

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

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|------------|---|-----------------------|--|
| Contractor | Regents of University of California, San Francisco | Division/Section | PHD/CHEP |
| Address | 490 Illinois Street San Francisco, CA 94158 | Deputy Director | Greg Wagner |
| Contact | Kristen Bibbins-Domingo | DPH Administrator | |
| | Kristen.bibbins-domingo@ucsf.edu | Program Administrator | Tracey Packer |
| | | Contract Analyst | Jessica Huang Phone 415-812-2399 |

Request for approval of a new contract with Regents of the University of California SF, School of Medicine, Department of Epidemiology and Biostatistics to provide the City and the Department of Public Health with expertise providing program evaluation and technical assistance to ensure timely responses to the COVID-19 pandemic with a particular focus on the needs in our most vulnerable communities. The total proposed contract amount is \$1,678,646 which includes a 12% contingency. The total term of the contract is from July 01, 2021 through May 31, 2022 (1 year and 11 months).

Profit Government LBE Sole Source: 21.42 Date: _____
 New Renewal Mod GPO

Number of years DPH has been doing business with this organization: **30+ with UCSF, this is the 1st time with this Department**

| <u>CONTRACT INFORMATION:</u> | <u>Prior Transaction</u> | <u>Proposed Transaction</u> | <u>Annualized Difference*</u> |
|---|---------------------------------|------------------------------------|--------------------------------------|
| Funding Sources: | | | |
| CDC Grant | | \$1,498,791 | \$1,498,791 |
| TOTAL DPH REVENUES | | \$1,498,791 | \$1,498,791 |
| 12% Contingency Amount | | \$179,855 | \$179,855 |
| CONTRACT TOTAL | | \$1,678,646 | \$1,678,646 |
| <i>ANNUAL AMOUNT OF CONTRACT (estimate)</i> | | | |
| Agency Funds | | | |
| Contract FTE | | 3.19 | 3.19 |

PROPOSED:

| Mode(s) of Service & Unit of Service Definition | No. Of Clients | No. of Hours | Average Unit Cost |
|--|-----------------------|---------------------|--------------------------|
| Program Strategies/Activities (Year 1) | NA | 4,932 | \$154.31 |
| Program Strategies/Activities (Year 2) | NA | 4,700 | \$156.96 |
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Explanation of Services:

This is a new contract that will be providing program evaluation and technical assistance to support and strengthen the infrastructure which links the San Francisco community, the Department of Public Health, the University of San Francisco – Department of Medicine, and other clinical networks to ensure timely responses to the crises of the COVID 19 pandemic with a particular focus on the needs of those who are most vulnerable in our communities. The program is designed to have a special emphasis and provide expertise on serving communities disproportionately affected by COVID-19, including but not limited to: Latino, Black; Asian; Pacific Islander; people experiencing homelessness, immigrant; and transgender communities. However, the strengthening of the infrastructure is intended to help all San Franciscans. Technical Assistance will be provided to contribute and support the planning and assessing of existing Community-Based Programs and operations as well as assisting in the identification of community-driven indicators for the interventions that can help address COVID-19 pandemic among high-risk populations. Program evaluation will develop and create surveys and interview tools, working with SFDPH to determine data collection strategies as well as facilitate steering committees for care coordination and development of comprehensive training materials to ascertain best practices. UCSF – Dept. of Medicine Faculty will support the community equity leadership team comprising SFDPH, UCSF, and CBO training collaboratives.

Monitoring Report/Program Review & Follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures through the Public Health Division of the Department.

Nondiscrimination and Cultural Competency:

The Contractor will participate in applicable cultural competency requirements.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director**Executive Director:**

CEO: Mark Laret, CFO: Raju Iyer, COO: Sheila Antrum

Board of Directors (Members and Advisors)

Appointed Regents: Maria Anguiano, Richard C. Blum; Laphonza Butler; Michael Cohen; Gareth Elliott; Cecilia Estolano Devon Graves; Howard "Peter" Guber; Jose M. Hernandez; Sherry L. Lansing; Richard Leib; Hadi Makarechian; Eloy Ortiz Oakley; Lark Park; John A. Pérez; Janet Reilly; Richard Sherman; Jonathan "Jay" Sures; Alexis Atsilvsgi Zaragoza.

Ex Officio Regents: Gavin Newsom, Eleni Kounalakis; Anthony Rendon; Tony Thurmond; Michael V. Drake, M.D; Art Torres; Cheryl Lott.

Regents-Designate: Amanda Pouchot; Sandra Timmons; Marlenee Blas Pedral.

Owners of 10% or more of the Firm:

N/A

Recommendations:

The Department recommends approval of this contract.