

Dan Bernal
President
Edward A. Chow, M.D.
Commissioner
Susan Belinda Christian, J.D.
Commissioner
Cecilia Chung
Commissioner
Suzanne Giraud ED.D
Commissioner
Laurie Green, M.D.
Commissioner
Tessie M. Guillermo
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

London N. Breed, Mayor
Department of Public Health



Grant Colfax, M.D.
Director of Health
Mark Morewitz, M.S.W.
Executive Secretary
TEL (415) 554-2666
FAX (415) 554-2665
Web Site: <http://www.sfdph.org>

**MINUTES
JOINT CONFERENCE COMMITTEE MEETING FOR
LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER
March 9, 2021, 4:00 p.m.
Remote Meeting via Webex Event**

1. CALL TO ORDER

Present: Commissioner Tessie Guillermo, Chair
Commissioner Edward A. Chow, M.D., Member
Commissioner Laurie Green, M.D., Member

Staff: Michael T. Phillips, Claire Horton MD, Lisa Hoo MD, Wilmie Hathaway DO,
Monica Biley, Nawzaneen Talai, Daniela Kim MD, Michelle Fouts, Pharm.D, John Grimes

The meeting was called to order at 4:03pm.

2. APPROVAL OF MINUTES FOR MEETING OF FEBRUARY 9, 2021

Action Taken: The Committee unanimously approved the February 9, 2021 minutes.

3. GENERAL PUBLIC COMMENT:

There was no general public comment.

4. CHIEF EXECUTIVE OFFICER REPORT

Michael T. Phillips, Chief Executive Officer, presented the item.

Commissioner Comments:

Commissioner Guillermo congratulated LHH leaders and staff for all the good work to keep residents safe.

Commissioner Chow asked how the LHH kitchen staff ensures food is as warm as it should be in the temporary kitchen. Mr. Grimes stated that staff uses the same procedures of taking the temperature of food frequently. He added that plans for distributing food from the temporary kitchen are still being worked out. Commissioner Chow requested an update at the next LHH JCC meeting.

Commissioner Green asked for analysis of contributing factors in the decreases in COVID-19 cases at LHH this month. Mr. Phillips stated that the vaccine has been effective in substantially reducing staff and

resident cases. He noted that no COVID-19 related protocols have changed in the last month. Dr. Hathaway stated that staff and residents are tested twice each week.

Commissioner Green noted that the Center for Disease Control recommends that small groups of vaccinated people can be together unmasked; she asked if this recommendation will change mask-wearing levels for LHH residents. Mr. Phillips stated that LHH still requires masking of all residents and noted that residents have been compliant with this protocol.

Commissioner Guillermo noted that 280 LHH staff have not been vaccinated and asked if any of these include frontline staff. She also asked for more information on reasons given by staff for not being vaccinated. Dr. Fouts stated that reasons for not getting vaccinated yet include hesitancy with vaccines in general and some staff are currently pregnant. Mr. Phillips stated he is hopeful that more LHH staff will accept the vaccine.

5. REGULATORY AFFAIRS REPORT

Nawzaneen Talai, Chief Quality Officer, presented the item.

Commissioner Comments:

Commissioner Guillermo thanked Ms. Talai for the report.

6. PRESENTATION: DRUG REGIMENT REVIEW

Michelle Fouts, Director of Pharmacy, presented the item.

Commissioner Comments:

Commissioner Chow asked if EPIC is helpful in monitoring medication distribution. Dr. Fouts stated that EPIC has been very helpful and added that the huge amount of data in the system aides all clinical staff.

7. PRESENTATION: COVID VACCINE DISTRIBUTION

Wilmie Hathaway, Chief Medical Officer; Michelle Fouts, Director of Pharmacy, presented the item.

Commissioner Comments:

Commissioner Green noted that the S5 neighborhood had a low level of vaccine distribution compared to other neighborhoods. Mr. Phillips stated that this neighborhood is the COVID-19 unit and has a smaller number of residents.

Commissioner Guillermo stated that she looks forward to seeing more LHH staff and residents vaccinated. Mr. Phillips noted that some family members of LHH residents have concerns about their loved ones getting the vaccine.

8. CLOSED SESSION

- A) Public comments on all matters pertaining to the Closed Session. (San Francisco Administrative Code Section 67.15).
- B) Vote on whether to hold a Closed Session. (Action Item)
- C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5, 1157.6, and 1157.7; Health and Safety Code Section 1461; San Francisco Administrative Code Sections 67.5, 67.8, 67.8-1, and 67.10; and California Constitution, Article I, Section 1.

**CONSIDERATION OF MEDICAL STAFF
CREDENTIALING MATTERS**

CONSIDERATION OF MEDICAL QUALITY IMPROVEMENT

**CONSIDERATION OF PERFORMANCE IMPROVEMENT
AND PATIENT SAFETY REPORTS AND PEER REVIEWS**

RECONVENE IN OPEN SESSION

1. Discussion and Vote to elect whether to disclose any portion of the closed session discussion that is not confidential under Federal or State law, The Charter, or Non-Waivable Privilege (San Francisco Administrative Code Section 67.12(a).) (Action item)
2. Possible report on action taken in closed session (Government Code Sections 54957.1(a) and 54957.7(b) and San Francisco Administrative Code Section 67.12(b).

9. POSSIBLE DISCLOSURE OF CLOSED SESSION INFORMATION

Action Taken: The Committee voted to disclose that it had approved the Credentials Report, Medical Quality Improvement, and Performance Improvement and Patient Safety Reports.

10. ADJOURNMENT

The meeting was adjourned at 6:01pm.