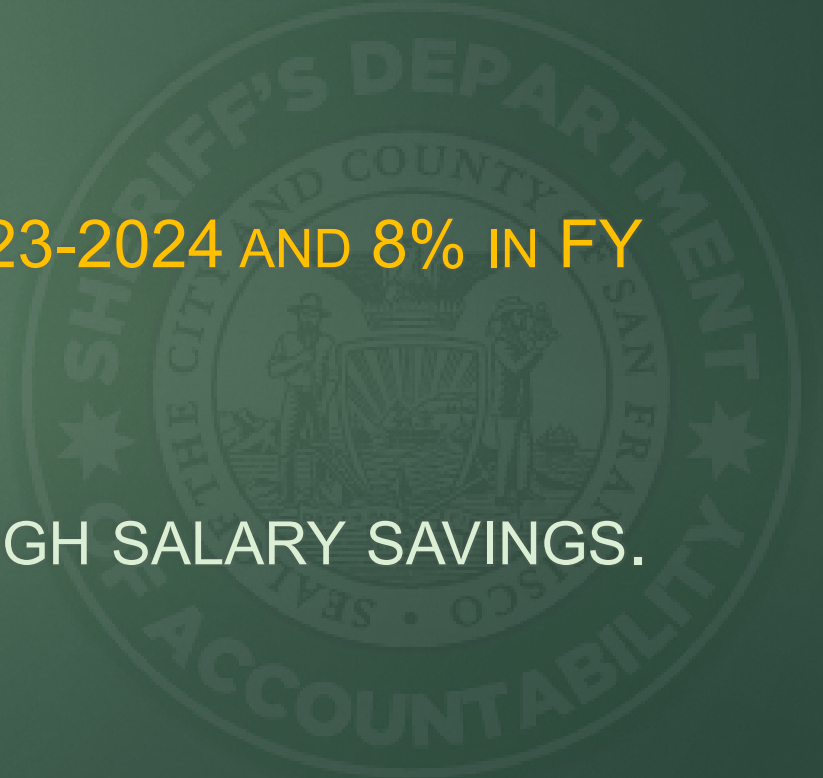
Important Dates and Deadlines	
December 15, 2022	Mayor's Budget Outlook & Instructions issued
December 19, 2022	Budget system opens to departments
January 13, 2023	Five Year Report published
January 17, 2023	OIG / SDA Budget public meeting 1
January 20, 2023	Capital and COIT budget requests due
Early February 2023	Controller's 6-Month Report
February 3, 2023	OIG / SDA Budget public meeting 2
February 21, 2023	Department budget proposals due
June 1, 2023	Mayor proposes a balanced budget to the BOS
June 2023	Budget and Appropriations Committee hearings
July 2023	Budget considered by the BOS

MAYOR'S BUDGET INSTRUCTIONS

- RECOVERY OF LOCAL ECONOMY WITH FOCUS ON DOWNTOWN AND ECONOMIC CORE
- IMPROVING PUBLIC SAFETY AND STREET CONDITIONS
- REDUCING HOMELESSNESS AND TRANSFORMING MENTAL HEALTH SERVICE DELIVERY
- ACCOUNTABILITY & EQUITY IN SERVICES AND SPENDING

REDUCE GENERAL FUND SUPPORT BY 5% IN FY 2023-2024 AND 8% IN FY 2024-2025

- THE SDA WILL ACHIEVE REDUCTIONS THROUGH SALARY SAVINGS.



OIG / SDA PROPOSED BUDGET

	Base Budget FY 2023-2024	Proposed Budget FY 2023-2024
Total	\$2,986,754	\$2,839,417
Change		(\$147,337)

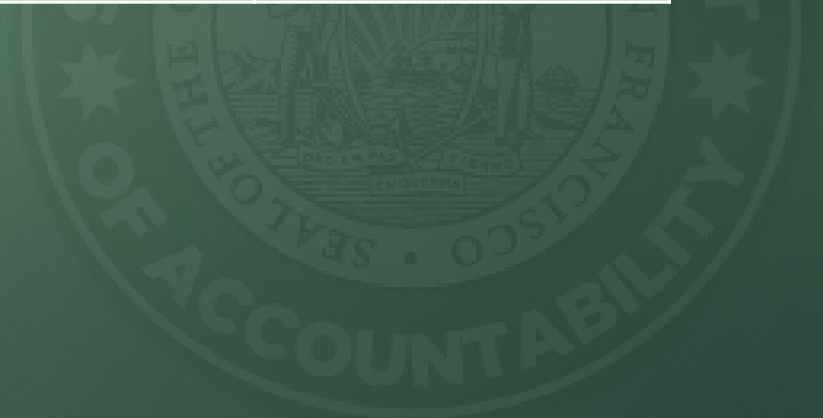
	Base FTE FY 2023-2024	Proposed FTE
Total	13	20
Change		7

