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**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

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**AGENDA
JOINT CONFERENCE COMMITTEE MEETING FOR
LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER
March 9, 2021, 4:00 p.m.
Remote Meeting via Webex Event**

To protect the Health Commission members, DPH staff, and members of the public during the COVID-19 health emergency, the Health Commission will hold a remote meeting. Members of the public are encouraged to also participate in this meeting remotely. Please see the information on page 4 of this agenda for remote meeting access and instructions for making public comment.

COMMITTEES OF THE HEALTH COMMISSION CONSIST OF THREE MEMBERS OF THE COMMISSION. IF A QUORUM OF THE HEALTH COMMISSION IS PRESENT AT THIS COMMITTEE MEETING, IT CONSTITUTES A SPECIAL MEETING OF THE COMMISSION AND ALL COMMISSION MEMBERS MAY PARTICIPATE IN THE DISCUSSION ON AN ITEM ON THE AGENDA AND MAY VOTE WITH THE MEMBERS OF THIS COMMITTEE. ANY ACTION TAKEN AT THIS SPECIAL MEETING SHALL BE TREATED AS RECOMMENDATIONS THAT SHALL BE REPORTED TO THE HEALTH COMMISSION AT A REGULAR MEETING FOR ACTION. THE HEALTH COMMISSION SECRETARY SHALL MAKE A NOTE OF THE PRESENCE OF THE ADDITIONAL COMMISSIONERS IN THE MINUTES, AND DISCUSSION SHALL BE LIMITED TO ITEMS NOTICED ON THIS AGENDA.

Commissioner Tessie Guillermo, Chair
Commissioner Edward A. Chow, M.D., Member
Commissioner Laurie Green, M.D., Member

1. CALL TO ORDER

2. FOR ACTION: APPROVAL OF MINUTES FOR MEETING OF FEBRUARY 9, 2021
**Minutes of the meeting of February 9, 2021*

3. GENERAL PUBLIC COMMENT:

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE (LHH JCC) ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA

ITEMS, YOUR OPPORTUNITY TO ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT. PLEASE SEE PAGE 4 OF THIS AGENDA FOR INFORMATION REGARDING INSTRUCTIONS FOR MAKING PUBLIC COMMENT.

4. FOR DISCUSSION

AND POSSIBLE ACTION:

CHIEF EXECUTIVE OFFICER REPORT

(Michael T. Phillips, Chief Executive Officer)

**Chief Executive Officer Report*

THE LHH JCC WILL RECEIVE A SUMMARY OF ACTIVITIES AND OPERATIONS OF LAGUNA HONDA HOSPITAL INCLUDING STATE OF THE HOSPITAL, BUDGET AND FINANCE, INITIATIVES AND MILESTONES, PERFORMANCE IMPROVEMENT, EVENTS AND RECOGNITION.

5. FOR DISCUSSION

AND POSSIBLE ACTION:

REGULATORY AFFAIRS REPORT

(Nawzaneen Talai, Chief Quality Officer)

THE LHH JCC WILL REVIEW AND DISCUSS THE FEBRUARY 2021 REGULATORY AFFAIRS STATUS REPORT.

6. FOR DISCUSSION:

PRESENTATION: DRUG REGIMENT REVIEW

(Michelle Fouts, Director of Pharmacy)

THE LHH JCC WILL REVIEW AND DISCUSS A PRESENTATION DISCUSSING THE DRUG REGIMEN REVIEW PROGRAM.

7. FOR DISCUSSION:

PRESENTATION: COVID VACCINE DISTRIBUTION

(Wilmie Hathaway, Chief Medical Officer; Michelle Fouts, Director of Pharmacy)

THE LHH JCC WILL REVIEW AND DISCUSS AN UPDATE ON THE COVID VACCINE DISTRIBUTION FOR LHH STAFF AND RESIDENTS.

8. CLOSED SESSION

A) Public comments on all matters pertaining to the Closed Session. (San Francisco Administrative Code Section 67.15).

B) Vote on whether to hold a Closed Session. (Action Item)

C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5, 1157.6, and 1157.7; Health and Safety Code Section 1461; San Francisco Administrative Code Sections 67.5, 67.8, 67.8-1, and 67.10; and California Constitution, Article I, Section 1.

**FOR DISCUSSION AND
POSSIBLE ACTION:**

**CONSIDERATION OF MEDICAL STAFF
CREDENTIALING MATTERS**

(Lisa Hoo, MD)

**FOR DISCUSSION AND
POSSIBLE ACTION:**

CONSIDERATION OF MEDICAL QUALITY IMPROVEMENT

(Daniela Kim, MD)

**FOR DISCUSSION AND
POSSIBLE ACTION:**

**CONSIDERATION OF PERFORMANCE IMPROVEMENT
AND PATIENT SAFETY REPORTS AND PEER REVIEWS
(Wilmie Hathaway, DO)**

RECONVENE IN OPEN SESSION

1. Discussion and Vote to elect whether to disclose any portion of the closed session discussion that is not confidential under Federal or State law, The Charter, or Non-Waivable Privilege (San Francisco Administrative Code Section 67.12(a).) (Action item)
2. Possible report on action taken in closed session (Government Code Sections 54957.1(a) and 54957.7(b) and San Francisco Administrative Code Section 67.12(b).

9. FOR ACTION:

POSSIBLE DISCLOSURE OF CLOSED SESSION INFORMATION

DISCUSSION AND VOTE IN OPEN SESSION TO ELECT WHETHER TO DISCLOSE ANY PORTION OF THE CLOSED SESSION DISCUSSION THAT IS NOT CONFIDENTIAL UNDER FEDERAL OR STATE LAW, THE CHARTER, OR NON-WAIVABLE PRIVILEGE (SAN FRANCISCO ADMINISTRATIVE CODE SECTION 67.12(A)); AND POSSIBLE DISCLOSURE.

10. ADJOURNMENT

- * **Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311. If any materials related to an item on this agenda have been distributed to the Laguna Honda Hospital Joint Conference Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.**

If you require special listening devices, American Sign Language interpreters and readers, large print copy of agenda or other special services, please advise Laguna Honda Administration at (415) 759-2363, at least 72 hours prior to the meeting. Late requests will be honored, if possible.

Know Your Rights Under the Sunshine Ordinance

The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Adele Destro by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://sfbos.org/index.aspx?page=5551#67.12>.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and website: www.sfgov.org/ethics.

Remote Meeting Access Information

View the meeting

<https://sfdph.webex.com/sfdph/onstage/g.php?MTID=e927552f81e4be9901ea8963deb3a16cd>

NOTE: Depending on your broadband/WIFI connection, there may be a delay when viewing the meeting live.

PUBLIC COMMENT CALL-IN: (415) 655-0003 Access Code: 133 490 7143

After entering the access code, press # twice to listen to the meeting
(*There is no delay when listening to the meeting using this number.*)

Information Regarding Providing Public Comment

- Each individual may comment 1 time per agenda item.
- Each individual may speak for up to 2 minutes; after which time the line is automatically silenced.
- To make public comment on a specific agenda item, dial in using the information above, when the item is called.
- Dial “*3” to be added to the public comment queue for this item.
- When it is your time to speak, you will hear “Your line has been unmuted.”
- Ensure you are in a quiet location.
- Before you speak, mute the sound of any equipment around you including televisions, radios, and computers. It is especially important that you **mute your computer** so there is no echo sound when you speak.
- When the Commission Secretary states, “Next Caller,” you are encouraged to state your name clearly. As soon as you speak, your 2 minute allotment will begin.
- After you speak, you will go back to listening mode. You may stay on the line to provide public comment on another item.