



City and County of San Francisco
London Breed, Mayor

San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

MEMORANDUM

DATE: June 10, 2021

TO: The Honorable Members of the Health Commission

FROM: Michelle Ruggels, Director, DPH Business Office

RE: Annual DPH Sole Source Waiver Usage Report submitted to the Board of Supervisors in June. (Health Commission update; no approval required)

At the end of each fiscal year, in compliance with the San Francisco Administrative Code, Chapter 67.24 "Sunshine Ordinance," each City department must provide to the Board of Supervisors a list of all professional sole source contracts (selected without a solicitation) entered into during the fiscal year, including those authorized under the following categories identified in Chapter 21 of the Administrative Code: Chapter 21.5, Chapter 21.30 and Chapter 21.42. Effective FY15-16, this report is also presented to the Health Commission as an update; approval is not required.

Attached is the list of sole source contracts that the Department intends to submit to the Board of Supervisors. Also, for your reference, please see the Power Point slides that provide more detail about each sole source category.

Please let us know if you need further information.