Category	Change from Base
Salaries & Benefits	(\$147,337)
Total	(\$147,337)

OIG / SDA PROPOSED BUDGET

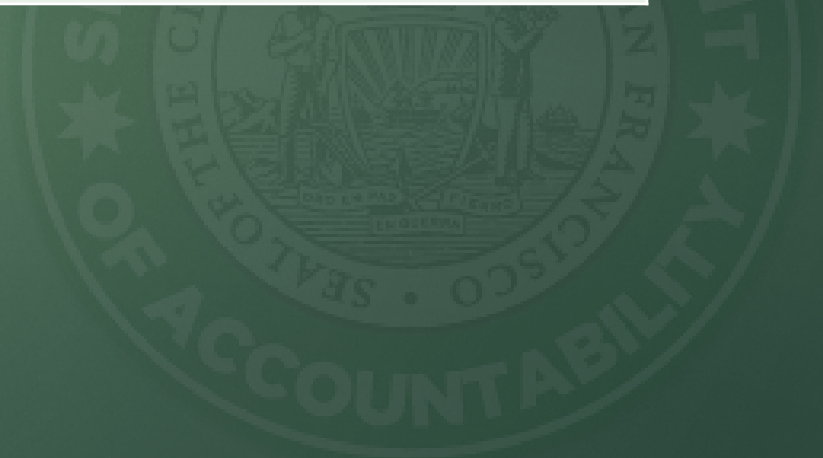
OIG / SDA PROPOSED BUDGET WITH ADDITIONAL NECESSARY POSITIONS

Estimated Cost for Additional Positions	\$1,210,353
Existing FY 2022-2023 Budget	\$2,986,754
Estimated Total FY 2023-2024 with Additional Positions	\$4,197,107
Mayor's Budget Cut Request	\$(147,337)
Estimated Total FY 2023-2024 with Additional Positions and Budget Cuts	\$4,049,770



OIG / SDA PROPOSED BUDGET

TECHNOLOGY COSTS		
	Current	FY 2023-2024
Case Management System	\$	\$110,000
Other Technology Costs	\$	\$52,550
Total Technology Costs		\$162,550

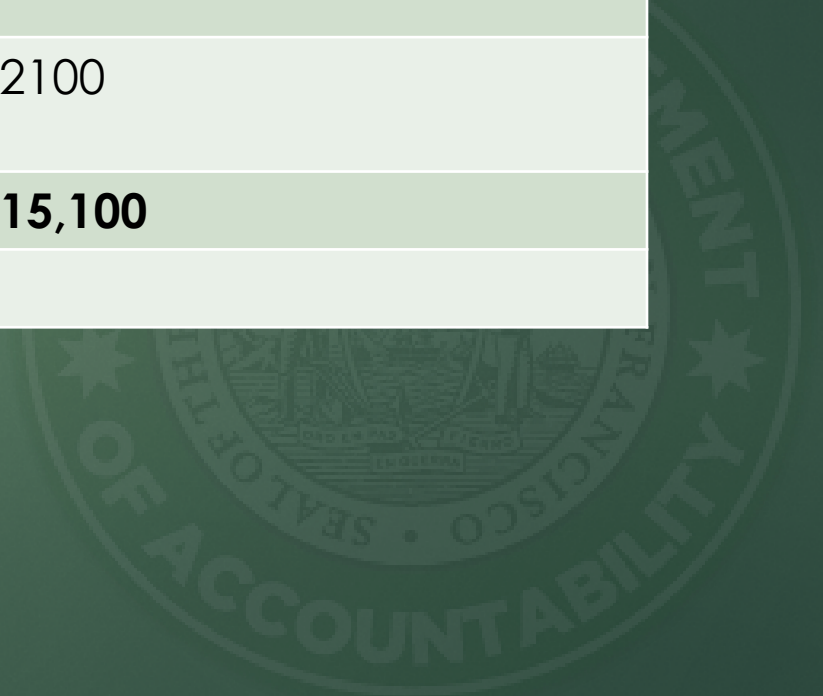


OIG / SDA PROPOSED BUDGET

INTERDEPARTMENTAL SERVICES		
	FY 2022-2023 (Current)	FY 2023-2024
IDS		
DT Support	\$30,099	\$40,000
DHR Support	\$101,020	\$104,000
DPA	\$982,339	\$760,000
FAST	\$49,088	\$53,000
GF – Sheriff Training	\$40,000	\$40,000
ADM – Reproduction	\$	\$2000

