



City and County of San Francisco
Shelter Monitoring Committee

AGENDA
SHELTER MONITORING COMMITTEE
POLICY SUBCOMMITTEE MEETING
November 9, 2022, 3:00 – 4:15 PM
Via WebEx

Roster:

Subcommittee Chair Cris Plunkett
Subcommittee Member Belinda Dobbs
Subcommittee Member Tomiko Eya

Subcommittee Member Lisa Rachowicz
Subcommittee Member Kaleese Street

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS **Staff** *3 min*

SMC Policy Subcommittee meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend. **Public comments will be taken for each agenda item as indicated.**

- I. MINUTES** *DISCUSSION/ACTION*
October 12, 2022 Minutes **Chair Plunkett** *3 min*
The Subcommittee will review and vote on whether to approve draft Minutes.
Explanatory document – [October Minutes draft](#)
Public Comment will be heard before the proposed action.
Proposed Action: Vote to approve last month’s Subcommittee Minutes.

- II. OLD BUSINESS** *DISCUSSION/ACTION*
- A. NAVIGATION CENTERS – NEXT STEPS** **Chair Plunkett** *15 min*
The Subcommittee will discuss next steps to bringing Navigation Centers into the SMC bailiwick. Shall draft inspection forms be shared with Navigation Center management? Can the Committee attend their next monthly meeting? Would it be premature to consider taking complaints in January?
Public Comment will be heard before any proposed action.

- B. COMPANION ANIMALS** **Chair Plunkett** *10 min*
Members will discuss what if any additional adjustments or recommendations regarding service and companion animals in the shelter system should be pursued. Are rules regarding animals currently posted in most shelters? Would it be fair to look for signage during inspections?
Public Comment will be heard before any proposed action.

III. NEW BUSINESS

DISCUSSION/ACTION

A. STAFF TRAINING INSPECTION FORM QUESTIONS

Chair Plunkett 15 min

Discuss how inspections can be improved to provide more accurate and timely feedback to shelters and other stakeholders as to the training staff have received.

Public Comment will be heard before any proposed action.

B. BEHAVIORAL HEALTH SERVICES

Chair Plunkett 15 min

The Subcommittee will discuss whether and where services are covered by the SOCs and what steps the SMC might take to ensure that information is made available to clients.

Public Comment will be heard.

IV. AGENDA SETTING FOR FUTURE MEETINGS *DISCUSSION*

Chair Plunkett 5 min

Members may suggest items for future discussion and/or action.

Public Comment will be heard.

V. PUBLIC COMMENT

DISCUSSION 5 min

Members of the public may address the Subcommittee on items of interest to the public, that are within the jurisdiction of the Subcommittee, for up to 3 minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Subcommittee for up to 2 minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to 1 minute at the time such item is called. Members of the public may only speak once per agenda item.

VI. ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

Meeting Access Information

WebEx → <https://sfdph.webex.com/sfdph/j.php?MTID=m0a0a00e0888796d4ec01c358b1c7454b>

Join by phone at **(415) 655-0003** (Wednesday, 11/9/22 at 3:00 PM)

Meeting ID number/access code: **2469 802 2449**

Meeting password: **SMC22**

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To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact staff at 415-255-3642 or shelter.monitoring@sfgov.org at least two business days before the meeting.

Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

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