



SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

| | | | | |
|------------|--|-------------------------|-----------------------|--|
| Contractor | <u>Chinese Hospital Association</u> | Division/Section | <u>DPH/ Dept Wide</u> | ^{DS}  |
| Address | <u>845 Jackson St,</u> <u>San Francisco, CA 94133</u> | Chief Operating Officer | <u>Greg Wagner</u> | ^{DS}  |
| Contact | <u>Michael Chung</u> <u>Chief Financial Officer</u> | DPH Administrator | <u>Kelly Hiramoto</u> | Phone <u>206-4168</u> |
| | | Program Administrator | <u>Kelly Hiramoto</u> | Phone <u>554-2612</u> |
| | | Contract Analyst | <u>Lin Qiu</u> | |

Request for approval of an emergency contract with Chinese Hospital Association to provide emergency surge beds in response to the COVID-19 pandemic. The total proposed contract amount is \$9,500,000 which includes a 12% contingency for the term of December 1, 2020 through June 30, 2021 (7 months).

Profit Non-Profit LBE RFP-Number: _____ Date: _____
 New Renewal Mod 21.15 Emergency Date: _____

Number of years DPH has been doing business with this organization: 10 months

| <u>CONTRACT INFORMATION:</u> | <u>Prior Transaction</u> | <u>Proposed Transaction</u> | <u>Annualized Difference</u> |
|---|---|-----------------------------|------------------------------|
| | 4/1/2020 – 12/31/2020 | 12/1/2020 – 6/30/2021 | |
| Funding Sources: | Note: this was not a contract but an MOU- included for information purposes | | |
| FEMA (Federal disaster aid reimbursement for eligible services), Coronavirus Aid, Relief, and Economic Security (CARES) Act, insurance reimbursement and City General Fund. | \$9,999,999- | \$8,482,143 | N/A |
| TOTAL DPH REVENUES | \$9,999,999 | \$8,482,143 | N/A |
| 12% Contingency Amount | -\$0- | \$1,017,857 | N/A |
| CONTRACT TOTAL | \$9,999,999 | \$9,500,000 | N/A |
| ANNUAL AMOUNT OF CONTRACT (estimate) | \$13,333,332 | \$14,540,817 | N/A |
| Agency Funds | -\$0- | -\$0- | N/A |
| Contract FTE | N/A | N/A | N/A |

PROPOSED:

| Mode(s) of Service & Unit of Service Definition | No. Of Clients | No. of Units | Unit Cost (per month) |
|--|-----------------------|---------------------|------------------------------|
| Services are billed according to the Average Daily Census (ADC). At the time of writing the ADC is at 22 beds. | N/A Duplicated | | |
| | 23 Unduplicated | | |
| Average daily census of 1-13 Beds (Second Floor) | 1-13 | 1 | \$685,100 |
| Average daily census of 14-23 Beds (Second Floor) | 14-23 | 1 | \$1,140,800 |

Explanation of Service Change and Variances:

This is a new contract. The proposed new contract will move the services to a standard City contract template from an emergency Memorandum of Understanding executed in the early response to the pandemic.

Monitoring Report/Program Review & Follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures through the Public Health Division

Nondiscrimination and Cultural Competency:

The Contractor will participate in applicable cultural competency requirements.

Sole Source: The contract was entered in under the authority of Chapter 21.15 of the Administrative code, in response to the COVID-19 pandemic.

Other Significant Issues:

In response to the COVID-19 emergency, Chinese Hospital Association (CHA), agreed to admit up to a maximum of 23 patients from Zuckerberg San Francisco General Hospital (ZSFG). The goal was to free up ZSFG beds to respond to the initial surge of COVID-19 patients needing treatment at ZSFG. If not for the pandemic, these clients would have most likely been discharged to Laguna Honda Hospital (LHH). However, due to the pandemic, LHH was closed to referrals. The CHA beds are currently in use and are expected to remain filled until summer of 2021, at which time, the need will be reevaluated. The proposed contract will move the services to a standard City contract template from an emergency Memorandum of Understanding executed in the early response to the pandemic.

Chinese Hospital Association is a community-owned, non-profit acute care hospital located in the heart of San Francisco Chinatown. CHA's with the mission to deliver quality health care in a cost-effective way, responsive to the community's ethnic and cultural uniqueness, providing health care accessibility to all socioeconomic levels. The Hospital traces its roots to the three-room Tung Wah Dispensary established in 1899. Although the Tung Wah Dispensary was destroyed in the Great Earthquake of 1906, fifteen community organizations responded by creating the Chinese Hospital Association. In 2016 a brand new, \$160 million inpatient "New Patient Tower" was built to replace the outdated structure from 1925 along with neighborhood clinics in Sunset and Excelsior areas.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director**Executive Director:**

Jain Zhang, DNP Chief Executive Officer, Chinese Hospital Association

Board of Directors

| | | | |
|---------------|------------------------------------|-------------------|---|
| Robert Wong | Chinese American Citizens Alliance | Kitman Chan | Chinese Democratic Constitutionalist Party |
| Donald Luu | Chinese Chamber of Commerce | Charles C. Chow | Kuomintang of China |
| Robert Chiang | Yan Wo Benevolent Association | Di An Chan | Chinese Christian Union of San Francisco |
| Paul M. Lee | Yeong Wo Association | Rodney Kin F. Yee | Hop Wo Benevolent Association |
| Jack Sit | Kong Chow Benevolent Association | Roger S. Eng, MD | Chinese Hospital Medical Staff |
| Kenny Tse | Sam Yup Benevolent Association | Ding Bong Lee | Ning Yung Benevolent Association |
| Jack Lee Fong | Sue Hing Benevolent Association | Clifton Leung | Chee Kung Tong |
| Harvey Louie | Chinatown Y.M.C.A. | Thomas T. Ng | Chinese Consolidated Benevolent Association |

There are 16 board members. Board members serve a term of 1 year. There are no vacancies and there are term limits for members.

Recommendation: The Department recommends approval of this contract.