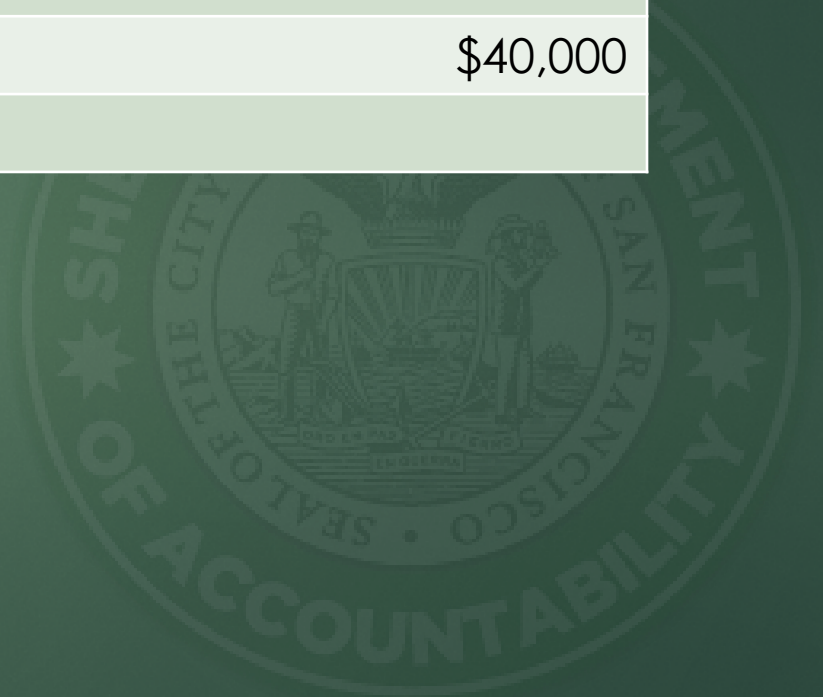
OIG / SDA PROPOSED BUDGET

TRAINING BUDGET		
Training Cost SDA / OIG Staff	\$1000 Per Employee (*Currently 13 Budgeted Employees)	\$13,000
Training Cost SDOB	\$300 Per Board Member (*7 Board Members)	\$2100
Total Training Costs		\$15,100



OIG / SDA PROPOSED BUDGET

ADDITIONAL EXPENSES		
	Current	FY 2023-2024
Materials and Supplies	\$4821	\$40,000





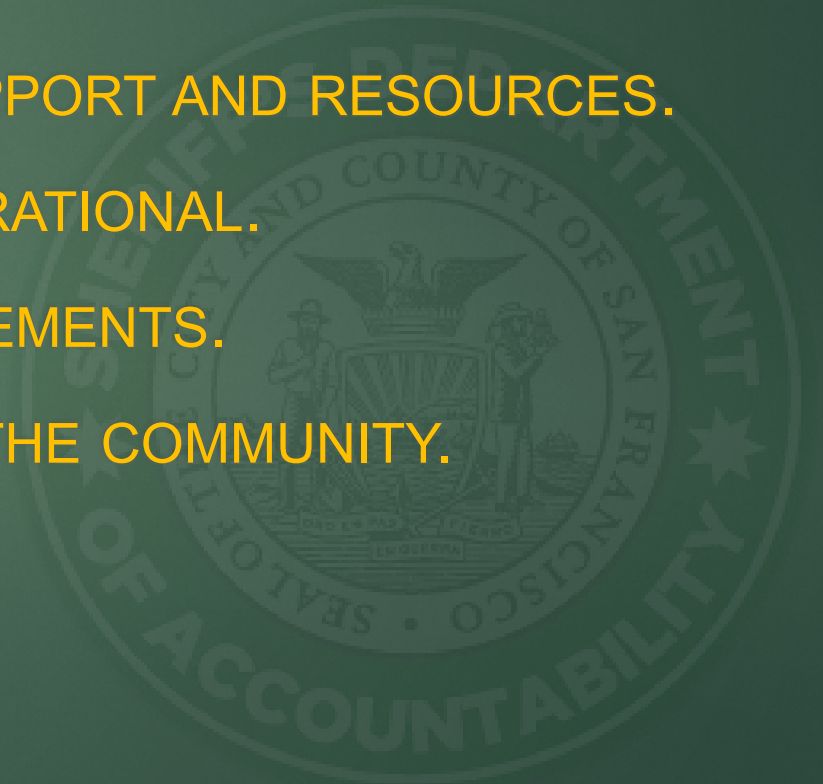
IMPACT OF REDUCTIONS



THE ORIGINAL BUDGET DID NOT INCLUDE FUNDS FOR ESSENTIAL PERSONNEL AND INFRASTRUCTURE TO MEET CHARTER MANDATES.

FURTHER REDUCTIONS WILL:

- EXTEND THE OIG'S RELIANCE ON BORROWED SUPPORT AND RESOURCES.
- DELAY THE OIG'S ABILITY TO BECOME FULLY OPERATIONAL.
- IMPAIR THE OIG'S ABILITY TO MEET CORE REQUIREMENTS.
- PREVENT THE OIG FROM ADDING SERVICES FOR THE COMMUNITY.





QUESTIONS OR COMMENTS?

