



ITEMS, YOUR OPPORTUNITY TO ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT. PLEASE SEE PAGE 4 OF THIS AGENDA FOR INFORMATION REGARDING INSTRUCTIONS FOR MAKING PUBLIC COMMENT.

**4. FOR DISCUSSION**

**CHIEF EXECUTIVE OFFICER REPORT**

**AND POSSIBLE ACTION:**

(Michael T. Phillips, Chief Executive Officer)

*\*Chief Executive Officer Report*

THE LHH JCC WILL RECEIVE A SUMMARY OF ACTIVITIES AND OPERATIONS OF LAGUNA HONDA HOSPITAL INCLUDING STATE OF THE HOSPITAL, BUDGET AND FINANCE, INITIATIVES AND MILESTONES, PERFORMANCE IMPROVEMENT, EVENTS AND RECOGNITION.

**5. FOR DISCUSSION**

**REGULATORY AFFAIRS REPORT**

**AND POSSIBLE ACTION:**

(Nawzaneen Talai, Chief Quality Officer)

THE LHH JCC WILL REVIEW AND DISCUSS THE MARCH 2021 REGULATORY AFFAIRS STATUS REPORT.

**6. FOR DISCUSSION:**

**PRESENTATION: MEDICATION ERROR REDUCTION PROGRAM**

(Monica Biley, Chief Nursing Officer; Michelle Fouts, Director of Pharmacy)

THE LHH JCC WILL REVIEW AND DISCUSS A PRESENTATION DISCUSSING THE MEDICATION ERROR REDUCTION PROGRAM.

**7. FOR DISCUSSION:**

**PRESENTATION: COVID UPDATE**

(John Grimes, Chief Operations Officer)

THE LHH JCC WILL REVIEW AND DISCUSS AN UPDATE ON THE COVID RESPONSE AT LHH.

**8. CLOSED SESSION**

A) Public comments on all matters pertaining to the Closed Session. (San Francisco Administrative Code Section 67.15).

B) Vote on whether to hold a Closed Session. (Action Item)

C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5, 1157.6, and 1157.7; Health and Safety Code Section 1461; San Francisco Administrative Code Sections 67.5, 67.8, 67.8-1, and 67.10; and California Constitution, Article I, Section 1.

**FOR DISCUSSION AND  
POSSIBLE ACTION:**

**CONSIDERATION OF MEDICAL STAFF  
CREDENTIALING MATTERS**  
(Lisa Hoo, MD)

**FOR DISCUSSION AND  
POSSIBLE ACTION:**

**CONSIDERATION OF MEDICAL QUALITY IMPROVEMENT**  
(Daniela Kim, MD)

**FOR DISCUSSION AND  
POSSIBLE ACTION:**

**CONSIDERATION OF PERFORMANCE IMPROVEMENT  
AND PATIENT SAFETY REPORTS AND PEER REVIEWS  
(Wilmie Hathaway, DO)**

**RECONVENE IN OPEN SESSION**

1. Discussion and Vote to elect whether to disclose any portion of the closed session discussion that is not confidential under Federal or State law, The Charter, or Non-Waivable Privilege (San Francisco Administrative Code Section 67.12(a).) (Action item)
2. Possible report on action taken in closed session (Government Code Sections 54957.1(a) and 54957.7(b) and San Francisco Administrative Code Section 67.12(b).

**9. FOR ACTION:**

**POSSIBLE DISCLOSURE OF CLOSED SESSION INFORMATION**

DISCUSSION AND VOTE IN OPEN SESSION TO ELECT WHETHER TO DISCLOSE ANY PORTION OF THE CLOSED SESSION DISCUSSION THAT IS NOT CONFIDENTIAL UNDER FEDERAL OR STATE LAW, THE CHARTER, OR NON-WAIVABLE PRIVILEGE (SAN FRANCISCO ADMINISTRATIVE CODE SECTION 67.12(A)); AND POSSIBLE DISCLOSURE.

**10. ADJOURNMENT**

- \* **Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311. If any materials related to an item on this agenda have been distributed to the Laguna Honda Hospital Joint Conference Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.**

If you require special listening devices, American Sign Language interpreters and readers, large print copy of agenda or other special services, please advise Laguna Honda Administration at (415) 759-2363, at least 72 hours prior to the meeting. Late requests will be honored, if possible.

**Know Your Rights Under the Sunshine Ordinance**

The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Adele Destro by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org) Citizens may obtain a free copy of the Sunshine Ordinance by contacting Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://sfbos.org/index.aspx?page=5551#67.12>.

### San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and website: [www.sfgov.org/ethics](http://www.sfgov.org/ethics).