



LONDON BREED
MAYOR
August 19, 2022

CITY AND COUNTY OF SAN FRANCISCO
Department of Police Accountability
ONE SOUTH VAN NESS AVENUE, FLOOR EIGHT
SAN FRANCISCO, CA 94103



PAUL DAVID HENDERSON
EXECUTIVE DIRECTOR

Marshall Khine

Govt. Code

6234(c)

Subject: Conditional Offer of Employment

Dear Marshall,

I am very pleased to send you this conditional offer of employment for the position of 8181 Assistant Chief Attorney I with the Sheriff's Department of Accountability. You must pass a conviction history review before a final job offer can be made.

This is a full-time position, exempt from Civil Service selection, appointment and removal procedures under Charter Section 10.104.13. The incumbent serves at the pleasure of the appointing officer. Your start date will be determined following your background clearance.

The annual salary for this position is \$279,598.80 per year (Step 5 plus 2% longevity). You will retain all accrued leaves, benefits and severance eligibility that have accrued in your current position. Information on health benefits, time off, and more can be found at sfdhr.org/benefits-overview. This position is represented by the Municipal Attorney's Association. You can review the collective bargaining agreement with this union by going to the Department of Human Resources website at sfdhr.org/memoranda-understanding.

We suggest that you not give notice to your current employer until you pass the conviction history review. At that time, you will receive detailed information about completing the hiring process.

To accept this conditional offer, please send an email with the following documents to Benjamin Richey at benjamin.richey@sfgov.org no later than 5:00 P.M. on August 26, 2022:

- Copy of this letter with your signature and date
- Candidate Notice of Fingerprinting Form (attached)

We look forward to your acceptance.

Very truly yours,

Paul Henderson
Executive Director, Department of Police Accountability

Written Acceptance

This is to confirm that I have read and agree to the terms of this **Conditional Offer of Employment** as set forth above.

Name (print)

Signature

Date